

FIRST
ANNUAL REPORT
OF THE
Church Training
AND
Deaconess House
OF THE
DIOCESE OF PENNSYLVANIA,

With proceedings of the Annual Meeting of the
Corporation, January 19, 1892.



708 SPRUCE STREET,
PHILADELPHIA.

DIRECTORS.

President,

The Right Rev. O. W. WHITAKER, D. D., Bishop of the
Diocese of Pennsylvania.

WARDEN,

REV. T. S. RUMNEY, D. D.

THE BOARD OF COUNCIL.

THE PRESIDENT, *ex officio*,

DR. JOHN ASHHURST,

MR. GEORGE C. THOMAS,

Treasurer.

THE WARDEN, *ex officio*,

MR. CHARLES C. HARRISON,

MR. R. FRANCIS WOOD,

Secretary.

THE BOARD OF MANAGERS.

MISS MARY COLES,

President.

MISS ESTHER PARRY AERTSEN,

Treasurer.

MISS FRANCES E. BENNETT,

MISS E. N. BIDDLE,

MISS ANNIE BUCHANAN,

MISS L. J. HARD,

MISS E. C. McVICKAR,

Vice-President.

MISS ANNE N. SANDERS,

Secretary.

MISS AGNES IRWIN,

MISS ELIZABETH MORRIS,

MISS HELEN L. PARRISH,

MRS. EFFINGHAM PEROT.

THE FACULTY.

THE REV. DR. T. S. RUMNEY,
Pastoral Theology.

THE REV. WILLIAM ELY,
Theology.

THE REV. L. W. BATTEN,
The Old Testament.

THE REV. DR. JAMES S. STONE,
The New Testament.

THE REV. L. M. ROBINSON,
The Prayer Book.

THE REV. R. T. EASTMAN,
Church History.

INSTRUCTORS.

S. EGBERT, M. D.,
Hygiene and Home Sanitation,

MISS COLES.
Bible Study.

MISS E. N. BIDDLE.
Bible Study.

House Mother,

MISS C. H. SANFORD.



THE Annual Meeting of the Corporation of the Church Training and Deaconess House of the Diocese of Pennsylvania was held January 19th, 1892, at 708 Spruce street., the Rt. Rev. O. W. Whitaker, D. D. in the chair.

Dr. John Ashhurst, Jr., was appointed Secretary, *pro tempore*, in the absence of the Secretary, Mr. R. Francis Wood.

Reports were presented from the Treasurer of the Corporation; the Treasurer of the Board of Managers; the President of the Board of Managers; the Warden; the House Mother and the Secretary of the Board of Council.

These reports were referred to a special committee to be appointed, to take action in reference to their publication as should be thought desirable.

The Bishop then appointed Rev. Dr. Rumney, Warden, and Miss Sanford, House Mother, for the ensuing year, and the following Board of Managers: Miss Coles, Miss McVickar, Miss Aertsen, Miss Bennett, Miss E. N. Biddle, Miss Buchanan, Miss L. J. Hard, Miss Irwin, Miss Elizabeth Morris, Miss Helen L. Parrish, Mrs. Effingham Perot, Miss Sanders.

The following named gentlemen were then elected members of the Board of Council for the ensuing year, and were given power to fill the vacancy in the said Board caused by the declination of Mr. Merrick of the outgoing Board to serve as a member: Mr. C. C. Harrison, Mr. George C. Thomas, Mr. R. Francis Wood, and Dr. John Ashhurst, Jr.

Mr. George C. Thomas was elected Treasurer, and Mr. R. Francis Wood Secretary of the Corporation.

The Chair then appointed the following special committee to take order for the publication of the proceedings of the meeting, with the Reports presented at its discretion: Rev. Dr. Rumney, Mr. Wood, Miss Coles, Miss Bennett* and Miss Sanford.

Adjourned.

(Signed) JOHN ASHHURST, Jr.,
Secretary, *pro tem.*

*Miss Bennett being unable to serve, Miss Irwin was appointed in her place.

Annual Report.

IT SEEMS well in sending out the first annual report of the Church Training and Deaconess House, that some mention should be made of its origin and plan, so that those who have not seen the various notices which have already appeared in print about it, may have a clearer idea of its object.

The need of trained workers in the Church having always been keenly felt, the subject was brought before the Bishop of the Diocese in July, 1889, and a plan suggested to enable women who desired to avail themselves of it, to receive thorough instruction and systematic training in the various branches of Christian work. The idea met with hearty sympathy from the Bishop, but the adoption of the Canon on Deaconesses by the General Convention in 1889, led to an extension of the plan.

After several months of careful deliberation, a circular was issued, dated August 1st, 1890, signed by the Bishop and the following women, constituting the first Board of Managers:

MISS COLES, Chairman,
MISS E. C. McVICKAR, Secretary,
MISS AERTSEN, Treasurer,
MISS ELIZABETH N. BIDDLE,
MRS. GEORGE L. HARRISON,
MISS ANNIE BUCHANAN,
MISS ELIZABETH MORRIS,
MRS. MARY E. MUMFORD,
MISS KATHERINE BUCKLEY.

This circular gave a sketch of the scope and purpose of the Institution, and the scheme of its organization (though this has been to some extent modified), and it also contained an appeal for the funds necessary to start the work. Subsequent circulars were issued from time to time, and these are printed in full as an appendix to this report in order to show the history of the movement.

In November, 1890, the property No. 708 Spruce street was purchased on behalf of the Institution, by Miss Coles, who conveyed it to the Corporation in April, 1891.

A Charter was obtained in March, 1891, and the Corporation legally organized in its present form.

The Bishop secured the services of Miss Caroline H. Sanford as House Mother, and she assumed the charge of the work on the Festival of the Epiphany, 1891, when the House was opened with a Service of Benediction, and the work begun in earnest with four resident students.

As the work was new to all, and there was little opportunity in this country to acquire knowledge on the subject, it was thought well, that at the close of the school term in June, Miss Sanford and Miss Coles should go for two months to England, and there learn from practical experience, what to do, and what to avoid. During this visit, they were most kindly permitted to look very thoroughly into systems and methods, and were received as most honored guests, in many of the Deaconess Houses, and other Institutions. The Deaconess House at Kaiserswerth was

also visited. It is truly remarkable to see the results of this wonderful work of faith, the Mother of all modern Deaconess work, established by Pastor Fliedner, in 1833, and now numbering over 800 Deaconesses, and affiliated with over 4800. Extending its branches throughout the world, every variety of work is found at its main centre. Clustering around the Mother House at Kaiserswerth, from which all the activities emanate, is a "House of Evening Rest," for Deaconesses, no longer able to work; a Home for Reduced Ladies; a Preparatory School and a Training College; a Magdalene Asylum; an Orphan Asylum; a Hospital for men; one for women, and one for children, and an Insane Asylum, and it would be difficult indeed, to imagine anything more beautiful, than the simple consecrated lives of these holy women.

With these experiences our second year is begun in earnest faith that God has a very real work for us to do, here and now.

There have been fifteen students, representing nine different dioceses, admitted as residents during the year. Two have left on account of poor health, one was called away by urgent duty, and twelve still remain.

They are divided into two classes—Probationers and Special Students. Probationers take the full two years' course preparatory to becoming Deaconesses; Special Students may, for sufficient reason, be excused from some of the literary work, but they all share in the household duties and the practical parish and mission work.

The early morning hours are given to the care of the house, each student gladly and cheerfully taking up the part assigned to her. Then follow the lessons, under the direction of a Faculty of most competent instructors.

The afternoons are devoted to practical training, under the direction of members of the Board of Managers.

Miss Biddle's class, on Thursdays, is intended especially to train women as Bible Class teachers, and a limited number each term are privileged to work, under her supervision, at St. Barnabas' Mission, teaching Bible Classes and visiting the people. Four other students under Miss Buchanan's direction, visit the sick in the Episcopal Hospital, and the people connected with that mission, and teach in the Schools. Several have been working with Miss Parrish in St. Mary's street, where she is striving to solve the problem, "How best to help the poor." They see that the sick are admitted to Hospitals, or cared for by the Visiting Nurse Society ; they learn to co-operate with the existing charitable agencies ; to persuade the children to attend school, and the parents to be more thrifty and clean.

During the Summer, five of the students were admitted into the Training School of the Episcopal Hospital on the same footing as the regular pupils. This was a favour for which we cannot be too grateful. They acquitted themselves creditably, and feel that they gained experience which will be invaluable in their future work.

This Fall, in addition to the work already mentioned, the students have begun to attend a class in ecclesiastical embroidery at St. Stephen's Parish House. A cooking class, taught by Miss Bedford, meets at the Church Training and Deaconess House each week, taking alternate lessons in domestic and sick-diet cooking. On Friday afternoons, Mrs. Halsted, of Baltimore, is giving a series of lectures, six in number, upon "Nursing." These have been well attended and thoroughly appreciated.

In looking over the results of the past year's efforts, we feel that we have reason for encouragement in the fact that from the still larger number of women who applied for admission, as many as fifteen were found to be, not only ready and desirous, but also possessing qualities which made them fit to avail themselves of the opportunity given by the opening of the House, to prepare, by thorough training, for the service of God, whether by entire consecration to that service as Deaconesses, or in a more limited sphere of activity, where, however, training is no less necessary for good work. Of the twelve students now resident, five are looking forward to the Diaconate.

Ample provision is made for women desiring to take up one or more branches of study or practical work. Every Christian woman desires to spend some part of her life, no matter how small, in the active service of God, and no worker in any field can fail to recognize the value of preparatory training.

It was thought that the opportunity for practical work under teachers trained by long experience,

would be eagerly seized by those anxious to acquire the experience and judgment necessary to successful Church work. The advantages offered here, not only for practical work, but for study, seemed to us great and unusual, and the success of the Church Institute connected with St. Stephen's Church, led to the hope that very many would avail themselves of these advantages. But so far this hope has been disappointed. The number of non-resident students has been very small.

The By-Laws contain all directions in regard to application, both for students in general, and for candidates for the office of Deaconess. As the Canons of the Church require at least two years special preparation for the office, it will still be another year before any of our students can be ordained.

The cry of the Church is loud for consecrated, capable women, to work in our city parishes and missions; in our Indian and Colored work, in the far West, and in the farther foreign fields. May we not hope, that under the blessing of God, this Institution may be used by Him, to train up such women and to fit them for such work?

In conclusion it is our wish to extend to all who have aided in this work the assurance of the cordial appreciation with which their help is regarded, and it is proper, especially to thank the Faculty and the attending physician, who have so willingly and with such systematic regularity given gratuitously their time and talents for the benefit of the Home.

List of Students.

	Diocese.	Entered.	Left.
		1891	1891
Miss ELLEN ADWEN, Prob.	W. N. Y.	Jan'y.	
Miss EDITH BATES, Spec. Stud. . .	Mass.	Jan'y.	
Miss LIZZIE J. BEARDSLEY, Spec. Stud.	N. J.	March.	June.
Miss BERTHA D. BERGER, Spec. Stud.	Md.	Oct.	
Miss MARY BOWLEY, Spec. Stud. . .	Va.	Jan'y.	March
Miss EUGENIA COLLINS, Spec. Stud.	Md.	Oct.	
Miss M. ELTINGE DAVISON, Prob. . .	Va.	Jan'y.	
Mrs. FRANCES M. JONES, Prob. . . .	Ont. Can.	April.	
Miss MARGARET KEENAN, Spec. Stud.	Penn	Oct.	
Miss KATE C. NICHOLSON, Spec. Stud.	N. Y.	March.	June.
Miss EMILY T. RODMAN, Spec. Stud.	Conn.	Oct.	
Miss CAROLINE H. SANFORD, Prob.	Conn.	Jan'y.	
Mrs. ELLA O. SMITH, Spec. Stud. . .	Wis.	Oct.	
Miss FLORA V. STUARD, Prob. . . .	Penn.	April.	
Miss MARIAN TAYLOR, Spec. Stud.	Ont. Can.	Oct.	

Dr. Mr. Geo. C. Thomas, Treasurer of the Church Training and Deaconess House. Cr.

March 31, 1891, Purchase of Property	\$7,232.75	Nov. 11, 1890, J. Vaughan Merrick .	\$100.00
May 7, " Water rent	22.00	March 31, 1891, Treasurer Board of	
June 13, " R. Francis Wood, Ex-		Managers, for pur-	
penses of Incorpor-		chase of Property, 7,232.75	
ation	43.45	May 7, " Rent of Stable	50.00
" 17, 1891, Taxes for 1891 . . .	276.00	June 13, " Bishop Whitaker . .	50.00
" " " Printing Charter and		" " " R. Francis Wood . .	50.00
By-Laws	26.25	" " " Mrs. C. S Wood . .	100.00
" 19, " John Lowber Welsh,		" " " Miss N. Wood	50.00
Int. on Mtg.	180.00	" " " Geo. C. Thomas . .	100.00
Dec. 14, " John Lowber Welsh,		" 22, " W. W. Frazier . . .	100.00
Int. on Mtg.	180.00	Dec. 12, " Miss Coles	200.00
Balance	72.30		
	<u>\$8,032.75</u>		<u>\$8,032.75</u>

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January 1st, 1892, by Balance, . . . 72.30

E. & O. E.

GEO. C. THOMAS, *Treasurer.*

Examined, compared with vouchers, and
found correct. Balance, \$72.30.

JOHN ASHHURST, JR.
R FRANCIS WOOD,

Auditors.

Jan. 18, 1892.

TABULATED STATEMENT.

Received from:—

Donations	\$10,936 00
Annual Subscriptions	199 00
Board of Students	1086 00
Offertories from Churches	210 50
Lectures	183 75
Interest	8 24
Sundries	11 83
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	\$12,635 32

Paid For:—

Furniture &c.	1515 06
House Expenses,	1390 00
Salary	600 00
Coal	200 50
Gas	56 25
Repairs	240 96
Alterations	658 95
Stationery, &c.	15 70
Books	49 35
Advertising.	18 75
Miscellaneous	11 25
Cost of Property	7000 00
Insurance Policy	232 75
Returned Board to Miss Nicholson	50 00
	<hr/>
	\$12,039 52
Balance,	595 80
	<hr/>
	\$12,635 32

ESTHER PARRY AERTSEN,
Treasurer.

Examined, compared with the vouchers and found correct.

Signed { JOHN ASHHURST, JR.,
R. FRANCIS WOOD,
Auditors.

LIFE MEMBERS.

Miss F. E. Bennett	\$ 100 00
Mr. E. N. Benson	100 00
Miss C. C. Biddle	50 00
Miss E. N. Biddle	50 00
Mrs. Thos. A. Biddle	100 00
Mr. A. Biddle	50 00
Mr. Alex. Brown	500 00
Mrs. F. R. Brunot	200 00
Miss Sybil Carter	50 00
Miss Coles	2500 00
Mr. Edward Coles	200 00
Mrs. Edw. Coles	100 00
Mr. George W. Childs	1000 00
Mrs. Jay Cooke, Jr	50 00
Miss Rebecca Coxe	100 00
Mrs. St. George Campbell	100 00
Mrs. Horace Fassitt	50 00
Mr. W. W. Frazier	500 00
Mr. C. C. Harrison	250 00
Mrs. Geo. L. Harrison	100 00
Mrs. J. Campbell Harris	250 00
Mrs. Charles R. King	250 00
Miss Mary Lewis	250 00

Miss Sallie Lewis	\$50 00
Mr. J. Dundas Lippincott	100 00
Miss McVickar	100 00
Mrs. S. Weir Mitchell	100 00
Rev. J. S. Newlin	50 00
Miss Mary W. Paul	100 00
Mr. Charles Platt.	50 00
Mrs. T. H. Powers	100 00
Mrs. D. K. Rodman	100 00
Miss Mary W. Schott	50 00
Mrs. L. H. Shober	100 00
Mrs. G. Roberts Smith	100 00
Mrs. Charles J. Stille	50 00
Mrs. Geo. C. Thomas.	50 00
Mrs. Wm. Welsh	100 00
Mrs. J. Lowber Welsh	100 00
Miss Juliana Wood	150 00
Mr. R. Francis Wood,	50 00

ANNUAL SUBSCRIBERS.

Miss A. F. Aertsen.	5 00
Miss E. P. Aertsen	5 00
H. R. A.	5 00
Mrs. R. L. Ashhurst	2 00
Miss C. C. Biddle	10 00
Miss E. N. Biddle	25 00
Miss H. S. Biddle	5 00
Mrs. Andrew Blair	5 00
Mrs. John Bohlen	25 00

Miss Buchanan	\$5 00
Mrs. Jay Cooke, Jr.	5 00
Mrs. F. C. Gillingham	5 00
Miss Laura J. Hard	5 00
Mrs. Jos. Harrison	5 00
Miss Irwin	5 00
Miss Knowles	1 00
Mrs. Oliver Landreth	5 00
Miss Mary Lewis	10 00
Miss E. G. Manderson	5 00
Miss Elizabeth Manderson	5 00
Miss Elizabeth Morris	5 00
Mrs. Israel W. Morris	5 00
Miss H. L. Parrish	5 00
Mrs. Effingham Perot	5 00
Miss A. Z. Potts	5 00
Mr. L. H. Redner	5 00
Mrs. James S. Rhoads	2 00
Mrs. Wm. M. Runk	5 00
Miss A. N. Sanders	5 00
Miss Shultze	5 00
Miss Stevenson	2 00
Bishop Whitaker	5 00
Mrs. Frank Wyeth	2 00
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	\$199 00

DONATIONS.

Mr. James M. Aertsen	\$25 00
Miss E. P. Aertsen	5 00
Dr. John Ashhurst	20 00

Miss F. E. Bennett	\$100 00
“ “ “ additional	50 00
Mr. E. N. Benson	100 00
Mr. Alex. Biddle	50 00
Mr. T. A. Biddle	100 00
Miss C. C. Biddle	50 00
Miss E. N. Biddle	50 00
Miss H. S. Biddle	30 00
Mr. Alex. Brown	500 00
“ “ “ special	400 00
Mrs. F. R. Brunot	200 00
Miss Buchanan	10 00
Mrs. St. George Campbell	100 00
Miss Sybil Carter	300 00
“ “ “ additional	50 00
Mr. G. W. Childs	1000 00
Miss Coles	2500 00
“ “ additional	50 00
“ “ additional	50 00
Mr. Edward Coles	200 00
Mrs. Edward Coles	100 00
Rev. Roberts Coles	10 00
Mrs. Jay Cooke, Jr.	50 00
Miss Rebecca Coxie	100 00
Cash	150 00
Mrs. F. L. Chamberlain	5 00
Miss Susan Dallas	5 00
Mrs. A. J. Drexel	500 00
Mrs. Horace Fassitt	50 00
Mr. W. W. Frazier	500 00
Mrs. J. Campbell Harris	250 00

Mr. C. C. Harrison	\$250 00
Mrs. G. L. Harrison	100 00
Mrs. C. W. Henry	5 00
Miss Margaretta Hutchinson	20 00
Miss Irwin	25 00
Mrs. Charles R. King	250 00
Miss Mary Lewis	250 00
Miss Sally Lewis	50 00
Mr. J. Dundas Lippincott	100 00
Miss McVickar	100 00
“ “ “ additonal	50 00
Miss Eliza Magee	25 00
Mrs. John Markoe	20 00
Mrs. F. L. Mason	5 00
Mrs. S. Weir Mitchell	100 00
Mrs. C. F. Moorehead	25 00
Rev. J. S. Newlin	50 00
Mrs. C. C. Pinckney Norris	10 00
Miss Mary W. Paul	100 00
Mr. Charles Platt	50 00
Mrs. T. H. Powers	100 00
Miss Mary Rankin	5 00
Miss L. Roberts	10 00
Mrs. D. K. Rodman.	100 00
Mrs. T. S. Rumney	5 00
Miss Mary N. Schott	50 00
Mrs. T. A. Scott.	25 00
Mrs. L. H. Shober	100 00
Mrs. Charles J. Stille	50 00
Miss A. N. Sanders	5 00
Mrs. Francis Sims	5 00

Mrs. Edward Siter	\$5 00
Mrs. C. Morton Smith	5 00
Mrs. G. Roberts Smith	100 00
Mrs. Geo. C. Thomas	50 00
Mrs. Wm. Welsh	100 00
Mr. John Lowber Welsh	100 00
Miss E. B. Wheeler	5 00
Whitney & Kemmerer	10 00
Miss Juliana Wood	150 00
In Memoriam	25 00
Tuesday Missionary Bible Class	286 00
F. H.	100 00
Cash	100 00
Cash	200 00
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	\$10,936 00

DONATIONS IN KIND
TO THE
CHURCH TRAINING AND DEACONESS HOUSE.
FROM

- MISS AERTSEN: Sofa, carpets, bracket, books.
 MISS BENNETT: Worcester's Dictionary, Cruden's
 Concordance, Chambers' Encyclopedia, 5 vols.
 Bp. Brooks' Sermons.
 BIBLE SOCIETY: Bibles.
 MISS C. C. BIDDLE: Periodical.
 MISS E. N. BIDDLE: Commentaries and other books.
 BISHOP WHITE PARISH LIBRARY ASSOCIATION: 35
 vols. Commentaries and other books, (private
 donation from members).
 REV. E. Y. BUCHANAN, D. D.: Encyclopedia.
 MISS CALDWELL: A book.
 MR. J. ALBERT CALDWELL: Marble clock.
 MISS SYBIL CARTER: Sewing machine, cake basket.
 MISS COLES: 2 carpets, 2 rugs, curtains, furniture,
 pictures.
 MRS. W. CLARK: Organ.
 MESSRS. EARLE: 2 pictures.
 REV. WM. ELY: Books.
 SENECA EGBERT, M. D.: Books.
 MRS. HORACE FASSITT: 2 pr. blankets, towels, chest
 weights, door plate, stationery, carving sets,
 garden hose, large Bible, marble clock, gas stove,
 chain bolts.

MR. HOEHLING: Table.

MISS HOLLINGSWORTH: Picture.

REV. WM. R. HUNTINGTON, D. D.: Picture of Sister
Dora.

MISS IRWIN : Plants.

MRS. J. B. LEONARD: Side-board, table.

MRS. LEONARD: Side-board, table.

MISS MAGEE: Desk.

MISS McVICKAR: Plants, curtains.

REV. W. N. McVICKAR: D. D: Rug, table, bracket,
picture.

MRS. PEPPER: Marble-topped bedroom set.

MRS. EFFINGHAM PEROT: 2 barrels vegetables.

MISS MARY PAUL: Carpet, 2 sofas, 2 stools, washstand,
11 chairs, étagère, 2 gas fixtures, flower stand,
10 window shades, kitchen table.

PRAYER BOOK SOCIETY: Prayer books.

MRS. RUSSELL: Dinner set.

MISS SANDERS: Toilet cushions, 2 covers, plates, pic-
ture, books, game.

MISS SCHEETZ: 2 pictures.

MR. F. K. SCOFIELD: Record book.

MISS S. R. SMITH: Chair.

MISS SUSAN STEVENSON: Napkins, chair, dessert set,
bric-a-brac.

THE TUESDAY MISSIONARY BIBLE CLASS: The chapel
furniture.

MISS FANNY WELSH: 2 mirrors.

MISS JULIANA WOOD: 3 pictures.

ANONYMOUS: Household utensils.

SPECIAL DONATIONS

FROM THE PUBLISHERS:

The Churchman, the Church Mission News.

FOR THANKSGIVING AND CHRISTMAS :

MISS AERTSEN : Nuts.

MISS BENNETT : Cake.

MRS. HORACE FASSITT : Turkey, cake, pies, ice cream.

MISS COLES : Ice cream.

MISS McVICKAR : Turkey.

MRS. PEROT : Cake.

MISS SANDERS : Groceries.

FOR FURNISHING SEVEN ROOMS.

MRS. W. F. COCHRANE, N. Y., (through Miss Carter),
\$300.00.

MRS. J. C. JAY, N. Y., (through Miss Carter), (In mem-
oriam) \$50.00.

APPENDIX.

A.

[From the Digest of the Canons of the General Convention.]

TITLE I.

CANON 10.

OF DEACONESSSES.

§ I. Unmarried women of devout character and proved fitness may be appointed to the office of Deaconess by any Bishop of this Church.

§ II. The duty of a Deaconess is to assist the Minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ III. No woman shall be appointed to the office of Deaconess until she shall be at least twenty-five years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant in good standing of this Church, and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties above defined. The testimonial of fitness shall be signed by two Presbyters of this Church, and by twelve lay communicants of the same, six of whom shall be women. The Bishop shall also satisfy himself that the applicant

has had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

§ IV. No Deaconess shall accept work in a Diocese without the express authority, in writing, of the Bishop of that Diocese; nor shall she undertake work in a Parish without the like authority from the Rector of the Parish.

§ V. When not connected with a Parish the Deaconess shall be under the direct oversight of the Bishop of the Diocese in which she is canonically resident. A Deaconess may be transferred from one Diocese to another by letter dismissory.

§ VI. A Deaconess may at any time resign her office to the ecclesiastical authority of the diocese in which she is at the time canonically resident; but no Deaconess having once resigned her office, shall be reappointed thereto, unless there be, in the judgment of the Bishop, weighty cause for such reappointment.

§ VII. The Bishop shall have power, for cause, after a hearing granted, to suspend or remove a Deaconess from her office.

§ VIII. No woman shall act as a Deaconess until she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

B. CIRCULARS.

I. THE CHURCH TRAINING AND DEACONESS HOUSE OF THE DIOCESE OF PENNSYLVANIA.

During several years past there has been a growing conviction in the minds of earnest Church workers that many devout women would be glad to avail themselves of an opportunity to become qualified, by a systematic course of study and discipline, for more effective work for the Master.

Some of these, it has been thought, would choose to give their lives wholly to this one thing, and become members of an order consecrated to religious service.

Others, it has been thought, would like to become better prepared for such Sunday-school or mission or benevolent work as they could perform in the parishes to which they belong, or in the community in which they live, but without any intention of devoting themselves to it altogether.

Others, still, there may be who, while feeling strongly drawn towards the life of a missionary,

would yet, before undertaking it, be glad to test themselves and their fitness for such a calling, by spending some time in preparation for its peculiar duties.

Out of this prevalent feeling grew the action of the General Convention of 1889, authorizing the appointment of unmarried women of devout character and approved fitness, to the office of Deaconess, by any Bishop of this Church.

The second section of the canon defines the duty of a Deaconess to be to assist the minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

The canon further provides that before appointment the applicant shall have had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

For the purpose of providing such preparation as will meet the needs of the three classes of workers referred to, the Church Training and Deaconess House of the Diocese of Pennsylvania is to be opened on the Feast of the Epiphany, Tuesday, January 6th, 1891. Its headquarters will be at No. 708 Spruce street, Philadelphia, which has been purchased, and is now being furnished for this purpose.

Its general management will be under the direction of the Bishop of the Diocese, who will in this be assisted by the warden, the Rev. T. S. Rumney, D.D.

The daily order and discipline of the House will be directed by the House Mother, Miss Caroline H. Sanford, who will also have the direction of all studies and duties to be performed by the inmates.

The financial and out-ward business of the House will be cared for by the Board of Managers, appointed by the Bishop, of which Miss Coles is president, and to whom letters of inquiry should be addressed, at 2111 Walnut street, Philadelphia.

The real estate and investments, whenever through the liberality of those who believe that this work will be for the glory of God and the welfare of His creatures there shall be money to invest, will be in charge of a Board of Council, of which Mr. George C. Thomas is treasurer.

Instruction will be given by a faculty of six clergymen and other teachers, to be appointed by the Bishop.

The training given will be intellectual, devotional and practical. It will be open to women from any Diocese, and any who may desire to come to the House simply for instruction in any department of study can do so without becoming residents.

It will be the aim to furnish most favorable facilities for learning in all branches of Church work.

Instruction will be given in the Bible, Prayer Book, Church history, Theology, social science, hygiene and home sanitation, nursing, methods of teaching, missions, cooking, housekeeping, needlework, and whatever else may be needed to qualify those whom the school may send out to be true helpers of the parochial clergy in their missionary and benevolent work. Opportunity will be given to the students to study the regular work of hospitals and other charities of the city, and to put into practice what they are learning day by day.

One of the results hoped for from bringing students into a home, under one roof, and subject to the direction of a judicious and competent house mother, is that each may learn to work without friction with her fellow-workers, not asserting herself, but realizing the end in view to be one, to be willing to be directed by others as to the part she shall perform.

Candidates for admission must be at least eighteen years of age, in good health, and must furnish satisfactory evidences of character and ability.

The charges for board, room, laundry and necessary text books will be \$200 a year. But for candidates for the office of Deaconess there will be no charge, except for books, after the first year. The charge for students who do not live in the House, but who come for special instruction, will be \$25 a year, and they will provide their own books.

The House will be open during the year, but those who remain during the summer vacation will be expected to render such service as may be appointed for them.

I cordially commend this institution to the prayers and sympathy of all Church people, clergy and laity, not only in the Diocese of Pennsylvania, but throughout the Church, and I ask for the Board of Managers a generous response to whatever appeal they may make for funds for the prosecution of the work.

O. W. WHITAKER,
Bishop of Pennsylvania.

Advent, 1890.

II.

We, the undersigned, constituting the Board of Managers of the Church Training and Deaconess House of the Diocese of Pennsylvania, avail ourselves of the sanction and approval of Bishop Whitaker to appeal to the Church at large for sympathy and aid in the work we have undertaken, confident that, with such support, the proposed institution will be fruitful in providing many earnest women with the means for development, training and usefulness, and in supplying to the clergy well-qualified workers in every department.

We, therefore, ask the clergy throughout the country to look out from among their people such women, godly, devoted, and also practical, as may be encouraged to offer themselves for training. We will gladly enter into correspondence with such women, without expecting them to decide the question before applying.

And to both clergy and laity we most earnestly appeal for the financial aid so essential in every Church enterprise. Give us individual contributions and give us also collections in the Churches.

Chiefest and above all, give us your prayers!

MISS COLES,
2111 Walnut Street.
MISS E. C. McVICKAR,
1820 Spruce Street.
MISS ELIZABETH N. BIDDLE,
1812 Locust Street.
MISS ANNIE BUCHANAN,
1738 Pine Street.

MISS BENNETT,
Ogontz, Penna.
MISS AGNES IRWIN,
1834 Spruce Street.
MRS. HORACE FASSITT,
125 South 12th Street.
MISS SANDERS,
1225 Locust Street.

MISS ESTHER P. AERTSEN, *Treasurer*,
140 Coulter Street, Germantown.

MISS HELEN L. PARRISH, *Corresponding Secretary*,
1135 Spruce Street, Philadelphia.

III.

THE

CHURCH TRAINING AND DEACONESS HOUSE

OF THE

DIOCESE OF PENNSYLVANIA,

No. 708 Spruce Street, Philadelphia.

THE RT. REV. O. W. WHITAKER, D. D., *President.*

THE REV. T. S. RUMNEY, D. D., *Warden and Chaplain.*

MISS C. H. SANFORD, *House Mother.*

SENECA EGBERT, M. D., *House Physician.*

This Institution was opened January 6th, 1891. The first term of study ended May 26th, with seven resident students and fifteen non-resident. On the 15th of June four of the students entered the Training School for Nurses, in the Episcopal Hospital, for three months' instruction.

The object of the Church Training and Deaconess House is not only to furnish the necessary intellectual, spiritual and practical preparation for those who desire to become deaconesses, but also to afford the same advantages to others who wish to become more thoroughly qualified for any department of Church work: as, for instance, Bible class or Sunday-school teaching, parish visiting, attendance upon the sick, caring for the neglected, ministering to those in trouble, and all forms of Christian beneficence.

While intellectual instruction will occupy a prominent place, and will be given by those who are specially competent to teach, provision will also be made for practical training. This will include, among other things, cooking, care of a household, reading to the sick, house visiting, preservation of health, visiting public and parochial institutions, emergency cases, needlework and teaching. In all these, instruction will be given by those who have had large experience, and are peculiarly fitted to teach by example as well as by precept.

The aim will be to make the students familiar with the various kinds of service to which they will be liable to be called when their term of preparation shall have ended.

Applicants, whose admission has been approved by the Board of Managers, may enter at any time, but it is most desirable that those who wish to become residents should enter at the beginning of the school year, the first Wednesday in October.

The charges for residents are \$200.00 a year; but for the second year of candidates, there is no charge. For non-resident students the charge is \$5.00 for any single study, and for the whole scheme, \$25.00 including the necessary text-books.

Application for admission may be made to Miss E. N. BIDDLE, 1812 Locust Street, Philadelphia, from whom, also, any desired further information may be obtained.

The next Term of Study will begin Wednesday, October 7th, 1891.

SCHEME OF STUDIES.

OCTOBER, 1891.

Monday, A. M., 10-11—Church History,
Rev. R. S. Eastman.

“ 11-12—Pastoral Theology,
Rev. Dr. Rumney.

P. M.—Practical Training.

Tuesday, A. M., 11-12—The New Testament,
Rev. Dr. Stone.

P. M., 3-4—The Prayer Book,
Rev. L. M. Robinson.

Wednesday, A. M., 10-11—Bible Study,
Miss Mary Coles.

“ 11-12—Theology,
Rev. Wm. Ely.

P. M.—Practical Training.

Thursday, A. M., 10-11—Bible Study,
Miss E. N. Biddle.

“ 11-12—Hygiene and Home
Sanitation, *Dr. Egbert.*

P. M., 3-4.30—The Old Testament,
Rev. L. W. Batten.

Friday, A. M.,—Practical Training.

P. M., “ “

Saturday, A. M., 10-11—Missions.

THE
Church Training and Deaconess Home
WAS INCORPORATED APRIL, 1891.

THE BISHOP OF THE DIOCESE OF PENNSYLVANIA,
Ex-officio, President.

BOARD OF MANAGERS.

MISS MARY COLES,	MISS F. E. BENNETT,
MISS E. N. BIDDLE,	MISS ANNIE BUCHANAN,
MISS E. C. McVICKAR,	MISS AGNES IRWIN,
MRS. HORACE FASSETT,	MISS HELEN L. PARRISH,
MRS. E. B. PEROT,	MISS ESTHER PARRY AERTSEN,
MISS ANNIE N. SANDERS.	

BOARD OF COUNCIL.

THE REV. T. S. RUMNEY, D. D.,
MR. GEO. C. THOMAS,
JOHN ASHHURST JR., M. D.,
MR. C. C. HARRISON,
MR. W. H. MERRICK,
MR. R. FRANCIS WOOD.

IV.

SERVICE OF BENEDICTION

OF THE

CHURCH TRAINING AND DEACONESS HOUSE

OF THE

DIOCESE OF PENNSYLVANIA,

708 Spruce St., Philadelphia.

 EPIPHANY, 1891.

¶ The Bishop, entering, shall say :

Peace be to this house, and to all who shall dwell in it.

V. Except the Lord build the house their labor is but lost that build it.

R. Except the Lord keep the city, the watchman waketh but in vain.

V. Our help is in the name of the Lord.

R. Who hath made heaven and earth.

V. Blessed be the name of the Lord.

R. Henceforth world without end.

V. O Lord open Thou our lips.

R. And our mouth shall show forth Thy praise.

PSALM XCI. *Qui habitat.*

1. Whoso dwelleth under the defence of the Most High, shall abide under the shadow of the Almighty.

2. I will say unto the Lord, Thou art my hope, and my stronghold; my God, in Him will I trust.

3. For He shall deliver thee from the snare of the hunter, and from the noisome pestilence.

4. He shall defend thee under His wings, and thou shalt be safe under His feathers; His faithfulness and truth shall be thy shield and buckler.

5. Thou shalt not be afraid for any terror by night, nor for the arrow that flieth by day.

6. For the pestilence that walketh in darkness, nor for the sickness that destroyeth in the noon-day.

7. A thousand shall fall beside thee, and ten thousand at thy right hand; but it shall not come nigh thee.

8. Yea, with thine eyes shalt thou behold, and see the reward of the ungodly.

9. For Thou, Lord, art my hope; Thou hast set Thine house of defence very high.

10. There shall no evil happen unto thee, neither shall any plague come nigh thy dwelling.

11. For He shall give His angels charge over thee, to keep thee in all thy ways.

12. They shall bear thee in their hands, that thou hurt not thy foot against a stone.

13. Thou shalt go upon the lion and adder; the young lion and the dragon shalt thou tread under thy feet.

14. Because he hath set his love upon Me, therefore will I deliver him; I will set him up, because he hath known My Name.

15. He shall call upon Me, and I will hear him; yea, I am with him in trouble; I will deliver him and bring him to honor.

16. With long life will I satisfy him, and show him
My salvation.
Glory be to the Father, etc.

HYMN (299).

We give Thee but Thine own,
Whate'er the gift may be:
All that we have is Thine alone,
A trust, O Lord, from Thee.

Oh! hearts are bruised and dead,
And homes are bare and cold,
And lambs, for whom the Shepherd bled,
Are straying from the fold.

To comfort and to bless,
To find a balm for woe,
To tend the lone and fatherless
Is angel's work below.

The captive to release,
To God the lost to bring,
To teach the way of life and peace,
It is a Christ-like thing.

And we believe Thy word,
Tho' dim our faith may be;
Whate'er for Thine we do, O Lord,
We do it unto Thee.

THE APOSTLES' CREED.

V. The Lord be with you.
R. And with thy spirit.
Let us pray.

THE LORD'S PRAYER.

O God, who by the leading of a star didst manifest Thy only begotten Son to the Gentiles, mercifully grant that we, who know Thee now by faith, may after this life have the fruition of Thy glorious Godhead, through Jesus Christ our Lord. *Amen.*

O Lord, look down with Thy gracious favor upon this Church Training and Deaconess House. Visit it, we pray Thee, with Thy blessing. May Thy presence ever abide in it. May Thy love ever protect it. May Thy angels ever watch over it. May it be evermore an abode of truth, and love, and peace, and holiness, and may those who dwell in it so faithfully serve Thee in this life, that they may at last find an abode in the blessed mansions of Thy eternal home in heaven; through Jesus Christ our Lord. *Amen.*

O God the Son, eternal wisdom of the Father who wast Thyself the teacher of Thine Apostles, and who didst send Thy Holy Spirit to guide Thy faithful people into all truth, grant, we beseech Thee, that all they who shall teach in this House, and all they who shall learn therein, may have a right understanding in all things, and so use the talents committed to their charge, that they may give an account of their stewardship with joy to Thee, whom, with the Father and with the Holy Ghost, we worship and adore, one God, world without end. *Amen.*

Bless, O Lord, the inmates of this House, and inspire each of them with the spirit of humility, gen-

tleness, kindness, obedience and thanksgiving to God; and may the fulness of Thy heavenly benediction ever rest upon this place, that all who shall dwell therein may themselves be abodes of Thy Holy Spirit, through Jesus Christ our Lord. *Amen.*

O Thou from whom cometh all wisdom and all knowledge, be the Counsellor of Thy servant, to whom is entrusted the supervision of the inmates of this House. Stand by her and their right hands, to give them discretion and endurance for the faithful and conscientious discharge of all their duties, through our Lord Jesus Christ. *Amen.*

O God, without whom nothing is strong, nothing is holy; give, we beseech Thee, to all those Thy servants who may be charged with the management, maintenance, and discipline of this House, such wisdom, zeal and fidelity that they may render to Thee an acceptable service. May they have the sympathy, encouragement and prayers of all Thy people, and may this work here begun be carried forward by them under Thy direction, and sustained by Thine almighty help, to the honor of Thy Name, the prosperity of Thy Church and the salvation of men, through Jesus Christ our Lord. *Amen.*

Enlarge, O Lord, the hearts of Thy faithful people, that like as the Israelites Thy people of old offered willingly to Thee of their substance, so we, remembering that our days on earth are but as a shadow, that here we have no abiding place, and that all

things come of Thee, may with perfect hearts offer willingly to the continual support of the work this day begun, through Jesus Christ our Lord. *Amen.*

The grace of our Lord Jesus Christ, and the love of God and the fellowship of the Holy Ghost be with us all evermore. *Amen.*

ADDRESSES.

HYMN (469).

God shall charge His angel legions
 Watch and ward o'er thee to keep ;
 Though thou walk through hostile regions,
 Though in desert wilds thou sleep.

On the lion vainly roaring,
 On his young thy foot shall tread ;
 And, the dragon's den exploring,
 Thou shalt bruise the serpent's head.

Since with pure and firm affection,
 Thou on God hast set thy love,
 With the wings of His protection
 He will shield thee from above.

Thou shalt call on Him in trouble,
 He will hearken, He will save ;
 Here, for grief reward thee double,
 Crown with life beyond the grave.

BENEDICTION.

C.

Charter and By-Laws.

CHARTER

OF THE

CHURCH TRAINING AND DEACONESS HOUSE

OF THE

DIOCESE OF PENNSYLVANIA.

WE, the undersigned, citizens of the Commonwealth of Pennsylvania, being desirous of becoming incorporated under the provisions of the Corporation Act of 1874, and its supplements, do hereby set forth:

I. The name of the Corporation shall be THE CHURCH TRAINING AND DEACONESS HOUSE OF THE DIOCESE OF PENNSYLVANIA.

II. Its purpose is the training of women in religious and benevolent work, and especially in the character and duties appertaining to a Deaconess in the Protestant Episcopal Church.

III. Its business is to be transacted in the city of Philadelphia.

IV. It is to exist perpetually.

V. There is to be no capital stock.

VI. The names and residences of the subscribers are :

Rt. Rev. O. W. Whitaker, D. D.,	Philadelphia.
Rev. T. S. Rumney, D. D.,	Philadelphia.
John Ashhurst, Jr., M. D.,	Philadelphia.
C. C. Harrison,	Philadelphia.
R. Francis Wood,	Philadelphia.
George C. Thomas,	Philadelphia.
W. H. Merrick,	Philadelphia.
Miss Mary Coles,	Philadelphia.
Miss E. C. McVickar,	Philadelphia.
Miss Esther Parry Aertsen,	Philadelphia.
Miss Elizabeth N. Biddle,	Philadelphia.
Miss Annie Buchanan,	Philadelphia.
Miss Frances E. Bennett,	Philadelphia.
Miss Agnes Irwin,	Philadelphia.
Miss Helen L. Parrish,	Philadelphia.
Mrs. Annie Fassitt,	Philadelphia.
Miss Anne N. Sanders,	Philadelphia.
Mrs. Mary E. B. Perot,	Philadelphia.

VII. Its President shall be the Bishop of the Protestant Episcopal Church having the City of Philadelphia within his Diocese. The number of its Directors is nineteen, of whom seven shall be men, constituting a Board of Council, and twelve shall be women, constituting a Board of Managers. The President and the Warden, appointed by him, shall be *ex-officio* members of the Board of Council. Five lay members of the Board of Council shall be elected annually, and the members of the Board of Managers shall be appointed annually by the President.

The names and residences of the subscribers are those of the directors chosen for the first year.

IN WITNESS WHEREOF we have hereunto set our hands and seals this 19th day of March, Anno Domini, One thousand eight hundred and ninety-one.

O. W. Whitaker,	[SEAL]
T. S. Rumney,	[SEAL]
John Ashhurst, Jr.,	[SEAL]
C. C. Harrison,	[SEAL]
R. Francis Wood,	[SEAL]
George C. Thomas,	[SEAL]
W. H. Merrick,	[SEAL]
Mary Coles,	[SEAL]
E. C. McVickar,	[SEAL]
Esther Parry Aertsen,	[SEAL]
Elizabeth N. Biddle,	[SEAL]
Annie Buchanan,	[SEAL]
Frances E. Bennett,	[SEAL]
Agnes Irwin,	[SEAL]
Helen L. Parrish,	[SEAL]
Annie Fassitt,	[SEAL]
Anne N. Sanders,	[SEAL]
Mary E. B. Perot,	[SEAL]

COMMONWEALTH OF PENNSYLVANIA, }
COUNTY OF PHILADELPHIA. } ss.

BEFORE me, Recorder of Deeds for the County aforesaid, personally appeared Charles C. Harrison, R. Francis Wood and George C. Thomas, three of the subscribers to the foregoing certificate of Incor-

poration, and in due form of law acknowledged the same to be their act and deed.

WITNESS my hand and official seal this 19th day of March, A. D., 1891. (Signed) THOMAS GREEN.

DECREE.

AND NOW TO WIT: This 28th day of March, A. D., 1891, the above Charter, accompanied by proof of publication of an intention to apply for Articles of Incorporation, having been presented to me, a Law Judge, and having perused and examined said instrument and found the same to be in proper form, and appearing to be lawful and not injurious to the community, I do hereby order and decree that the said Charter be approved, and that upon the recording of said Charter and this Decree, the subscribers thereto and their associates shall be a Corporation for the purposes and upon the terms and under the name therein stated.

(Signed,) M. ARNOLD,
Judge C. P. No. 4.

COMMONWEALTH OF PENNSYLVANIA, }
COUNTY OF PHILADELPHIA. } ss.

RECORDED in the office for Recording of Deeds in and for the City and County of Philadelphia, in Charter-Book No. 17, page 112, etc.

WITNESS my hand and official seal this 28th day of March, A. D., 1891.

(Signed,) THOMAS GREEN,
Recorder of Deeds.

By-Laws.

ARTICLE I.

The Corporation.

SECTION 1.—The Corporation consists of the Board of Council, the Board of Managers, and of all persons duly elected by the Board of Managers, who shall pay the sum of \$5.00 a year.

Any person may be elected by the Board a life member on payment of at least \$50.00 at one time.

SECTION 2.—No person in arrears to the Corporation shall be entitled to vote at the annual meeting, and the name of a member who fails to pay the annual amount for two consecutive years, shall be dropped from the roll by the Secretary, and the fact reported to the Corporation.

SECTION 3.—The Annual Meeting of the Corporation shall be held on the third Tuesday in January, at such time and place as the President of the Board of Council may appoint.

SECTION 4.—The officers of the Corporation shall be a President, Vice-President, Secretary and Treasurer. The Bishop of the Diocese shall be, *ex-officio*, President, and the Warden of the House, Vice-President.

ARTICLE II.

SECTION 1.—The Business of the Corporation shall be conducted by a Board of Council and a Board of Managers.

SECTION 2.—Every member of either Board shall be a communicant of the Protestant Episcopal Church.

ARTICLE III.

Board of Council.

SECTION 1.—The Board of Council shall consist of seven members, five of whom shall be laymen chosen at the annual meeting of the Corporation. The President, Vice-President, Secretary and Treasurer of the Corporation shall hold respectively the same offices in the Board, *ex-officio*. In the event of failure to elect at any Annual Meeting, the members of the Board shall continue in office until their successors shall have been elected.

SECTION 2.—The President shall preside at all meetings, and with the Secretary shall execute all written instruments in the name of the Corporation when duly authorized, and in general act as the Chief Executive Officer.

SECTION 3.—In the absence of the President his duties shall be performed by the Vice-President.

SECTION 4.—The Secretary shall keep the minutes, and conduct the correspondence of the Board, give notice of its meetings, preserve its records, and have the custody of its Seal, which he shall affix to documents when authorized so to do by resolution of the Corporation or Board of Council. He may affix the Seal to certificates to students at the request of the President.

SECTION 5.—The Treasurer shall collect all income due the Corporation from investments or real estate,

keep an account of all receipts and disbursements, and make a report at each meeting and at the annual meeting of the Corporation, when his accounts for the year shall be audited. He shall keep the title papers and securities of the Corporation, and give such security for the faithful performance of his duties, as may be fixed from time to time by the Corporation. He shall pay all income from investments to the Treasurer of the Board of Managers.

SECTION 6.—Purchase or transfer of real estate or securities shall only be authorized by the Board of Council at a meeting duly convened. A quorum for such action shall be the Presiding officer, and three other members of the Board.

SECTION 7.—The Stated Meetings of the Board of Council shall be on the day of the Annual Meeting of the Corporation, and the fourth Tuesday in May and October.

The Board shall have power to fill vacancies in its membership at any meeting.

ARTICLE IV.

Board of Managers.

SECTION 1.—The Board of Managers shall consist of twelve women to be appointed annually by the Bishop of the Diocese. In the event of failure to appoint, the members of the Board will continue in office until their successors shall have been appointed.

SECTION 2.—The officers of the Board of Managers shall be a President, a Vice-President, a Corres-

ponding Secretary, a Recording Secretary, and a Treasurer. All of these shall be elected annually.

SECTION 3.—The President shall preside at all meetings, or in her absence the Vice-President. She shall decide all points of order, appoint all committees unless otherwise ordered, call special meetings, and perform the duties of the chief executive officer, and shall be a member of every committee, *ex-officio*.

The Corresponding Secretary shall conduct the correspondence of the Board.

The Recording Secretary shall keep a register of the proceedings of the Board, give notice of all its meetings, preserve its records, keep a register of all persons admitted to the House, including their age, parochial relation, by whom recommended, when admitted, and also the names of those dying in the House, or removing from it.

The Treasurer shall receive all contributions for the support of the House, and the payments from those admitted, and out of such funds she shall pay all bills approved by the Board of Managers; she shall keep account of all receipts and expenditures, with proper vouchers, and shall present a statement of the same to the Board of Managers, together with the balance of cash in her hands, at each regular meeting of the Board.

She shall advance to the House Mother, from time to time, for expenses, such sums as the Board may direct. At the Annual Meeting she shall present a detailed statement of receipts and expenditures for the year, which shall be audited.

SECTION 4.—It shall be the business of the Board of Managers to provide funds for the current expenses of the House, and to purchase such articles as are necessary for its maintenance, and exercise supervision over its expenditures.

SECTION 5.—At the meeting of the Board after the annual election, the President shall appoint a Purchasing Committee of two, an Admission Committee of four, and a Visiting Committee of six or more to serve for the ensuing year.

It shall be the duty of the Purchasing Committee to make such purchases as may be directed by the Board.

It shall be the duty of the Admission Committee to consider carefully the qualifications of every person seeking to be admitted as a student of the House. If her admission is approved by the Committee a certificate shall be given her which, upon presentation to the House Mother, shall secure her admission to the House as a Special Student or Probationer, as the Committee may determine. It shall be the duty of two members of the Visiting Committee to visit and inspect the House weekly.

All Committees shall report their action in writing at each regular meeting of the Board.

SECTION 6.—The Stated Meetings of the Board of Managers shall be on the day of the Annual Meeting of the Corporation and on the first Tuesday in each month, at three-thirty P. M.

SECTION 7.—For the transaction of business a majority of qualified members shall form a quorum.

SECTION 8.—The order of business at all regular meetings of the Board of Managers shall be, as follows :

1. Prayers.
2. Calling the Roll.
3. Reading the Minutes for action thereupon.
4. Report of Treasurer.
5. Report of Corresponding Secretary, with communications addressed to the Board.
6. Report of Visiting Committee.
7. Report of Purchasing Committee.
8. Report of Admission Committee.
9. Report of House Mother.
10. Report of Special Committees.
11. Unfinished Business.
12. New Business.
13. Adjournment.

The order of business may be altered at any meeting, by unanimous consent of those present.

SECTION 9.—Special Meetings of either Board may be held at the call of its President, and shall be held at the written request of three members, but in either case the notice of a special meeting shall state the business for which it is called, and at that meeting no other business shall be transacted.

ARTICLE V.

The order and discipline of the House will be under the direction of a House Mother, subject to the direction of the Bishop. She will be annually nominated by the Board of Managers, and if approved,

appointed by the Bishop, and shall be a communicant of the Protestant Episcopal Church. She shall receive such salary as shall be determined by the Board of Managers, payable quarterly, on the first day of January, April, July and October. She shall have the direction and control of the inmates subject to the direction of the Bishop, and of all domestic affairs of the House. She shall admit no one as a resident, except upon presentation of a certificate as provided in Section 5, Article IV. She shall enter in a book provided for her by the Board the name of each person admitted to the House, her age, religious training, Confirmation, Parochial connection, the date of her admission, and of her recognition as a candidate for the order of Deaconess, and any other facts which she may think important. She shall keep an account of all moneys received by her for expenditure, and shall make a monthly report of the same to the Board. She shall also make a report monthly concerning all points which shall be necessary to give the Board an intelligent idea of the workings and condition of the household.

ARTICLE VI.

The Warden shall be a presbyter of the Protestant Episcopal Church, in the Diocese of Pennsylvania, appointed annually by the Bishop. He shall be the Chaplain of the House, and shall perform such duties as shall be assigned him by the Bishop; and in the event of the office of Bishop being vacant, he shall, *pro tempore*, be charged with all the duties and pow-

ers assigned to the Bishop in these By-Laws, except the appointment of the Board of Managers.

ARTICLE VII.

SECTION 1.—The Faculty will consist of at least six presbyters, including the Warden, who shall be appointed annually by the Bishop, to give instruction in the different departments.

SECTION 2.—Instructors in addition to the Faculty will be appointed by the Bishop, who will also assign the studies and training to be pursued.

ARTICLE VIII.

SECTION 1.—Applicants for admission must be at least eighteen years of age, in good health, of fair scholarship, of good moral and religious character, and shall present satisfactory recommendations.

SECTION 2.—Applicants for admission as special non-resident students, may be admitted by the Warden, or President of the Board of Managers.

SECTION 3.—The Students of the Household will comprise three classes :

1. Those who enter for general training or instruction, and have no desire to become deaconesses. These will be called Special Students.

2. Those who desire to become Candidates for the office of Deaconess. These will be called probationers.

3. Those who have been admitted Candidates for the office of Deaconess. These will be called Candidates.

SECTION 4.—The House Mother with the approval of the Admission Committee, and the Bishop or Warden, may admit a special student to become a probationer, but no one shall be thus admitted who is not a communicant of the Protestant Episcopal Church, and has not obtained the certificate referred to in Article IV, Section 8.

SECTION 5.—A probationer may be admitted a Candidate for the order of Deaconesses by the Bishop, upon the recommendation of the House Mother and Warden.

SECTION 6.—Upon the satisfactory completion of the prescribed course of study and training, the candidate shall receive a testimonial to that effect from the House Mother and the Faculty, which shall be considered as a guarantee that she has had the “adequate preparation” required by the Canon of Deaconesses.

ARTICLE IX.

SECTION 1.—The charges for board, room, and necessary books will be \$200.00 a year ; but for those who have been admitted candidates for the order of Deaconesses, there will be no charge except for books, after the first year of their candidateship. Students not living in the house will be charged \$25.00 per annum, or they will pledge themselves to such definite work as shall be deemed equivalent by the President of the Board of Managers.

Non-residents may be admitted as Special Students to instruction in any single branch upon payment of

five dollars annually, which will include the necessary text-book.

SECTION 2.—All residents will be entitled to remain in the House during the year, but those remaining between May and October, will perform then, as at other times, such duties as may be assigned them by the House Mother, or Bishop.

SECTION 3.—In addition to the eight months of study, at least ten weeks' Hospital or other practical service will be required of all candidates, and of all other students who elect to remain in the House during the summer.

ARTICLE X.

The regular School year will begin on the first Wednesday in October, and end the last Tuesday in May, with a recess from the day before Christmas Eve to Epiphany, and one week at Easter.

Each student shall be entitled to leave of absence for one month in each year in addition to the Christmas and Easter recess.

ARTICLE XI.

The Board of Managers shall have power to make changes in these By-Laws, but no change or addition shall be made unless at least four weeks previously it shall have been proposed in writing at a stated meeting of the Board, and within five days thereafter have been presented in writing to the Bishop of the Diocese; and no change shall be made touching the rights and powers of the Board of Council or any

member of it, without the concurrence of a majority of the members of that Board given at a meeting duly convened.

The Bishop of the Diocese shall have the right to be present at any meeting of the Board, (notice of which shall always be sent to him) and to speak upon any subject which may be before it.

ARTICLE XII.

When candidates shall have completed the prescribed course of study and training and shall have been admitted to the Order of Deaconess, they shall be entitled to make the House their head-quarters and their home, subject to such regulations as may be hereafter adopted as an addition to these By-Laws, by the Board of Managers.

SECOND
ANNUAL REPORT
OF THE
Church Training
AND
Deaconess House
OF THE
DIOCESE OF PENNSYLVANIA,
*WITH PROCEEDINGS OF THE ANNUAL MEETING OF THE
CORPORATION, JANUARY 17, 1893*



708 SPRUCE STREET,
PHILADELPHIA.

DIRECTORS.

President,

The Right Rev. O. W. WHITAKER, D. D., Bishop of the Diocese of
Pennsylvania.

WARDEN.

REV. T. S. RUMNEY, D. D.

THE BOARD OF COUNCIL.

THE WARDEN, *ex officio*,

THE PRESIDENT, *ex officio*,
JOHN ASHHURST, JR., M. D.,
GEORGE C. THOMAS,

Treasurer.

CHARLES C. HARRISON,
R. FRANCIS WOOD,
EWING L. MILLER,

Secretary.

THE BOARD OF MANAGERS.

MISS COLES,
President.

MISS ESTHER PARRY AERTSEN,
Treasurer.

MISS FRANCES E. BENNETT,
MISS E. N. BIDDLE,
MISS ANNIE BUCHANAN,
MRS. WM. W. FARR,

MISS MCVICKAR,
Vice-President.

MISS ANNE N. SANDERS,
Secretary.

MISS IRWIN,
MISS ELIZABETH MORRIS,
MRS. EFFINGHAM PEROT,
MISS LOUISA G. DAVIS.

THE FACULTY.

THE REV. T. S. RUMNEY, D. D.,
Pastoral Theology.

THE REV. WILLIAM ELY,
Theology.

THE REV. L. W. BATTEN,
The Old Testament.

THE REV. R. W. MICOU,
The New Testament.

THE REV. L. M. ROBINSON,
The Prayer Book.

THE REV. R. T. EASTMAN,
Church History.

THE REV. W. F. PADDOCK, D. D.,
Business Methods.

INSTRUCTORS.

S. EGBERT, M. D.,
Hygiene and Home Sanitation.

MISS COLES,
Bible Study.

MISS E. N. BIDDLE,
Bible Study.

House-Mother, C. H. SANFORD, *Deaconess*,

OFFICE HOURS: { *Mondays, from 10 A. M. to 12 M.*
 { *Saturdays, " 2 to 5 P. M.*

THE second annual meeting of the corporation of the Church Training and Deaconess House of the Diocese of Pennsylvania was held on Tuesday, January 17, 1893, at 708 Spruce Street.

The meeting was called to order at 4.15 P. M., the Rt. Rev'd O. W. Whitaker, D. D., in the chair.

In the absence of the Secretary of the Board of Council of the corporation, Mr. R. Francis Wood, the Chair appointed Mr. Ewing L. Miller Secretary of the meeting.

Reports were presented from the Treasurer of the Corporation, the Treasurer of the Board of Managers, the Board of Managers, and the House-Mother. These reports were referred to a special committee, to be appointed by the Chair, to take the necessary action toward publishing the same.

The Bishop announced the following appointments for the ensuing year, to wit:—Warden, the Rev. T. S. Rumney, D. D.; House-Mother, Miss C. H. Sanford, Deaconess; and the following Board of Managers: Miss Coles, Miss McVickar, Miss E. P. Aertsen, Miss F. E. Bennett, Miss E. N. Biddle, Miss Annie Buchanan, Miss Irwin, Miss Elizabeth Morris, Mrs. Effingham Perot, Mrs. Wm. W. Farr, Miss Louisa G. Davis, and Miss Anne N. Sanders.

An election was then held for members of the Board of Council, which resulted in the unanimous

election of John Ashhurst, Jr., M. D., George C. Thomas, Charles C. Harrison, R. Francis Wood, and Ewing L. Miller.

George C. Thomas was elected Treasurer, and Ewing L. Miller Secretary of the Corporation.

The Bishop announced the committee to audit the reports of the Treasurer as John Ashhurst, Jr., M. D., and R. Francis Wood; and the committee on publication of the annual report, as Miss Coles, Miss McVickar, Deaconess Sanford, and Ewing L. Miller.

The Bishop then addressed the meeting upon the very satisfactory record of the past year, and the great reason for encouragement in the results which have already been realized. He referred to the admirable order of the household and the excellent condition of the House; and said that the management of the House-Mother must have been very judicious to accomplish all that has been done at the moderate expenditure stated in the Treasurer's report. He spoke of the cordial co-operation of the clergy, which has given to the House a very able Faculty and corps of instructors. The number of *resident* students taking the regular course has been larger than was anticipated for the first year; and the only possible regret that those who are so deeply interested in the work can feel is that so few have taken advantage of the opportunity to pursue the courses of study, either full or partial, that are here provided for *special* students.

On motion, adjourned.

Attest, EWING L. MILLER, *Secretary*.

ANNUAL REPORT.

The close of another year recalls to us the duty we owe of giving to our patrons and subscribers an account of our stewardship.

It is with real pleasure that we tell of a year full of blessings.

At its beginning our commodious and well-adapted house had a mortgage of \$8000 resting upon it. This, through the earnest efforts of some of the managers and the liberality of our friends, has been entirely cancelled (for details of which see Treasurer's Report, B) New plumbing has been introduced throughout the house, adding materially to the comfort and health of the building. The room used as a chapel, where the students gather morning and evening and noonday for united prayer, has been greatly enlarged and tastefully refitted. These improvements have all been paid for, and we feel most grateful to have our house, perfect in all its appointments, entirely free of debt.

The year opened with twelve students, of whom one, too young and unprepared, after a thorough trial in our school, was placed, through the influence of

Miss Sybil Carter, in the Wilder Farm School, Minn., for one year. Another, after remaining in the house for a few months as a special student, left to take charge of an orphanage in Western Texas. A third, who came to have her fitness for missionary work tested, is laboring faithfully among the Indian women at White Earth Reservation.

Two new students have entered this autumn, making our present household eleven in number. Of these five are to be set apart as Deaconesses on the Festival of the Epiphany, having completed their two years of study and passed their examinations with credit. For the two years, in addition to the curriculum of study, they have been trained in practical parish work, house-to-house visiting, mothers' meetings, Sunday-school teaching, etc., under the supervision of experienced church workers.

For twelve weeks of each summer our students have been granted the privilege of living in the Episcopal Hospital and sharing the thorough course of training given to the nurses in both the medical and surgical wards. Their intelligence and faithfulness called forth most gratifying praise from Miss Littlefield, the head nurse.

At the head of the candidates stands our House-mother, whose cultivation, ready sympathy, and spirituality have made her peculiarly fitted to fill that office. Her duties have been arduous, since while attending to the manifold calls of her position she has followed

all the studies and passed her examinations. She will come back to us to give her whole time to the welfare of the house.

Miss Davison will remain in the house, working as a Deaconess in Grace Parish under Rev. Dr. Stone. Miss Adwen will leave immediately after her ordination for White Earth Reservation, there to work among Indian women under the supervision of Miss Sybil Carter. Mrs. Jones will go to Montana to work under Bishop Brewer's direction. Miss Stuard remains in the house, continuing her work for the present in her own parish in this city.

The new year opens with our household still numbering eleven. Two new special students will enter the coming term, filling the places of those who have gone out from us.

The Faculty have with untiring zeal continued their labors, and they have had their reward in the earnest attention and interest of the students. The Rev. Dr. Stone has been obliged to withdraw on account of the press of other duties, and the students parted with him with great regret. The Rev. R. W. Micou, the new professor at the Divinity School, has been appointed to the vacant chair, and began his lectures only a few weeks ago. A new course has been added during the year, of instruction in business methods under the charge of Rev. W. F. Paddock, D. D.

Two changes have taken place in the Board

of Management through resignations—Miss Hard, who felt that, living away from the city, she was unable to assist in the work of training, and Miss Parrish, whose health demanded entire cessation of work and a year abroad. We are looking forward with impatience to her return, in restored health, when we hope to have her once more in the position she filled so ably. Mrs. William Farr and Miss Louise G. Davis have been appointed by the Bishop to complete our number.

We have passed through a time of great anxiety by reason of the extreme illness of Miss Elizabeth Biddle. Our work would have been most seriously crippled had she been taken away. But with deeply thankful hearts we now look forward to her restoration to health and to us.

Surprise and disappointment was expressed in our last report that so few in our own city had availed themselves of the instruction and training offered in our house. This feeling has increased when, after two years, in all the classes only eleven come from outside to attend the lectures, and this in a day when there seems a thirst for knowledge in other departments, and the activity in church life is greater than ever before. Can it be that a want of information in reference to the privileges here offered is the reason?

The scheme of studies will be found in another part of our report; and the House-mother will be glad to give any information, either by letter or in person.

Our House, in the nature of things, can never be self-supporting. To any one who will devote herself to the life of a Deaconess, we offer a full course of training, extending through two years, for the small sum of \$200.00. Therefore the fees cannot be expected to pay even the running expenses of the house; these should be met by the Church, especially in this Diocese; and we earnestly appeal to individuals and parishes for annual subscriptions and collections.

We are not unmindful of the very great liberality shown to us by a few who have given not only largely, but again and again when asked to do so; nor do we forget that there have been parishes, like St. Stephen's, which has not only given us a yearly offertory, but has this year assumed the expenses of a student. Then, too, much has been done for the work by benefactors outside of the Diocese; but our main dependence ought to be systematic contributions from our own people, and upon their hearts and consciences we lay this work, feeling it to be no longer an experiment, but that it has proved itself an answer to a positive need in our Church.

(Signed)

E. C. McVICKAR,
Vice-President.

REPORT OF HOUSE-MOTHER.

Throughout the past year of 1892 there have been nine resident students, besides four who left in the spring, and two who entered in the fall. These fifteen students represent ten different Dioceses, and include five candidates, two probationers, and eight special students.

We have had a most encouraging year, notwithstanding the many perplexing questions arising as the work develops. The domestic routine has been arranged with a view of giving each student practice in all kinds of housework, without encroaching upon the time and strength needed for other things. The housework does not occupy more than an hour daily, and, judging from the cheerful spirit shown, the students do not find it burdensome. There is a growing interest in the studies, which become more and more helpful as time goes on. We have felt deeply the loss of Miss Biddle's help, not only in the class and in mission work, but as our wise and loving counselor. We also heard with regret of Dr. Stone's resignation, but all who can do so attend his weekly lectures,

either at Grace Church or Epiphany. We greatly enjoy Prof. Micou's course on the General Epistles, which takes the place of Dr. Stone's lectures. It is not only as instructors that the clergy help us, but as friends who are always glad to advise us in our reading and to help solve any doubts or difficulties. The course in "Business Methods," under Dr. Paddock, is new this year, and is found of great benefit. This is equally true of the lesson in "Physical Culture" given us by Miss Spyker, through the kindness of Miss Irwin. This is but one of numberless kindnesses received from the Managers.

Too much cannot be said in recognition of the privileges accorded our students in connection with the Episcopal Hospital. During the time spent there everything was done to help their progress, and their health and comfort cared for most thoughtfully. They returned enthusiastic about their work, and bringing kind messages of commendation from the authorities.

The health of the family has been excellent. An effort has been made to brighten the family-life by devoting an hour each evening to social intercourse. We were so absorbed in work as to be in danger of forgetting that we "have a fellowship with hearts to keep and cultivate." Appreciating the effort required, the House-Mother wishes here to express her gratitude to each member of the family who so unselfishly laid aside her own pursuits at the appointed hour,

and contributed to the growth of a sisterly feeling in the household. The increased happiness and affection which have resulted must be a present reward and will prove a life-long blessing.

During the summer Miss Coles, besides making other improvements, enlarged and beautified our little chapel. We like to keep fresh flowers there and to make our services as earnest and hearty as possible. Our music is much better than last year, and awakens the hope that some day we may have training in this branch.

The practical work of last year has been continued as far as possible in the same parishes, but new work has been added. The students still work in the Hospital Mission, in Bible-classes, infant schools, sewing and industrial schools, mothers' meetings, and in tenement and parish visiting. They have also become sufficiently experienced to relieve cases of suffering from accident or disease by a little timely attention, and to supply the places of absentees by taking charge of classes in cooking or in more intellectual branches. A knowledge of the different charitable agencies, the conditions of admission to hospitals, homes, and nurseries, is indispensable to effective work; to further this purpose, one of the Managers kindly agreed to devote one half day each week to taking the students to visit the different institutions of the city.

We realize the imperfections of our work thus far,

but draw a glad courage in these days of "beginnings" from the thought that so many of God's saints are offering for us unceasing prayers. Asking for a continuance of this loving interest, we go on in His strength to better work this coming year.

(Signed) CAROLINE H. SANFORD,
House-Mother.

LIST OF STUDENTS.

	DIocese.	COURSE.	ENTERED	LEFT.
Miss Ellen Adwen, . .	W. N. Y.	Candidate.	Jan'y, '91.	1892.
" Edith Bates, . . .	Mass.	Special.	Jan'y, '91.	June.
" Bertha D. Berger, .	Md.	"	Oct., '91.	
" Eugenia Collins, .	Md.	Probationer.	Oct., '91.	
" Eltinge Davison, .	Va.	Candidate.	Jan'y, '91.	
Mrs. Frances M. Jones, .	Ont., Can.	"	April, '91.	
Miss Marie E. Kaye, . .	Ohio.	Special.	Oct., '92.	
" Margaret Keenan, .	Penna.	"	Oct., '91.	
" E. Katherine Miller,	Ohio.	"	Oct., '92.	
" Emily T. Rodman,	Conn.	Probationer.	Oct., '91.	
" Caroline H. Sanford,	Conn.	Candidate.	Jan'y, '91.	
Mrs. Ella O. Smith, . .	Wis.	Special.	Oct., '91.	April.
Miss Flora V. Stuard, .	Penna.	Candidate.	April, '91.	
" Marian Taylor, . .	Ont., Can.	Special.	Oct., '91.	April.

GEORGE C. THOMAS, TREASURER.
In Account with the Church Training and Deaconess House.

GENERAL ACCOUNT "A."

1892.	DR.	1892.	CR.
May 9,	Water rent,	Jan. 1,	By balance,
	\$ 22.00		\$ 72.30
June 7,	City taxes,	" 5,	Stable rent,
	275.92		75.00
Nov. 4,	Re-setting curb, and flagstone,		Balance R. F. Wood,
	22.50		7.63
	Sewer connection,	May 2,	Stable rent,
	18.50		75.00
	Balance,	" 28,	" "
	364.40		25.00
		June 6,	Interest 1891 transferred from
			No. 2 account,
			223.39
		" 11,	Stable rent,
			75.00
		Sept. 23,	" "
			75.00
		Dec. 20,	" "
			75.00
			<u>\$703.32</u>
			By balance,
			\$364.40
	<u>\$703.32</u>		

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Examined, compared with vouchers, and found correct. Balance, \$364.40.

JOHN ASHHURST,
 R. FRANCIS WOOD,
Auditing Committee.

Jan. 23, 1893.

GEO. C. THOMAS, TREASURER.

*In Account with the Church Training and Deaconess House.***MORTGAGE FUND "B."**

1892.	CR.	
Jan. 27.	Mrs. Charles J. Stille,	\$25 00
	Miss Schott,	50 00
	John Lowber Welsh,	50 00
	Miss C. W. Paul,	20 00
30.	Mrs. T. H. Powers,	50 00
	Mrs. J. D. Lippincott,	100 00
	Mrs. T. A. Biddle,	100 00
	R.,	100 00
	Miss Mary Lewis,	100 00
	Miss Sarah Lewis,	50 00
	Mrs. John Harrison,	10 00
	Miss Eliza J. Magee,	25 00
Feb. 2.	Mrs. T. A. Scott,	300 00
	Mrs. Edward Coles,	100 00
	Miss Rebecca Cox,	100 00
	Mrs. D. K. Rodman,	100 00
	George C. Thomas,	100 00
	Mrs. Letitia H. Harrison,	50 00
	Mrs. Charles R. King,	50 00
	Mrs. Emily W. Biddle,	10 00
5.	Mrs. St. Geo. T. Campbell,	100 00
	Mrs. Geo. C. Thomas,	50 00
	J. Vaughan Merrick,	50 00
	Miss H. S. Biddle,	25 00
	Miss E. N. Biddle,	25 00
	James M. Aerts,	25 00
	Miss E. C. McVickar,	50 00
	Mrs. J. Campbell Harris,	50 00
	Miss C. C. Biddle,	25 00
	Carried forward,	\$1890 00

		Brought forward,	\$1890 00
Feb.	5.	Mrs. Chas. Wheeler,	25 00
	13.	Mrs. L. H. Shober,	25 00
		Mrs. E. T.,	25 00
		Mrs. Eliza Butler,	10 00
		W. W. Frazier,	100 00
		Tatnall Paulding,	10 00
		Miss Ellen B. Wheeler,	25 00
		Mrs. Samuel Chew,	25 00
		Mrs. C. W. Henry,	10 00
March	3.	Cash,	340 00
		Mrs. C. F. Moorhead,	10 00
		Mrs. Jay Cooke, Jr.,	25 00
		Mrs. Mary R. Fox,	60 00
		Mrs. Samuel B. Brown,	100 00
		Miss Annie Frazier,	20 00
	5.	Alexander Brown,	250 00
		Mrs. E. R. Belfield,	50 00
	5.	Miss Coles,	2500 00
		In Memoriam,	2500 00
	7.	Interest at 3 per cent.,	7 03
	9.	Mr. and Mrs. Jas. B. Leonard,	50 00
		Miss Clyde,	25 00
		Mrs. Joseph G. H. Miller,	5 00
		Cash,	96
			<hr/>
			\$8087 99
			<hr/>

1892.

DR.

March 8. John Lowber Welsh, \$8087 99

E. and O. E.

Examined and found correct.

JOHN ASHHURST, JR.,
R. FRANCIS WOOD,
Auditing Committee.

January 23, 1893.

GEORGE C. THOMAS, TREASURER.
In Account with the Church Training and Deaconess House.

ENDOWMENT FUND "C."

DR.	1892.	CR.
Balance,	\$1021 50	April 18. Estate of Margaretta S. Lewis, \$ 500 00
		Lawrence Lewis, 500 00
		Dec. 31. Interest, 21 50
		<u>\$1021 50</u>
		1893.
		Jan. 1. By Balance, \$1021 50
		<u><u>\$1021 50</u></u>

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Examined and found correct; balance \$1021.50.

JOHN ASHHURST, JR.,
R. FRANCIS WOOD,
Auditing Committee.

January 23, 1893.

Report of the Treasurer of the Board of Managers.

TABULATED STATEMENT.

RECEIVED FROM.

Balance on hand at last report, . . .	\$ 595 80	
Annual subscriptions,	430 00	
Donations,	990 00	
Board of Students,	1388 00	
Lectures,	100 50	
Offertories in churches,	442 81	
Sundries,	194 10	
Interest,	11 52	\$4152 73

PAID FOR.

House expenses,	\$1770 00	
Salary of House Mother,	600 00	
Coal,	260 00	
Gas,	79 35	
Repairs,	74 00	
Books,	24 02	
Miss Bedford for cooking class, . . .	78 00	
Printing,	82 80	
Returned H. H. Pike account Miss Taylor,	70 00	
Miss Taylor's traveling expenses, . .	75 00	
Paid Miss Adwen,	100 00	
Refunded Miss Coles,	100 00	
Loan returned to Miss Biddle, . . .	40 00	
Refunded Miss Davisson,	16 00	
Sundries,	2 93	\$3372 10
Balance,		780 63
		\$4152 73

ESTHER PARRY AERTSEN, *Treasurer.*

Examined, compared with vouchers, and found correct.

(Signed) JOHN ASHHURST, }
R. FRANCIS WOOD, } *Auditors.*

ANNUAL SUBSCRIBERS.

Mrs. Richard L. Ashhurst,	\$2.00
Miss Aertsen,	5.00
Miss A. F. Aertsen,	5.00
H. R. A.,	5.00
Mrs. A. A. Blair,	5.00
Miss C. C. Biddle,	25.00
Miss E. N. Biddle,	25.00
Miss H. S. Biddle,	5.00
Mrs. T. A. Biddle,	10.00
Mrs. John Bohlen,	25.00
Miss Buchanan,	5.00
Miss Rebecca Coxe,	25.00
Mrs. G. Harry Davis,	5.00
Mrs. W. F. Dreer,	1.00
Miss A. Frazier,	5.00
Mrs. M. R. Fox,	10.00
Mrs. F. C. Gillingham,	5.00
Mrs. J. E. Gillingham,	5.00
Mrs. George L. Harrison,	10.00
Mrs. Jos. Harrison,	5.00
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Carried forward	\$188.00

Brought forward,	\$188.00
Miss Irwin,	5.00
Mrs. Landreth,	5.00
Mrs. E. A. Landell,	5.00
Misses Lewis,	20.00
Mrs. Loyd,	1.00
Mrs. Malcolm Loyd,	1.00
Miss E. G. Manderson,	10.00
Miss Manderson,	5.00
Miss E. G. Magee,	5.00
Mrs. John Markoe,	5.00
Mrs. J. K. McIlvain,	5.00
Mrs. Israel W. Morris,	5.00
Mrs. T. H. Morris,	5.00
Miss Elizabeth Morris,	5.00
Mrs. Mumford,	10.00
Miss H. L. Parrish,	5.00
Mrs. W. W. Paul,	5.00
Miss A. W. Pearsall,	5.00
Mrs. Effingham Perot,	5.00
Miss A. Z. Potts,	5.00
Mrs. T. H. Powers,	10.00
Miss Mary Rankin,	5.00
Mr. Louis H. Redner,	5.00
Mrs. J. M. Rhodes,	5.00
Mrs. D. K. Rodman,	10.00
Miss A. N. Sanders,	5.00
Carried forward,	<hr/> \$345.00

Brought forward,	\$345.00
Miss Schott,	10.00
Miss Shultze,	5.00
Mrs. Sims,	5.00
Mrs. C. J. Stillé,	5.00
Mrs. S. G. Stokes,	10.00
Mrs. Geo. C. Thomas,	10.00
Mrs. J. W. Townsend,	15.00
Mrs. Vandervoort,	5.00
Miss E. B. Wheeler,	5.00
Mrs. F. H. Wyeth,	5.00
Bishop Whitaker,	10.00
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	\$430.00

DONATIONS.

Mr. James M. Aertsen,	\$25.00
Miss Aertsen,	10.00
Mrs. W. C. Alderson,	5.00
Mrs. F. E. Bennett,	50.00
Miss Maria Blanchard,	100.00
Mr. Alexander Brown,	100.00
Miss C. C. Biddle,	15.00
Miss E. N. Biddle,	25.00
Miss H. S. Biddle,	25.00
Misses Blanchard,	10.00
Mr. H. N. Burroughs,	50.00
Mrs. H. H. Collins,	5.00
Cash,	5.00
Mrs. Horace Fassitt,	25.00
Miss H. Fox,	25.00
Mr. W. W. Frazier,	100.00
Mrs. Geo. L. Harrison,	10.00
Mrs. J. Campbell Harris,	10.00
Miss Irwin,	20.00
Mrs. E. A. Landell,	5.00
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Carried forward,	\$620.00

Brought forward,	\$620.00
Mrs. Lea,	10.00
Miss Mary Lewis,	10.00
Miss E. G. Manderson,	5.00
Miss Caroline Mason,	10.00
Mrs. A. H. Miller,	15.00
Miss Florence Miller,	5.00
Mr. E. L. Miller,	5.00
Mrs. J. P. Mumford,	25.00
Rev. J. N. Newlin,	10.00
Miss Paul,	20.00
Miss C. W. Paul,	10.00
Miss M. W. Paul,	10.00
Miss Pearsall,	20.00
Mrs. Rowland,	15.00
Miss McVickar,	25.00
Mrs. L. H. Shober,	25.00
Mrs. C. Morton Smith,	5.00
Miss S. R. Smith,	5.00
Mr. Geo. C. Thomas,	25.00
Miss Townsend,	10.00
Tuesday Bible-Class,	5.00
Holy Trinity Parish, per Rev. W. N. Mc-	
Vickar, D.D.,	100.00
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	\$990.00

FOR ST. STEPHEN'S SCHOLARSHIP.

Mrs. Crawford Arnold,	\$5.00
Mrs. Arrison,	3.00
Miss Baldwin,	5.00
Mrs. Darley,	5.00
Mrs. Evans,	10.00
Mrs. J. D. Lippincott (annual),	10.00
Miss Mellon,	10.00
Mrs. S. W. Mitchell,	5.00
Miss Magee,	5.00
Miss E. Magee,	5.00
Mrs. Madeira,	2.00
Rev. S. D. McConnell,	20.00
Mr. Thomas Mc Kean,	10.00
Mrs. Thomas McKean,	10.00
Mrs. Albert Pancoast,	5.00
Miss Pendleton,	20.00
Mrs. Reilly,	10.00
Mrs. Richardson,	20.00
Mrs. Russell (annual),	5.00
Mrs. Harry Rogers,	5.00
Miss Sanders,	5.00
Miss Stevenson,	5.00
Miss Sidford,	1.00
Miss Tower,	10.00
Mrs. Wm. Thomson,	10.00
Miss Anne Thomson,	5.00
Miss Wilkins,	5.00
	<hr/>
	\$211.00

DONATIONS IN KIND.

MISS AERTSEN, Books, umbrella stand, provisions.

MISS BENNETT, Books (28 vols.), provisions.

MISS C. C. BIDDLE, Periodical.

MISS E. N. BIDDLE, Share in Mercantile Library, furniture, books.

MISS COLES, New plumbing, and alterations in chapel and school room; illuminated text, pictures, books, lamps, chapel window and dossal, thermometer, provisions.

A FRIEND (through Miss Coles), Table-cloth and napkins.

MRS. ISAAC DUNTON, Book.

MRS. HILDEBURN, Barrel of apples.

MISS IRWIN, Books, course of lessons.

MR. KING, Evening Telegraph.

MISS MANDERSON, China.

MISS MCVICKAR, Gas corona for chapel.

MISS MORRIS, Plants.

MISS FLORENCE NEILSON, Books, magazines.

MRS. EFFINGHAM PEROT, Barrel of potatoes, box of oranges.

REV. L. M. ROBINSON, Books.

MISS SANDERS, Share in Wilson Library, books.
(through Miss Sanders), periodicals, books.

JOHN SINER, Bushel of potatoes.

MRS. STEVENS, Portraits of the six Bishops of Pennsylvania, Thorwaldsen's Four Evangelists.

RT. REV. O. W. WHITAKER, Church Standard.

MRS. REUBEN WARNER, "The Minnesota Missionary."

SPECIAL DONATIONS.

FROM PUBLISHERS.

The Churchman, The Church Mission News.

SCHEME OF STUDIES.

HOUSE YEAR 1892-1893.

Monday	A. M., 10-11.	Church History, Rev. R. S. Eastman.
"	" 11-12.	Pastoral Theology, Rev. Dr. Rumney, alternating with Business Methods, Rev. Dr. Paddock.
"	P. M., 3-4.30.	Practical Training.
Tuesday	" 2-3.	Prayer Book Study, Rev. L. M. Robinson.
Wednesday	A. M., 10-11.	Bible Study, Miss Coles.
"	" 11-12.	Theology, Rev. Wm. Ely.
"	P. M., 3-4.30.	Practical Training, Cooking, etc.
Thursday	A. M., 10-11.	Bible Study, Miss E. N. Biddle.
"	" 11-12.	Hygiene and Home Sanitation, Dr. Egbert.
"	P. M., 2-3.	The General Epistles, Rev. R. W. Micou.
"	" 3-4.30.	The Old Testament, Rev. L. W. Batten.
Friday	A. M.,	Practical Training.
"	P. M.,	" "
Saturday	A. M., 9-10.	Missions.

LIFE MEMBERS.

Miss F. E. Bennett.	Miss Mary Lewis.
Mr. E. N. Benson.	Miss Sallie Lewis.
Miss C. C. Biddle.	Mr. J. Dundas Lippincott.
Miss E. N. Biddle.	Miss McVickar.
Mrs. Thos. A. Biddle.	Mrs. S. Weir Mitchell.
Mr. A. Biddle.	Rev. J. S. Newlin.
Mr. Alex. Brown.	Miss Mary W. Paul.
Mrs. F. R. Brunot.	Mr. Charles Platt.
Miss Sybil Carter.	Mrs. T. H. Powers.
Miss Coles.	Mrs. D. K. Rodman.
Mr. Edward Coles.	Miss Mary W. Schott.
Mrs. Edw. Coles.	Mrs. L. H. Shober.
Mr. George W. Childs.	Mrs. G. Roberts Smith.
Mrs. Jay Cooke, Jr.	Mrs. Charles J. Stille.
Miss Rebecca Coxe.	Mrs. Geo. C. Thomas.
Mrs. St. George Campbell.	Mrs. Wm. Welsh.
Mrs. Horace Fassitt.	Mrs. J. Lowber Welsh.
Mr. W. W. Frazier.	Rt. Rev. O. W. Whitaker,
Mr. C. C. Harrison.	D. D.
Mrs. Geo. L. Harrison.	Miss Juliana Wood.
Mrs. J. Campbell Harris.	Mr. R. Francis Wood.
Mrs. Charles R. King.	

APPENDIX.

[From the Digest of the Canons of the General Convention.]

TITLE I.

CANON 10.

OF DEACONESSSES.

§ I. Unmarried women of devout character and proved fitness may be appointed to the office of Deaconess by any Bishop of this Church.

§ II. The duty of a Deaconess is to assist the Minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ III. No woman shall be appointed to the office of Deaconess until she shall be at least twenty-five years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant in good standing of this Church, and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties above defined. The testimonial of fitness shall be signed by two Presbyters of this Church, and by twelve lay communicants of the same, six of whom shall be women.

The Bishop shall also satisfy himself that the applicant has had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

§ IV. No Deaconess shall accept work in a Diocese without the express authority, in writing, of the Bishop of that Diocese; nor shall she undertake work in a Parish without the like authority from the Rector of the Parish.

§ V. When not connected with a Parish the Deaconess shall be under the direct oversight of the Bishop of the Diocese in which she is canonically resident. A Deaconess may be transferred from one Diocese to another by letter dismissory.

§ VI. A Deaconess may at any time resign her office to the ecclesiastical authority of the diocese in which she is at the time canonically resident; but no Deaconess having once resigned her office, shall be reappointed thereto, unless there be, in the judgment of the Bishop, weighty cause for such reappointment.

§ VII. The Bishop shall have power, for cause, after a hearing granted, to suspend or remove a Deaconess from her office.

§ VIII. No woman shall act as a Deaconess until she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

CIRCULARS.

I.

THE

CHURCH TRAINING AND DEACONESS HOUSE

OF THE

DIOCESE OF PENNSYLVANIA.

During several years past there has been a growing conviction in the minds of earnest Church workers that many devout women would be glad to avail themselves of an opportunity to become qualified, by a systematic course of study and discipline, for more effective work for the Master.

Some of these, it has been thought, would choose to give their lives wholly to this one thing, and become members of an order consecrated to religious service.

Others, it has been thought, would like to become better prepared for such Sunday-school or mission or benevolent work as they could perform in the par-

ishes to which they belong, or in the community in which they live, but without any intention of devoting themselves to it altogether.

Others, still, there may be who, while feeling strongly drawn toward the life of a missionary, would yet, before undertaking it, be glad to test themselves and their fitness for such a calling, by spending some time in preparation for its peculiar duties.

Out of this prevalent feeling grew the action of the General Convention of 1889, authorizing the appointment of unmarried women of devout character and approved fitness, to the office of Deaconess, by any Bishop of this Church.

The second section of the canon defines the duty of a Deaconess to be to assist the minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

The canon further provides that before appointment the applicant shall have had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

For the purpose of providing such preparation as will meet the needs of the three classes of workers referred to, the Church Training and Deaconess House of the Diocese of Pennsylvania is to be opened on the Feast of the Epiphany, Tuesday, January 6th, 1891. Its headquarters will be at No.

708 Spruce street, Philadelphia, which has been purchased, and is now being furnished for this purpose.

Its general management will be under the direction of the Bishop of the Diocese, who will in this be assisted by the Warden, the Rev. T. S. Rumney, D.D.

The daily order and discipline of the House will be directed by the House Mother, Miss Caroline H. Sanford, who will also have the direction of all studies and duties to be performed by the inmates.

The financial and out-ward business of the House will be cared for by the Board of Managers appointed by the Bishop, of which Miss Coles is president, and to whom letters of inquiry should be addressed, at 2111 Walnut Street, Philadelphia.

The real estate and investments, whenever through the liberality of those who believe that this work will be for the glory of God and the welfare of His creatures there shall be money to invest, will be in charge of a Board of Council, of which Mr. George C. Thomas is treasurer.

Instruction will be given by a faculty of six clergymen and other teachers, to be appointed by the Bishop.

The training given will be intellectual, devotional and practical. It will be open to women from any Diocese, and any who may desire to come to the House simply for instruction in any department of study can do so without becoming residents.

It will be the aim to furnish most favorable facilities for learning in all branches of Church work.

Instruction will be given in the Bible, Prayer-Book, Church history, Theology, social science, hygiene and home sanitation, nursing, methods of teaching, missions, cooking, housekeeping, needlework, and whatever else may be needed to qualify those whom the school may send out to be true helpers of the parochial clergy in their missionary and benevolent work. Opportunity will be given to the students to study the regular work of hospitals and other charities of the city, and to put into practice what they are learning day by day.

One of the results hoped for from bringing students into a home, under one roof, and subject to the direction of a judicious and competent house mother, is that each may learn to work without friction with her fellow-workers, not asserting herself, but realizing the end in view to be one, to be willing to be directed by others as to the part she shall perform.

Candidates for admission must be at least eighteen years of age, in good health, and must furnish satisfactory evidences of character and ability.

The charges for board, room, laundry and necessary text books will be \$200 a year. But for candidates for the office of Deaconess there will be no charge, except for books, after the first year. The charge for students who do not live in the House, but

who come for special instruction, will be \$25 a year, and they will provide their own books.

The House will be open during the year, but those who remain during the summer vacation will be expected to render such service as may be appointed for them.

I cordially commend this institution to the prayers and sympathy of all Church people, clergy and laity, not only in the Diocese of Pennsylvania, but throughout the Church, and I ask for the Board of Managers a generous response to whatever appeal they may make for funds for the prosecution of the work.

O. W. WHITAKER,

Advent, 1890.

Bishop of Pennsylvania.

CHURCH TRAINING AND DEACONESS HOUSE

OF THE

DIOCESE OF PENNSYLVANIA.

SERVICE FOR THE ADMISSION OF CANDIDATES.

¶ *The Warden will present the Probationers standing in order before the Bishop with these words :*

Reverend Father in God, I present unto you these persons, Probationers in this House, to be admitted candidates for the office of Deaconess.

¶ *The Bishop will then address the Probationers as follows :*

Dearly beloved in the Lord, you have signified your desire, with God's help, to labor in ministering to the necessity of the Church by such works of Christian charity as, in the order of God's providence may be entrusted to you, and to this end to undergo such training and preparation in this House as is found by experience to strengthen and direct the talents which Almighty God has committed to your charge. But that we may the better understand your mind, and that you yourself may have the more strongly impressed on your remembrance that which

you are about to undertake, you shall answer audibly to these questions which I now put to you:—

I. Will you, by God's help, be diligent in the performance of the several duties which shall be entrusted to you?

Answer. I will strive to be so, by God's help.

II. Will you be obedient to those who are over you in the Lord, cheerfully obeying their godly admonitions; and will you cultivate and preserve sisterly love towards your fellow helpers, and all others; and above all, endeavor to order your life and conversation according to the doctrine of Christ, and to live in His faith and fear?

Answer. I will do so, the Lord being my helper.

III. Do you desire to be admitted a candidate for the office of Deaconess?

Answer. I do.

¶ *The Candidates kneeling, one by one, the Bishop shall say to each:*

I admit you as a candidate for the office of Deaconess in the Protestant Episcopal Church. In the name of the Father, and of the Son, and of the Holy Ghost.—*Amen.*

Almighty God, Who hath given you this will, give you grace and power to perform the same, through Jesus Christ our Lord.—*Amen.*

Let us Pray.

Almighty God, Who hast in Thy Holy Gospel given us the example of our blessed Lord and Master, Who went about doing good, and directed us to follow His steps, accept, we beseech Thee, the services of these Thy handmaidens; adorn them with innocency of life, make them humble, modest, and constant in their work; kind and compassionate towards those to whom they minister. Grant to them steadfastness to labor in the Lord, make them loving and amiable towards their fellow-workers, and at last bring them to the rest of Thine eternal Kingdom, through Jesus Christ our Lord.—*Amen.*

¶ *Then a short space shall be spent in silent prayer.*

BENEDICTION.

The God of peace, Who brought again from the dead our Lord Jesus Christ, the great Shepherd of the sheep, through the blood of the everlasting covenant, make you perfect in every good work to do His will, working in you that which is well pleasing in His sight; through Jesus Christ, to Whom be glory for ever and ever.—*Amen.*

A FORM FOR THE SETTING APART
OF
DEACONESSSES
IN
THE DIOCESE OF PENNSYLVANIA.

¶ *All things being in readiness, a Priest shall present to the Bishop sitting in his chair, near to the Holy Table, such as are to be set apart as Deaconesses, saying :*

Reverend Father in God, I present unto you these women [*or this woman*], to be set apart to the office and work of Deaconess.

The Bishop.

Declare, we pray you, unto those who are here gathered what the office and work of a Deaconess are.

¶ *Then shall the Priest, addressing the People, say :*

Dearly beloved, it is written in the Holy Gospel according to St. Luke, that while the Lord Jesus was going about through cities and villages, preaching and showing the glad tidings of the kingdom of God, there were women not a few which ministered unto him of

their substance. Likewise, after he was crucified (as the same Evangelist hath elsewhere told us), the women which came with him from Galilee were emboldened to follow after them that carried his body to the burial, and to prepare spices and ointments. Also that it is agreeable to the mind of Christ that women should do him service by offices of loving kindness, we gather from St. Paul, who saith to the Philippians, Help those women which labored with me in the Gospel. And who also commendeth unto the Romans, one Phebe, a Deaconess of the Church which was at Cenchrea.

Touching the duty of women set apart to this office and ministry, the Canons of the Church affirm that it is to assist the Minister in the care of the poor and sick, in the religious training of the young and others, and in the work of moral reformation. That *they* may be duly appointed to such service, *have these women* come hither.

¶ *Then shall the Bishop say as followeth :*

Beloved, we have good confidence that *they* who *are* now presented to be set apart to the office of Deaconess *are* competent thereto, for it hath been so certified unto us, as the Canons require, by them whose word we trust. Nevertheless, if there be any who can allege aught on account of which it is inexpedient that any of *these persons* be so set apart, let protest be now made openly and before all men.

¶ *If no good reason be alleged by any why the service should not proceed, then shall the Bishop say :*

Let Thy merciful kindness, O Lord, be upon us.

Answer. Like as we do put our trust in Thee.

¶ *Then, all kneeling down, the Bishop shall say :*

Unto Thee lift we up our eyes ;

Answer. O Thou that dwellest in the heavens.

Bishop. As the eyes of servants look unto the hand of their masters ;

Answer. And as the eyes of a maiden unto the hand of her mistress ;

Bishop. Even so our eyes wait upon Thee, O Lord ;

Answer. Until Thou have mercy upon us.

Bishop. O Lord, have mercy upon us.

Answer. Have mercy upon us.

Bishop. O Lord, let Thy mercy lighten upon us ;

Answer. As our trust is in Thee.

The Bishop.

O Eternal God, Father of our Lord Jesus Christ, Creator of man and woman ; who didst anoint with the Spirit, Miriam and Deborah and Anna and Huldah ; who didst not disdain that Thine only begotten Son should be born of a woman ; who, also, in the tabernacle of the testimony and in the temple, didst ordain women to be keepers of Thy holy gates ; Look mercifully, we beseech Thee, upon *these* Thy *servants*, about to be set apart to the office and work of Deaconess. Protect them in the way wherein they

go, and grant that in singleness of purpose and with a willing mind *they* may worthily accomplish the task committed to *them*, to Thy glory and to the praise of Thy Christ, to whom with Thee, O Father, and Thee, O Holy Ghost, be glory and worship for ever and ever. *Amen.*

¶ *Then shall he add :*

O magnify the Lord with me,

Answer. And let us exalt His name together.

¶ *Then, all standing up, shall be said :*

We will praise Thy name, O God, with a song.

Answer. And magnify it with thanksgiving.

Bishop. O give thanks unto the God of heaven.

Answer. For His mercy endureth forever.

Bishop. O give thanks unto the Lord of Lords.

Answer. For His mercy endureth forever.

¶ *Then shall be sung or said the Hymn called Magnificat, as followeth :*

Magnificat. St. Luke i: 46.

My soul doth magnify the Lord: and my spirit hath rejoiced in God my Saviour.

For he hath regarded: the lowliness of his hand-maiden.

For behold, from henceforth: all generations shall call me blessed.

For he that is mighty hath magnified me: and holy is his Name.

And his mercy is on them that fear him : throughout all generations.

He hath showed strength with his arm : he hath scattered the proud in the imagination of their hearts.

He hath put down the mighty from their seat : and hath exalted the humble and meek.

He hath filled the hungry with good things : and the rich he hath sent empty away.

He remembering his mercy hath holpen his servant Israel : as he promised to our forefathers, Abraham and his seed, for ever.

Glory be to the Father, and to the Son : and to the Holy Ghost ;

As it was in the beginning, is now, and ever shall be : world without end. Amen.

¶ *Thenshall the Bishop ask of them the following questions, to which each candidate shall answer for herself.*

The Bishop.

Have you well considered in your own mind your purpose to serve God in this office and ministry ?

Answer. I have so considered it.

The Bishop.

Will you endeavor, so long as you shall hold this office, faithfully to fulfil the duties of the same without fickleness or waywardness ?

Answer. I will.

The Bishop.

Will you diligently ask of God the grace to enable

you to cling to this endeavor, and to make this purpose good?

Answer. I will.

The Bishop.

Will you reverently obey your Bishop, and other chief Ministers, who, according to the Canons of the Church, may have the charge and government over you : following with a glad mind and will their godly admonitions ?

Answer. I will endeavor so to do, the Lord being my helper.

¶ *Then the Bishop, laying his hands severally upon the head of every one of them kneeling before him, shall say :*

Take thou authority to exercise the office of a Deaconess in the Church of God, whereunto thou art now set apart.

Blessed be thou of the Lord, my daughter. The Lord recompense thy work, and a full reward be given thee of the Lord God of Israel, under whose wings thou art come to trust. Amen.

The Bishop.

The Lord be with you.

Answer. And with thy spirit.

Let us pray.

¶ *Then, all kneeling down, the Bishop shall say these Prayers following.*

For the Deaconesses newly set apart :

O God, who, in thy holy Word, dost commend above all goodly apparel the ornament of a quiet

spirit; Adorn, we beseech thee, *these* thy *servants*, with the meekness and the gentleness of Christ. Preserve *them* alike from faithless fears and from unreasonable desires, that with a steadfast heart and settled purpose *they* may run the way of thy commandments, through Jesus Christ our Lord. *Amen.*

For such as are in Need and Necessity.

O God, Almighty and merciful, who healest those that are broken in heart, and turnest the sadness of the sorrowful to joy; Let thy fatherly goodness be upon all that thou hast made. Especially we beseech thee to remember in pity such as are destitute, homeless, or forgotten of their fellow-men. Bless the congregation of thy poor. Uplift those who are cast down. Mightily befriend innocent sufferers, and sanctify to them the endurance of their wrongs. Cheer with hope all discouraged and unhappy people, and by thy heavenly grace preserve from falling those whose penury tempteth them to sin; though they be troubled on every side, suffer them not to be distressed; though they be perplexed, save them from despair. Grant this, O Lord, for the love of Him who for our sakes became poor, thy Son, our Saviour Jesus Christ. *Amen.*

For final Blessedness.

Almighty and eternal God, to whom is never any prayer made without hope of mercy; Bow thine

ear, we beseech thee, to our supplications, and in the heavenly city cause us to be united with thy faithful servants, through Jesus Christ our Lord. *Amen.*

Rom. xv: 13.

The God of hope fill us with all joy and peace in believing, that we may abound in hope, through our Lord Jesus Christ. *Amen.*

AUTHORIZATION.

The above FORM FOR THE SETTING APART OF DEACONESSES, is hereby authorized, and set forth for use in the Diocese of Pennsylvania, in accordance with the provision of Title I, Canon 10, of the Digest.

O. W. WHITAKER,

Bishop of the Diocese of Pennsylvania.

Feast of the Epiphany,

MDCCCXCIII.

CHARTER AND BY-LAWS.

CHARTER

OF THE

CHURCH TRAINING AND DEACONESS HOUSE

OF THE

DIOCESE OF PENNSYLVANIA.

WE, the undersigned, citizens of the Commonwealth of Pennsylvania, being desirous of becoming incorporated under the provisions of the Corporation Act of 1874, and its supplements, do hereby set forth :

I. The name of the Corporation shall be THE CHURCH TRAINING AND DEACONESS HOUSE OF THE DIOCESE OF PENNSYLVANIA.

II. Its purpose is the training of women in religious and benevolent work, and especially in the character and duties appertaining to a Deaconess in the Protestant Episcopal Church.

III. Its business is to be transacted in the city of Philadelphia.

IV. It is to exist perpetually.

V. There is to be no capital stock.

VI. The names and residences of the subscribers are :

Rt. Rev. O. W. Whitaker, D. D.	. Philadelphia.
Rev. T. S. Rumney, D. D.,	. Philadelphia.
John Ashhurst, Jr., M. D.,	. Philadelphia.
C. C. Harrison,	. Philadelphia.
R. Francis Wood,	. Philadelphia.
George C. Thomas,	. Philadelphia.
W. H. Merrick,	. Philadelphia.
Miss Mary Coles,	. Philadelphia.
Miss E. C. McVickar,	. Philadelphia.
Miss Esther Parry Aertsen,	. Philadelphia.
Miss Elizabeth N. Biddle,	. Philadelphia.
Miss Annie Buchanan,	. Philadelphia.
Miss Frances E. Bennett,	. Philadelphia.
Miss Agnes Irwin,	. Philadelphia.
Miss Helen L. Parrish,	. Philadelphia.
Mrs. Annie Fassitt,	. Philadelphia.
Miss Anne N. Sanders,	. Philadelphia.
Mrs. Mary E. B. Perot,	. Philadelphia.

VII. Its President shall be the Bishop of the Protestant Episcopal Church having the City of Philadelphia within his Diocese. The number of its Directors is nineteen, of whom seven shall be men, constituting a Board of Council, and twelve shall be women, constituting a Board of Managers. The President

and the Warden, appointed by him, shall be *ex-officio* members of the Board of Council. Five lay members of the Board of Council shall be elected annually, and the members of the Board of Managers shall be appointed annually by the President.

The names and residences of the subscribers are those of the directors chosen for the first year.

IN WITNESS WHEREOF we have hereunto set our hands and seals this 19th day of March, Anno Domini, One thousand eight hundred and ninety-one.

O. W. Whitaker,	[SEAL]
T. S. Rumney,	[SEAL]
John Ashhurst, Jr.,	[SEAL]
C. C. Harrison,	[SEAL]
R. Frances Wood,	[SEAL]
George C. Thomas,	[SEAL]
W. H. Merrick,	[SEAL]
Mary Coles,	[SEAL]
E. C. McVickar,	[SEAL]
Esther Parry Aertsen,	[SEAL]
Elizabeth N. Biddle,	[SEAL]
Annie Buchanan,	[SEAL]
Frances E. Bennett,	[SEAL]
Agnes Irwin,	[SEAL]
Helen L. Parrish,	[SEAL]
Annie Fassitt,	[SEAL]
Anne N. Sanders,	[SEAL]
Mary E. B. Perot,	[SEAL]

COMMONWEALTH OF PENNSYLVANIA, }
COUNTY OF PHILADELPHIA } ss.

BEFORE me, Recorder of Deeds for the County aforesaid, personally appeared Charles C. Harrison, R. Francis Wood and George C. Thomas, three of the subscribers to the foregoing certificate of Incorporation, and in due form of law acknowledged the same to be their act and deed.

WITNESS my hand and official seal this 19th day of March, A. D., 1891. (Signed) THOMAS GREEN.

DECREE.

AND NOW TO WIT: This 28th day of March, A. D., 1891, the above Charter, accompanied by proof of publication of an intention to apply for Articles of Incorporation, having been presented to me, a Law Judge, and having perused and examined said instrument and found the same to be in proper form, and appearing to be lawful and not injurious to the community, I do hereby order and decree that the said Charter be approved, and upon the recording of said Charter and this Decree, the subscribers thereto and their associates shall be a Corporation for the purposes and upon the terms and under the name therein stated.

(Signed,) M. ARNOLD,
Judge C. P. No. 4.

COMMONWEALTH OF PENNSYLVANIA, } ss.
COUNTY OF PHILADELPHIA.

RECORDED in the office for Recording of Deeds in and for the City and County of Philadelphia, in Charter-Book No. 17, page 112, etc.

WITNESS my hand and official seal this 28th day of March, A. D. 1891.

(Signed,) THOMAS GREEN,
Recorder of Deeds.

BY-LAWS.
Revised December 1893

ARTICLE I.

The Corporation.

SECTION 1.—The Corporation consists of the Board of Council, the Board of Managers, and of all persons duly elected by the Board of Managers, who shall pay the sum of \$5.00 a year.

Any person may be elected by the Board a life member on payment of at least \$50.00 at one time.

SEC. 2.—No person in arrears to the Corporation shall be entitled to vote at the annual meeting, and the name of a member who fails to pay the annual amount for two consecutive years, shall be dropped

from the roll by the Secretary, and the fact reported to the Corporation.

SEC. 3.—The Annual Meeting of the Corporation shall be held on the third Tuesday in January, at such time and place as the President of the Board of Council may appoint.

SEC. 4.—The officers of the Corporation shall be a President, Vice-President, Secretary, and Treasurer. The Bishop of the Diocese shall be, *ex-officio*, President, and the Warden of the House, Vice-President.

ARTICLE II.

SECTION 1.—The Business of the Corporation shall be conducted by a Board of Council and a Board of Managers.

SEC. 2.—Every member of either Board shall be a communicant of the Protestant Episcopal Church.

ARTICLE III.

Board of Council.

SECTION 1.—The Board of Council shall consist of seven members, five of whom shall be laymen chosen at the annual meeting of the Corporation. The President, Vice-President, Secretary and Treasurer of the Corporation shall hold respectively the same offices in the Board, *ex-officio*. In the event of failure to elect at any Annual Meeting, the members of the Board shall continue in office until their successors shall have been elected.

SEC. 2.—The President shall preside at all meetings, and with the Secretary shall execute all written instruments in the name of the Corporation when duly authorized, and in general act as the Chief Executive Officer.

SEC. 3.—In the absence of the President his duties shall be performed by the Vice-President.

SEC. 4.—The Secretary shall keep the minutes, and conduct the correspondence of the Board, give notice of its meetings, preserve its records, and have the custody of its Seal, which he shall affix to documents when authorized so to do by resolution of the Corporation or Board of Council. He may affix the Seal to certificates to students at the request of the President.

SEC. 5.—The Treasurer shall collect all income due the Corporation from investments or real estate, keep an account of all receipts and disbursements, and make a report at each meeting and at the annual meeting of the Corporation, when his accounts for the year shall be audited. He shall keep the title papers and securities of the Corporation, and give such security for the faithful performance of his duties, as may be fixed from time to time by the Corporation. He shall pay all income from investments to the Treasurer of the Board of Managers.

SEC. 6.—Purchase or transfer of real estate or securities shall only be authorized by the Board of Council at a meeting duly convened. A quorum for

such action shall be the Presiding officer, and three other members of the Board.

SEC. 7.—The Stated Meetings of the Board of Council shall be on the day of the Annual Meeting of the Corporation, and the fourth Tuesday in May and October.

The Board shall have power to fill vacancies in its membership at any meeting.

ARTICLE IV.

Board of Managers.

SECTION 1.—The Board of Managers shall consist of twelve women to be appointed annually by the Bishop of the Diocese. In the event of failure to appoint, the members of the Board will continue in office until their successors shall have been appointed.

SEC. 2.—The officers of the Board of Managers shall be a President, a Vice-President, a Corresponding Secretary, a Recording Secretary, and a Treasurer. All of these shall be elected annually.

SEC. 3.—The President shall preside at all meetings, or in her absence the Vice-President. She shall decide all points of order, appoint all committees unless otherwise ordered, call special meetings, and perform the duties of chief executive officer, and shall be a member of every committee, *ex-officio*.

The Corresponding Secretary shall conduct the correspondence of the Board.

The Recording Secretary shall keep a register of the proceedings of the Board, give notice of all its meetings, preserve its records, keep a register of all persons admitted to the House, including their age, parochial relation, by whom recommended, when admitted, and also the names of those dying in the House, or removing from it.

The Treasurer shall receive all contributions for the support of the House, and the payments from those admitted, and out of such funds she shall pay all bills approved by the Board of Managers; she shall keep account of all receipts and expenditures, with proper vouchers, and shall present a statement of the same to the Board of Managers, together with the balance of cash in her hands, at each regular meeting of the Board.

She shall advance to the House Mother, from time to time, for expenses, such sums as the Board may direct. At the Annual Meeting she shall present a detailed statement of receipts and expenditures for the year, which shall be audited.

SEC. 4.—It shall be the business of the Board of ^{*training of the*} Managers ^{*to assist in the*} to provide funds for the current expenses of ^{*students under*} the House, and to purchase such articles as are neces-^{*the direction,*} sary for its maintenance, and exercise supervision over ^{*the Bishop's*} its expenditures.

SEC. 5.—At the meeting of the Board after the annual election, the President shall appoint a Purchasing Committee of two, an Admission Committee of four,

and a Visiting Committee of six or more to serve for the ensuing year.

It shall be the duty of the Purchasing Committee to make such purchases as may be directed by the Board.

he shall first received as a visitor, paying what the committee shall decide, & later It shall be the duty of the Admission Committee to consider carefully the qualifications of every person seeking to be admitted as a student of the House. If her admission is approved by the Committee a certificate shall be given her, which, upon presentation to the House Mother, shall secure her admission to the House as a Special Student or Probationer, as the Committee may determine. It shall be the duty of two members of the Visiting Committee to visit and inspect the House weekly.

All Committees shall report their action in writing at each regular meeting of the Board.

SEC. 6.—The Stated Meetings of the Board of Managers shall be on the day of the Annual Meeting of the Corporation and on the first ~~Tuesday~~ *Monday* in each month, at three-thirty P. M.

SEC. 7.—For the transaction of business a majority of qualified members shall form a quorum.

SEC. 8.—The order of business at all regular meetings of the Board of Managers shall be, as follows :—

1. Prayers.
2. Calling the Roll.
3. Reading the Minutes for action thereupon.
4. Report of Treasurer.

5. Report of Corresponding Secretary, with communications addressed to the Board.

6. Report of Visiting Committee.

7. Report of Purchasing Committee.

8. Report of Admission Committee.

9. Report of House Mother.

10. Report of Special Committees.

11. Unfinished Business.

12. New Business.

13. Adjournment.

The order of business may be altered at any meeting, by unanimous consent of those present.

SEC. 9.—Special Meetings of either Board may be held at the call of its President, and shall be held at the written request of three members, but in either case the notice of a special meeting shall state the business for which it is called, and at that meeting no other business shall be transacted.

ARTICLE V.

The order and discipline of the House will be under the direction of a House Mother, subject to the direction of the Bishop. She will be annually nominated by the Board of Managers, and if approved, appointed by the Bishop, and shall be a communicant of the Protestant Episcopal Church. She shall receive such salary as shall be determined by the Board of Managers, payable quarterly, on the ~~first~~ day of *last* ~~January, April, July and October.~~ She shall have the *March, June, Sept. & December*

direction and control of the inmates subject to the direction of the Bishop, and of all domestic affairs of the House. She shall admit no one as a resident, except upon presentation of a certificate as provided in Section 5, Article IV. She shall enter in a book provided for her by the Board the name of each person admitted to the House, her age, religious training, Confirmation, Parochial connection, the date of her admission, and of her recognition as a candidate for the order of Deaconess, and any other facts which she may think important. She shall keep an account of all moneys received by her for expenditure, and shall make a monthly report of the same to the Board. She shall also make a report monthly concerning all points which shall be necessary to give the Board an intelligent idea of the workings and condition of the household.

ARTICLE VI.

The Warden shall be a presbyter of the Protestant Episcopal Church, in the Diocese of Pennsylvania, appointed annually by the Bishop. He shall be the Chaplain of the House, and shall perform such duties as shall be assigned him by the Bishop; and in the event of the office of Bishop being vacant, he shall, *pro tempore*, be charged with all the duties and powers assigned to the Bishop in these By-Laws, except the appointment of the Board of Managers.

ARTICLE VII.

SECTION 1.—The Faculty will consist of at least six presbyters, including the Warden, who shall be appointed annually by the Bishop, to give instruction in the different departments.

SEC. 2.—Instructors in addition to the Faculty will be appointed by the Bishop, who will also assign the studies and training to be pursued.

ARTICLE VIII.

SECTION 1.—Applicants for admission must be at least eighteen years of age, in good health, of fair scholarship, of good moral and religious character, and shall present satisfactory recommendations.

SEC. 2.—Applicants for admission as special non-resident students, may be admitted by the Warden, or President of the Board of Managers.

SEC. 3.—The Students of the Household will comprise three classes :

1. Those who enter for general training or instruction, and have no desire to become deaconesses. These will be called Special Students.

2. Those who desire to become Candidates for the office of Deaconess. These will be called Probationers.

3. Those who have been admitted Candidates for the office of Deaconess. These will be called Candidates.

SEC. 4.—The House Mother with the approval of

the Admission Committee, and the Bishop or Warden, may admit a Special Student to become a Probationer, but no one shall be thus admitted who is not a communicant of the Protestant Episcopal Church, and has not obtained the certificate referred to in Article IV, Section 8.

cial students
then residents
non residents
on the satisfactory
completion of any
the courses,
all be entitled
receive a
testimonial to
at effect from
to Bishop & Faculty.

SEC. 5.—A Probationer may be admitted a Candidate for the order of Deaconesses by the Bishop, upon the recommendation of the House Mother and Warden.

SEC. 6.—Upon the satisfactory completion of the prescribed course of study and training, the Candidate shall receive a testimonial to that effect from the House Mother and the Faculty, which shall be considered as a guarantee that she has had the "adequate preparation" required by the Canon of Deaconesses.

ARTICLE IX.

SECTION 1.—The charges for board, room, and necessary books will be \$200.00 a year; ~~but for those who have been admitted Candidates for the order of Deaconesses, there will be no charge except for books, after the first year of their candidatureship.~~ Students not living in the house will be charged \$25.00 per annum, or they will pledge themselves to such definite work as shall be deemed equivalent by the President of the Board of Managers.

Non-residents may be admitted as Special Students to instruction in any single branch ~~upon payment~~ *at the rate*

five dollars annually, ~~which will include the necessary text book.~~

SEC. 2.—All residents will be entitled to remain in the House during the year, but those remaining between May and October, will perform then, as at other times, such duties as may be assigned them by the House Mother, or Bishop.

SEC. 3.—In addition to the eight months of study, at least ten weeks' Hospital or other practical service will be required of all candidates, and of all other students who elect to remain in the House during the summer.

ARTICLE X.

The regular School year will begin on the first Wednesday in October, and end the last Tuesday in May, with a recess from the day before Christmas Eve to Epiphany, and one week at Easter.

Each student shall be entitled to leave of absence for one month in each year in addition to the Christmas and Easter recess.

ARTICLE XI.

The Board of Managers shall have power to make changes in these By-Laws, but no change or addition shall be made unless at least four weeks previously it shall have been proposed in writing at a stated meeting of the Board, and within five days thereafter have been presented in writing to the Bishop of the Diocese; and no change shall be made touching the

rights and powers of the Board of Council or any member of it, without the concurrence of a majority of the members of that Board, given at a meeting duly convened.

The Bishop of the Diocese shall have the right to be present at any meeting of the Board (notice of which shall always be sent to him), and to speak upon any subject which may be before it.

ARTICLE XII.

When candidates shall have completed the prescribed course of study and training, and shall have been admitted to the Order of Deaconess, they shall be entitled to make the House their headquarters and their home, subject to such regulations as may be hereafter adopted as an addition to these By-Laws, by the Board of Managers.

THIRD

ANNUAL REPORT

OF THE

Church Training

AND

Deaconess House

OF THE

DIOCESE OF PENNSYLVANIA,

*WITH PROCEEDINGS OF THE ANNUAL MEETING OF THE
CORPORATION, JANUARY 16, 1894.*



708 SPRUCE STREET,
PHILADELPHIA.

THE FACULTY.

Pastoral Theology,

THE REV. T. S. RUMNEY, D. D.

Theology,

THE REV. WILLIAM ELY.

The Old Testament,

THE REV. L. W. BATTEN.

The New Testament,

THE REV. R. W. MICOU.

The Prayer Book,

THE REV. L. M. ROBINSON.

Ancient Church History,

THE REV. R. T. EASTMAN.

Modern Church History,

THE REV. JOHN R. MOSES.

New Testament use of the Old Testament,

THE REV. JAS. DEW. PERRY, D. D.

Business Methods,

THE REV. W. F. PADDOCK, D. D.

INSTRUCTORS.

Hygiene and Home Sanitation,

SENECA EGBERT, M. D.

Bible Study,

MISS COLES, MISS E. N. BIDDLE, MISS AERTSEN.

House-Mother, C. H. SANFORD, *Deaconess.*

DIRECTORS.

President,

The Right Rev. O. W. WHITAKER, D. D., Bishop of the Diocese of
Pennsylvania.

WARDEN.

REV. T. S. RUMNEY, D. D.

THE BOARD OF COUNCIL.

THE PRESIDENT, *ex officio*,

THE WARDEN, *ex officio*,

JOHN ASHHURST, JR., M. D.,

GEORGE C. THOMAS,

Treasurer.

CHARLES C. HARRISON,

R. FRANCIS WOOD,

EWING L. MILLER,

Secretary.

THE BOARD OF MANAGERS.

MISS COLES,

President.

MISS ESTHER PARRY AERTSEN,

Treasurer.

MISS FRANCES E. BENNETT,

MISS E. N. BIDDLE,

MISS ANNIE BUCHANAN,

MRS. WM. W. FARR,

MISS MCVICKAR,

Vice-President.

MISS ANNE N. SANDERS,

Secretary.

MISS IRWIN,

MISS ELIZABETH MORRIS,

MRS. EFFINGHAM PEROT.

NOTE.—All applications for Admission should be addressed to
THE ADMISSION COMMITTEE,
708 SPRUCE STREET.

THE Third Annual Meeting of the Corporation of the Church Training and Deaconess House, of the Diocese of Pennsylvania, was held on Tuesday, January 16, 1894, at the House, 708 Spruce Street.

The meeting was called to order at 4 P. M. by the President, Rt. Rev. O. W. Whitaker, D.D., who opened the same with prayer, and Ewing L. Miller acted as Secretary.

Reports were presented from the Treasurer of the Corporation, the Treasurer of the Board of Managers, the Board of Managers, and the House-Mother. These reports were referred to a special committee, to be appointed by the Chair, to take the necessary action toward publishing the same.

The Bishop announced the following appointments for the ensuing year, to wit: Warden, the Rev. T. S. Rumney, D.D.; House-Mother, Miss C. H. Sanford, Deaconess; and the following Board of Managers: Miss Coles, Miss McVickar, Miss E. P. Aertsen, Miss F. E. Bennett, Miss E. N. Biddle, Miss Annie Buchanan, Miss Irwin, Miss Elizabeth Morris, Mrs. Effingham Perot, Mrs. Wm. W. Farr, and Miss Anne N. Sanders.

An election was then held for members of the Board of Council, which resulted in the unanimous election of John Ashhurst, Jr., M. D., George C.

Thomas, Charles C. Harrison, R. Francis Wood, and Ewing L. Miller.

George C. Thomas was elected Treasurer, and Ewing L. Miller, Secretary, of the Corporation.

The Bishop announced the committee to audit the reports of the Treasurer as John Ashhurst, Jr., M. D., and R. Francis Wood ; and the committee on publication of the annual report, as Miss Coles, Miss McVickar, Deaconess Sanford, and Ewing L. Miller.

On motion, it was ordered that the changes in the By-Laws, suggested by the Board of Managers and approved by the Bishop, in accordance with Article XI, be printed in the Third Annual Report.

The House-Mother having announced the receipt of a copy of the new Standard Prayer Book, the following was unanimously adopted :—

Resolved, That the thanks of this Corporation be, and are hereby, extended to Rev. Dr. W. R. Huntington, of the Committee on Publication of the same, for his kind thoughtfulness in presenting to the House the copy of the new Standard Prayer Book which has just been received.

After appropriate remarks by the Bishop, in which he suggested that the House should be talked about by all of its friends, and the knowledge of its great work spread in every parish in the Diocese, the meeting then, upon motion, adjourned.

Attest :

EWING L. MILLER,
Secretary.

ANNUAL REPORT.

The Board of Managers of the Church Training and Deaconess House of the Diocese of Pennsylvania present to their kind patrons and subscribers their Third Annual Report.

There were thirteen students in the House at the beginning of the year, and fourteen non-resident students. Five of our House Students were ordered Deaconesses on the Feast of the Epiphany, January 6th, 1893, at the Church of the Holy Trinity. And one was ordered Deaconess on All Saints' Day at St. Stephen's Church. One of our first graduating class, Deaconess Sanford, is the able and devoted House-Mother of our Institution, and the other changes in the House will be found in detail in her report.

There are now in the House at the close of our third year three resident Deaconesses, one candidate, three probationers, and four students, eleven in all; and there are eighteen non-resident students attending the different lecture and instruction courses.

We are constantly in receipt of most encouraging

reports of our graduates from the various fields of duty upon which they have entered, both from Rectors and members of Parishes, who speak in the highest terms of the faithful and efficient character of their work.

We are glad to announce that the names of the Revs. Dr. Perry and Mr. Moses have been added to our Faculty, of all of whom too much cannot be said in grateful recognition of their labors as lecturers and instructors.

There is one vacancy on our Board, owing to the resignation of Miss Louisa G. Davis.

Those who are now in the House are being well trained in Guilds, Kindergartens, Mothers' Meetings, Sunday School, Bible Class, and all other work to make them thoroughly fitted for their future duties.

To all students we offer a full course of training through two years for the small sum of \$200.00 per annum. Students are admitted for any length of time, and those who enter the House are not pledged to become Deaconesses or to take the full course. Some of us believed that the response to the opportunity offered to outside students would be very great if the knowledge of our scheme of training was more generally diffused, and with this end in view great efforts have been made during the past year to put our work and its details before every clergyman and every parish in this Diocese.

It is not only our duty in this report to tell of work

done, but it is also our desire that the House should be as widely known as possible, and that the clergy and others should recognize the true position of Deaconesses as an integral portion of the Church's Ministry, and that the Deaconess possesses an office and order which the very efficient volunteer worker has not, she being set apart by the Bishop with "the laying on of hands." Deaconess Gilmour, of the Rochester Deaconess Institution, England, in her very interesting report to the Bishop of Rochester, gives the following definition of a Deaconess and her work:—

"The work of the Deaconess in the primitive Church was essentially the work of the true woman, made to minister to man, to be his helpmeet—not his teacher and master, except by a life of obedience and faithful love; we never find them preaching, but we find them working side by side with the Deacon. What he was to the men, the Deaconess was to the women—tending the sick, giving relief to the poor, visiting the prisons, giving instruction to the women and children, and preparing the Catechumens. In the church she was the door-keeper to the woman's side, and kept order on it.

"A Deaconess is, then, a woman who, after a period of preparation and training, is solemnly set apart by the Bishop, in the midst of the Church, by the laying on of hands; she is duly commissioned by him, and is chosen and sent by him to the work to which he shall appoint her. Her life and all that she has is dedicated to God's service. She is the servant of the Church, and works only and absolutely under the parochial

clergy, to whom she is licensed, and is one of the Church officials. A Sister is elected by her community; she may or may not receive the Bishop's benediction, but she has no commission from the Bishop, neither does she belong to a Church order. She belongs to her community, and receives the orders of her Mother Superior, to whom she owes unquestioning obedience. A Parish Deaconess may devote her whole life to one parish, a comfort and strength to all—to the Bishop, who watched her training, and admitted her to probation, and who solemnly sent her forth in the strength of the gift given by the laying on of his hands; to her parish priest, who has in years of work learned to look upon her as his right hand, having taught her all his own particular ways and fancies about his parish and his people."

It is hoped that the generosity and liberality of the Church in this diocese and elsewhere will continue, and thus enable the Church Training and Deaconess House to send out many well-trained women to do the Master's work.

The scheme of studies will be found in another part of the report.

Any questions will be answered by addressing "The Admission Committee, 708 Spruce Street."

In behalf of the Board,

ANNE NICHOLAS SANDERS, *Secretary.*

REPORT OF HOUSE-MOTHER.

An English clergyman of great experience in connection with Deaconess institutions said: "Whatever you do, keep out of print." He felt that publicity was the death-blow of all genuine, Christ-like work. Besides, there is the temptation to give exceptional instances as though they were representative of the work as a whole, or to relate thrilling anecdotes about the poor, which the worker only learned through the confidential relations so established. Even in writing an annual report, bare facts seem so inadequately to represent our busy, engrossing life, that one is strongly tempted to transgress in these respects.

Our year's work comes almost entirely under the two heads, study and visiting. As eleven hours and a half each week are spent in recitations, much preparatory work is required for these and for the Sunday teaching in which every student is engaged. These Sunday scholars have all to be visited frequently, also the members of mothers' meetings and sewing classes, besides many others of the sick and poor. Each student has some week-day classes in guilds or industrial schools, and works in some mothers' meet-

ing besides. During the past year they have been working at Grace Church, Holy Trinity Church and Mission, St. Paul's, St. Stephen's, St. Barnabas', St. Simeon's, the Hospital Mission, St. James' Guild, and the Angora Home. They have had classes in the ordinary English branches, cooking, sewing, dress-making, and have assisted in the kitchen garden. Three went to the Episcopal Hospital last summer for the usual training. We have no difficulty in finding work, as we have now on hand applications from the rectors of six parishes; besides an urgent appeal for helpers in the city wards.

It would seem desirable that those having the direction of the practical work of the students should have some stated time early in each term for meeting together with the House-Mother and reviewing the list of students. In this way they would keep before their minds the requirements and qualifications of the students and the places open to them for work; then, as a directress finds a student sufficiently familiar with one part of the curriculum, she can be promoted to another, so avoiding waste of time. Two years is little enough for our ideal course of training, which includes, besides six months in the hospital and the necessary studies in the literary department, training in domestic cooking and sick diet, sewing, cutting and fitting of garments, teaching in Bible classes, Sunday schools, guilds and industrial schools, the management of mothers' meetings and sewing classes, care

of infants, house-to-house and hospital visiting, the business routine of meetings, and the scope and purpose of the different public charities.

The problem we have to solve is how to secure this varied experience for the student without injury to the classes which she assists in teaching. It seems to be conceded by all the Managers that the whole two years should be spent in one Sunday school or Bible class, as a shorter time does not suffice to test her influence over her scholars. One afternoon being reserved for visiting these classes, all the rest of the training in practical work must be condensed into two afternoons weekly.

Last year's plan of study has been doubled ; that is, the studies of the junior and senior classes are carried on side by side instead of in successive years. The household routine has been but slightly altered to suit the growing demand. The Mission talks given on Saturday mornings last year are now taken by the students in turn to give them confidence in *extempore* speaking. This has led to the formation of a Missionary Society, the meetings being conducted according to strict rules. The Chairman and Secretary are appointed from the students in turn, to familiarize them with the necessary routine of auxiliary meetings, etc. Of the thirteen students with whom we began the year, five were ordered Deaconesses on Epiphany by Bishop Whitaker in the Church of the Holy Trinity. This was a memorable day in our his-

tory. Although a heavy snow-fall blocked the trains and made local travel difficult, a good representative congregation assembled at the appointed hour. Besides the Bishop, Clergy, Managers, and friends of the School, there were present delegations from the New York Deaconess House, from the Lutheran and Methodist Deaconess Houses of this city, and from the Episcopal Hospital. The New York Deaconess party, including the House-Mother, Mrs. Hoffman, stayed at the Church Training and Deaconess House, and this visit strengthened the warm, sisterly feeling between the two Schools. In the evening all the household, with the visitors, were invited to Miss Coles', where there was a delightful gathering of those most deeply interested in the work, including the Bishop and Faculty.

Of this first graduating class, Deaconess Jones is working in Helena, Montana; Deaconess Stuard is House-Mother of the "Home of the Holy Comforter," New York City; Deaconess Davison is working in the parish of Grace Church, Philadelphia; Deaconess Adwen in St. Luke's parish, Rochester, N. Y., and Deaconess Sanford remains as House-Mother of this Institution.

The Advent Term opened with only five students, and for several weeks our affairs looked less encouraging than ever before.

On All Saints' Day, one of the five, Miss Rodman, was ordered Deaconess in St. Stephen's Church,

Philadelphia, where she is now working. The same week we received four new resident students. So our brief "trial time" was over, but not without leaving blessed results, and evoking a spirit of loyal devotion, which drew us all more closely together.

In addition to the instructors of last year, we now have the Rev. Dr. Perry, Rev. Mr. Moses, Miss Aertsen, and Miss Elizabeth N. Biddle, whom God has restored, to our great comfort and help. The interest in study continues strong, and it seems as if the standard was higher than ever before among the students, who thoroughly appreciate the time and pains bestowed upon them by all their teachers. This feeling toward the Faculty and Managers does not cease when they leave the School, for rarely is a letter received from graduates which does not contain some expression of affectionate gratitude toward these kind friends, besides the fact that most of them correspond regularly with one or more of the ladies. To the Managers we owe thanks for numberless kindnesses, in the way of drives, tickets for lectures and concerts, gifts of flowers, fruit, and books. Miss Coles, who is always planning something for our welfare, had the kitchen and laundry put in beautiful repair this summer, during the vacation.

During the autumn we had the pleasure of a long visit from an English Deaconess from St. Andrews', Portsmouth; also, shorter visits from Mrs. Briarley and Mrs. Twing, who gave us most interesting

accounts of their experiences in foreign mission fields.

Perfect health, kind friends, and, above all, congenial work for the Master, with a sense of growing power in doing it, may well make us what we are—a happy, thankful household.

CAROLINE H. SANFORD,
House-Mother.

LIST OF STUDENTS.

	DIOCESE.	COURSE.	ENTERED.	
Miss Ellen Adwen, . .	W. N. Y.	Candidate.	Jan., '91.	Ordered, Jan., '93.
" Bertha D. Berger, .	Md.	Special.	Oct., '91,	Left, Oct., '93.
" Mary E. Castleman,	Va.	"	Nov., '93.	Left, Dec., '93.
✓ Mrs. Lucretia L. Chester,	Penn.	Probationer.	Oct., '93.	
Miss Eugenia Collins, .	Md.	Candidate.	Oct., '91.	
Mrs. Alice G. Cowan, . .	N. J.	Probationer.	Jan., '93.	
Miss M. Eltinge Davison,	Va.	Candidate.	Jan., '91.	Ordered, Jan., '93.
Mrs. Emma B. Drant, . .	So. Ohio.	Probationer.	Nov., '93.	
Miss Eleanor Eccles, . .	Penn.	Special.	Nov., '93.	
" Mary Hubbard, . .	Penn.	"	Jan., '93.	
Mrs. Francis M. Jones, .	Ont., Can.	Candidate.	April, '91.	Ordered, Jan., '93.
Miss Marie E. Kaye, . .	Ohio.	Special.	Oct., '92.	Left, June, '93.
" Margaret Keenan, .	Penn.	Candidate.	Oct., '91.	
" E. Katherine Miller,	Ohio.	Special.	Oct., '92.	Left, June, '93.
" Emily T. Rodman,	Conn.	Candidate.	Oct., '91.	Ordered, Nov., '93.
" L. Emily Rogers, .	Md.	Special.	Nov., '93.	
" Caroline H. Sanford,	Conn.	Candidate.	Jan., '91.	Ordered, Jan., '93.
" Flora V. Stuard, .	Penn.	"	April, '91.	Ordered, Jan., '93.

GEO. C. THOMAS, TREASURER,
In Account with the Church Training and Deaconess House.

GENERAL ACCOUNT.

1893.	Dr.	1893.	Cr.
Mar. 24.	Water rent, . . \$ 30 00	Jan. 1.	Balance, . . . \$364 40
June 9.	Miss Esther Parry Aerts- en, Treas., . . 130 00	Mar. 21.	Stable rent, . . 75 00
July 19.	Plumbing and carpenter, etc., 11 50	July 19.	" " . . 75 00
Sept. 5.	Taxes, 1893, \$277.50, pen- alty, \$2.78, . . 280 28	Sept. 6.	Penalty on taxes refunded by Mr. Wood, . . 2 78
	Balance, . . . 215 40	" 29.	Stable rent, . . 75 00
		Dec. 18.	" " . . 75 00
	\$667 18		\$667 18

Jan. 15, 1894, Balance, \$215 40

Examined and found correct.

JOHN ASHHURST, JR., }
 R. FRANCIS WOOD, } *Auditing Committee.*

Report of the Treasurer of the Board of Managers.

TABULATED STATEMENT.

RECEIVED FROM	
Balance at last report,	\$ 780 63
Annual subscriptions (see pp. 20, 21, and 22),	648 00
Donations (see p. 23),	810 00
Offerings from churches (see p. 24),	338 81
Bishop Potter Mem. Fund,	130 00
Board of Students,	921 68
Scholarships,	400 00
Lectures,	80 50
Interest,	10 90
	\$4,120 52

ESTHER PARRY AERTSEN, *Treasurer.*

Examined, compared with vouchers, and found correct.

(Signed.) JOHN ASHHURST, JR., }
 R. FRANCIS WOOD, } *Auditors.*

January, 1894.

GEO. C. THOMAS, TREASURER,
In Account with the Church Training and Deaconess House.

"ENDOWMENT FUND."

1893.	Cr.
Jan. 1. Balance, . . .	\$1,021 50
June 30. Interest, . . .	15 39
Oct. 18. Miss Coles, . .	1,000 00
Dec. 30. Interest, . . .	22 11
	<hr/>
Jan. 15, 1894, Balance,	\$2,059 00

Examined and found correct.

JOHN ASHHURST, JR., }
 R. FRANCIS WOOD, } *Auditing Committee.*

Report of the Treasurer of the Board of Managers.

TABULATED STATEMENT.

EXPENDED.	
House expenses,	\$1,986 37
Salary of House-Mother,	600 00
Coal,	397 60
Gas,	106 95
Repairs,	143 59
Books,	15 24
Printing,	84 50
Advertising,	28 80
Stationery,	3 15
Refunded Miss Rodman,	200 00
	<hr/>
	\$3,566 20
Balance,	554 32
	<hr/>
	\$4,120 52

ANNUAL SUBSCRIBERS.

Mrs. R. L. Ashhurst,	\$ 2.00
Miss Aertsen,	5.00
Miss A. F. Aertsen,	5.00
H. R. A.,	5.00
Miss Bennett,	50.00
Mrs. Thos. A. Biddle,	10.00
Miss C. C. Biddle,	25.00
Miss E. N. Biddle,	25.00
Miss H. S. Biddle,	25.00
Mrs. John Bohlen,	25.00
Mrs. A. A. Blair,	5.00
Miss Buchanan,	5.00
Mr. Edward Coles,	10.00
Miss Rebecca Coxe,	25.00
Miss L. G. Davis,	10.00
Mrs. G. Harry Davis,	5.00
Mrs. W. W. Farr,	25.00
Mrs. F. Morton Fox,	5.00
Miss Annie Frazier,	5.00
Mrs. F. C. Gillingham,	5.00

Carried forward,	\$277.00
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Brought forward,	\$277.00
Mrs. J. E. Gillingham,	5.00
Mrs. Geo. L. Harrison,	20.00
Mrs. Joseph Harrison,	5.00
Mrs. J. C. Harrison,	1.00
Miss L. J. Hard,	5.00
Per Miss Hubbard,	3.00
Miss Irwin,	5.00
Miss Mary Lewis,	10.00
Miss Sally Lewis,	10.00
Mrs. Wm. M. Lloyd,	5.00
Miss M. Maffie,	10.00
Miss E. J. Magee,	5.00
Miss E. G. Manderson,	10.00
Miss Elizabeth Manderson,	5.00
Miss Merriman,	1.00
Mrs. Mary E. Mumford,	10.00
Mrs. Israel W. Morris,	5.00
Mrs. T. H. Morris,	5.00
Miss Elizabeth Morris,	5.00
Mrs. J. M'Ilwain,	5.00
Miss H. L. Parrish,	10.00
Mrs. Effingham Perot,	5.00
Mrs. Thos. H. Powers,	10.00
Mrs. W. W. Paul,	5.00
Miss A. Z. Potts,	5.00
Miss Mary Rankin,	5.00
Carried forward,	\$447.00

Brought forward,	\$447.00
Mr. L. H. Redner,	5.00
Mrs. J. M. Rhodes,	5.00
Mrs. Thomas Roberts,	5.00
Mrs. D. K. Rodman,	10.00
Mrs. W. F. Roelofs,	10.00
Mrs. Russell,	5.00
Miss Sanders,	5.00
Miss Shultze,	5.00
Miss Schott,	10.00
Mrs. Townsend Sharpless,	2.00
Miss S. R. Smith,	5.00
Mrs. C. J. Stillé,	5.00
Mrs. S. E. Stokes,	2.00
Mrs. J. W. Townsend,	15.00
Mr. Geo. C. Thomas,	25.00
Mrs. Geo. C. Thomas,	10.00
Miss Upham (5 years' subscription),	10.00
Mrs. Vandervoort,	5.00
Bishop Whitaker,	10.00
Miss E. B. Wheeler,	5.00
Miss M. S. Wilkins,	2.00
Miss Juliana Wood,	10.00
Mrs. Frank H. Wyeth,	5.00
Church of the Redeemer, Bryn Mawr, through Mrs. Haughton,	30.00
	<hr/>
	\$648.00

DONATIONS.

Mr. James M. Aertsen,	\$ 25.00
Mr. Alex. Brown,	100.00
Mrs. Charles D. Barney,	5.00
Mrs. Thos. A. Biddle,	10.00
Mrs. St. George T. Campbell,	25.00
Mr. Lemuel Coffin,	25.00
Miss Coles,	400.00
Mrs. W. W. Farr,	5.00
Mrs. G. S. Fox,	10.00
Mrs. Hoopes,	5.00
Mrs. A. H. Miller,	25.00
Mr. Ewing L. Miller,	5.00
Mrs. Caleb Milne,	5.00
Rev. W. N. McVickar, D. D.,	50.00
Miss McVickar,	50.00
Miss C. W. Paul,	10.00
Miss Mary Paul,	10.00
Mr. Robert Pilling,	10.00
Mrs. G. W. B. Roberts,	5.00
Mrs. Sims,	5.00
Mrs. C. Morton Smith,	20.00
Mrs. Fred'k Snyder,	5.00
	<hr/>
	\$810.00

OFFERINGS FROM CHURCHES.

From Holy Trinity, Feast of the Epiphany,	\$73.68
St. Stephen's Church,	25.00
St. Asaph's Church, Baia,	63.11
St. Stephen's, Feast of All Saints,	65.52
St. Peter's Church, Germantown,	25.00
St. James' Church,	86.50
	<hr/>
	\$338.81

DONATIONS IN KIND.

Miss Aertsen, books, provisions.
Miss Bennett, books.
Misses C. C. and H. S. Biddle, flowers, fruit.
Miss E. N. Biddle, books.
Miss Bertha D. Berger, flowers.
Mr. James S. Biddle (through Rev. Dr. Rumney),
Prayer Books.
Miss Coles, flooring and wainscoting kitchens, books,
flowers, china tea set, provisions.
Mrs. Isaac Dunton, books.

Rev. R. S. Eastman, books.
 Rev. Wm. Ely, books.
 Evangelical Education Society, Text-books.
 Mrs. Wm. W. Farr, box of oranges.
 Rev. J. H. George, barrel of apples.
 Mrs. Hay, stationery.
 Miss Emma Manderson, books.
 Miss Elizabeth Morris, books.
 Mrs. F. W. Morris, two baskets of apples, two bags
 of potatoes.
 Rev. Dr. McConnell, flowers.
 Miss Neilson (through Miss Sanders), books.
 Mrs. Perot, provisions, flowers.
 Rev. L. M. Robinson, books.
 Mrs. Sanders, nuts.

Special Donations from Publishers.

The Church Standard.
Church Mission News.

SCHEME OF STUDIES.

HOUSE YEAR 1893-1894.

FIRST YEAR.

MONDAY.

A.M.—10-11—New Testament Use of
the Old Testament,
REV. DR. PERRY.
11-12—Pastoral Theology,
REV. DR. RUMNEY.
Business Methods,
REV. DR. PADDOCK.
P.M.—Practical Training.

TUESDAY.

A.M.—11-12—Life of Christ,
MISS ABERTSEN.
P.M.— 2-3—History of Prayer
Book,
REV. L. M. ROBINSON.

WEDNESDAY.

A.M.—10-11—Acts of the Apostles,
MISS COLES.
11-12—Christian Evidences,
REV. WM. ELY.
P.M.—Practical Training.

THURSDAY.

A.M.—10-11—
11-12—Hygiene and Home
Sanitation,
SENECA EGBERT, M. D.
P.M.— 2-3—Ancient Church His-
tory,
REV. R. S. EASTMAN.
3-4—I and II Corinthians.
PROF. MICOU.

FRIDAY.

A.M.—Practical Training.
P.M.— “ “

SATURDAY.

A.M.—9—Missions.

SECOND YEAR.

MONDAY.

A.M.—10-11—The Collects,
REV. WM. ELY.
11-12—Church History,
REV. J. R. MOSES.
P.M.—Practical Training.

TUESDAY.

A.M.—10-11—Bible Class Teaching,
MISS BIDDLE.
11-12—
P.M.— 3-4—Liturgies,
REV. L. M. ROBINSON.

WEDNESDAY.

A.M.—10-11—Thirty-nine Articles,
REV. WM. ELY.
11-12—St. Paul's Epistles,
MISS COLES.
P.M.—Practical Training.

THURSDAY.

A.M.—10-11—Emergencies (Advent
Term),
SENECA EGBERT, M. D.
11-12—
P.M.— 2-3—General Epistles,
PROF. MICOU.
3-4.30—Old Testament,
PROF. BATTEN.

FRIDAY.

A.M.—Practical Training.
P.M.— “ “

SATURDAY.

A.M.—9—Missions.

LIFE MEMBERS.

Miss F. E. Bennett,	Miss Mary Lewis,
Mr. E. N. Benson,	Miss Sallie Lewis,
Miss C. C. Biddle,	Mr. J. Dundas Lippincott,
Miss E. N. Biddle,	Miss McVickar,
Mrs. Thos. A. Biddle,	Mrs. S. Weir Mitchell,
Mr. A. Biddle,	Rev. J. S. Newlin,
* Mr. Alex. Brown,	Miss Mary W. Paul,
Mrs. F. R. Brunot,	Mr. Charles Platt,
Miss Sybil Carter,	Mrs. T. H. Powers,
Miss Coles,	Mrs. D. K. Rodman,
Mr. Edward Coles,	Miss Mary W. Schott,
Mrs. Edward Coles,	Mrs. L. H. Shober,
Mr. George W. Childs,	Mrs. G. Roberts Smith,
Mrs. Jay Cooke, Jr.,	Mrs. Charles J. Stillé,
Miss Rebecca Coxe,	Mrs. George C. Thomas,
Mrs. St. George Campbell,	Mrs. Wm. Welsh,
Mr. C. C. Harrison,	Mrs. J. Lowber Welsh,
Mrs. Horace Fassitt,	Rt. Rev. O. W. Whitaker,
Mr. W. W. Frazier,	D. D.,
Mrs. Geo. L. Harrison,	Miss Juliana Wood,
Mrs. J. Campbell Harris,	Mr. R. Francis Wood.
Mrs. Charles R. King,	

* Deceased.

APPENDIX.

[*From the Digest of the Canons of the General Convention.*]

TITLE I.

CANON 10.

OF DEACONESSES.

§ I. Unmarried women of devout character and proved fitness may be appointed to the office of Deaconess by any Bishop of this Church.

§ II. The duty of a Deaconess is to assist the Minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ III. No woman shall be appointed to the office of Deaconess until she shall be at least twenty-five years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant in good standing of this Church, and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties above defined. The testimonial of fitness shall be signed by two Presbyters of this Church, and by twelve lay com-

municants of the same, six of whom shall be women. The Bishop shall also satisfy himself that the applicant has had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

§ IV. No Deaconess shall accept work in a Diocese without the express authority, in writing, of the Bishop of that Diocese; nor shall she undertake work in a Parish without the like authority from the Rector of the Parish.

§ V. When not connected with a Parish the Deaconess shall be under the direct oversight of the Bishop of the Diocese in which she is canonically resident. A Deaconess may be transferred from one Diocese to another by letter dismissory.

§ VI. A Deaconess may at any time resign her office to the ecclesiastical authority of the Diocese in which she is at the time canonically resident; but no Deaconess having once resigned her office, shall be reappointed thereto, unless there be, in the judgment of the Bishop, weighty cause for such reappointment.

§ VII. The Bishop shall have power, for cause, after a hearing granted, to suspend or remove a Deaconess from her office.

§ VIII. No woman shall act as a Deaconess until she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

CHARTER AND BY-LAWS.

CHARTER

OF THE

CHURCH TRAINING AND DEACONESS HOUSE

OF THE

DIOCESE OF PENNSYLVANIA.

WE, the undersigned, citizens of the Commonwealth of Pennsylvania, being desirous of becoming incorporated under the provisions of the Corporation Act of 1874, and its supplements, do hereby set forth :

I. The name of the Corporation shall be THE CHURCH TRAINING AND DEACONESS HOUSE OF THE DIOCESE OF PENNSYLVANIA.

II. Its purpose is the training of women in religious and benevolent work, and especially in the character and duties appertaining to a Deaconess in the Protestant Episcopal Church.

III. Its business is to be transacted in the city of Philadelphia.

IV. It is to exist perpetually.

V. There is to be no capital stock.

VI. The names and residences of the subscribers are :—

Rt. Rev. O. W. Whitaker, D. D.,	. Philadelphia.
Rev. T. S. Rumney, D. D.,	. Philadelphia.
John Ashhurst, Jr., M. D.,	. Philadelphia.
C. C. Harrison,	. Philadelphia.
R. Francis Wood,	. Philadelphia.
George C. Thomas,	. Philadelphia.
W. H. Merrick,	. Philadelphia.
Miss Mary Coles,	. Philadelphia.
Miss E. C. McVickar,	. Philadelphia.
Miss Esther Parry Aertsen,	. Philadelphia.
Miss Elizabeth N. Biddle,	. Philadelphia.
Miss Annie Buchanan,	. Philadelphia.
Miss Frances E. Bennett,	. Philadelphia.
Miss Agnes Irwin,	. Philadelphia.
Miss Helen L. Parrish,	. Philadelphia.
Mrs. Annie Fassitt,	. Philadelphia.
Miss Anne N. Sanders,	. Philadelphia.
Mrs. Mary E. B. Perot,	. Philadelphia.

VII. Its President shall be the Bishop of the Protestant Episcopal Church having the City of Philadelphia within his Diocese. The number of its Directors is nineteen, of whom seven shall be men, constituting a Board of Council, and twelve shall be women, constituting a Board of Managers. The President

and the Warden, appointed by him, shall be *ex-officio* members of the Board of Council. Five lay members of the Board of Council shall be elected annually, and the members of the Board of Managers shall be appointed annually by the President.

The names and residences of the subscribers are those of the Directors chosen for the first year.

IN WITNESS WHEREOF we have hereunto set our hands and seals this 19th day of March, Anno Domini One thousand eight hundred and ninety-one.

O. W. Whitaker,	[SEAL]
T. S. Rumney,	[SEAL]
John Ashhurst, Jr.,	[SEAL]
C. C. Harrison,	[SEAL]
R. Francis Wood,	[SEAL]
George C. Thomas,	[SEAL]
W. H. Merrick,	[SEAL]
Mary Coles,	[SEAL]
E. C. McVickar,	[SEAL]
Esther Parry Aertsen,	[SEAL]
Elizabeth N. Biddle,	[SEAL]
Annie Buchanan,	[SEAL]
Frances E. Bennett,	[SEAL]
Agnes Irwin,	[SEAL]
Helen L. Parrish,	[SEAL]
Annie Fassitt,	[SEAL]
Anne N. Sanders,	[SEAL]
Mary E. B. Perot,	[SEAL]

COMMONWEALTH OF PENNSYLVANIA, } ss.
COUNTY OF PHILADELPHIA.

BEFORE me, Recorder of Deeds for the County aforesaid, personally appeared Charles C. Harrison, R. Francis Wood, and George C. Thomas, three of the subscribers to the foregoing Certificate of Incorporation, and in due form of law acknowledged the same to be their act and deed.

WITNESS my hand and official seal this 19th day of March, A. D. 1891. (Signed,) THOMAS GREEN.

DECREE.

AND NOW TO WIT: This 28th day of March, A. D. 1891, the above Charter, accompanied by proof of publication of an intention to apply for Articles of Incorporation, having been presented to me, a Law Judge, and having perused and examined said instrument and found the same to be in proper form, and appearing to be lawful and not injurious to the community, I do hereby order and decree that the said Charter be approved, and upon the recording of said Charter and this Decree, the subscribers thereto and their associates shall be a Corporation for the purposes and upon the terms and under the name therein stated.

(Signed,) M. ARNOLD,
Judge C. P. No. 4.

COMMONWEALTH OF PENNSYLVANIA, }
COUNTY OF PHILADELPHIA. } ss.

RECORDED in the Office for Recording of Deeds in
and for the City and County of Philadelphia, in
Charter-Book No. 17, page 112, etc.

WITNESS my hand and official seal this 28th day of
March, A. D. 1891.

(Signed,) THOMAS GREEN,
Recorder of Deeds.

BY-LAWS.

Revised December, 1893.

ARTICLE I.

The Corporation.

SECTION 1.—The Corporation consists of the Board
of Council, the Board of Managers, and of all per-
sons duly elected by the Board of Managers, who
shall pay the sum of \$5.00 a year.

Any person may be elected by the Board a life
member on payment of at least \$50.00 at one time.

SEC. 2.—No person in arrears to the Corporation

shall be entitled to vote at the annual meeting, and the name of a member who fails to pay the annual amount for two consecutive years shall be dropped from the roll by the Secretary, and the fact reported to the Corporation.

SEC. 3.—The Annual Meeting of the Corporation shall be held on the third Tuesday in January, at such time and place as the President of the Board of Council may appoint.

SEC. 4.—The officers of the Corporation shall be a President, Vice-President, Secretary, and Treasurer. The Bishop of the Diocese shall be, *ex-officio*, President, and the Warden of the House, Vice-President.

ARTICLE II.

SECTION 1.—The Business of the Corporation shall be conducted by a Board of Council and a Board of Managers.

SEC. 2.—Every member of either Board shall be a communicant of the Protestant Episcopal Church.

ARTICLE III.

Board of Council.

SECTION 1.—The Board of Council shall consist of seven members, five of whom shall be laymen chosen at the annual meeting of the Corporation. The President, Vice-President, Secretary, and Treasurer of the Corporation shall hold respectively the same offices

in the Board, *ex-officio*. In the event of failure to elect at any Annual Meeting, the members of the Board shall continue in office until their successors shall have been elected.

SEC. 2.—The President shall preside at all meetings, and with the Secretary shall execute all written instruments in the name of the Corporation when duly authorized, and in general act as the Chief Executive Officer.

SEC. 3.—In the absence of the President his duties shall be performed by the Vice-President.

SEC. 4.—The Secretary shall keep the minutes and conduct the correspondence of the Board, give notice of its meetings, preserve its records, and have the custody of its Seal, which he shall affix to documents when authorized so to do by resolution of the Corporation or Board of Council. He may affix the Seal to certificates to students at the request of the President.

SEC. 5.—The Treasurer shall collect all income due the Corporation from investments or real estate, keep an account of all receipts and disbursements, and make a report at each meeting and at the annual meeting of the Corporation, when his accounts for the year shall be audited. He shall keep the title papers and securities of the Corporation, and give such security for the faithful performance of his duties as may be fixed from time to time by the Corporation. He shall pay all income from investments to the Treasurer of the Board of Managers.

SEC. 6.—Purchase or transfer of real estate or securities shall only be authorized by the Board of Council at a meeting duly convened. A quorum for such action shall be the presiding officer, and three other members of the Board.

SEC. 7.—The Stated Meetings of the Board of Council shall be on the day of the Annual Meeting of the Corporation, and the fourth Tuesday in May and October.

The Board shall have power to fill vacancies in its membership at any meeting.

ARTICLE IV.

Board of Managers.

SECTION 1.—The Board of Managers shall consist of twelve women, to be appointed annually by the Bishop of the Diocese. In the event of failure to appoint, the members of the Board will continue in office until their successors shall have been appointed.

SEC. 2.—The officers of the Board of Managers shall be a President, a Vice-President, a Corresponding Secretary, a Recording Secretary, and a Treasurer. All of these shall be elected annually.

SEC. 3.—The President shall preside at all meetings, or in her absence the Vice-President. She shall decide all points of order, appoint all committees unless otherwise ordered, call special meetings, and perform the duties of chief executive officer, and shall be a member of every committee, *ex-officio*.

The Corresponding Secretary shall conduct the correspondence of the Board.

The Recording Secretary shall keep a register of the proceedings of the Board, give notice of all its meetings, preserve its records, keep a register of all persons admitted to the House, including their age, parochial relation, by whom recommended, when admitted, and also the names of those dying in the House, or removing from it.

The Treasurer shall receive all contributions for the support of the House, and the payments from those admitted, and out of such funds she shall pay all bills approved by the Board of Managers; she shall keep account of all receipts and expenditures, with proper vouchers, and shall present a statement of the same to the Board of Managers, together with the balance of cash in her hands, at each regular meeting of the Board.

She shall advance to the House-Mother, from time to time, for expenses, such sums as the Board may direct. At the Annual Meeting she shall present a detailed statement of receipts and expenditures for the year, which shall be audited.

SEC. 4.—It shall be the business of the Board of Managers to assist in the training of the students, under the direction of the Bishop, to provide funds for the current expenses of the House, and to purchase such articles as are necessary for its maintenance, and exercise supervision over its expenditures.

SEC. 5.—At the meeting of the Board after the annual election, the President shall appoint a Purchasing Committee of two, an Admission Committee of four, and a Visiting Committee of six or more to serve for the ensuing year.

It shall be the duty of the Purchasing Committee to make such purchases as may be directed by the Board.

It shall be the duty of the Admission Committee to consider carefully the qualifications of every person seeking to be admitted as a student of the House. If her admission is approved by the Committee, she shall first be received as a visitor, paying weekly what the Committee shall decide, and later, a certificate shall be given her, which, upon presentation to the House-Mother, shall secure her enrollment as a Special Student or Probationer, as the Committee may determine.

It shall be the duty of two members of the Visiting Committee to visit and inspect the House weekly.

All Committees shall report their action in writing at each regular meeting of the Board.

SEC. 6.—The Stated Meetings of the Board of Managers shall be on the day of the Annual Meeting of the Corporation and on the first Monday in each month, at 3.30 P. M.

SEC. 7.—For the transaction of business a majority of qualified members shall form a quorum.

SEC. 8.—The order of business at all regular meetings of the Board of Managers shall be as follows :—

1. Prayers.
2. Calling the Roll.
3. Reading the Minutes for action thereupon.
4. Report of Treasurer.
5. Report of Corresponding Secretary, with communications addressed to the Board.
6. Report of Visiting Committee.
7. Report of Purchasing Committee.
8. Report of Admission Committee.
9. Report of House-Mother.
10. Report of Special Committees.
11. Unfinished Business.
12. New Business.
13. Adjournment.

The order of business may be altered at any meeting, by unanimous consent of those present.

Sec. 9.—Special Meetings of either Board may be held at the call of its President, and shall be held at the written request of three members, but in either case the notice of a special meeting shall state the business for which it is called, and at that meeting no other business shall be transacted.

ARTICLE V.

The order and discipline of the House will be under the direction of a House-Mother, subject to the direction of the Bishop. She will be annually

nominated by the Board of Managers, and if approved, appointed by the Bishop, and shall be a communicant of the Protestant Episcopal Church. She shall receive such salary as shall be determined by the Board of Managers, payable quarterly, on the last day of March, June, September, and December. She shall have the direction and control of the inmates subject to the direction of the Bishop, and of all domestic affairs of the House. She shall admit no one as a resident, except upon presentation of a certificate as provided in Section 5, Article IV. She shall enter in a book provided for her by the Board the name of each person admitted to the House, her age, religious training, confirmation, parochial connection, the date of her admission, and of her recognition as a candidate for the order of Deaconess, and any other facts which she may think important. She shall keep an account of all moneys received by her for expenditure, and shall make a monthly report of the same to the Board. She shall also make a report monthly concerning all points which shall be necessary to give the Board an intelligent idea of the workings and condition of the household.

ARTICLE VI.

The Warden shall be a presbyter of the Protestant Episcopal Church, in the Diocese of Pennsylvania, appointed annually by the Bishop. He shall be the Chaplain of the House, and shall perform such duties as shall be assigned him by the Bishop; and in the

event of the office of Bishop being vacant, he shall, *pro tempore*, be charged with all the duties and powers assigned to the Bishop in these By-Laws, except the appointment of the Board of Managers.

ARTICLE VII.

SECTION 1.—The Faculty will consist of at least six presbyters, including the Warden, who shall be appointed annually by the Bishop, to give instruction in the different departments.

SEC. 2.—Instructors in addition to the Faculty will be appointed by the Bishop, who will also assign the studies and training to be pursued.

ARTICLE VIII.

SECTION 1.—Applicants for admission must be at least eighteen years of age, in good health, of fair scholarship, of good moral and religious character, and shall present satisfactory recommendations.

SEC. 2.—Applicants for admission as special non-resident students may be admitted by the Warden, or President of the Board of Managers.

SEC. 3.—The Students of the Household will comprise three classes :—

1. Those who enter for general training or instruction, and have no desire to become Deaconesses. These will be called Special Students.

2. Those who desire to become Candidates for the

office of Deaconess. These will be called Probationers.

3. Those who have been admitted Candidates for the office of Deaconess. These will be called Candidates.

SEC. 4.—The House-Mother, with the approval of the Admission Committee and the Bishop or Warden, may admit a Special Student to become a Probationer, but no one shall be thus admitted who is not a communicant of the Protestant Episcopal Church, and has not obtained the certificate referred to in Article IV, Section 8.

SEC. 5.—A Probationer may be admitted a Candidate for the order of Deaconesses by the Bishop, upon the recommendation of the House-Mother and Warden.

SEC. 6.—Upon the satisfactory completion of the prescribed course of study and training, the Candidate shall receive a testimonial to that effect from the House-Mother and the Faculty, which shall be considered as a guarantee that she has had the "adequate preparation" required by the Canon of Deaconesses.

Special Students, whether resident or non-resident, upon the satisfactory completion of any of the courses of study, shall be entitled to receive a testimonial to that effect from the Bishop and Faculty.

ARTICLE IX.

SECTION 1.—The charges for resident students, including tuition, training, and necessary books, will be

\$200.00 a year. Students not living in the House will be charged \$25.00 per annum, or they will pledge themselves to such definite work as shall be deemed equivalent by the President of the Board of Managers.

Non-residents may be admitted as Special Students to instruction in any single branch at the rate of five dollars annually.

SEC. 2.—All residents will be entitled to remain in the House during the year, but those remaining between May and October will perform then, as at other times, such duties as may be assigned them by the House-Mother or Bishop.

SEC. 3.—In addition to the eight months of study, at least ten weeks' Hospital or other practical service will be required of all candidates, and of all other students who elect to remain in the House during the summer.

ARTICLE X.

The regular School year will begin on the first Wednesday in October, and end the last Tuesday in May, with a recess from the day before Christmas Eve to Epiphany, and one week at Easter.

Each student shall be entitled to leave of absence for one month in each year in addition to the Christmas and Easter recess.

ARTICLE XI.

The Board of Managers shall have power to make changes in these By-Laws, but no change or addition

shall be made unless at least four weeks previously it shall have been proposed in writing at a stated meeting of the Board, and within five days thereafter have been presented in writing to the Bishop of the Diocese; and no change shall be made touching the rights and powers of the Board of Council or any member of it, without the concurrence of a majority of the members of that Board, given at a meeting duly convened.

The Bishop of the Diocese shall have the right to be present at any meeting of the Board (notice of which shall always be sent to him), and to speak upon any subject which may be before it.

ARTICLE XII.

When candidates shall have completed the prescribed course of study and training, and shall have been admitted to the Order of Deaconess, they shall be entitled to make the House their headquarters and their home, subject to such regulations as may be hereafter adopted as an addition to these By-Laws by the Board of Managers.

FOURTH
ANNUAL REPORT
OF THE
Church Training
AND
Deaconess House
OF THE
DIOCESE OF PENNSYLVANIA,
*WITH PROCEEDINGS OF THE ANNUAL MEETING OF THE
CORPORATION, JANUARY 15, 1895.*



708 SPRUCE STREET,
PHILADELPHIA.

THE FACULTY.

Pastoral Theology,
THE REV. T. S. RUMNEY, D. D.

Theology,
THE REV. WILLIAM ELY.

The Old Testament,
THE REV. L. W. BATTEN.

The New Testament,
THE REV. R. W. MICO.

The Prayer Book,
THE REV. L. M. ROBINSON.

Ancient Church History,
THE REV. R. S. EASTMAN.

Modern Church History,
THE REV. JOHN R. MOSES.

New Testament use of the Old Testament,
THE REV. JAS. DEW. PERRY, D. D.

Business Methods,
THE REV. HORACE F. FULLER.

INSTRUCTORS.

Hygiene and Home Sanitation,
SENECA EGBERT, M. D.

Bible Study,
MISS COLES, MISS E. N. BIDDLE.

English Studies,
MISS MCVICKAR.

House-Mother, C. H. SANFORD, *Deaconess.*

DIRECTORS.

President,

The Right Rev. O. W. WHITAKER, D. D., Bishop of the Diocese of
Pennsylvania.

WARDEN.

REV. T. S. RUMNEY, D. D.

THE BOARD OF COUNCIL.

THE PRESIDENT, *ex officio*,

THE WARDEN, *ex officio*,
JOHN ASHHURST, JR., M. D.,
GEORGE C. THOMAS,

Treasurer.

CHARLES C. HARRISON,
R. FRANCIS WOOD,
EWING L. MILLER,

Secretary.

THE BOARD OF MANAGERS.

MISS COLES,

President.

MISS ESTHER PARRY AERTSEN,
Treasurer.

MISS FRANCES E. BENNETT,
MISS E. N. BIDDLE,
MISS ANNIE BUCHANAN,
MRS. WM. W. FARR,

MISS MCVICKAR,

Vice-President.

MISS ANNE N. SANDERS,
Secretary.

MISS ELISABETH MORRIS,
MRS. EFFINGHAM PEROT,
MRS. ANDREW A. BLAIR,
MRS. EDWARD R. FELL.

NOTE.—All applications for Admission should be addressed to

THE ADMISSION COMMITTEE,

708 SPRUCE STREET.

For information, see pages 25 to 33.

THE Fourth Annual Meeting of the Corporation of the Church Training and Deaconess House of the Diocese of Pennsylvania was held on Tuesday, January 15, 1895, at the House, 708 Spruce Street.

The meeting was opened with prayer by the Warden, Rev. T. S. Rumney, D. D., who then read a communication from the Bishop, stating that he was confined at home by sickness and therefore unable to be present, and requesting him to preside. Ewing L. Miller acted as Secretary.

The minutes of the Third Annual Meeting were then read and duly approved.

Reports were then read from the Treasurer of the Corporation, which showed an overdraft of \$14.54 in the General Fund on January 1st, but it was announced that since that date contributions had been received which had made a credit balance in this fund; and \$3129.42 to credit of the Endowment Fund; the Treasurer of the Board of Managers, showing balance of \$198.62 in her hands; from the Board of Managers, and from the House-Mother. These reports were referred to a special committee to be appointed by the Chair to take necessary action toward publishing the same.

The Chair then announced the Bishop's appointments for the ensuing year, to wit: Warden, the Rev.

T. S. Rumney, D. D. ; House-Mother, Miss C. H. Sanford, Deaconess ; and the following Board of Managers : Miss Coles, Miss McVickar, Miss E. P. Aertsen, Miss F. E. Bennett, Miss E. N. Biddle, Miss Annie Buchanan, Miss Elisabeth Morris, Mrs. Effingham Perot, Mrs. Wm. W. Farr, Miss Anne N. Sanders, Mrs. Andrew A. Blair, and Mrs. Edw. R. Fell.

The meeting then proceeded to an election of members of the Board of Council, which resulted in the unanimous choice of John Ashhurst, Jr., M. D., George C. Thomas, Charles C. Harrison, R. Francis Wood, and Ewing L. Miller.

George C. Thomas was elected Treasurer, and Ewing L. Miller, Secretary, of the Corporation.

The Chair then announced the committee to audit the reports of the Treasurer as John Ashhurst, Jr., M. D., and R. Francis Wood ; and the committee on publication of the annual report, as Miss Coles, Miss Biddle, Deaconess Sanford, and Ewing L. Miller.

A discussion was then held as to best methods for bringing the institution more thoroughly to the notice of the clergy and their parishes, with a view of securing an increase of students as well as financial aid. The following was proposed by Miss Bennett and unanimously adopted :—

Resolved, That it is the sentiment of this meeting that a Pastoral Letter from the Bishop, to be read in all the parishes of the diocese, as well as circulated among churchmen and churchwomen generally, is the

ANNUAL REPORT.

The history of the Deaconess movement, with details of the work in Germany and England, has already been given in previous reports ; as also the steps leading to the adoption by the General Convention of the Canon on Deaconesses, the founding of the schools for the training of Deaconesses in New York and Philadelphia, and the work done in the three years of the existence of the Church Training and Deaconess House of the Diocese of Philadelphia.

And yet at the close of the fourth year of our work a general summing up of results may be allowed.

We are not unmindful of the fact that a too great eagerness for results, for visible and tangible success, is narrow and unwise. All the work of God of which we are permitted to take cognizance has been done slowly ; through countless ages the foundations of the earth were laid, and the glories and beauties of Nature were brought to perfection in the long " days " of Him with whom a day is as a thousand years ; the scheme of Redemption, evolved through the whole period of the world's history, still awaits its final and glorious consummation. And those who would be co-workers with God must learn to labor patiently,

perseveringly, and with a living faith that, by and by, perhaps long after they have lived and died, their labor shall be found to have been not in vain, but fruitful in permanent and blessed results.

The Deaconess movement and the work done in Germany and England were followed in this country by the founding of the Bishop Potter Memorial House in Philadelphia, in 1867, by Mr. William Welsh, and in 1889 by the passage of the Canon on Deaconesses. The opening of the St. Faith Home for the training of Deaconesses in New York, and of the Church Training and Deaconess House of the Diocese of Pennsylvania, took place soon after. These were the periods of preparation and of organization.

The work of the past four years has with us been chiefly tentative and experimental. None who were engaged in it had any pet theories; all felt that they had much to learn, but all were deeply interested and enthusiastic, eager to learn and to help,—Bishop, Warden, Professors, House-Mother, Managers, and Board of Council,—animated by one spirit, and with a single aim.

In the four years there have been in the House thirty-two students; of these eight have been set apart as Deaconesses; the rest have been trained for various departments of Church work, sixteen of the whole number being qualified to teach adult Bible Classes.

The past year has been a very satisfactory one in

the *quality* of our students; added to those reported last January, nine have been entered for the present term. Thus far all have proved themselves diligent students and workers. Their intellectual drill in Bible study, Prayer Book, Church History, Christian evidences, and Hygiene has been very thorough. Their practical training has been careful and constant, including cooking, sewing, vocal and instrumental music, keeping accounts, nursing, the management of guilds, kindergarten, kitchengarten, Girls' Friendly and other societies, Mothers' Meetings, district visiting, Sunday School and Bible Class teaching. Their womanly tact and tenderness have made them apt pupils in the school of practice; in the hospital they have learned to minister to the souls and bodies of the sick and dying, and in the homes of the poor they have quickly won for themselves the place of the beloved and honored family counselor and friend. Their student life has thus become a premonition and foretaste of the larger and fuller life awaiting them, when, as graduates and Deaconesses, they go out from us to new fields of parish and mission work, some in our crowded cities, some as workers under missionary bishops at home and abroad.

The distinctively religious work of the year has been done in the following churches and missions, viz.: Holy Trinity, St. James', Atonement, St. Andrew's, Trinity, Southwark, St. Barnabas', Episcopal Hospital Mission, the Mission of the Prince of Peace, Mission

to the Chinese, the Church Home, and the Episcopal Hospital.

An interesting feature of the year has been the residence for a longer or shorter time at the House of missionaries from the Indian and foreign fields, and of others preparing for the work: these have been Mrs. Brierly and Miss Woodruff, from Africa; Misses Graves and Ives, from Niobrara; Miss Sabine, now in Alaska, and Miss Crummer, now in China. All of these ladies have realized the value of the teaching and training given at the House as a preparation for work in those distant and difficult fields. The visits of the Rev. Mr. Tyng, of Japan; of Rev. Mr. Prevost, of Alaska, and of the Missionary Bishops whose names follow, viz.: Bishops Hare, Garrett, Brewer, Talbot, and Leonard, have awakened deep and earnest interest. Visits from the general officers of the Woman's Auxiliary, Mrs. Twing and Miss Emery, are always welcomed and appreciated, and we rejoice to know that these officers are constantly bringing to the attention of the diocesan branches the work of the New York and Philadelphia Training Schools, and suggesting to applicants for appointment to mission fields, at home or abroad, the value of a preparatory course in one or the other of them.

The demand for Deaconesses far outstrips the supply. Of those trained in this House, two are at work in our city parishes and highly esteemed for their work's sake; two are in New Jersey; one at Roches-

ter, New York ; one in New York city ; one in Helena, Montana ; and one is our efficient and beloved House-Mother. There are eight Deaconesses in all, and we are thankful for them, and for those others who, though not Deaconesses, have here been prepared and hence sent out to do effective work for Christ. But we cannot repress the question, " Why are there no more ? "

Why is it that this great city has sent us in the past year but twenty day scholars and not one resident student ? Why is it that we are told now and then by some devout communicant of the Church, " I never heard of the Church Training and Deaconess House " ?

Whatever may be the answer to these questions, it is the manifest duty of all who are already interested and engaged in this work to do their utmost to make it widely known and to extend its influence and usefulness. The time is past for haphazard and dilettante Church work done at intervals of leisure and without previous training. Throughout the wide world of business, professional, and social life, organization, system, and training are the rule. Woman's work in the Church should be no exception. Never was that work more needed,—among the ever-increasing masses of our foreign population, whose ignorance and vice threaten the very foundations of our free institutions ; among the English-speaking and native skilled mechanics, who, if not positively alienated from religion and the Church, are ignorant and careless of both ; among the new settlers in our missionary jurisdictions ;

in our old and organized parishes at home; in the mission fields of Africa, China, and Japan. From all these quarters comes the earnest appeal for women trained and skillful, as well as tender and devoted, to take an intelligent and effective part in the evangelization of the world, and in the building up of the Kingdom of our Lord and of His Christ. God speed the day when women in large numbers, women of position, leisure, and education, shall hear and heed the call!

We cannot close our report without giving expression to the deep regret with which we have been called upon to part with our faithful and beloved co-worker, Miss Agnes Irwin. Some consolation for our loss comes to us from the fact that her appointment to the high and honorable position which she now fills shows that her gifts and attainments are widely appreciated, and also from the hope that in her new sphere she will see and use opportunities for forwarding the work of the Church Training and Deaconess House, so dear to her heart.

We have been fortunate in securing for our department of the work Mrs. Edward R. Fell and Mrs. Andrew A. Blair.

All which is respectfully submitted, on behalf of the Board of Managers.

ELIZABETH N. BIDDLE.

REPORT OF HOUSE-MOTHER.

As Miss Biddle's Report covers the general work of the House, it gives me an opportunity to enter more into matters of detail.

During the year, 1894, we have seen the fulfillment of some of our cherished plans. We have had a large enough number of students to take charge of the housework, without calling upon the Candidates, who have presumably had sufficient training in that branch. This leaves them free to aid the House-Mother in more responsible duties, and also to inaugurate some new work. Through the kindness of Miss Bertha Klapp, the students have a Friday morning sewing class, where they are taught to cut out and make garments, and to darn and mend second-hand clothing. The Candidates form a committee to select such clothing as needs repair, keep a list of all garments, and superintend the monthly sales. These sales are held the last Saturday in each month, and are for the benefit of women known to be worthy of encouragement, enabling them to buy warm, neatly mended clothing at a low price. We heartily thank those kind friends both here and in Connecticut who have kept us well

supplied with half-worn clothing, and trust that their number will continue to increase as our enterprise grows. We shall be happy to supply any one with a bag ready addressed to the Church Training and Deaconess House, in which any garments or remnants can be gathered and returned to us when filled. The receipts for the present will be used toward buying material wholesale and extending the work in various directions, the chief object being to help those who wish to help themselves.

The Missionary Society, of which the work just mentioned is a branch, has been a source of enjoyment as well as profit. The students have made marked improvement in their addresses and in executive ability. We have had the pleasure of listening to six Missionary Bishops, and to Church missionaries from the South, West, Alaska, China, Japan, and Africa. Miss Coles gave us an interesting account of the Anglican Conference; Miss Susan G. Chester, of the College Settlement work among North Carolina mountaineers; and Miss Bell, of her experiences in Turkey. The short residence of several missionaries either going or returning from the foreign field was felt to be beneficial by bringing us more closely in touch with their work, and we hope that this will become a general practice with them in future.

During the year, January, 1894, to January, 1895, the Missionary Society reports as follows:—

<i>Received</i> from mite chest,	\$102 36
Flower fund,	2 97
Monthly sale,	17 47
Total,	<u>\$122 80</u>
<i>Expended</i> for Mrs. Brierley,	\$ 5 25
Chapel flowers,	1 23
Monthly sale,	5 69
N. C. Deaconess work,	81 85
Total,	<u>\$94 02</u>

Leaving a balance of \$28.78, of which \$25 is for the Deaconess House in China.

It should be explained that more than half the amount for North Carolina came from personal friends of the Deaconess, who heard we were working for that object and wished their contributions to go under our name.

We wish here to thank the Rector and ladies of St. Andrew's Church, who have given us the use of a room in their Parish House for the Monthly Sale, and have otherwise shown kindly interest.

There have been few changes in the list of instructors. Rev. Dr. Paddock felt obliged to resign his class in Business Methods, which the Rev. Mr. Fuller has undertaken. The plan of this class has been enlarged in order to teach the students not only to keep accounts and make out bills, checks, etc., but also to keep parochial statistics and to write such formal reports of work as are required from a Deaconess.

Miss Aertsen being unable to continue her class at present, Miss McVickar kindly consented to begin a class in English, to test the ability of the students in reading aloud and in letter and note writing. The popularity of this class is proved by the fact that the students decline to leave it when considered proficient.

Through the generosity of Mrs. Wm. W. Farr, we have had a class in the Tonic-sol-fa system once a week this winter; cooking lessons as usual through the spring term; and two delightful courses of lectures last winter, one upon Tennyson, by Miss Bennett, of Ogontz, and the other upon "Early Christian Art," by Miss Sylvia Eastman.

Our Library, the gradual growth of four years, now numbers over 500 valuable books of reference and of general literature.

With the approval of the Bishop, there is a temporary arrangement for the early celebration of the Holy Communion in the School Chapel, except upon the first Sunday in each month. The Rev. L. M. Robinson kindly gives his services on this occasion, St. Stephen's Church lends us the chalice and paten, and Miss Sanders has embroidered a beautiful set of altar linen.

Sixteen Deaconesses met at St. Faith's early in October. Several prayers were recommended to be used regularly by the Deaconesses, and it was urged that the day preceding the Annual Ordination in each school be kept as a Quiet Day.

On Epiphany, 1894, Miss Keenan and Miss Collins were ordered Deaconesses in St. Stephen's Church, Philadelphia. Miss Keenan was called to be Deaconess in St. John's, Bridgeport ; Miss Collins, in Morristown, N. J.

There have been nineteen students resident in the House during the past year, ten of whom looked forward to the Diaconate. This is a larger number than ever before ; but, more than all, we thank God for the earnest, devoted spirit and loving kindness so marked in their work and in their home life.

Respectfully submitted,

CAROLINE H. SANFORD,
House-Mother.

LIST OF DEACONESSES.

NAME.	WHEN ORDERED.	PRESENT FIELD OF WORK.
Caroline H. Sanford,	Jan. 6, 1893.	House-Mother of Church Training and Deaconess House, Philadelphia.
Frances M. Jones, .	" "	St. Peter's, Helena, Mon.
Eltinge M. Davison,	" "	Grace Church, Philadelphia.
Flora M. Stuard, . .	" "	House - Mother, House of the Holy Comforter, New York city.
Ellen Adwen, . . .	" "	St. Peter's, Rochester, N. Y.
Emily T. Rodman, .	Nov. 1, 1893.	St. Stephen's, Philadelphia.
Eugenia Collins, . .	Jan. 6, 1894.	Church of the Redeemer, Morristown, N. J.
Margaret Keenan, .	" "	St. John's, Bridgeport, Conn.

LIST OF STUDENTS.

	DIocese.	COURSE.	ENTERED.	
*Bertha D. Berger, . . .	Md.	Special.	Oct., '91.	Ordered, Jan., '94.
Eugenia Collins, . . .	Md.	Candidate.	" "	
Margaret Keenan, . . .	Penna.	"	" "	
Alice G. Cowan, . . .	N. J.	"	Jan., '93.	
Mary Hubbard, . . .	Penna.	Special.	" "	Ordered, Jan., '94.
Lucretia L. Chester, . .	N. C.	Candidate.	Oct., '93.	
Emma B. Drant, . . .	So. Ohio.	"	Nov., '93.	
Eleanor Eccles, . . .	Penna.	Special.	" "	
Louise E. Rogers, . . .	Md.	"	" "	Left May, '94.
Elizabeth Walker, . . .	N. J.	Probationer.	June, '94.	Left May, '94.
Ruth E. Byllesby, . . .	Pittsburgh	"	Oct., '94.	
Ellen E. Camp, . . .	Conn.	"	" "	
Harriet E. Gerrish, . .	N. H.	Special.	" "	
Helen Giles,	Ill.	Probationer.	" "	

* On leave of absence to take a course as trained nurse at the Episcopal Hospital.

VISITORS.

	DIocese.	ENTERED.	
Lillis Crummer, . . .	Neb.	Jan., '94.	Left for China, Aug., '94.
Elizabeth Ramsden, . .	N. J.	M'ch, '94.	Left, April, '94.
Sarah Woodruff, . . .	Mich.	April, '94.	Left for Africa, May, '94.
Elizabeth Langhorn, . .	Va.	Oct., '94.	
Lillie P. Barber, . . .	Va.	Nov., '94.	Left, Dec., '94.

GEO. C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

GENERAL ACCOUNT.

1894.	Dr.	1894.	Cr.
Feb. 7.	Repairs to stable, \$10 46	Jan. 1.	Balance, . . . \$215 40
June 2.	Water rent, . . 30 00	Mar. 26.	Stable rent, . . 75 00
" 20.	City taxes, . . 276 01	June 21.	" " . . 75 00
Sept. 17.	Resetting curb on Barclay St., 13 50	Sept. 24.	" " . . 75 00
" 19.	Sewer on Bar- clay St., . . 37 13		Balance, . . . 14 54
Oct. 31.	Rain conductors to sewer on Barclay St., . 9 22		
Dec. 7.	Sewer connec- tions from stable, . . . 78 62		
	<hr/> \$454 94		<hr/> \$454 94
1895.			
Jan. 1.	Balance, . . . \$14 54		

"ENDOWMENT FUND."

Dr.		1894.	Cr.
Balance, . .	\$3,129 42	Jan. 1. Balance, . .	\$2,059 00
		June 30. Interest, . .	30 88
		Oct. 3. Miss Coles, . .	1,000 00
		Dec. 31. Interest, . .	39 54
	<hr/>		<hr/>
	\$3,129 42		\$3,129 42
		1895.	
		Jan. 1. Balance, . .	\$3,129 42

Examined, compared with vouchers, and found correct.

JOHN ASHHURST, JR., } *Auditing Committee.*
R. FRANCIS WOOD, }

Report of the Treasurer of the Board of Managers.

TABULATED STATEMENT.

RECEIVED FROM

Jan. 1, Balance on hand at last report,	\$ 554 32
Annual subscriptions (see pp. 32-34),	666 00
Donations (see p. 35),	393 00
Board of students,	1,247 00
Scholarships,	500 00
Lectures,	34 75
Offerings from churches (see p. 36),	129 02
Interest,	7 22
	\$3,531 31

EXPENDED.

House expenses,	\$2,021 00
Salary of House-Mother,	600 00
Coal,	231 00
Gas,	93 50
Repairs,	269 59
Books,	2 34
Printing,	60 50
Advertising,	36 06
Sundries,	18 70

	\$3,332 69
Balance,	198 62

\$3,531 31

Respectfully submitted,

ESTHER PARRY AERTSEN, *Treasurer.*

January, 1895.

Examined, compared with vouchers, and found correct. Cash in bank, \$198.62.

JOHN ASHHURST, JR., } *Auditing Committee.*
R. FRANCIS WOOD, }

[From the Digest of the Canons of the General Convention.]

T I T L E I.

CANON 10.

OF DEACONESSES.

§ I. Unmarried women of devout character and proved fitness may be appointed to the office of Deaconess by any Bishop of this Church.

§ II. The duty of a Deaconess is to assist the Minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ III. No woman shall be appointed to the office of Deaconess until she shall be at least twenty-five years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant in good standing of this Church, and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties above defined. The testimonials of fitness shall be signed by two Presbyters of this Church, and by twelve lay communicants of the same, six of whom shall be women. The Bishop shall also satisfy himself that the applicant has had an adequate preparation for her work, both

technical and religious, which preparation shall have covered the period of two years.

§ IV. No Deaconess shall accept work in a Diocese without the express authority, in writing, of the Bishop of that Diocese; nor shall she undertake work in a Parish without the like authority from the Rector of the Parish.

§ V. When not connected with a Parish the Deaconess shall be under the direct oversight of the Bishop of the Diocese in which she is canonically resident. A Deaconess may be transferred from one Diocese to another by letter dismissory.

§ VI. A Deaconess may at any time resign her office to the ecclesiastical authority of the Diocese in which she is at the time canonically resident; but no Deaconess, having once resigned her office, shall be reappointed thereto, unless there be, in the judgment of the Bishop, weighty cause for such reappointment.

§ VII. The Bishop shall have power, for cause, after a hearing granted, to suspend or remove a Deaconess from her office.

§ VIII. No woman shall act as a Deaconess until she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

EXTRACTS FROM THE BY-LAWS.

ARTICLE V.

The order and discipline of the House will be under the direction of a House-Mother, subject to the direction of the Bishop. She will be annually nominated by the Board of Managers, and if approved, appointed by the Bishop, and shall be a communicant of the Protestant Episcopal Church. She shall receive such salary as shall be determined by the Board of Managers, payable quarterly, on the last day of March, June, September, and December. She shall have the direction and control of the inmates subject to the direction of the Bishop, and of all domestic affairs of the House. She shall admit no one as a resident, except upon presentation of a certificate as provided in Section 5, Article IV. She shall enter in a book provided for her by the Board the name of each person admitted to the House, her age, religious training, confirmation, parochial connection, the date of her admission, and of her recognition as a candidate for the order of Deaconess, and any other facts which she may think important. She shall keep an account of all moneys received by her for expenditure, and shall make a monthly report of the same to the Board.

She shall also make a report monthly concerning all points which shall be necessary to give the Board an intelligent idea of the workings and condition of the household.

ARTICLE VIII.

SECTION 1.—Applicants for admission must be at least eighteen years of age, in good health, of fair scholarship, of good moral and religious character, and shall present satisfactory recommendations.

SEC. 2.—Applicants for admission as special non-resident students may be admitted by the Warden, or President of the Board of Managers.

SEC. 3.—The Students of the Household will comprise three classes:—

1. Those who enter for general training or instruction, and have no desire to become Deaconesses. These will be called Special Students.

2. Those who desire to become Candidates for the office of Deaconess. These will be called Probationers.

3. Those who have been admitted Candidates for the office of Deaconess. These will be called Candidates.

SEC. 4.—The House-Mother, with the approval of the Admission Committee and the Bishop or Warden, may admit a Special Student to become a Probationer, but no one shall be thus admitted who is not a communicant of the Protestant Episcopal Church, and has not obtained the certificate referred to in Article IV, Section 8.

SEC. 5.—A Probationer may be admitted a Candidate for the order of Deaconesses by the Bishop, upon the recommendation of the House-Mother and Warden.

SEC. 6.—Upon the satisfactory completion of the prescribed course of study and training, the Candidate shall receive a testimonial to that effect from the House-Mother and the Faculty, which shall be considered as a guarantee that she has had the "adequate preparation" required by the Canon of Deaconesses.

Special Students, whether resident or non-resident, upon the satisfactory completion of any of the courses of study, shall be entitled to receive a testimonial to that effect from the Bishop and Faculty.

ARTICLE IX.

SECTION 1.—The charges for resident students, including tuition, training, and necessary books, will be \$200.00 a year. Students not living in the House will be charged \$25.00 per annum, or they will pledge themselves to such definite work as shall be deemed equivalent by the President of the Board of Managers.

Non-residents may be admitted as Special Students to instruction in any single branch at the rate of five dollars annually.

SEC. 2.—All residents will be entitled to remain in the House during the year, but those remaining between May and October will perform then, as at

other times, such duties as may be assigned them by the House-Mother or Bishop.

SEC. 3.—In addition to the eight months of study, at least ten weeks' Hospital or other practical service will be required of all candidates, and of all other students who elect to remain in the House during the summer.

ARTICLE X.

The regular School year will begin on the first Wednesday in October, and end the last Tuesday in May, with a recess from the day before Christmas Eve to Epiphany, and one week at Easter.

Each student shall be entitled to leave of absence for one month in each year in addition to the Christmas and Easter recess.

ARTICLE XII.

When Candidates shall have completed the prescribed course of study and training, and shall have been admitted to the Order of Deaconess, they shall be entitled to make the House their headquarters and their home, subject to such regulations as may be hereafter adopted as an addition to these By-Laws by the Board of Managers.

*Written answers to the following questions are required
of Applicants for Admission.*

1. When and where were you born?
2. What has been, and is, the condition of your health?
3. What advantages of education have you had?
4. What are your means of support?
5. Has your training been in the Church?
6. Where were you baptized and confirmed, and are you a regular communicant?
7. Do you wish to become a Deaconess?
8. If you do not desire to become a Deaconess, what department of Church work do you wish to engage in?
9. What motives prompt you to desire it?
10. Have you the full consent and approbation of your parents or guardians?

SCHEME OF STUDIES.

House Year, 1896-1897.

JUNIOR CLASS.

MONDAY.

A. M.—10-11—Ancient Church History,
REV. R. S. EASTMAN.

11-12—Life of Christ,
MISS AERTSEN.

P. M.—

TUESDAY.

A. M.—10-11—Bible Class Teaching,
MISS BIDDLE.

11-12—Lessons in English,
MISS MCVICKAR.

P. M.—3-4—History of the Prayer Book,
REV. L. M. ROBINSON.

WEDNESDAY.

A. M.—10-11—Acts of the Apostles,
MISS COLES.

11-12—The Creed,
REV. WM. ELY, D. D.

P. M.—2-2.45—

2.45-3.30—I and II Corinthians,
PROF. MICOV.

3.30—Old Testament,
PROF. BATTEN.

THURSDAY.

A. M.—10-11—Business Methods,
REV. H. F. FULLER.

11-12—Hygiene and Home Sanitation,
SENECA EGBERT, M. D.

P. M.—Practical Training.

FRIDAY, Practical Training.

SATURDAY, A. M.—9—Missionary Society.

SENIOR CLASS.

MONDAY.

A. M.—10-11—New Testament Use of Old Testament,
REV. DR. PERRY.

11-12—Christian Evidences,*

REV. DR. LEWIS.
Woman's Work in the Church.*

P. M.—Practical Training.

TUESDAY.

A. M.—10-11—Bible Class Teaching,
MISS BIDDLE.

11-12—Lessons in English,
MISS MCVICKAR.

P. M.—4-5—Sources of the Prayer Book,
REV. L. M. ROBINSON.

WEDNESDAY.

A. M.—10-11—The Thirty-nine Articles,
REV. WM. ELY, D. D.

11-12—St. Paul's Epistles,
MISS COLES.

P. M.—2-2.45—General Epistles,
PROF. MICOV.

2.45-3.30—

3.30—Old Testament,
PROF. BATTEN.

THURSDAY.

A. M.—10-11—Modern Church History,
REV. J. R. MOSES.

P. M.—Practical Training.

*In alternate weeks.

All of these courses are free to day Students. The only charge is for the necessary books. Tickets for any course can be obtained by applying to the House Mother, 708 Spruce Street.

Applications for Admission as residents should be sent to Admission Committee, 708 Spruce Street, Philadelphia.

Instruction will be given to resident students by experienced teachers in voice culture, kindergarten methods, sewing and cooking.

TEXT-BOOKS.

Robertson's "Sketches of Church History,"
Lane's "Notes on English Church History,"
McConnell's "History of the American Church,"
S. P. C. K. "Commentary on the Prayer Book,"
Hole's "Manual of the Book of Common Prayer,"
Procter's "History of the Prayer Book,"
Burbridge's "Liturgies,"
Ellicott's "Being of God,"
Westcott's "Historic Faith,"
Row's "Manual of Christian Evidences,"
Browne "On the Thirty-nine Articles,"
Meyrick "On the Holy Communion,"
Egbert's "Hygiene and Home Sanitation,"
Dulles's "Emergencies."

ANNUAL SUBSCRIBERS.

Miss Aertsen,	\$5.00
Miss A. F. Aertsen,	5.00
Miss Lucy H. Baird,	10.00
Miss Bennett,	50.00
Mrs. Thos. A. Biddle, ('95-'96),	20.00
Miss C. C. Biddle,	25.00
Miss H. S. Biddle,	25.00
Miss E. N. Biddle,	25.00
Miss Buchanan,	5.00
Miss Rebecca Coxe,	25.00
Miss Susan Dallas,	5.00
Mrs. J. G. Darlington,	5.00
Mrs. Edward R. Fell,	5.00
Mrs. M. R. Fox,	10.00
Miss Annie Frazier,	5.00
Mrs. F. C. Gillingham,	5.00
Mrs. J. E. Gillingham, ('95-'96),	10.00
Miss L. J. Hard,	5.00
Mrs. G. L. Harrison,	20.00
Miss Mary Lewis,	10.00
Miss Sally Lewis,	10.00
Mrs. Wm. M. Lloyd,	5.00
Mrs. Malcolm Lloyd,	5.00
<hr/>	
Carried forward,	\$295.00

Brought forward,	\$295.00
Miss E. J. Magee,	5.00
Miss E. G. Manderson,	10.00
Mrs. Markoe,	5.00
Mrs. I. W. Morris,	5.00
Mrs. T. H. Morris,	5.00
Miss Elizabeth Morris,	5.00
Miss McVickar,	25.00
Mrs. W. W. Paul,	5.00
Mrs. Effingham Perot,	5.00
Miss Mary Rankin,	5.00
Mr. L. H. Redner,	5.00
Mrs. D. K. Rodman,	10.00
Mrs. Russell,	5.00
Miss Sanders,	5.00
Miss Schott, ('96-'97),	10.00
Miss Shultze,	5.00
Mrs. C. J. Stillé,	5.00
Mrs. Samuel E. Stokes,	5.00
Mr. Geo. C. Thomas, ('95-'96),	50.00
Mrs. Geo. C. Thomas, "	20.00
Mrs. Jos. B. Townsend,	5.00
Mrs. J. W. Townsend,	15.00
Miss Wilkins,	5.00
Miss Wilkins, (add'l),	5.00
Miss M. S. Wilkins,	2.00
Bishop Whitaker,	10.00
Miss E. B. Wheeler,	5.00
Carried forward,	<hr/> \$537.00

Brought forward,	\$537.00
Miss Juliana Wood,	10.00
Ladies of the Church of the Redeemer, Bryn Mawr,	34.00
	<hr/>
	\$581.00

DONATIONS.

Mr. J. M. Aertsen,	\$25.00
Mrs. A. A. Blair,	25.00
Miss Marion Biddle,	5.00
Mrs. St. Geo. T. Campbell,	25.00
Mr. W. W. Frazier,	50.00
"A Friend,"	16.00
Through Miss Hubbard,	100.00
Mrs. Markoe,	25.00
Rev. W. N. McVickar, D. D.,	50.00
Mrs. A. H. Miller,	10.00
Mr. Ewing L. Miller,	5.00
Miss M. W. Paul,	10.00
Miss S. R. Smith,	10.00
						<hr/>
						\$356.00

LIFE MEMBERSHIP.

Miss Maria Blanchard,	\$100.00
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SCHOLARSHIPS.

Miss Coles,	\$500.00
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OFFERINGS FROM CHURCHES.

St. James' Church,	\$71.50
Offertory at Grace Church,	19.38
						<hr/>
						\$90 88

DONATIONS IN KIND.

The Associates, piano and cover.
Mr. Wm. Alburger, turkey.
Miss R. E. Byllesby, books.
Miss Coles, furniture, 18 books, provisions.
Mrs. W. W. Farr, provisions, box of oranges.
Mrs. E. R. Fell, tea, mats.
Through Mrs. E. R. Fell, \$5 for Christmas dinner.
Mr. E. R. King, *Evening Telegraph*.
Miss McVickar, sofa pillow.
Mr. T. H. Morris, potatoes.
Mrs. Muirhead, books.
Mrs. Effingham Perot, table china, furniture, books,
and load of wood.
Rev. L. M. Robinson, books and book-case.
Miss Sargent, Communion paten.
Miss Sanders, plant.
Miss Stevenson, books.
Mr. Louis Trautwein, a ham.
Bishop Whitaker, books, *Church Standard*, chalice,
and alms basin.

Special Donations from Publishers.

Church Mission News.
Church Standard.
Living Church.

LIFE MEMBERS.

Miss F. E. Bennett,	Miss Mary Lewis,
Mr. E. N. Benson,	Miss Sallie Lewis,
Miss C. C. Biddle,	Mr. J. Dundas Lippincott,
Miss E. N. Biddle,	Miss McVickar,
Mrs. Thos. A. Biddle,	Mrs. S. Weir Mitchell,
Mr. A. Biddle,	Rev. J. S. Newlin, D. D.
*Mr. Alex. Brown,	Miss Mary W. Paul,
Mrs. Alex. Brown,	Mr. Charles Platt,
Mrs. F. R. Brunot,	*Mrs. T. H. Powers,
Miss Sybil Carter,	Mrs. Geo. S. Robbins,
Miss Coles,	Mrs. D. K. Rodman,
Mr. Edward Coles,	Miss Mary W. Schott,
Mrs. Edward Coles,	Mrs. L. H. Shober,
Miss Mary R. Coles,	Mrs. G. Roberts Smith,
*Mr. George W. Childs,	Mrs. Charles J. Stillé,
Mrs. Jay Cooke, Jr.,	Mrs. George C. Thomas,
Miss Rebecca Coxe,	Mrs. Wm. Welsh,
Mrs. St. George T. Campbell,	Mrs. J. Lowber Welsh,
Mr. C. C. Harrison,	Rt. Rev. O. W. Whitaker,
Mrs. Horace Fassitt,	D. D.,
Mr. W. W. Frazier,	Miss Juliana Wood,
Mrs. Geo. L. Harrison,	Mr. R. Francis Wood,
Mrs. J. Campbell Harris,	Mrs. Charles R. King,

*Deceased.

FORM OF BEQUEST.

I give and bequeath to the "CHURCH TRAINING
AND DEACONESS HOUSE OF THE DIOCESE OF PENNSYLVANIA" (corporate title), the sum of dollars.

LIFE MEMBERS.

Miss F. E. Bennett,	Miss Mary Lewis,
Mr. E. N. Benson,	Miss Sallie Lewis,
Miss C. C. Biddle,	Mr. J. Dundas Lippincott,
Miss E. N. Biddle,	Miss McVickar,
Mrs. Thos. A. Biddle,	Mrs. S. Weir Mitchell,
Mr. A. Biddle,	Rev. J. S. Newlin, D. D.
*Mr. Alex. Brown,	Miss Mary W. Paul,
Mrs. Alex. Brown,	Mr. Charles Platt,
Mrs. F. R. Brunot,	*Mrs. T. H. Powers,
Miss Sybil Carter,	Mrs. Geo. S. Robbins,
Miss Coles,	Mrs. D. K. Rodman,
Mr. Edward Coles,	Miss Mary W. Schott,
Mrs. Edward Coles,	Mrs. L. H. Shober,
Miss Mary R. Coles,	Mrs. G. Roberts Smith,
* Mr. George W. Childs,	Mrs. Charles J. Stillé,
Mrs. Jay Cooke, Jr.,	Mrs. George C. Thomas,
Miss Rebecca Coxe,	Mrs. Wm. Welsh,
Mrs. St. George T. Campbell,	Mrs. J. Lowber Welsh,
bell,	Rt. Rev. O. W. Whitaker,
Mr. C. C. Harrison,	D. D.,
Mrs. Horace Fassitt,	Miss Juliana Wood,
Mr. W. W. Frazier,	Mr. R. Francis Wood,
Mrs. Geo. L. Harrison,	Mrs. Chas. R. King.
Mrs. J. Campbell Harris,	

* Deceased.

FORM OF BEQUEST.

I give and bequeath to the "CHURCH TRAINING
AND DEACONESS HOUSE OF THE DIOCESE OF PENNSYLVANIA" (corporate title), the sum of.....dollars.

SEVENTH
ANNUAL REPORT
OF THE
Church Training
AND
Deaconess House
OF THE
DIOCESE OF PENNSYLVANIA,
*WITH PROCEEDINGS OF THE ANNUAL MEETING OF THE
CORPORATION, JANUARY 18th,*
1898



708 SPRUCE STREET,
PHILADELPHIA.

DIRECTORS.

President,

THE RIGHT REV. O. W. WHITAKER, D.D., Bishop of the Diocese
of Pennsylvania.

WARDEN.

REV. JAS. DEWOLF PERRY, D.D.

THE BOARD OF COUNCIL.

THE PRESIDENT, *ex officio*,

THE WARDEN, *ex officio*,
JOHN ASHHURST, JR., M.D.,

CHARLES C. HARRISON,
R. FRANCIS WOOD,

GEORGE C. THOMAS,
Treasurer.

EWING L. MILLER,
Secretary.

THE BOARD OF MANAGERS.

MISS COLES,
2111 Walnut St.
President.

MRS. EFFINGHAM PEROT,
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MISS ESTHER PARRY AERTSEN,
140 W. Coulter St., Germ't'n.
Treasurer.

MISS ANNE N. SANDERS,
1225 Locust St.
Recording Secretary.

MISS ELISABETH MORRIS, 1619 Arch St.
Corresponding Secretary.

MISS FRANCES E. BENNETT,

MRS. EDWARD R. FELL,

MISS E. N. BIDDLE,

MRS. WM. W. FARR,

MISS ANNIE BUCHANAN,

MRS. F. M. POTTS,

MISS HELEN I. PARRISH.

**Note.—All applications for Admission should be addressed
to THE ADMISSION COMMITTEE,**

708 Spruce Street.

For information, see pages 26–27, and 38 (Article V) to 45.

THE FACULTY.

THE REV. L. W. BATTEN, PH.D.,
The Old Testament.

THE REV. R. W. MICOU, D.D.
The New Testament.

THE REV. JAS. DEW. PERRY, D.D.,
New Testament Use of the Old Testament.

THE REV. WILLIAM ELY, D.D.,
Theology.

THE REV. R. S. EASTMAN,
Ancient Church History.

THE REV. JOHN R. MOSES,
Modern Church History.

THE REV. L. M. ROBINSON,
The Prayer Book.

THE REV. WM. P. LEWIS, D.D.,
Christian Evidences.

INSTRUCTORS.

THE REV. HORACE F. FULLER,
Business Methods.

SENECA EGBERT, M.D.,
Hygiene and Home Sanitation.

THE REV. JULIUS G. BIERCK,
Church Music.

MISS COLES, MISS E. N. BIDDLE, MISS E. P. AERTSEN,
Bible Study.

MISS BERTHA KLAPP,
Needle Work.

MISS HARRIET GAYLEY (Graduate Drexel Institute),
Cookery.

House Mother, MISS C. H. SANFORD, *Deaconess.*

ASSOCIATES OF THE BOARD OF MANAGERS.

PARISH.

HOLY TRINITY,	Mrs. E. T. Bruen.
ST. PETER'S,	Mrs. David Pepper, Jr., Miss Page, Miss Bertha Klapp.
ST. JAMES,	Miss A. D. Fisher.
EPIPHANY,	Miss Marion Biddle, Miss A. H. Smith.
ST. LUKE'S (Germantown),	Miss Lydia Starr.
MEDIATOR,	Miss E. M. Elwyn.
ATONEMENT,	Miss Wiener, Miss M. L. Watson.
ST. ANDREW'S,	Mrs. W. Linton Landreth.
ASCENSION,	Miss Elizabeth Gilpin.
CHRIST CHURCH CHAPEL,	Mrs. Alfred Whelen.
ST. PAUL'S (Chestnut Hill),	Mrs. A. J. D. Dixon.
ST. MARY'S (West Phila.),	Miss Sachse.
ST. PETER'S (Germantown),	Miss Sarah Perot.
CALVARY (Germantown),	Mrs. J. N. Mitchell.
ST. STEPHEN'S,	Mrs. Elwood Worcester.
ST. BARNABAS,	Miss E. G. Manderson.
CALVARY (Conshohocken),	Miss Margaret Lukens.
ST. MARK'S,	Miss Sarah Leonard.

THE Seventh Annual Meeting of the Church Training and Deaconess House of the Diocese of Pennsylvania was held in the Church House on Tuesday, January 18, 1898, at four o'clock P. M., the Bishop of the Diocese in the chair.

After devotional exercises, the minutes of the last annual meeting were read and approved.

The annual reports were then read and took the usual course for audit and publication.

The Bishop then announced his appointments for the ensuing year for the offices of Warden, House Mother, and the Board of Managers.

An election was then held of members of the Board of Council, which resulted in the choice of John Ashurst, Jr., M. D., George C. Thomas, Charles C. Harrison, R. Francis Wood, and Ewing L. Miller.

George C. Thomas was elected Treasurer, and Ewing L. Miller Secretary of the Corporation.

On motion of the House Mother, seconded by Ewing L. Miller, the following was unanimously agreed to:

Resolved, That the Board of Council, the Board of Managers, and the House Mother wish to hereby place upon record their appreciation of Miss McVickar's services as Vice-President of the Board of Managers and as Instructor and personal friend of the

school, and our sincere regret that she is called upon to leave us."

The Bishop then made a few remarks, in which he gave his hearty commendation to the most interesting report of the Board of Managers that had been read by the retiring Vice-President, Miss McVickar, and urged its very careful perusal by all persons interested in the work of this Institution.

On motion, then adjourned.

Attest:

EWING L. MILLER,
Secretary.

ANNUAL REPORT.

It has been thought that perhaps the most interesting and faithful report that could be given at the close of the first seven years' work of the Church Training and Deaconess House would be gathered from the reports of the Deaconesses and students who have been for a longer or shorter time trained in the House. Ten Deaconesses are working in Philadelphia, ten more in various dioceses in our land. Of students (forty-five in all), one is in China, one in Japan, one in Alaska. As to the estimation of them by their rectors, what higher proof could two of our Deaconesses have received than that when Dr. McConnell left Philadelphia he took with him to Brooklyn Miss Rodman, who for two years had been his Deaconess at St. Stephen's; and Dr. Anstice, who brought from Rochester to St. Matthias' his Deaconess, also one of our graduates. Rev. Mr. Tyler, of the Church of the Advent, who has Miss Camp as his Deaconess, speaks in no measured terms of the work our House is doing for Christ and the Church, and of the present and future efficiency of Miss Camp.

Rev. Mr. Haupt, of St. Paul, Minn., in writing

of Miss Borland, Deaconess, telling of her many parochial duties, one of which is that of Choir Mother, in addition to which she is House Mother in the Church Deaconess Home of that diocese, adds how conscientiously and acceptably all her work is performed. To have made this part of our report complete, we should have asked the rectors with whom our other Deaconesses are associated for some account of their work, those from which we quote having come only incidentally to us.

At Grace Church, although the rectorship has been changed, Miss Davison has carried on her faithful work from the time of her setting apart five years ago, gladly retained by Dr. Harris when succeeding Dr. Stone. Miss Stuard has labored with untiring devotion and consecration for five years in a small hospital for incurables in New York city, in which she is in verity the House Mother. No Deaconess of ours is doing more self-sacrificing service than she.

The number of the reports from the Deaconesses themselves is also incomplete but perhaps sufficient, as there seems a great unanimity of feeling as well as uniformity of work throughout, varying only in amount.

The most marked characteristic that we find in these papers is their real joyousness; without exception, may we say, they breathe a spirit not simply of content but delight in their work, and thankfulness for the privilege of doing it.

Mrs. Jones, whose first field of labor was under

Bishop Brewer in Montana, is now working in St. John's Parish, Detroit, and reports 3165 visits made between September, 1895, and September, 1897—the length of time she has been in that parish,—and adds: “These are almost all of a distinctive parochial character, being to those sick, in need or bereavement, or for religious teaching and training.” Besides these she tells of all the parish charities in which she takes part, of talks on missions, of G. F. S. work, and addresses at the Sunday School Institute, etc., with a zeal peculiarly her own.

Miss Collins, a graduate of the class of '94, has served faithfully since that time in the parish of the Church of the Redeemer, Morristown, New Jersey. Mrs. Chester, '95, went from us directly to Asheville, to do what her hand should find to do among the people in the mountains of North Carolina. Miss Keenan is matron of the Church Home at Angora. Mrs. Cowan, who has been working in St. James' Parish in this city, has been called to Western Texas, to assist Bishop Johnston in his hard field. Mrs. Drant, whose health broke down in St. John's Mission, Cincinnati, since her recovery has taken temporary charge of the Church Home, Orlando, Florida, a more genial climate being necessary for her.

Miss Byllesby gives very interesting accounts of her work where Bishop Whitehead has placed her, in an old parish almost extinct but now reviving, of which he holds the rectorship, and in a new mission which the Bishop has started in a neglected part of

Pittsburg. On the day she was set apart the Bishop announced his desire to introduce Deaconess work in the diocese, and said he was willing to lend her to any parish wanting her help for special work. As an outcome of this the rector of another parish has asked for two days of her time out of each week. Miss Gerrish returned to the Bishop of Maine, whose candidate she was, striving with all her might for the people among whom her Bishop has placed her.

Of last year's class Miss Babcock is in Japan, at the far-off station of Aomori, and we have reason to hope great things because of her earnestness and painstaking faithfulness. She had been but a short time in her new field when heard from. Her first letters tell only of her very trying voyage and her efforts to secure a teacher of the language. She writes very sweetly of her connection with the Deaconess House, and among other things says: "I have thanked Dr. Batten over and over again for a little lesson of trust that he taught me; it was worth coming to the Deaconess House for, had that been the only lesson learned there."

Miss Locke, at the Church of the Saviour, West Philadelphia, is working so acceptably that the rector has been heard to say that he wished he had two Deaconesses instead of one—so much is he impressed with the importance and usefulness of the Order.

Miss Hall, at St. Paul's Mission in West Philadelphia, under Dr. Stanger, writes: "The work of a

parish Deaconess is, or ought to be, so entirely identified with the work of other people, and is so much a matter of influence that it is very hard to tell just what is your part of the work," but goes on to tell of visits—about 180 a month—and classes taught, etc.

In Boston another member of this class, Miss Carter, is now about establishing a school for the training and instruction of churchworkers. It is intended to have a dispensary in connection with it, under Miss Carter's charge, who is herself a trained nurse. She writes enthusiastically of the enterprise. We turn from this to Miss Mabel Adams, who, under Rev. Henry Phillips, of the Church of the Crucifixion in our own city, is doing a very real missionary work among the most degraded colored population. She already sees a very encouraging improvement in the deportment of the "street children" whom she has gathered about her in the sewing school. And women who formerly belonged to the parish but had drifted away she has hunted up and brought to the Mother's meetings as their door to the Church. Her report is full of hope.

In China, Miss Crummer has charge of the Training School for Bible Readers in Shanghai, of which she writes :

"The wisdom displayed in establishing a church training school for the improvement of our Bible women becomes more and more apparent as time goes on. There are eight women now who are studying; six reside in the house and two are day

students. Twice during the last month I have been asked if I had some woman I could send out for Bible work among the people. Unfortunately they have not yet finished their studies, and each woman now under instruction has a place waiting for her in the district from which she came."

The time fails to speak of the many others in detail, but surely there are enough to encourage us as the result of seven years, and these the first and experimental ones. Of the first named on the list of graduates, our House Mother, no mention has been made. Who can estimate her share in the success of one and all of these who have gone out from the Home! "By their fruits ye shall know them."

Submitted, on behalf of the Board of Managers,

E. C. McVICKAR.

REPORT OF HOUSE MOTHER.

The number of students taking the full course this year has averaged twenty, besides forty-five who attend special classes. Of the twenty-one at present taking the full course, seventeen reside in the school. The classes have been carried on as usual, except for temporary absences of instructors on account of illness. We are indebted to Mrs. Potts for having several times filled these vacancies most acceptably.

The following members of the class of '97 have been set apart as Deaconesses during the year: Clara M. Carter, Jane H. Hall, Mabel Adams, and Frances Locke. In the School Chapel, on the afternoon of October 6th, these four Deaconesses were graduated, together with Berta R. Babcock, then on her way as a missionary to Japan. Before this report is printed the sixth member of this class, Kate J. Adams, will have fulfilled the Hospital requirements and received the diploma of the school.

The Missionary Society has met the first Saturday of each month to transact business and learn about the general missionary work of the Church. On the remaining Saturdays, the Mission Study Class has done good work under the leadership of Miss

Wurts and Miss Glidden. We have acquired a missionary library of ninety-eight volumes. The need of such a library was expressed in our last report.

The receipts of the Society have been \$90.48, and expenditures as follows: City Mission, \$30.14; General Missions, \$5.68; Library, \$46.50—leaving a balance on hand of \$8.16.

The Deaconess Retiring Fund is now incorporated and its first report appears elsewhere in these pages.

The good health of the family continues unbroken. The standard of study has been raised. Four students are taking a three years' course instead of two, two of these in order to study Greek.

The Church Training and Deaconess House may now lay some claim to being a "Mother House," as three institutions have had their house mothers trained here, and have adopted our system with necessary modifications. These daughter houses are the Training-school in Shanghai, China, in charge of Miss Crummer; the Deaconess House, St. Paul, Minn., in charge of Deaconess Borland; and the Training-school in Boston, Mass., in charge of Deaconess Carter. All our Deaconesses are kept steadily employed, and we have more applications for trained workers than there are candidates in next year's class.

After seven years of prosperity we must be prepared for trials. The growth of the school makes evident the weak places in its system, which we endeavor to recognize at once and remedy; and

the growth of the Deaconess Order gives more food for criticism. Two things seem necessary if our future is "to copy fair our past": First, the confidence that God has called forth this movement to do a special work in these last days; second, a clear idea as to our share in it.

There are things for which we can not be responsible. We can not "make over" a middle-aged woman in education and character. We can only develop what already exists. The school gives two years' time in which the woman can test the sincerity of her consecration, and prove that she has gifts useful to the Church. The authorities judge of her probable usefulness, and give every facility for her improvement. There are qualifications that may outweigh some defect in education or character. Recognizing these in a candidate the proper authority may decide favorably, though her handwriting is poor, or her temper quick. What then? Does the Church require more of the Deaconesses than of the clergy? Yet they have seven years' training where we have two. There certainly is a tendency to hold us responsible for all defects of previous years, and this tendency will strengthen if we meekly accept the responsibility. What may justly be expected of us? Should we undertake more than this? That the graduates shall be trained Christian women, self-surrendered to the control of God's spirit; and that where there is some marked deficiency, there shall be marked ability in some special line of work to counterbalance. Even

within these limits we shall meet enough discouragement to test our faith.

We often have students who would like to become Deaconesses, but whose health, defective education, or extreme youth make further probation desirable. Thus far, we have made a final decision before they left the school. There is an English school where such people are sent out as lay workers for two years, more or less, until their vocation is proved. Is not some arrangement of this kind worth considering?

There is one more suggestion, originating with several of the *alumnæ*, upon which we would like the opinion of those most interested in the Deaconess House. It is that *alumnæ*, students, and friends should work toward a partial endowment, say \$50,000, the income from which, with the students' fees, should be made to cover all current expenses. Then all subscriptions and gifts could go toward aggressive work or designated objects, such as scholarships, the support of Deaconesses among the needy, or, as our growth demands it, the erection of new buildings. It seems to me that it would be as good for institutions as for individuals to have a definite income and learn to make the most of it. Of course, even if this idea has your approval, probably years will pass before its accomplishment, and those who have supported the school so generously may not live to see this result. But just for this reason, should we not begin this provision now?

Never again can we look to find such ardent love for the school as glows in the hearts of its founders.

On the other hand, the opportunity to help the school will strengthen the affection of our graduates. One-sided obligations are not always grateful memories, and exercise is good for the strongest love. To quote one student, "If we had a chance to do something, we would feel as if we still belonged here."

Respectfully submitted,

CAROLINE H. SANFORD,
House Mother.

REPORT OF THE DEACONESS RETIRING FUND.

Incorporated April, 1897. Trustees, Rev. J. De Wolf Perry, D. D., Ewing L. Miller, R. Francis Wood; and Deaconesses, Emily T. Rodman and Caroline H. Sanford.

The Annual Meeting was held October 6, 1897, at the Church Training and Deaconess House, 708 Spruce Street, six members being present. After the reading of reports and election of officers the following members were admitted: Eugenia Collins, Jane H. Hall, Frances S. Locke, and Mabel Adams, making a total of eighteen members.

CAROLINE H. SANFORD,
Secretary.

TREASURER'S REPORT, OCTOBER, 1896-1897.

Members' fees:

Ellen Adwen,	\$10.00
Margaret Borland,	7.00
Ruth Byllesby,	14.00
Lucretia L. Chester,	12 00
Ellen C. Camp,	10.00
Elizabeth Davies,	9.60
Eltinge Davison,	10.00
Harriet E. Gerrish,	8.00
Frances Albin-Jones,	12 00
Margaret Keenan,	10.00
Emily T. Rodman,	14.00
Caroline H. Sanford,	16.00
Flora V. Stuard,	14.00
Elizabeth Walker,	10 00
Total,	<u>\$156.60</u>
Offertory,	<u>41.36</u>
Total received,	\$197.96
Expended for charter and printing,	<u>43.55</u>
Balance, October 6, 1897,	\$154.41

CAROLINE H. SANFORD,
Treasurer.

DEACONESS GRADUATES.

NAME.	YEAR ORDERED.	PRESENT FIELD OF WORK.
Caroline H. Sanford,	1893.	House Mother of Church Training and Deaconess House, Philadelphia.
Ellen Adwen, . . .	"	St. Matthias', Philadelphia.
Eltinge M. Davison,	"	Grace Church, Philadelphia.
Frances M. Jones, .	"	St. John's, Detroit, Mich.
Flora V. Stuard, . .	"	House Mother, House of the Holy Comforter, New York City.
Eugenia Collins, . .	1894.	Church of the Redeemer, Morristown, N. J.
Emily T. Rodman, .	"	Church of the Holy Trinity, Brooklyn, N. Y.
Lucretia L. Chester, .	1895.	Asheville, N. C.
Alice G. Cowan, . .	"	St. James', Philadelphia.
Emma B. Drant, . .	"	Cincinnati, Ohio.
Ruth E. Byllesby, .	1896.	Pittsburg, Penna.
Ellen C. Camp, . . .	"	Church of the Advent, Philadelphia.
Harriet E. Gerrish, .	"	Rockland, Maine.
Elizabeth Walker, .	"	St. John's, Stamford, Conn.
Mabel Adams, . . .	1897.	Church of the Crucifixion, Philadelphia.
Clara M. Carter, . .	"	Church Training School, Boston, Mass.
Jane H. Hall, . . .	"	St. Paul's, West Philadelphia.
Frances S. Locke, .	"	Church of the Saviour, West Philadelphia.

GRADUATED, but not Ordered Deaconesses.

Mary Hubbard, (Partial Course),	1895.	Germantown, Phila.
Bertha D. Berger, .	1896.	Catonsville, Md.
Berta R. Babcock, .	1897.	Japan.
Kate J. Adams, . . .	"	Topeka, Kansas.

**STUDENTS IN FULL COURSE.
CLASS OF 1898.**

	COURSE.	DIOCESE.
* Amelia P. Butler, . . .	Candidate.	South Ohio.
* Elizabeth Carryl, . . .	Special.	Pennsylvania.
Jean W. Colesberry, . .	Candidate.	"
Amy Glidden,	Special.	Maine.
Margaretta S. Grider, . .	Candidate.	Pennsylvania.
Emeline Pilkington, . . .	Special.	"
Mary Sellers,	Candidate.	New Jersey.
Mary Sutton,	"	Michigan.

CLASS OF 1899.

	COURSE.	DIOCESE.
Henrietta R. Bronson, . .	Probationer.	Pittsburg.
Jane T. Cook,	Special.	Massachusetts.
* Annie J. Graham, . . .	Probationer.	Pennsylvania.
Constance Ingalls, . . .	"	Kansas.
Aurora Mace,	Special.	North Carolina.
Mary Montgomery, . . .	Probationer.	Washington.
Augusta H. Murphy, . . .	Special.	Pennsylvania.
H. Annie Pew,	Probationer.	New Jersey.
Ruth M. Prichard, . . .	"	South Ohio.
Annie C. W. Rowley, . .	Special.	Pennsylvania.

* Non-resident.

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

GENERAL ACCOUNT.

1897.	Dr.	1897.	Cr.
Feb. 24.	W. W. Cox, repairs, \$2 50	Jan. 1.	Balance, . . \$180 56
May 28.	Water rent, . . 31 00	" 6.	Income received from R. F. Wood, Sec'y, after paying sundry bills, . 61 90
July 6.	Miss E. P. Aertsen, Treas., . 200 00	Mar. 15.	Stable rent, . . 54 00
" 8.	D. R. MacGregor & Sons, for painting, . 175 00	April 8.	Income from Bishop Potter Memorial Fund, 496 68
Aug. 27.	Taxes, . . . 277 50	June 17.	Stable rent, . . 54 00
Sept. 11.	Lewis Havens, repairs, . . . 107 44	Sept. 29.	" " . . 54 00
Dec. 1.	Miss E. P. Aertsen, Treas., . 100 00	Dec. 9.	Income from Bishop Potter Memorial Fund, 378 53
	Balance, . . . 386 23		
	<hr/>		<hr/>
	\$1,279 67		\$1,279 67

January 1, 1898, by balance, \$386 23

Examined and found correct.

JOHN ASHHURST, JR., }
EWING L. MILLER, } *Auditing Committee.*

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"ENDOWMENT FUND."

Dr.	1897.	Cr.
Balance, . . . \$7,128 72	Jan. 1. Balance, . . . \$5,846 51	
	Mar. 30. Edward Coles, . . . 100 00	
	June 30. Interest, . . . 88 93	
	Dec. 23. Miss Coles ac-	
	count scholar-	
	ship, . . . 1,000 00	
	" 31. Interest, . . . 93 28	
<u>\$7,128 72</u>		<u>\$7,128 72</u>

January 1, 1898, by balance, \$7,128 72

Examined and found correct.

JOHN ASHHURST, JR., }
 EWING L. MILLER, } *Auditing Committee.*

REPORT OF THE TREASURER OF THE BOARD OF MANAGERS.

TABULATED STATEMENT.

RECEIVED FROM

January 1, 1897, balance on hand,	\$569 24
Annual subscriptions,	503 00
Donations,	315 00
Board of students,	3,021 26
Scholarships,	435 00
Offerings from churches,	379 94
Bishop Potter Memorial Fund,	200 00
Interest,	7 11
Tuesday Missionary Bible Class,	30 00
	<hr/>
	\$5,460 55

EXPENDED.

House expenses,	\$2,919 20
Salary of House Mother,	600 00
Coal,	194 30
Gas,	104 70
Repairs, etc.,	107 85
Furniture, etc.,	90 35
Printing,	57 25
Advertising,	18 94
Sundries,	319 55
	<hr/>
	\$4,412 14
Balance,	1,048 41
	<hr/>
	\$5,460 55

Respectfully submitted,

ESTHER PARRY AERTSEN, *Treasurer.*

January 1, 1898.

Examined and found correct.

JOHN ASHHURST, JR., }
EWING L. MILLER, } *Auditing Committee.*

[From the Digest of the Canons of the General Convention.]

TITLE I, CANON 10,
OF DEACONESSES.

§ I. Unmarried women of devout character and proved fitness may be appointed to the office of Deaconess by any Bishop of this Church.

§ II. The duty of a Deaconess is to assist the Minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ III. No woman shall be appointed to the office of Deaconess until she shall be at least twenty-five years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant in good standing of this Church, and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties above defined. The testimonials of fitness shall be signed by two Presbyters of this Church, and by twelve lay communicants of the same, six of whom shall be women. The Bishop shall also satisfy himself that the applicant has had an adequate prepara-

tion for her work, both technical and religious, which preparation shall have covered the period of two years.

§ IV. No Deaconess shall accept work in a Diocese without the express authority, in writing, of the Bishop of that Diocese; nor shall she undertake work in a parish without the like authority from the Rector of the Parish.

§ V. When not connected with a Parish the Deaconess shall be under the direct oversight of the Bishop of the Diocese in which she is canonically resident. A Deaconess may be transferred from one Diocese to another by letter dismissory.

§ VI. A Deaconess may at any time resign her office to the ecclesiastical authority of the Diocese in which she is at the time canonically resident; but no Deaconess, having once resigned her office, shall be reappointed thereto, unless there be, in the judgment of the Bishop, weighty cause for such reappointment.

§ VII. The Bishop shall have power, for cause, after a hearing granted, to suspend or remove a Deaconess from her office.

§ VIII. No woman shall act as a Deaconess until she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

CHARTER AND BY-LAWS.

CHARTER

OF THE

CHURCH TRAINING AND DEACONESS HOUSE

OF THE

DIOCESE OF PENNSYLVANIA.

WE, the undersigned, citizens of the Commonwealth of Pennsylvania, being desirous of becoming incorporated under the provisions of the Corporation Act of 1874, and its supplements, do hereby set forth :

I. The name of the Corporation shall be THE CHURCH TRAINING AND DEACONESS HOUSE OF THE DIOCESE OF PENNSYLVANIA.

II. Its purpose is the training of women in religious and benevolent work, and especially in the character and duties appertaining to a Deaconess in the Protestant Episcopal Church.

III. Its business is to be transacted in the city of Philadelphia.

IV. It is to exist perpetually.

V. There is to be no capital stock.

VI. The names and residences of the subscribers are :

Rt. Rev. O. W. Whitaker, D. D.,	. Philadelphia.
Rev. T. S. Rumney, D. D.,	. Philadelphia.
John Ashhurst, Jr., M. D.,	. Philadelphia.
C. C. Harrison,	. Philadelphia.
R. Francis Wood,	. Philadelphia.
George C. Thomas,	. Philadelphia.
W. H. Merrick,	. Philadelphia.
Miss Mary Coles,	. Philadelphia.
Miss E. C. McVickar,	. Philadelphia.
Miss Esther Parry Aertsen,	. Philadelphia.
Miss Elizabeth N. Biddle,	. Philadelphia.
Miss Annie Buchanan,	. Philadelphia.
Miss Frances E. Bennett,	. Philadelphia.
Miss Agnes Irwin,	. Philadelphia.
Miss Helen L. Parrish,	. Philadelphia.
Mrs. Annie Fassitt,	. Philadelphia.
Miss Anne N. Sanders,	. Philadelphia.
Mrs. Mary E. B. Perot,	. Philadelphia.

VII. Its President shall be the Bishop of the Protestant Episcopal Church having the city of Philadelphia within his Diocese. The number of its Directors is nineteen, of whom seven shall be men, constituting a Board of Council, and twelve shall be women, constituting a Board of Managers. The President and

the Warden, appointed by him, shall be *ex officio* members of the Board of Council. Five lay members of the Board of Council shall be elected annually, and the members of the Board of Managers shall be appointed annually by the President.

The names and residences of the subscribers are those of the Directors chosen for the first year.

IN WITNESS WHEREOF we have hereunto set our hands and seals this 19th day of March, Anno Domini One thousand eight hundred and ninety-one.

O. W. Whitaker,	[SEAL]	Esther Parry Aertsen,	[SEAL]
T. S. Rumney,	[SEAL]	Elizabeth N. Biddle,	[SEAL]
John Ashhurst, Jr.,	[SEAL]	Annie Buchanan,	[SEAL]
C. C. Harrison,	[SEAL]	Frances E. Bennett,	[SEAL]
R. Francis Wood,	[SEAL]	Agnes Irwin,	[SEAL]
George C. Thomas,	[SEAL]	Helen L. Parrish,	[SEAL]
W. H. Merrick,	[SEAL]	Annie Fassitt,	[SEAL]
Mary Coles,	[SEAL]	Anne N. Sanders,	[SEAL]
E. C. McVickar,	[SEAL]	Mary E. B. Perot,	[SEAL]

COMMONWEALTH OF PENNSYLVANIA, }
COUNTY OF PHILADELPHIA. } ss.

BEFORE me, Recorder of Deeds for the County aforesaid, personally appeared Charles C. Harrison, R. Francis Wood, and George C. Thomas, three of the subscribers to the foregoing Certificate of Incorporation, and in due form of law acknowledged the same to be their act and deed.

WITNESS my hand and official seal this 19th day of March, A. D. 1891. (Signed,) THOMAS GREEN.

DECREE.

AND NOW TO WIT: This 28th day of March, A. D. 1891, the above Charter, accompanied by proof of publication of an intention to apply for Articles of Incorporation, having been presented to me, a Law Judge, and having perused and examined said instrument and found the same to be in proper form, and appearing to be lawful and not injurious to the community, I do hereby order and decree that the said Charter be approved, and upon the recording of said Charter and this Decree, the subscribers thereto and their associates shall be a Corporation for the purposes and upon the terms and under the name therein stated.

(Signed,) M. ARNOLD,
Judge C. P. No. 4.

COMMONWEALTH OF PENNSYLVANIA, }
COUNTY OF PHILADELPHIA. } ss.

RECORDED in the Office for Recording of Deeds in and for the City and County of Philadelphia, in Charter-Book No. 17, page 112, etc.

WITNESS my hand and official seal this 28th day of March, A. D. 1891.

(Signed,) THOMAS GREEN,
Recorder of Deeds.

BY-LAWS.

(Revised January, 1898.)

ARTICLE I.

The Corporation.

SECTION 1.—The Corporation consists of the Board of Council, the Board of Managers, and of all persons duly elected by the Board of Managers, who shall pay the sum of \$5.00 a year.

Any person may be elected by the Board of Managers a life member on payment of at least \$50.00 at one time.

SEC. 2.—No person in arrears to the Corporation shall be entitled to vote at the annual meeting, and the name of a member who fails to pay the annual amount for two consecutive years shall be dropped from the roll by the Secretary, and the fact be reported to the Corporation.

SEC. 3.—The Annual Meeting of the Corporation shall be held in the month of January, at such time and place as the President of the Board of Council may appoint.

SEC. 4.—The officers of the Corporation shall be a

President, Vice-President, Secretary, and Treasurer. The Bishop of the Diocese shall be, *ex officio*, President, and the Warden of the House, Vice-President.

ARTICLE II.

SECTION 1.—The business of the Corporation shall be conducted by a Board of Council and a Board of Managers.

SEC. 2.—Every member of either Board shall be a communicant of the Protestant Episcopal Church.

SEC. 3.—Special meetings of either Board may be held at the call of its President, and shall be held at the written request of three members, but in either case the notice of a special meeting shall state the business for which it is called, and at that meeting no other business shall be transacted.

ARTICLE III.

Board of Council.

SECTION 1.—The Board of Council shall consist of seven members: the Bishop and Warden, *ex officio*, and five laymen chosen at the annual meeting of the Corporation. The President, Vice-President, Secretary, and Treasurer of the Corporation shall hold respectively the same offices in the Board, *ex officio*. In the event of failure to elect at any annual meeting, the members of the Board shall continue in office until their successors shall have been elected.

SEC. 2.—The President shall preside at all meetings, and with the Secretary shall execute all written instruments in the name of the Corporation when duly authorized, and in general act as the chief executive officer.

SEC. 3.—In the absence of the President his duties shall be performed by the Vice-President.

SEC. 4.—The Secretary shall keep the minutes and conduct the correspondence of the Board, give notice of its meetings, preserve its records, and have the custody of its seal, which he shall affix to documents when authorized so to do by resolution of the Corporation or Board of Council. He may affix the seal to certificates to students at the request of the President.

SEC. 5.—The Treasurer shall collect all income due the Corporation from investments or real estate, keep an account of all receipts and disbursements, and make a report at each meeting of the Board of Council, and at the annual meeting of the Corporation, when his accounts for the year shall be audited. He shall keep the title papers and securities of the Corporation, and give such security for the faithful performance of his duties as may be fixed from time to time by the Corporation. He shall pay all income from investments to the Treasurer of the Board of Managers.

SEC. 6.—Purchase or transfer of real estate or securities shall be authorized by the Board of Council at a meeting duly convened. A quorum for such

action shall be the presiding officer, and three other members of the Board. But for the purchase or transfer of real estate, the approval of the Board of Managers shall also be required.

SEC. 7.—The Stated Meetings of the Board of Council shall be on the day of the Annual Meeting of the Corporation, and the fourth Tuesday in May and October.

The Board shall have power to fill vacancies in its membership at any meeting.

ARTICLE IV.

Board of Managers.

SECTION 1.—The Board of Managers shall consist of twelve women to be appointed annually by the Bishop of the Diocese. In the event of failure to appoint, the members of the Board will continue in office until their successors shall have been appointed.

SEC. 2.—The officers of the Board of Managers shall be a President, a Vice-President, a Corresponding Secretary, a Recording Secretary, and a Treasurer. All of these shall be elected annually.

SEC. 3.—The President shall preside at all meetings, or in her absence the Vice-President. She shall decide all points of order, appoint all committees unless otherwise ordered, call special meetings, and perform the duties of chief executive officer, and shall be a member of every committee, *ex officio*.

The Corresponding Secretary shall conduct the correspondence of the Board.

The Recording Secretary shall keep a register of the proceedings of the Board, give notice of all its meetings, preserve its records, keep a register of all persons admitted to the House, including their age, parochial relation, by whom recommended, when admitted, and also the names of those dying in the House or removing from it.

The Treasurer shall receive all contributions for the support of the House, and the payments from those admitted, and out of such funds she shall pay all bills approved by the Board of Managers; she shall keep account of all receipts and expenditures, with proper vouchers, and shall present a statement of the same to the Board of Managers, together with the balance of cash in her hands, at each regular meeting of the Board.

She shall advance to the House Mother, from time to time, for expenses, such sums as the Board may direct. At the Annual Meeting she shall present a detailed statement of receipts and expenditures for the year, which shall be audited.

SEC. 4.—It shall be the business of the Board of Managers to assist in the training of the students under the direction of the Bishop, to provide funds for the current expenses of the House, and to purchase such articles as are necessary for its maintenance, and to exercise supervision over its expenditures.

SEC. 5.—At the meeting of the Board after the an-

nual election, the President shall appoint a Purchasing Committee of two, an Admission Committee of four, and a Visiting Committee of six or more to serve for the ensuing year.

It shall be the duty of the Purchasing Committee to make such purchases as may be directed by the Board.

It shall be the duty of the Admission Committee to consider carefully the qualifications of every person seeking to be admitted as a student of the House. If her admission is approved by the Committee, she shall first be received as a visitor, paying weekly what the Committee shall decide, and later a certificate may be given her, which shall secure her recognition as a Special Student or a Probationer, as the Committee and House Mother may determine; no one shall be admitted as a Probationer who is not a communicant of the Protestant Episcopal Church. The Warden shall have the right to be present at any meeting of the Committee, and to speak and vote upon any subject under consideration. Notice of all meetings shall be sent to him.

It shall be the duty of two members of the Visiting Committee to visit and inspect the House weekly.

All Committees shall report their action in writing at each regular meeting of the Board.

SEC. 6.—The Stated Meetings of the Board of Managers shall be on the day of the Annual Meeting of the Corporation and on the first Monday in each month, at 3.30 P. M.

SEC. 7.—For the transaction of business a majority of qualified members shall form a quorum.

SEC. 8.—The order of business at all regular meetings of the Board of Managers shall be as follows :

1. Prayers.
2. Calling the Roll.
3. Reading the Minutes.
4. Report of Treasurer.
5. Report of Corresponding Secretary, with communications addressed to the Board.
6. Report of Visiting Committee.
7. Report of Purchasing Committee.
8. Report of Admission Committee.
9. Report of House Mother.
10. Reports of Special Committees.
11. Unfinished Business.
12. New Business.
13. Adjournment.

The order of business may be altered at any meeting by unanimous consent of those present.

ARTICLE V.

The order and discipline of the House shall be under the direction of a House Mother, subject to the direction of the Bishop. She shall be annually nominated by the Board of Managers, and if approved, appointed by the Bishop, and shall be a communicant of the Protestant Episcopal Church. She shall receive such salary as shall be determined by the Board of

Managers, payable quarterly, on the last day of March, June, September, and December. She shall have the direction and control of the students and all other members of the household (subject to the direction of the Bishop), and of all domestic affairs of the House. She shall admit no one as a resident, except upon presentation of a certificate as provided in Article IV, Section 5. She shall enter in a book provided for her by the Board of Managers the name of each person admitted to the House, her age, religious training, Confirmation, Parochial connection, the date of her admission, and of her recognition as a candidate for the order of Deaconess, and any other facts which she may think important. She shall keep an account of all moneys received by her for expenditure, and shall make a monthly report of the same to the Board of Managers. She shall also make a report monthly concerning all points which may be necessary to give the Board of Managers an intelligent idea of the workings and condition of the household.

ARTICLE VI.

The Warden shall be a presbyter of the Protestant Episcopal Church, in the Diocese of Pennsylvania, appointed annually by the Bishop. He shall be the Chaplain of the House, and shall perform such duties as shall be assigned him by the Bishop; and in the event of the office of Bishop being vacant, he shall, *pro tempore*, be charged with all the duties and powers

assigned to the Bishop in these By-Laws, except the appointment of the Board of Managers.

ARTICLE VII.

SECTION 1.—The Faculty shall consist of at least six presbyters, including the Warden, who shall be appointed annually by the Bishop, to give instruction in the different departments.

SEC. 2.—Instructors in addition to the Faculty may be appointed by the Bishop, who will also assign the studies and training to be pursued.

ARTICLE VIII.

SECTION 1.—Applicants for admission must be at least eighteen years of age, in good health, of fair scholarship,* of good moral and religious character, and shall present satisfactory recommendations.

SEC. 2.—Applicants for admission as special non-resident students may be admitted by the Warden, House Mother, or President of the Board of Managers.

SEC. 3.—The Students of the House shall comprise four classes :

1. Those who have been received as visitors.
2. Those who enter for general training or instruction, and have no desire to become Deaconesses. These will be called Special Students.

* See questions for Entrance Examination, page 45.

3. Those who desire to become Candidates for the office of Deaconess. These will be called Probationers.

4. Those who have been admitted Candidates for the office of Deaconess. These will be called Candidates.

SEC. 4.—A Probationer may be admitted a Candidate for the office of Deaconess by the Bishop, upon the recommendation of the Warden, House Mother, and Admission Committee.

SEC. 5.—Upon the satisfactory completion of the prescribed course of study and training, the Candidate shall receive a testimonial to that effect from the Warden, House Mother, and the Faculty, which shall be considered as a guarantee that she has had the “adequate preparation” required by the Canon of Deaconesses.

A Special Student, whether resident or non-resident, upon the satisfactory completion of any course, may receive a testimonial from her Instructor, and on the completion of the whole course she may receive a testimonial from the Bishop, Warden, and House Mother.

ARTICLE IX.

SECTION 1.—The charges for resident students, including tuition, training, and necessary books, shall be \$200.00 a year, payable half yearly in advance.

Non-residents may be admitted as Special Students to instruction in any single branch without charge.

SEC. 2.—All residents shall be entitled to remain in

the House during the year, but those remaining between May and October shall perform then, as at other times, such duties as may be assigned them by the House Mother or Bishop.

SEC. 3.—In addition to the eight months of study, at least ten weeks' Hospital or other practical service shall be required of all candidates, and of all other students who elect to remain in the House during the summer.

ARTICLE X.

The regular School year shall begin on the first Wednesday in October, and end the last Tuesday in May, with a recess of eight days from Christmas Eve, and of one week at Easter.

ARTICLE XI.

The Board of Managers shall have power to make changes in these By-Laws, but no change or addition shall be made unless at least four weeks previously it shall have been proposed in writing at a stated meeting of the Board, and within five days thereafter shall have been presented in writing to the Bishop of the Diocese; and no change shall be made touching the rights and powers of the Board of Council, or any member of it, without the concurrence of a majority of the members of that Board, given at a meeting duly convened.

The Bishop of the Diocese shall have the right to be present at any meeting of the Board (notice of

which shall always be sent to him), and to speak upon any subject which may be before it.

ARTICLE XII.

When candidates shall have completed the prescribed course of study and training and shall have been admitted to the Order of Deaconess, they may be entitled to make the House their headquarters and their home, subject to such regulations as may be hereafter adopted as an addition to these By-Laws by the Board of Managers.

Written answers to the following questions are required of Applicants for Admission.

1. When and where were you born ?
 2. What has been, and is, the condition of your health ?
 3. What advantages of education have you had ?
 4. What are your means of support ?
 5. Has your training been in the Church, and what Church work have you performed ?
 6. When and where were you baptized and confirmed, and are you a regular communicant ?
 7. Do you wish to become a deaconess ?
 8. If you do not desire to become a deaconess, what department of Church work do you wish to engage in ?
 9. What motives prompt you to desire it ?
 10. Have you the full consent and approbation of your parents or guardians ?
-

NOTES.—(a) A physician's certificate of health and letters of recommendation from bishop, rector, and others should accompany the answers.

(b) No uniform dress is required for undergraduates.

(c) All necessities in the way of furniture and house-linen are provided by the School.

ENTRANCE EXAMINATION.

OCTOBER, 1898.

1. Who were the "Children of Promise"? Explain the phrase.
2. What part of the Old Testament is called "The Law"? Name some of the minor Prophets.
3. In what books of the Bible do you find accounts of the following persons: Samson, Phebe, Elijah, Hannah, Barnabas, Deborah, Felix, Miriam?
4. What books of the New Testament are connected with the life of St. Paul?
5. Write in full the answers to the following questions of the Catechism:
 - a. What did your Sponsors then for you?
 - b. Why was the Sacrament of the Lord's Supper ordained?
6. What is meant by "The Fathers"? Name some of them.
7. State briefly what you know of Chrysostom, Savonarola, Cranmer, Laud, William White.
8. What was "The Reformation," and when did it take place?
9. Give the approximate date for each of the following writers; name something written by each: Dante, Burns, Luther, Milton, Scott, Shakspeare, Pope, Goethe, Bunyan, Irving.

AN ORAL EXAMINATION IS ALSO REQUIRED.

TEXT-BOOKS AND BOOKS OF REFERENCE.

A library in the House, and the diocesan library at the Church House,
may be used by the students.

BIBLE STUDY.

Text-books :

The English Bible.
R. L. Ottley, The Hebrew Prophets.

Reference Books :

Stanley's Jewish Church.
Geikie, Hours with the Bible.
The Cambridge Bible.
Stalker's Life of Christ.
Edersheim's Life and Times of the Messiah.
Westcott's Introduction to the Study of the Gospels.

CHURCH DOCTRINE.

Reference Books :

H. Browne's Thirty-nine Articles.
Hooker's Ecclesiastical Polity.
Bishop Littlejohn's Catholic Dogma.
Liddon's Some Elements of Religion.
Liddon's Divinity of Our Lord.

Milligan's Resurrection of Our Lord.
 Milligan's Ascension and Heavenly Priesthood.
 Archbishop Thomson's Essay on the Death of
 Christ.
 Mozley's Theological Papers.
 Luthardt's Fundamental Truths of Christianity.
 Garbett's The Dogmatic Faith.
 Martensen's Dogmatics.
 Mason's Faith of the Gospel.
 Orr's Christian View of God and the World.
 Archbishop Temple's Science and Religion.
 Harvey Goodwin's The Foundations of the Creed.
 G. F. Maclear's Introduction to the Creeds.
 Bishop Westcott's The Historic Faith.

CHURCH HISTORY.

Text-books :

Robertson's Sketches of Church History.
 Hutton's Elementary History of the Church in
 Great Britain.

Reference Books :

Robertson's Larger History.
 Canon Bright's Works.
 Milman's History.
 Wakeman's History of the Church of England.
 McConnell's The Church in America.
 Tiffany's The Church in America.
 Fisher's Church History.
 Green's Short History of the English People.
 Gardiner's Student's History of England.
 Encyclopædia Britannica (England).

CHRISTIANIC EVIDENCES.

Reference Books :

Dr. Payne Smith's Commentary on Genesis.
 Lenormant's Beginnings of History.
 Smith's Bible Dictionary.
 Bishop Ellicott's New Testament Commentary.
 Tracts for Priests and People.
 Hessey's Lectures on Moral Difficulties of the Bible.
 McColl's Christianity and Morals.
 Paley's Evidences.
 The Great Discourse.
 Robertson's Sermons.
 Professor Tyndale in the Contemporary Review, 1872.

LITURGIES.

Procter's History of the Prayer Book.
 Hole's Manual of the Book of Common Prayer.
 Burbridge's Liturgies.
 Meyrich On the Holy Communion.
 Garrison's American Book of Common Prayer.
 Evan Daniel's The Prayer Book : Its History, etc.
 S. P. C. K. Commentary on the Prayer Book.

MISSION STUDY CLASS.

FIRST YEAR.

FIRST HALF-YEAR :

Maclear's Medieval Missions, with references to Bettany's World Religions ; Maclear's Conversion of the West ; Stanley's Memorials of Canter-

bury; Montalembert's Monks of the West;
Stanley's Eastern Church.

SECOND HALF-YEAR :

American Missions (Contemporary) :

China : Dawn on the Hills of Tang, and American Church Missions in Shanghai and Lower Yangtse, with references to Nevius' China and the Chinese, Pagoda Shadows, and Spirit of Missions.

Japan : Japan and Its Regeneration, with references to Griffé's Religions of Japan; Gordon's American Missions in Japan; Griffé's Mikado's Empire, Life of Xavier, Life of Joseph Nessim, Spirit of Missions.

Mexico and Brazil : Spirit of Missions, and Leaflets on Brazil.

Missions in the Levant : Curzon's Monasteries of the Levant; Spirit of Missions, vols. I-XVIII, and letters from Dr. and Mrs. Hill and Miss Muir, Spirit of Missions to 1899.

SECOND YEAR.

FIRST HALF-YEAR :

Early American Missions :

Eskimo : Greenland, Labrador, and Alaska; references to Fiske's Description of America; Egede's Description of Greenland (Introduction); Thompson's Moravian Missions; Bancroft's Native Races; Heralds of the Cross; Spirit of Missions.

Pueblo Indians : Fiske's Description of America ; Conquest of Peru and Mexico ; Thompson's Moravian Missions ; S. P. G., Dr. Humphrey's Historical Sketch ; Shea's History of Catholic Missions, California.

North American Indians : Jesuits, Parkman's Pioneers of New France, and Jesuit Missions ; Huguenots, Fiske's Description of America ; Moravian Missions ; John Eliot ; David Brainerd ; Church of England ; History of the S. P. G. ; Dr. Humphrey's and Jones' Religious Instruction of Negroes ; Growth and History of Indian Missions, collected from Poor Lo (Bapt. Pub.), and Spirit of Missions.

Colored Missions :

Church of England : Jones' Religious Instruction of the Negroes, History of the S. P. G., Spirit of Missions, vol. vii.

Moravian Missions : Siberia and the Colonization Society. Round Robin, Africa ; Mission Leaflets on Africa, and Spirit of Missions for History to present date.

Missions in Southern States : Spirit of Missions ; Round Robin, Colored People, and St. Augustine's School ; Booker Washington and Hampton ; Bishop Nelson's address.

SECOND HALF-YEAR :

Organization of S. P. G. (see Records), Sketches of History of S. P. G. and C. M. S. in Spirit of Missions.

Church of England Missions in Africa: References to Livingstone and Stanley's Travels; Study of Life of Hannington, Mackay, Mackenzie, or Steere.

South Seas: References to Mutineers of the Bounty; Life of Melanesia; Heroes of the Mission Field, and Life of J. C. Patteson and John G. Paton.

India: Cross in the Land of the Trident; references to Yonge's Pioneers and Founders; Walsh's Modern Heroes of the Mission Field; Her Title of Honor; Lives of Henry Martyn and Reginald Heber.

(Course supplemented by monthly addresses from Foreign and Domestic Missionaries.)

HYGIENE.

Dr. Egbert's Hygiene and Home Sanitation.
Dulles's Emergencies.

Books for other studies will be named in answer to inquiry.

STUDENTS.

CLASS OF 1900.

	COURSE.	DIOCESE.
Mercedes Anaya,	Special.	Cuba.
Rena Clarke,	Probationer.	Pennsylvania.
Emma B. Grebe,	Probationer.	Los Angeles.
Jeanette R. Kempton,	Candidate.	Pennsylvania.
Charlotte Mason,	Special.	Michigan.
Harriet Parkhill,	Candidate.	Southern Florida.
Alice Ramsay,	Special.	California.
Emily L. Ridgely,	Candidate.	Pennsylvania.
Anne C. W. Rowley,	Special.	Pennsylvania.

CLASS OF 1901.

	COURSE.	DIOCESE.
Ela Arce,	Special.	Mexico.
Gertrude Carter,	Special.	Newark.
Emily Elwyn,	Special.	Pennsylvania.
Dolores Franco,	Special.	Mexico.
Marie Louise Hoyt,	Probationer.	Asheville.
Fanny D. Lees,	Probationer.	Utah.
Florence Sloane,	Probationer.	Massachusetts.
Margaret H. Shearman,	Special.	Delaware.
Mary E. Wagner,	Special.	Central Penna.

DEACONESS GRADUATES.

NOTE.—The regular course of study for the two years covers the eight months from October 1st to the end of May. Any student completing this course satisfactorily is entitled to a “Partial Course” diploma. For a “Full Course” diploma at least twenty weeks’ additional training is required in some branch of practical work designated or approved by the school authorities. In either case character is considered as well as mental and practical ability.

GRADUATES IN FULL COURSE.

NAME.	YEAR ORDERED.	PRESENT FIELD OF WORK.
(Deaconess) Caroline H. Sanford,	1893.	House Mother of Church Training and Deaconess House, Phila.
“ Ellen Adwen, . . .	“	St. Matthias’, Phila.
“ Eltinge M. Davison, .	“	Richmond, Va.
“ Frances M. Jones, .	“	St. John’s, Detroit, Mich.
“ Flora V. Stuard, . .	“	Mission, West Phila.
“ Eugenia Collins, . .	1894.	Church of the Redeemer, Morristown, N. J.
“ Emily T. Rodman, .	“	Holy Trinity, Brooklyn, N. Y.
“ Lucretia L. Chester, .	1895.	Asheville, N. C.
“ Alice G. Cowan, . .	“	San Antonio, Texas.
“ Emma B. Drant, . .	“	Orlando, Florida.
“ Ruth E. Byllesby, . .	1896.	Pittsburg, Penna.
“ Ellen C. Camp, . . .	“	Church of the Advent, Philadelphia.

GRADUATES IN FULL COURSE.—(*Continued.*)

NAME.	YEAR ORDERED.	PRESENT FIELD OF WORK.
(Deaconess) Harriet E. Gerrish, . . .	1896.	Christ Church, Fitchburg, Mass.
“ Elizabeth Walker, . . .	“	St. John's, Stamford, Conn.
(Special) Bertha D. Berger, . . .	“	Catonsville, Md.
(Deaconess) Mabel Adams, . . .	1897.	Church of the Crucifixion, Philadelphia.
“ Clara M. Carter, . . .	“	Church Training School, Boston, Mass.
“ Jane H. Hall, . . .	“	St. Michael's, Brooklyn, N. Y.
“ Frances S. Locke, . . .	“	Church of the Saviour, Philadelphia.
(Special) Kate J. Adams, . . .	“	Chicago, Ill.
“ Berta R. Babcock, . . .	“	Aomori, Japan.
(Deaconess) Amelia P. Butler, . . .	1898.	Waynesville, N. C.
“ Jean W. Colesberry, . . .	“	Church of the Mediator, Philadelphia.
“ Mary Sutton, . . .	“	Grace Church, Brooklyn, N. Y.
(Candidate) Margaretta S. Grider, . . .	“	Church of the Good Shepherd, Boston, Mass.
“ Emeline Pilkington, . . .	“	Orlando, Florida.
“ Mary Sellers, . . .	“	St. Peter's, Philadelphia.
(Deaconess) Henrietta R. Bronson, . . .	1899.	Church Orphanage, St. Louis, Mo.
“ Annie J. Graham, . . .	“	Kensington, Phila.
“ H. Annie Pew, . . .	“	St. Faith's, New Haven, Conn.
“ Ruth M. Prichard, . . .	“	Cincinnati, Ohio.

GRADUATES IN PARTIAL COURSE.

(Special) Mary Hubbard, . . .	1895.	Germantown, Phila.
“ Elizabeth Carryl, . . .	1898.	Philadelphia.
“ Amy Glidden, . . .	“	Newcastle, Maine.
“ Aurora Mace, . . .	1899.	Biltmore, N. C.
“ Mary Montgomery, . . .	“	Portland, Oregon.
“ Augusta H. Murphy, . . .	“	Pyramid Lake, Nev.

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

GENERAL ACCOUNT.

1899.	Dr.	1899.	Cr.
Feb. 27.	Taxes, 1899, . \$271 95	Jan. 1.	Balance on
Apr. 18.	Miss E.P. Aert-		hand, as per
	sen, Treasurer, 50 00		last report, . \$681 88
" 29.	Water rent, '99 31 00	" 13.	Stable rent, . 54 00
July 21.	Miss E.P. Aert-	Mar. 16.	" " . 54 00
	sen, Treasurer, 400 00	June 26.	" " . 54 00
" 26.	D. W. Thorn,	" 30.	Interest, . . . 8 24
	account paint-	Sept. 8.	Income Bishop
	ing, 5 50		Potter Memo-
" 28.	J. T. Allen &		rial Fund, . . 375 18
	Son, wiring	Oct. 19.	Stable rent, . 54 00
	and replaster-	Dec. 30.	Interest, . . . 5 80
	ing laundry, . 22 00		
	Balance, . . . 506 65		
	<u>\$1,287 10</u>		<u>\$1,287 10</u>

Jan. 1, 1900, by balance, \$506 65

E. and O. E.

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

**"MARY COLES FUND FOR INCREASING THE
EFFICIENCY OF THE WORK."**

PRINCIPAL ACCOUNT.

1899.	Dr.	1899.	Cr.
Mar. 11.	Interest that has accrued on the endowment fund transferred to a special interest account, . \$ 802 30	Jan. 1.	Balance on hand as per last report, . \$7,418 30
	Balance, . . 7,223 00	Mar. 28.	Miss Mary Hubbard, . 10 00
		Apr. 12.	Tuesday Missionary Bible Class, . 32 00
		Dec. 21.	"A. B. C," through Miss E. P. Aertsen, Treasurer, . . . 525 00
		" 30.	Mary A. Hubbard, . . . 40 00
	<hr/> \$8,025 30		<hr/> \$8,025 30
		Jan. 1, 1900,	by balance, \$7,223 00
	E. and O. E.		

This account last year was reported and known as the Endowment Fund of the Church Training and Deaconess House.

INCOME ACCOUNT.

1899.	Dr.	1899.	Cr.
Mar. 11.	Miss E. P. Aertsen, Treasurer, to apply to education of three students, \$200 00	Mar. 11.	Interest from the Mary Coles fund, principal account, . . . \$ 802 30
Oct. 18.	Miss E. P. Aertsen, Treasurer, to apply to education of three students, 100 00	June 30.	Interest on this account, 5 60
" 19.	Miss E. P. Aertsen, Treasurer, to apply to education of three students, 100 00	" 30.	Interest on the Mary Coles fund, principal account, 104 53
	Balance, . . . 622 42	Dec. 30.	Interest on this account, 9 64
		" 30.	Interest on the Mary Coles fund, principal account, 100 35
	<u>\$1,022 42</u>		<u>\$1,022 42</u>
	E. and O. E.	Jan. 1, 1900,	by balance, \$622 42

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"E. C. McVICAR FUND."

PRINCIPAL ACCOUNT.

1899.	Dr.	1899.	Cr.
Mar. 11.	Interest accrued on this fund transferred to special interest account, . . \$ 13 91	Jan. 1.	Balance on hand, as per last report, . \$ 513 91
	Balance, . . 1,000 00	Mar. 23.	"A. B. C.," through Miss E. P. Aertsen, Treasurer, . . . 500 00
	<u>\$1,013 91</u>		<u>\$1,013 91</u>
	E. and O. E.	Jan. 1, 1900,	by balance, \$1,000 00

INCOME ACCOUNT.

1899.	Dr.	1899.	Cr.
Mar. 11.	Miss E. P. Aertsen, Treasurer, for purchase of books for library, etc., . . \$10 15	Mar. 11.	Interest transferred from the E. C. McVickar fund, . . . \$13 91
Dec. 8.	Miss E. P. Aertsen, Treasurer, for purchase of books for library, etc., . . 10 00	June 30.	Interest on the E. C. McVickar fund, . . . 11 78
	Balance, . . . 20 54	Dec. 30.	Interest on the E. C. McVickar fund, . . . 15 00
	<u>\$40 69</u>		<u>\$40 69</u>
	E. and O. E.	Jan. 1, 1900,	by balance, . \$20 54

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"ENDOWMENT FUND."

Dr.	1899.	Cr.
Balance,	\$322 26	Mar. 23. Miss E. P. Aertsen, Treas., . .
		\$265 41
		June 30. Interest, . . .
		2 21
		Oct. 23. Two Deaconesses, . . .
		15 00
		" 23. Two students, . . .
		7 00
		" 23. Miss Morgan, . . .
		10 00
		" 23. Woman's Auxiliary, Middlebury, Vt., . .
		18 21
		Dec. 30. Interest, . . .
		4 43
	<hr/>	<hr/>
	\$322 26	\$322 26

E. and O. E.

Jan. 1, 1900, by balance, \$322 26

REPORT OF THE
TREASURER OF THE BOARD OF MANAGERS.
TABULATED STATEMENT.

RECEIVED FROM

January 1, 1899, balance on hand,	\$ 665 59
Annual subscriptions,	516 00
Donations,	1,430 00
Board of Students,	1,530 40
Scholarships,	300 00
Offerings from churches,	206 34
United Offering, Woman's Auxiliary,	800 00
Geo. C. Thomas, Treasurer,	870 15
Sundries,	3 30
Interest,	13 57
	<hr/>
	\$6,335 35

EXPENDED.

House expenses,	\$3,065 00
Salary of House Mother,	600 00
Coal,	209 20
Gas,	129 50
Repairs, etc.,	299 51
Printing,	79 50
Advertising,	13 00
Stationery, etc.,	3 50
Geo. C. Thomas, Treasurer, account "A. B. C.,"	1,025 00
Sundries,	253 80
	<hr/>
	\$5,678 01
Balance,	657 34
	<hr/>
	\$6,335 35

Respectfully submitted,

ESTHER PARRY AERTSEN, *Treasurer.*

Audited and found correct,

JULIA L. SCHULTÉ,
HELEN L. INNES.

January 1, 1900.

REPORT OF THE DEACONESS RETIRING FUND.

The Deaconess Retiring Fund was incorporated March 27, 1897, and is intended to aid Deaconesses in making some provision for old age. Terms of membership can be ascertained by application to the Secretary, 708 Spruce Street.

TREASURER'S REPORT.

January, 1899-1900.

Balance on hand, January 1, 1899,	\$477 32
Offertory,	33 63
Fees from members,	177 50
Thank-offering (a Deaconess),	68 00
	<hr/>
	\$756 45
Expended for printing by-laws,	8 00
	<hr/>
Total balance on hand,	\$748 45

CAROLINE H. SANFORD,
Treasurer.

ANNUAL SUBSCRIBERS.

Miss E. P. Aertsen,	\$ 5 00
Miss F. E. Bennett,	50 00
Miss C. C. Biddle,	25 00
Miss H. S. Biddle,	25 00
Miss E. N. Biddle,	25 00
Mrs. A. A. Blair,	25 00
Miss Buchanan,	5 00
Miss Rebecca Coxe, for 1898 and 1899,	50 00
Mrs. J. G. Darlington,	5 00
Mrs. M. R. Fox,	10 00
Mrs. E. R. Fell,	5 00
Mrs. F. C. Gillingham,	5 00
Mrs. J. E. Gillingham,	5 00
Miss L. J. Hard,	5 00
Mrs. G. L. Harrison,	20 00
Mrs. J. Campbell Harris,	10 00
Mrs. Jos. S. Harris,	5 00
Mrs. C. W. Horner,	5 00
Mrs. O. Landreth,	5 00
Miss Mary Lewis,	10 00
Miss Sally Lewis,	10 00
Mrs. Malcolm Lloyd,	2 00
Mrs. William M. Lloyd,	5 00
Miss Ludwig,	5 00
Miss Magee,	5 00
Miss E. G. Manderson,	10 00
Mrs. I. W. Morris,	5 00
Mrs. T. H. Morris,	5 00
Miss Elisabeth Morris,	5 00
Miss H. L. Parrish,	5 00
Miss Pearsall,	5 00
Mrs. W. W. Paul,	5 00
Mrs. Effingham Perot,	5 00
Miss Rankin,	5 00
Mrs. D. K. Rodman,	10 00

Mr. L. H. Redner,	\$ 5 00
Miss A. N. Sanders,	5 00
Miss Schott, for 1898 and 1899,	10 00
Mrs. Shulté, for 1898 and 1899,	4 00
Miss Schultze,	5 00
Mrs. C. J. Stillé,	5 00
Mrs. S. E. Stokes,	3 00
Mrs. R. N. Thomas,	25 00
Mrs. J. W. Townsend,	15 00
Mrs. Jos. B. Townsend,	5 00
Ladies of Church of the Redeemer, Bryn Mawr,	25 00
Bishop Whitaker,	10 00
Miss M. S. Wilkins,	2 00
Miss Juliana Wood,	10 00
	<hr/>
	\$516 00

DONATIONS.

"A. B. C.,"	\$500 00
"A. B. C.,"	500 00
James M. Aertsen,	20 00
Miss Maria Blanchard,	10 00
Mr. W. W. Frazier,	100 00
Mr. W. W. Frazier,	100 00
"A Friend,"	40 00
Mrs. G. L. Harrison,	50 00
Miss M. A. Hubbard,	25 00
Mrs. Andrew H. Miller,	15 00
Mr. Ewing L. Miller,	5 00
Miss M. W. Paul,	10 00
Miss S. R. Smith,	25 00
Miss Ethel C. Smith,	5 00
Mrs. R. N. Thomas,	25 00
	<hr/>
	\$1,430 00

SCHOLARSHIPS.

Mrs. W. W. Farr,	\$200 00
J. W., through Miss Coles,	100 00
	<hr/>
	\$300 00

OFFERINGS FROM CHURCHES.

St. James' Church,	\$ 55 00
Church of the Holy Trinity,	133 30
Church of the Saviour, W. P.,	18 04
	<hr/>
	\$206 34

DONATIONS IN KIND.

Associates, a set of library steps ; flowers for Chapel.
 The Misses Carter, " L. M. S. Report," 2 vols.
 The Misses Carter and Mason, " The Church Missionary Intelligencer,"
 " The Missionary Gleaner."
 Miss Coles, table china, pictures, provisions.
 Mr. E. R. King, " The Evening Telegraph."
 Miss McCook, pictures of Shanghai Training School.
 Miss Morgan, a picture.
 Miss Morris, fruit.
 Rev. Dr. Perry, books.
 Mrs. Effingham Perot, furniture.
 Rev. L. M. Robinson, books.
 Sister Elizabeth, apples.
 Miss Stevenson, books.
 Mrs. R. N. Thomas, " Church in China," " Church in Japan," and
 " Missionary Review."
 Bishop Whitaker, books.
 Miss Williams, apples.

FROM PUBLISHERS.

" The Churchman."
 " The Church Standard."
 " The Living Church."

LIFE MEMBERS.

Miss F. E. Bennett,
 Mr. E. N. Benson,
 Miss C. C. Biddle,
 Miss E. N. Biddle,
 *Mrs. Thos. A. Biddle,
 *Mr. Alexander Biddle,
 Miss Maria Blanchard,
 *Mr. Alex. Brown,
 Mrs. Alex. Brown,
 *Mrs. F. R. Brunot,
 Miss Sybil Carter,
 Miss Coles,
 Mr. Edward Coles,
 Mrs. Edward Coles,
 Miss Mary R. Coles,
 *Mr. Geo. W. Childs,
 Mrs. Jay Cooke, Jr.,
 Miss Rebecca Cox,
 Mrs. St. George T. Campbell,
 Mr. C. C. Harrison,
 Mrs. Horace Fassitt,
 Mr. W. W. Frazier,
 Mrs. Geo. L. Harrison.

Mrs. J. Campbell Harris,
 Miss Mary Lewis,
 Miss Sallie Lewis,
 Mr. J. Dundas Lippincott,
 Miss McVickar,
 Mrs. S. Weir Mitchell,
 Rev. J. S. Newlin, D.D.,
 Miss Mary W. Paul,
 Mr. Charles Platt,
 *Mrs. T. H. Powers,
 Mrs. Geo. S. Robbins,
 Mrs. D. K. Rodman,
 Miss Mary W. Schott,
 Mrs. L. H. Shober,
 *Mrs. G. Roberts Smith,
 Mrs. Charles J. Stillé,
 Mrs. George C. Thomas,
 *Mrs. Wm. Welsh,
 Mrs. J. Lowber Welsh,
 Rt. Rev. O. W. Whitaker, D.D.,
 Miss Juliana Wood,
 Mr. R. Francis Wood,
 Mrs. Chas. R. King.

* Deceased.

FORM OF BEQUEST.

Bequests of money or real estate should be made to "**The Church Training and Deaconess House of the Diocese of Pennsylvania,**" which is the corporate title.

Bequests intended specially for the "**Endowment Fund,**" "**The Mary Coles Fund for Increasing the Efficiency of the Work,**" "**The Deaconess Retiring Fund,**" or "**The E. C. McVickar Fund**" (for books for students) should so specify.

APPENDIX.

[From the Digest of the Canons of the General Convention.]

TITLE I, CANON 10, OF DEACONESSSES.

§ I. Unmarried women of devout character and proved fitness may be appointed to the office of deaconess by any bishop of this Church.

§ II. The duty of a deaconess is to assist the minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ III. No woman shall be appointed to the office of deaconess until she shall be at least twenty-five years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant in good standing of this Church, and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties

above defined. The testimonials of fitness shall be signed by two presbyters of this Church, and by twelve lay communicants of the same, six of whom shall be women. The Bishop shall also satisfy himself that the applicant has had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

§ IV. No Deaconess shall accept work in a diocese without the express authority, in writing, of the bishop of that diocese; nor shall she undertake work in a parish without the like authority from the rector of the parish.

§ V. When not connected with a parish, the deaconess shall be under the direct oversight of the bishop of the diocese in which she is canonically resident. A deaconess may be transferred from one diocese to another by letter dismissory.

§ VI. A deaconess may at any time resign her office to the ecclesiastic authority of the diocese in which she is at the time canonically resident; but no deaconess, having once resigned her office, shall be reappointed thereto, unless there be, in the judgment of the Bishop, weighty cause for such reappointment.

§ VII. The Bishop shall have power, for cause, after a hearing granted, to suspend or remove a deaconess from her office.

§ VIII. No woman shall act as a deaconess until

she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

EXTRACTS FROM THE BY-LAWS.

ARTICLE V.

The order and discipline of the House shall be under the direction of a House Mother, subject to the direction of the Bishop. She shall be annually nominated by the Board of Managers, and if approved, appointed by the Bishop, and shall be a communicant of the Protestant Episcopal Church. She shall receive such salary as shall be determined by the Board of Managers, payable quarterly, on the last day of March, June, September, and December. She shall have the direction and control of the students and all other members of the household (subject to the direction of the Bishop), and of all domestic affairs of the House. She shall admit no one as a resident, except upon presentation of a certificate as provided in Article IV, Section 5. She shall enter in a book provided for her by the Board of Managers the name of each person admitted to the House, her age, religious training, confirmation, parochial connection, the date of her admission, and of her recognition as a candidate for the order of deaconess, and any other facts which

account of all moneys received by her for expenditure, and shall make a monthly report of the same to the Board of Managers. She shall also make a report monthly concerning all points which may be necessary to give the Board of Managers an intelligent idea of the workings and condition of the household.

ARTICLE VIII.

SECTION 1.—Applicants for admission must be at least eighteen years of age, in good health, of fair scholarship,* of good moral and religious character, and shall present satisfactory recommendations.

SEC. 2.—Applicants for admission as special non-resident students may be admitted by the Warden, House Mother, or President of the Board of Managers.

SEC. 3.—The Students of the House shall comprise four classes :

1. Those who have been received as visitors.
2. Those who enter for general training or instruction, and have no desire to become Deaconesses. These will be called Special Students.
3. Those who desire to become Candidates for the office of Deaconess. These will be called Probationers.
4. Those who have been admitted Candidates for the office of Deaconess. These will be called Candidates.

*See questions for Entrance Examination, page 25.

SEC. 4.—A Probationer may be admitted a Candidate for the office of Deaconess by the Bishop, upon the recommendation of the Warden, House Mother, and Admission Committee.

SEC. 5.—Upon the satisfactory completion of the prescribed course of study and training, the Candidate shall receive a testimonial to that effect from the Warden, House Mother, and the Faculty, which shall be considered as a guarantee that she has had the "adequate preparation" required by the Canon of Deaconesses.

A Special Student, whether resident or non-resident, upon the satisfactory completion of any course, may receive a testimonial from her Instructor, and on the completion of the whole course she may receive a testimonial from the Bishop, Warden, and House Mother.

ARTICLE IX.

SECTION 1.—The charges for resident students, including tuition, training, and necessary books, shall be \$200.00 a year, payable half yearly in advance.

Non-residents may be admitted as Special Students to instruction in any single branch without charge.

SEC. 2.—All residents shall be entitled to remain in the House during the year, but those remaining between May and October shall perform then, as at other times, such duties as may be assigned them by the House Mother or Bishop.

SEC. 3.—In addition to the eight months of study, at least ten weeks' hospital or other practical service shall be required of all candidates, and of all other students who elect to remain in the House during the summer.

ARTICLE X.

The regular School year shall begin on the first Wednesday in October, and end the last Tuesday in May, with a recess of eight days from Christmas Eve, and of one week at Easter.

ARTICLE XI.

When candidates shall have completed the prescribed course of study and training and shall have been admitted to the Order of Deaconess, they may be entitled to make the House their headquarters and their home, subject to such regulations as may be hereafter adopted as an addition to these By-Laws by the Board of Managers.

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

GENERAL ACCOUNT.

1898.	Dr.	1898.	Cr.
Feb. 3.	James P. Wood Heating Co., for new boiler, \$365 00	Jan. 1.	Balance on hand as per last report, . \$386 23
May 6.	R. Francis Wood, for car- penter work done in stable, 10 87	" 12.	Stable rent, . . 54 00
" 18.	Water rent, '98, 31 00	April 13.	" " . . 54 00
" 18.	W. W. Cox, re- pairing roof and conductors, 11 21	" 15.	Income from Bishop Potter Memorial Fund, . . . 484 53
July 1.	James W. How- ard's Sons, re- pairs to pave- ment in back, chimneys and scaffold, . . . 54 00	July 20.	Stable rent, . . 54 00
Aug. 9.	J. W. & C. H. Reeves, repair- ing and pointing 167 80	Oct. 15.	" " . . 54 00
" 30.	Taxes, 1898, . 277 50	Dec. 13.	Income from Bishop Potter Memorial Fund, . . . 512 50
	Balance, . . . 681 88		
	<hr/>		<hr/>
	\$1,599 26		\$1,599 26

January 1, 1899, balance, \$681 88

Examined and found correct.

EWING L. MILLER, }
HORACE F. FULLER, } *Auditing Committee.*

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"MARY COLES FUND FOR INCREASING THE EFFICIENCY OF THE WORK."

Dr.	1898.	Cr.
Balance, . . \$7,418 30	Jan. 1. Balance on hand as per last report, .	\$7,128 72
	April 22. Tuesday Missionary Bible Class, .	45 00
	June 2. Miss Mary Hubbard, .	10 00
	" 30. Interest, . .	107 80
	Dec. 29. Miss Mary A. Hubbard, .	15 00
	" 31. Interest, . .	111 78
	<hr/>	<hr/>
\$7,418 30		\$7,418 30

January 1, 1899, balance, \$7,418 30

Examined and found correct.

EWING L. MILLER, }
HORACE F. FULLER, } *Auditing Committee.*

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"E. C. McVICKAR FUND."

Dr.	1898.	Cr.
Balance, . . . \$513 91	Jan. 28. Miss Maria Blanchard, . . . \$500.00	
	June 30. Interest, . . . 6 41	
	Dec. 31. " . . . 7 50	
		<u>\$513 91</u>

January 1, 1899, by balance, \$513 91

Examined and found correct.

EWING L. MILLER, }
HORACE F. FULLER, } *Auditing Committee.*

ESTHER PARRY AERTSEN, TREASURER.

In Account with the Church Training and Deaconess House.

"ENDOWMENT FUND."

1898. Contributions received, \$246 57
Interest on deposits, 2 44

Cash on deposit at Germantown Saving Fund, . \$249 01

Attest, ESTHER PARRY AERTSEN, *Treasurer.*

REPORT OF THE TREASURER OF THE BOARD OF MANAGERS.

TABULATED STATEMENT.

RECEIVED FROM

January 1, 1898, balance on hand,	\$1,048 41
Annual subscriptions,	421 00
Donations,	130 00
Board of students,	2,191 50
Scholarships,	1,000 00
Offerings from Churches,	322 07
Sundries,	30 97
Interest,	17 72
	<hr/>
	\$5,161 67

EXPENDED.

House expenses,	\$2,965 00
Salary of House Mother,	600 00
Coal,	203 70
Gas,	112 60
Repairs, etc.,	189 57
Printing, etc.,	108 60
Advertising,	11 10
Stationery,	10 75
Sundries,	294 76
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Balance, \$4,496 08
665 59

\$5,161 67

Respectfully submitted,

ESTHER PARRY AERTSEN, *Treasurer.*

Examined, compared with vouchers, and found correct.

HORACE F. FULLER, }
EWING L. MILLER, } *Auditing Committee.*

ANNUAL SUBSCRIBERS.

Miss Aertsen,	\$5.00
Miss Lucy H. Baird,	10.00
Miss Bennett,	50.00
Miss C. C. Biddle,	25.00
Miss H. S. Biddle,	25.00
Miss E. N. Biddle,	25.00
Mrs. A. A. Blair,	25.00
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Mrs. E. R. Fell, for 1897 and 1898,	10.00
Miss Annie Frazier,	5.00
Mrs. F. C. Gillingham,	5.00
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Miss L. J. Hard,	5.00
Mrs. G. L. Harrison,	20.00
Mrs. Joseph S. Harris,	5.00
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Miss Mary Lewis,	10.00
Miss Sally Lewis,	10.00
Mrs. Malcolm Lloyd,	2.00
Mrs. William M. Lloyd,	5.00
Miss Ludwig,	5.00
Mrs. I. W. Morris,	5.00
Mrs. T. H. Morris,	5.00
Miss Elisabeth Morris,	5.00
Miss E. J. Magee,	5.00
Miss E. G. Manderson,	10.00
Mrs. W. W. Paul,	5.00
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Mr. L. H. Redner,	5.00
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Mrs. J. W. Townsend,	15.00
Mrs. Jos. B. Townsend,	5.00
Miss Wilkins, 1897 and 1898,	10.00
Miss Maria S. Wilkins,	2.00
Bishop Whitaker,	10.00
Miss Juliana Wood,	10.00
Ladies of the Church of the Redeemer, Bryn Mawr,	30.00
Ladies of the Church of the Redeemer, balance for 1897, . .	2.00
	<hr/>
	\$421.00

DONATIONS.

Mr. James M. Aertsen,	\$20.00
Boarding Home,	35.00
Mrs. St. George T. Campbell,	30.00
Mrs. Andrew H. Miller,	15.00
Mr. Ewing L. Miller,	5.00
Miss M. W. Paul,	10.00
Mrs. Wurts,	10.00
Women's Auxiliary, St. Luke's Church,	5.00
	<hr/>
	\$130.00

SCHOLARSHIPS.

Miss Coles,	\$700.00
Mrs. W. W. Farr,	100.00
Women's Auxiliary, Diocese of Massachusetts,	200.00
	<hr/>
	\$1,000.00

OFFERINGS FROM CHURCHES.

St. James' Church,	\$66.00
Holy Trinity Church,	234.61
Church of the Saviour,	21.46
	<hr/>
	\$322.07

DONATIONS IN KIND.

Bishop Whitaker, set of altar books, "Church Standard."
 Rev. Dr. Perry, chancel chair.
 Mrs. Robert Rowley, brass altar vases, in memoriam.
 A Deaconess, brass book rest.
 Mrs. S. M. Locke, set of book marks.
 Miss Carryl, communion linen.
 Miss Julia C. Emery, framed photograph.
 Miss Stevenson, books and tickets.
 Mrs. A. A. Blair, bookcase.
 Miss Coles, books and confectionery.
 Miss Sanders, "Historical Churches," plants.
 Rev. L. M. Robinson, books.
 A Deaconess, portable grate for parlor.
 Miss Elisabeth Morris, basket of pears.
 Mrs. W. W. Farr, box of oranges, kitchen oilcloth.
 Mr. H. L. Fell, \$5 for Christmas.
 Mr. E. R. King, "Evening Telegraph."
 Mrs. Warner, "Missionary Record."
 Miss M. H. Wurts, books.

SPECIAL DONATIONS FROM PUBLISHERS.

"Church Mission News."

LIFE MEMBERS.

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Mr. E. N. Benson,	Miss Mary Lewis,
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Mr. W. W. Frazier,	Mr. R. Francis Wood,
Mrs. Geo. L. Harrison,	Mrs. Chas. R. King.

* Deceased.

FORM OF BEQUEST.

Bequests of money or real estate should be made to "**The Church Training and Deaconess House of the Diocese of Pennsylvania,**" which is the corporate title.

Bequests intended specially for the "**Endowment Fund,**" "**The Mary Coles Fund for Increasing the Efficiency of the Work,**" "**The Deaconess Retiring Fund,**" or "**The E. C. McVickar Fund**" (for books for students) should so specify.



343106

NINTH

ANNUAL REPORT

OF THE

Church Training

AND

Deaconess House

OF THE

DIOCESE OF PENNSYLVANIA,

*WITH PROCEEDINGS OF THE ANNUAL MEETING OF THE
CORPORATION, JANUARY 10,*

1900



708 SPRUCE STREET,
PHILADELPHIA.

PRESIDENT.

THE RIGHT REV. O. W. WHITAKER, D.D., LL.D., Bishop of the
Diocese of Pennsylvania.

WARDEN.

REV. JAS. DEWOLF PERRY, D.D.

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MISS ELISABETH MORRIS, 1619 Arch St.,
Corresponding Secretary.

**Note.—All applications for Admission should be addressed
to THE ADMISSION COMMITTEE,
708 Spruce Street.**

For Information, see pages 18, 43-46.

THE FACULTY.

THE REV. JAS. DE W. PERRY, D.D., *Warden*,
New Testament Use of the Old Testament and the Four Gospels.

• THE REV. JOHN R. MOSES,
The Old Testament.

THE REV. WILLIAM ELY, D.D.,
The Creed.

THE REV. R. S. EASTMAN,
Ancient Church History.

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Hygiene and Home Sanitation. **Business Methods.**

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MISS SACHSE,
Needle Work.

MISS SMALL (Graduate Drexel Institute),
Cookery.

House Mother, MISS C. H. SANFORD, *Deaconess.*

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CALVARY CHURCH (Germantown), . . .	Mrs. Russell Hubbard.
THE MEDIATOR,	Mrs. Frank Williamson.

THE Tenth Annual Meeting of the Corporation of the Church Training and Deaconess House was held in the Church House on Wednesday, January 9, 1901, at 3.30 o'clock; the Bishop in the chair and Ewing L. Miller acted as Secretary.

After devotional exercises conducted by the Bishop, the minutes of the Ninth Annual Meeting were read and duly approved. The reports of the Board of Managers, including that of the Treasurer, the House Mother, and the Treasurer of the Corporation, were read and referred to a Committee on Publication, consisting of the Warden, Mrs. Schulte, Mrs. Perot, and the Secretary.

Communication from the Treasurer of the Corporation was received, stating that since his report of January 1st, he has received \$238.50 for account of the 710 Spruce Street fund, reducing the balance due on that account to \$1639.19 at this date. The House Mother announced that since closing her report she had received assurance that the much-needed post-graduate course should be made possible by a gift of the necessary buildings and also endowment of this department of the work.

The Bishop announced his re-appointment of the present Warden, House Mother, and Board of Managers for the ensuing year.

An election for members of the Board of Council resulted in the unanimous choice of George C. Thomas, Charles C. Harrison, R. Francis Wood, Ewing L. Miller, and Wharton Sinkler, M.D.

George C. Thomas was elected Treasurer and Ewing L. Miller Secretary of the Corporation.

Upon motion the Bishop appointed the Rev. W. P. Lewis, D.D., Mrs. Richard N. Thomas, and Ewing L. Miller a Committee to draft a minute relative to the death of John Ashhurst, Jr., M.D., who reported as follows :

Dr. John Ashhurst, Jr., has been a member of the Board of Council of this Corporation from the foundation of the Deaconess House until his death. Beside his fidelity and judgment in performing the duties of this position, we desire to record our sense of the valuable services which he was constantly rendering to the students as a physician, and which in at least one instance were the means of saving the promise of a highly useful life from being wrecked. We desire, therefore, in these few words to record our sense of his services, both as a counsellor and physician, and to express the great loss that we have sustained by his death.

On motion, then adjourned.

Attest :

EWING L. MILLER,

Secretary.

ANNUAL REPORT.

To the Bishop and Corporation of the Church Training and Deaconess House of the Diocese of Pennsylvania:

We stand upon the threshold of a second decade in the history of our house, and before we enter it we desire to call to mind a few events in the years that are gone with the blessings they have brought.

On the Feast of the Epiphany, 1891, with a service of Benediction, the house at 708 Spruce Street was formally opened as a Church Training and Deaconess House. A charter was obtained in March, 1891, and the Corporation legally organized in its present form. We note but few changes among the officers of the Board of Council and the Board of Managers. The President, The Bishop of the Diocese of Pennsylvania, the Treasurer of the Board of Council, the President and Treasurer of the Board of Managers, and the House Mother have been with us from the beginning, and five of the original Board of Managers are still in office.

Three members of the Faculty and two of the Instructors have given efficient service for ten years.

For different reasons one and another Manager has felt obliged to withdraw from our numbers, and this year we accepted, with great regret, the resignation of Miss Kelly.

A faithful friend of the House and a member of

the first Board of Council has lately been called to his rest; we desire to give grateful testimony to the unfailing kindness and helpfulness of Dr. John Ashurst.

At the opening of the House in 1891 there were four students in residence; before the year ended this number increased to twelve, five of whom were set apart as Deaconesses at their graduation in 1893. During the past ten years, forty-two students have been graduated in full course, thirty are now Deaconesses, twenty-nine in our own country and one in Japan. The remaining twelve were Special Students, and are Missionaries both at home and abroad. Since 1896, when the Board of Missions decided that all women receiving appointment under their Board should be required to spend at least six months in a Church Training School,—that their character and stability of purpose might be fully tested before they entered upon their chosen work,—thirteen of these Special Students have been received. Without exception they have decided to remain for two years, preferring to finish their studies here rather than in places with fewer advantages. Six are now completing the second year's instruction, and of the seven graduates, six are in the Foreign Field, as follows: one in Santiago, three in Japan, and two in China. One is in her own diocese of Los Angeles.

In the system of training experience has taught us to develop our plans, but the foundation principles

have remained the same. The religious, intellectual, and practical studies of the students have been equally considered and the standards raised when deemed advisable. The religious privileges were increased when the Chapel was enlarged and beautified in 1893, and when in 1895, through the kindness of the Reverend Mr. Robinson, the early Celebration of the Holy Communion was permanently added to the list of services. Since 1899, the beginning of the school year has been blessed with the devotions of a Quiet Day.

The scheme of studies has been enlarged and developed, as a comparison of reports will show, and the students passing satisfactory examinations in our present curriculum should be qualified to teach those who may hereafter be entrusted to their care. As forming part of both instruction and practical work the Mission Study Class holds an important place. Begun in 1893 as a Missionary Society, formed for the purpose of familiarizing the students with the ordinary business routine of Woman's Auxiliary Meetings, it now makes the study of Church Missions part of the regular course. Addresses are usually made by the students to give them practice in extemporaneous speaking. They thus gain not only knowledge of their subject, but the power to impart it in a clear and comprehensive manner.

In the purely practical work there are possibly more changes than in the other departments, and we

are not yet perfectly sure that we have embraced all the necessary opportunities for advancing the future usefulness of our Candidates. Ample time is given for the cultivation of the useful arts. Qualified teachers instruct in cooking and sewing ; under the guidance of a visiting nurse pupils are taught to recognize cases requiring a physician's care and to render aid in emergencies. The efficiency of this last branch is increased by the requirement that all students shall spend at least ten weeks in a hospital during the summer months. The lighter housework in the Mother House is done by the students to teach them that "the trivial round, the common task," furnish but another opportunity for perfect service. For practice in distinctly Church work, the students are made welcome in the large city parishes which are doing well-organized mission work. The Junior, or first year, students are allowed no responsibility ; they act entirely under direction, studying and comparing methods. The Seniors instruct Sunday-school classes of their own, and this year we have increased their responsibilities by giving to those capable of managing them, charge of Woman's Auxiliary and Kitchen Garden work. The results thus far attained are very satisfactory, and we intend, as opportunity offers, to do more in this direction, for the bearing and experience of responsibility increase knowledge and self-confidence.

We would gladly linger in pleasant retrospection

over many other points of interest relative to our practical work, but we must pass on to our future requirements.

Very early in the history of our House was felt the importance of forming permanent funds for maintaining and increasing its usefulness. At the present time there are four funds established which would seem to meet our special needs. The Endowment Fund, the Mary Coles Fund for increasing the efficiency of the work, the Deaconess Retiring Fund, and the E. C. McVickar Fund. The income of this latter fund is used to supply books necessary to the students in their work. We ask our friends to remember the wisdom of putting this House on a solid financial basis and to contribute to these Funds during their life and by bequest.

We began our tenth year with a very great need confronting us; the accommodation of our House at 708 Spruce Street had become entirely inadequate to the demands made upon it. We were obliged to either enlarge our borders or to refuse many of the applicants desiring to enter our household. In June, 1900, with the advice and consent of the Bishop of the Diocese and the Board of Council, the Managers decided to purchase the adjoining house at 710 Spruce Street. Connections between these two houses were made during the summer and we entered into possession in September. Of the purchase price of \$19,500, \$17,622.31 have been most generously donated, and

we sincerely thank the many friends of the Institution who have helped to make this addition a possibility. We trust we may continue to receive gifts toward this object, as many repairs are needed in the new house which we will not make until entirely free from debt.

We feel more and more the need of wisdom to guide us in the decisions we are constantly called upon to make, as to who shall or shall not be accepted as Candidates for the Diaconate or the course of training for Church workers. It would simplify matters if it were possible to make any entrance examination a real test of fitness for the work. The standard of requirement can not be fully understood or there would be less difficulty than there is at present in accepting or refusing applicants. Many women are capable of doing good work in a limited sphere, but much will be expected of those who are graduated from the Church Training and Deaconess House. The demand of the Church for Deaconesses and trained women for Church work is increasing with alarming rapidity, alarming only because we can not meet it. Without doubt, in the future many women will offer their lives to the Church, and because of this we believe it to be our duty to urge our Bishops and others in authority to use their ripest judgment in making choice of fit persons to enter this course.

The matter may be viewed from one standpoint only: the fitness of the person for the work to be done. Personal sympathy for the individual has no

place here ; a woman may be devout and earnestly desirous of becoming a Deaconess and yet be totally unfit for the office, and our love and kindness will be truly shown if we prevent such a one from making a serious mistake.

The work of a Deaconess is missionary work, whether the field be in a parish or among the heathen, at home or abroad. The details of the work may vary, but the principles are always the same: "To instruct the ignorant, to strengthen and increase the faithful, to visit and relieve the sick, to turn and soften the wicked, to rouse the careless, to recover the fallen, to help to restore the penitent, and to labor to bring all to be of one heart and mind within the fold of our Holy Church." Not only must a woman desiring to undertake this blessed work for the Master be spiritually minded and willing to sacrifice self for the cause, but she must be mentally, as well as practically and physically, fitted for it. Before entering the House she should be well informed of "all the things that a Christian ought to know and believe to his soul's health." She will be required to teach and she must with no uncertain sound "give a reason for the faith that is in her." It is not too much to expect of our candidates that they should have led useful and practical lives before they come to us. A religious life is the most severely practical of any, and a woman who has led an indefinite, untrained life for twenty or more years will not in two

years' time overcome all indolent habits and be a model for others to copy. To be a successful missionary, a woman must be well educated, cultivated, and refined. She will represent the Church to the ignorant and uncultivated; the best of the Church's teachers should go to them, for no persons are more justly critical than those whom we are apt to class as ignorant. The two years spent at the Church Training and Deaconess House supplement, do not take the place of, early education and Church training.

The advantages of the House are great, situated as it is in a large city with vast opportunities for doing home missionary work, with a corps of able instructors in "the paths that lead to knowledge"; and, last but not least, the discipline of obedience, punctuality, and the learning to live with others, not of one's kindred. But, great as are these advantages, they can not take the place of the early training that makes such an indelible impression upon each individual life.

We have much to be thankful for in the results already attained by our students; good accounts come to us from all lands testifying appreciation of the faithful and efficient service rendered by those who have gone from us. That this number may greatly increase and all our work tend to the Glory of God is our most earnest prayer.

Respectfully submitted on behalf of the Board of Managers,

JULIA L. SCHULTE.

REPORT OF HOUSE MOTHER.

THE ECUMENICAL CONFERENCE.

One of the great events of the past year was the Ecumenical Conference in New York. Recitations were suspended and the whole school enabled to attend the meetings.

QUIET DAY.

October 2, 1900, we began the autumn term with the usual Quiet Day ; it was conducted by the Rev. Floyd W. Tomkins, and was most helpful to all.

GRADUATION AND ADMISSION OF DEACONESSSES.

October 3d six students were graduated, of whom three were made deaconesses—viz., Misses Kempton and Ridgely, in Holy Trinity, Phila., and Miss Grebe, in her own diocese of Los Angeles, Cal. Of the remaining graduates, one is a missionary in Santiago, Cuba ; one sails this month for China ; and one has just returned from a post-graduate course in the Women's University Settlement, London.

PRESENT NUMBER OF STUDENTS.

We have now twenty-one students taking the course, of whom eight are preparing for foreign mis-

sions, and five for domestic. With one exception, all these are taking two years of training, instead of the minimum six months required by the Board of Missions. There is the usual number of nonresidents following special studies, and on the whole these do more thorough work than formerly.

OUR MISSIONARY SOCIETY.

The members have pursued the required course of study; have continued their work as a branch of the Woman's Auxiliary; and have been favored with addresses from Bishop Partridge, Rev. Messrs. Ingle and Prevost, Mr. Eugene Stock, Deaconess Elliott, Miss Irene Mann, and others. They have raised for missions \$140.22, and have a balance of \$15.48.

THE LIBRARY.

This now numbers 1230 volumes, over 200 of which belong to the missionary department. We are specially indebted to our Warden for many additions to the reference library, and to our Chaplain for a large proportion of our books on missionary subjects.

CHANGES.

In September we took possession of the adjoining house, "710," and at the same time had the pleasure of welcoming Deaconess Colesberry as Assistant House Mother. The rooms in the new building not needed for students are taken by deaconesses whose work lies in the neighborhood.

DR. ASHHURST.

The one sorrow in our prosperous year has been the death of this friend. To his interest we are indebted for Dr. Egbert's invaluable services, and from the first he was our wise adviser in all matters of health, in several cases preventing serious mistakes.

HISTORY OF THE SCHOOL.

In beginning this work ten years ago we had to devise our own methods, as it was unlike any other at that time existing in the American Church. Owing to our Faculty, the course of study has been a strong point from the first. In household discipline, while preserving general order, we aim to develop the power of conscientious self-government.

The practical training has been the hardest problem. There are so many things it is desirable for a deaconess to know that it is difficult to decide on the proportionate value of each. We have come to realize that during the two years of hard study the students have not time nor strength for outside responsibilities; so we provide a good course in sewing, cooking, and sick-nursing, but have them learn about the various parochial agencies by assisting others.

The method is satisfactory for women who have made a good record before coming here, but, in itself, is no test of how they will succeed when thrown on their own resources. The English and German deaconess houses, as well as all training schools for nurses and teachers, provide opportunity for their

graduates to prove their powers before going away among strangers.

SCHOOL FOR PRACTICE.

What we need next is a graduates' school for practice. Let those who have completed the two years' course of study successfully continue to work here, having their home and a small allowance to cover necessary expenses, such as is provided in hospitals. There are plenty of poor parishes and districts in the city where the services of such a body of women would be valuable. Parishes too poor to support a deaconess might pay something into the treasury in return for services rendered, but we would still have to depend upon an endowment.

As it is desirable also to provide rudimentary training in institutional work, such a house, together with "708" and "710," would furnish experience for several assistants in the management of a house, and purchasing supplies.

NEED OF INSTITUTIONAL TRAINING.

During this year we have had applications for nine deaconesses, specially trained to this kind of work, to take charge of large institutions, six of which were orphanages. We had to answer that "we do not give such training." This ought not so to be. The care of orphan girls was the special duty of the early deaconesses, and should be ours. The Romanists realize its importance, and give their best talent to it. We have

the women ready, if we can furnish the training. This brings me to my last suggestion :

A HOME FOR MISSIONARIES' CHILDREN.

Not a *school*, for there are plenty of good schools, but a *home* for these little ones when sent away from their parents to this country to be educated. Let them attend as day scholars in any city school the parents may select, but let us care for them outside of school hours. Of course, their parents would pay us the cost of their board, but they would be relieved of some expense and much anxiety. I am told that the lowest rate at present, in Church boarding-schools, is \$300 for each child, which provides for no extras or vacation expenses. There is not time to dwell on the pleasant results to us from this scheme, except to say that it would provide some practice in the care of children.

Such limited experience both in this line and in the house management could be supplemented by work as assistants in the larger diocesan institutions, the graduate having some practical knowledge of her subject to begin with.

Drawing inspiration from our blessed past, we turn with confident faith to meet these growing responsibilities, and may God give us to see this vision of increased usefulness become a reality before another ten years are past.

Respectfully submitted,

CAROLINE H. SANFORD, *House Mother.*

*Written answers to the following questions are required
of Applicants for Admission.*

1. When and where were you born ?
 2. What has been, and is, the condition of your health ?
 3. What advantages of education have you had ?
 4. What are your means of support ?
 5. Has your training been in the Church, and what Church work have you performed ?
 6. When and where were you baptized and confirmed, and are you a regular communicant ?
 7. Do you wish to become a deaconess ?
 8. If you do not desire to become a deaconess, what department of Church work do you wish to engage in ?
 9. What motives prompt you to desire it ?
 10. Have you the full consent and approbation of your parents or guardians ?
-

NOTES.—(a) A physician's certificate of health and letters of recommendation from bishop, rector, and others should accompany the answers.

(b) No uniform dress is required for undergraduates.

(c) All necessities in the way of furniture and house-linen are provided by the School.

SCHEME OF STUDIES.

1901.

JUNIOR YEAR.

MONDAY.

- A. M.—10-11. *The New Testament Use of the Old Testament,
REV. DR. PERRY.
11-12. Ancient Church History,
REV. RUSH S. EASTMAN.
P. M.—2-3. Vocal Music,
MR. E. F. POTTER.
5. †Hygiene and Emergencies,
DR. SENECA EGBERT.

TUESDAY.

- A. M.—10-11.

11-12. General Epistles,
MISS ABERTSEN.
P. M.—2-3. *Old Testament,
REV. DR. OLMSTED.

WEDNESDAY.

- A. M.—10-11. Acts,
MISS COLES.
11-12. The Creed,
REV. DR. ELY.
P. M.—3-4. Church Worship,
REV. L. M. ROBINSON.

THURSDAY.

- A. M.—10-11. *Bible Class Study,
MISS SANFORD.
11-12. English,
MISS MORRIS.

P. M.—Practical Training.

FRIDAY.

Practical Training.

SATURDAY.

- A. M.—9-10. *Mission Study Class.

* Both classes united.

† Students preparing for the mission field may substitute the study of other subjects specially relating to their future work in place of those marked †.

SENIOR YEAR.

MONDAY.

- A. M.—10-11. *The New Testament Use of the Old Testament,
REV. DR. PERRY.
11-12. † Pastoral Theology (Feb. to June),
REV. DR. SCHULTÉ.
P. M.—2-3. Vocal Music,
MR. E. F. POTTER.
3-4. Practical Sociology (Under the direction of MISS PARRISH).

TUESDAY.

- A. M.—10-11. Business Methods (Oct. to Feb.),
REV. H. F. FULLER.

P. M.—2-3. *Old Testament,
REV. DR. OLMSTED.
3-4. Church Doctrine,
REV. WM. M. GROTON.

WEDNESDAY.

- A. M.—10-11. Church Doctrine.

11-12. St. Paul's Epistles,
MISS COLES.
P. M.—3-4. Modern Church History,
REV. J. R. MOSES.
4-5. † Church Polity,
REV. L. M. ROBINSON.

THURSDAY.

- A. M.—10-11. *Bible Class Study,
MISS SANFORD.
11-12. † Modern Doubt and How to Meet It (Oct. to Feb.),
REV. DR. LEWIS.
P. M.—Practical Training.

FRIDAY.

Practical Training.

SATURDAY.

- A. M.—9-10. *Mission Study Class.

All of these courses are free to day students. The only expense is for the necessary books. Tickets for any course can be obtained by applying to the House Mother, 708 Spruce Street.

Applications for admission as residents should be sent to the Admission Committee, 708 Spruce Street, Philadelphia.

During the year occasional lectures will be given on Comparative Religions by the Rev. W. M. Groton, and on The Revelation by the Rev. R. H. Nelson.

TEXT-BOOKS AND BOOKS OF REFERENCE.

A library in the House, and the diocesan library at the Church House, may be used by the students.

BIBLE STUDY.

Text-books :

The English Bible.
R. L. Ottley, The Hebrew Prophets.

Reference Books :

Stanley's Jewish Church.
Geikie, Hours with the Bible.
The Cambridge Bible.
Stalker's Life of Christ.
Edersheim's Life and Times of the Messiah.
Westcott's Introduction to the Study of the Gospels.

CHURCH DOCTRINE.

Reference Books :

H. Browne's Thirty-nine Articles.
Hooker's Ecclesiastical Polity.
Bishop Littlejohn's Catholic Dogma.
Liddon's Some Elements of Religion.
Liddon's Divinity of Our Lord.

Milligan's Resurrection of Our Lord.
 Milligan's Ascension and Heavenly Priesthood.
 Archbishop Thomson's Essay on the Death of
 Christ.
 Mozley's Theological Papers.
 Luthardt's Fundamental Truths of Christianity.
 Garbett's The Dogmatic Faith.
 Martensen's Dogmatics.
 Mason's Faith of the Gospel.
 Orr's Christian View of God and the World.
 Archbishop Temple's Science and Religion.
 Harvey Goodwin's The Foundations of the Creed.
 G. F. Maclear's Introduction to the Creeds.
 Bishop Westcott's The Historic Faith.

CHURCH HISTORY.

Text-books :

Robertson's Sketches of Church History.
 Hutton's Elementary History of the Church in
 Great Britain.

Reference Books :

Robertson's Larger History.
 Canon Bright's Works.
 Milman's History.
 Wakeman's History of the Church of England.
 McConnell's The Church in America.
 Tiffany's The Church in America.
 Fisher's Church History.
 Green's Short History of the English People.
 Gardiner's Student's History of England.
 Encyclopædia Britannica (England).

CHRISTIAN EVIDENCES.

Reference Books:

Dr. Payne Smith's Commentary on Genesis.
 Lenormant's Beginnings of History.
 Smith's Bible Dictionary.
 Bishop Ellicott's New Testament Commentary.
 Tracts for Priests and People.
 Hessey's Lectures on Moral Difficulties of the Bible.
 McColl's Christianity and Morals.
 Paley's Evidences.
 The Great Discourse.
 Robertson's Sermons.
 Professor Tyndale in the Contemporary Review, 1872.

LITURGIES.

Procter's History of the Prayer Book.
 Hole's Manual of the Book of Common Prayer.
 Burbridge's Liturgies.
 Meyrick On the Holy Communion.
 Garrison's American Book of Common Prayer.
 Evan Daniel's The Prayer Book : Its History, etc.
 S. P. C. K. Commentary on the Prayer Book.

MISSION STUDY CLASS.

FIRST YEAR.

FIRST HALF-YEAR :

Maclear's Medieval Missions, with references to Bettany's World Religions ; Maclear's Conversion of the West ; Stanley's Memorials of Canter-

bury; Montalembert's Monks of the West;
Stanley's Eastern Church.

SECOND HALF-YEAR :

American Missions (Contemporary):

China : Dawn on the Hills of Tang, and American Church Missions in Shanghai and Lower Yangtse, with references to Nevius' China and the Chinese, Pagoda Shadows, and Spirit of Missions.

Japan : Japan and Its Regeneration, with references to Griffith's Religions of Japan; Gordon's American Missions in Japan; Griffith's Mikado's Empire, Life of Xavier, Life of Joseph Neesima, Spirit of Missions.

Mexico and Brazil : Spirit of Missions, and Leaflets on Brazil.

Missions in the Levant : Curzon's Monasteries of the Levant; Spirit of Missions, vols. I-XVIII, and letters from Dr. and Mrs. Hill and Miss Muir, Spirit of Missions to 1899.

SECOND YEAR.

FIRST HALF-YEAR :

Early American Missions :

Eskimo : Greenland, Labrador, and Alaska; references to Fiske's Description of America; Egede's Description of Greenland (Introduction); Thompson's Moravian Missions; Bancroft's Native Races; Heralds of the Cross; Spirit of Missions.

Pueblo Indians: Fiske's Description of America; Conquest of Peru and Mexico; Thompson's Moravian Missions; S. P. G., Dr. Humphrey's Historical Sketch; Shea's History of Catholic Missions, California.

North American Indians: Jesuits, Parkman's Pioneers of New France, and Jesuit Missions; Huguenots, Fiske's Description of America; Moravian Missions; John Eliot; David Brainerd; Church of England; History of the S. P. G.; Dr. Humphrey's and Jones' Religious Instruction of Negroes; Growth and History of Indian Missions, collected from Poor Lo (Bapt. Pub.), and Spirit of Missions.

Colored Missions:

Church of England: Jones' Religious Instruction of the Negroes, History of the S. P. G., Spirit of Missions, vol. VII.

Moravian Missions: Siberia and the Colonization Society. Round Robin, Africa; Mission Leaflets on Africa, and Spirit of Missions for History to present date.

Missions in Southern States: Spirit of Missions; Round Robin, Colored People, and St. Augustine's School; Booker Washington and Hampton; Bishop Nelson's address.

SECOND HALF-YEAR:

Organization of S. P. G. (see Records), Sketches of History of S. P. G. and C. M. S. in Spirit of Missions.

Church of England Missions in Africa : References to Livingstone and Stanley's Travels ; Study of Life of Hannington, Mackay, Mackenzie, or Steere.

South Seas : References to Mutineers of the Bounty ; Life of Melanesia ; Heroes of the Mission Field, and Life of J. C. Patteson and John G. Paton.

India : Cross in the Land of the Trident ; references to Yonge's Pioneers and Founders ; Walsh's Modern Heroes of the Mission Field ; Her Title of Honor ; Lives of Henry Martyn and Reginald Heber.

(Course supplemented by monthly addresses from Foreign and Domestic Missionaries.)

HYGIENE.

Dr. Egbert's Hygiene and Home Sanitation.
Dulles's Emergencies.

Books for other studies will be named in answer to inquiry.

STUDENTS.

CLASS OF 1901.

	COURSE.	DIOCESE.
Elodia Arce,	Special.	Mexico.
Eloise Baldwin,	Candidate.	California.
Louisa H. Boyd,	Special.	Virginia.
Gertrude Carter,	Special.	Newark.
Emily Meade Elwyn,	Candidate.	Pennsylvania.
Dolores Franco,	Special.	Mexico.
Fanny D. Lees,	Candidate.	Salt Lake.
Harriet R. Parkhill,	Candidate.	Southern Florida.
Florence Sloane,	Candidate.	Massachusetts.
Mary E. Wagner,	Candidate.	Central Penna.

CLASS OF 1902.

	COURSE.	DIOCESE.
Laura R. Calloway,	Special.	Kentucky.
Elizabeth Virginia Chiswell,	Special.	Maryland.
Harriet F. Forrest,	Special.	Albany.
Marie Debogory,	Special.	Massachusetts.
Margaret E. Leighton,	Special.	Central N. Y.
Mary T. McComb,	Special.	Indiana.
Mary Palmer,	Probationer.	New York.
Harriet Rearden,	Special.	Washington.
Caroline P. Sheffield,	Probationer.	New York.
Elizabeth R. Storrow,	Special.	Massachusetts.
Emily F. Taylor,	Special.	Pittsburg.

GRADUATES IN FULL COURSE.

NOTE.—The regular course of study for the two years covers the eight months from October 1st to the end of May. Any student completing this course satisfactorily is entitled to a "Partial Course" diploma. For a "Full Course" diploma at least twenty weeks' additional training is required in some branch of practical work designated or approved by the school authorities. In either case character is considered as well as mental and practical ability.

NAME.	YEAR GRADUATED.	PRESENT FIELD OF WORK.
(Deaconess) Caroline H. Sanford,	1893	Church Training and Deaconess House, Philadelphia.
" Ellen Adwen, . . .	"	St. Matthias', Phila.
" Eltinge M. Davison, .	"	St. Andrew's, Richmond, Va.
" Frances M. Jones, .	"	St. John's, Detroit, Mich.
" Flora V. Stuard, . .	"	Philadelphia.
" Eugenia Collins, . .	1894	Church of the Redeemer, Morristown; N. J.
" Emily T. Rodman, .	1894	Holy Trinity, Brooklyn, N. Y.
" Lucretia L. Chester, .	1895	Asheville, N. C.
" Alice G. Cowan, . .	"	Mexico.
" Emma B. Drant, . .	"	Cincinnati, Ohio.
" Ruth E. Byllesby, .	1896	Pittsburg, Pennsylvania.
" Ellen C. Camp, . .	"	Church of the Advent, Philadelphia.
" Harriet E. Gerrish, .	"	Christ Church, Fitchburg, Mass.
" Elizabeth Walker, .	"	St. John's Church, Stamford, Conn.
(Special) Bertha D. Berger, . . .	"	Catonsville, Md.
(Deaconess) Mabel Adams, . . .	1897	St. Michael's, Brooklyn, N. Y.

GRADUATES IN FULL COURSE.—(*Continued.*)

NAME.	YEAR GRADUATED.	PRESENT FIELD OF WORK.
(Deaconess) Clara M. Carter, . .	1897	Church Training School, Boston, Mass.
“ Jane H. Hall, . . .	“	St. Mark's Church, New York City.
“ Frances S. Locke, . .	“	Church of Our Saviour, Philadelphia.
(Special) Kate J. Adams,	“	Philadelphia.
“ Berta R. Babcock, . . .	“	Aomori, Japan.
(Deaconess) Amelia P. Butler, . .	1898	Waynesville, N. C.
“ Jean W. Colesbury, .	“	Church Training and Deaconess House, Philadelphia.
“ Mary Sutton,	“	Grace Church, Brooklyn, N. Y.
(Candidate) Margaretta S. Girder, .	“	St. John's, North Adams, Mass.
“ Emeline Pilkington, .	1898	Philadelphia.
(Special) Mary (Sellers) Morris, .	“	Philadelphia.
(Deaconess) Henrietta R. Bronson, .	1899	Church Orphanage, St. Louis, Mo.
“ Annie J. Graham, .	1899	Kensington, Phila.
“ H. Annie Pew, . . .	“	Church of the Crucifixion, Phila.
“ Ruth M. Prichard, .	“	Cincinnati, Ohio.
(Special) Mercedes Anaya, . . .	1900	Santiago, Cuba.
(Deaconess) Emma B. Grebe, . .	“	Los Angeles, Cal.
“ Jeanette R. Kempton, .	“	Spokane, Wash.
(Special) Charlotte Mason, . . .	“	China.
(Deaconess) Emily L. Ridgely, .	“	Church Home, Angora, Penna.
(Special) Anne C. W. Rowley, .	“	Williamsport, Penna.

GRADUATES IN PARTIAL COURSE.

(Special) Mary Hubbard,	1895	Germantown, Phila.
“ Elizabeth Carryl, . . .	1898	Philadelphia.
“ Amy Glidden,	“	Newcastle, Me.
“ Aurora Mace,	1899	North Carolina.
“ Mary Montgomery, . . .	“	Portland, Ore.
“ Augusta H. Murphy, . .	“	Los Angeles, Cal.

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

GENERAL ACCOUNT.

1900.	Dr.	1900.	Cr.
May 22.	Water rent,	Jan. 1.	Balance on
	1900, . . . \$31 00		hand, . . . \$506 65
" 31.	Miss E. P. Aert-	" 15.	Stable rent, . . 54 00
	sen, Treasurer, 500 00	Mar. 2.	Income from
June 20.	James W.		Bishop Potter
	Howard & Sons,		Memorial Fund, 177 09
	account repairs,	" 16.	Stable rent, . . 54 00
	etc., . . . 326 58	May 18.	Stable
Aug. 31.	Receiver of		rent,
	Taxes, 1900, . 277 50		Bradley, \$54 00
	Balance, . . . 975 07		less al-
			lowance
			to Dr.
			Sparks, \$18 00 36 00
		June 19.	Returned by
			Miss E. P. Aert-
			sen, Treasurer,
			account Bishop
			Potter Memo-
			rial Fund, . . 300 00
		Sept. 11.	Stable rent, . . 54 00
		" 24.	Income from
			Bishop Potter
			Memorial Fund, 395 91
		Nov. 17.	Stable rent, . . 54 00
		Dec. 18.	Income from
			Bishop Potter
			Memorial Fund, 463 33
		" 31.	Interest for the
			year 1900, . . 15 17
			<u>\$2,110 15</u>

\$2,110 15

\$2,110 15

Jan. 1, 1901, by balance, \$975 07

E. and O. E.

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"MARY COLES FUND FOR INCREASING THE EFFICIENCY OF THE WORK."

PRINCIPAL ACCOUNT.

1900.	Dr.	1900.	Cr.
Oct. 2.	Transferred to 710 Spruce St. account, \$1,500 00 Balance, . . 5,823 00	Jan. 1.	Balance on hand, . . . \$7,223 00
		Feb. 21.	Mrs. Earl B. Putnam, . . 50 00
		April 12.	Miss Eliza- beth S. Carryl, 50 00
	\$7,323 00		\$7,323 00
	E. and O. E.	Jan. 1, 1901,	by balance, \$5,823 00

INCOME ACCOUNT.

1900.	Dr.	1900.	Cr.
Feb. 14.	Miss E. P. Aert- sen, Treasurer, \$100 00	Jan. 1.	Balance on hand, . . . \$622 42
" 14.	Miss E. P. Aert- sen, Treasurer, 100 00	Dec. 31.	Interest on prin- cipal account, . 210 64
Nov. 30	Miss E. P. Aert- sen, Treasurer, 100 00	" 31.	Interest on this account, . . . 13 24
	Balance, . . . 546 30		\$846 30
	\$846 30	Jan. 1, 1901,	by balance, \$546 30
	E. and O. E.		

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"E. C. McVICKAR FUND."

PRINCIPAL ACCOUNT.

	1900.	Cr.
	Jan. 1, balance on hand, \$1000 00	
	and the same balance	
	January 1, 1901.	
E. and O. E.		

INCOME ACCOUNT.

1900.	Dr.	1900.	Cr.
June 20.	Miss E. P. Aert-	Jan. 1.	Balance on hand, \$20 54
	sen, Treasurer, \$28 13	Dec. 31.	Interest on prin-
	Balance, . . . 22 41		cipal account, . 30 00
	<u>\$50 54</u>		<u>\$50 54</u>
		Jan. 1, 1901, by balance, \$22 41	
	E. and O. E.		

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"ENDOWMENT FUND."

1900.	Dr.	1900.	Cr.
Balance,	\$432 17	Jan. 1. Balance on hand,	\$322 26
		June 1. Miss Grebe,	1 00
		" 1. Through Deaconess Colesbury,	15 00
		" 1. Through C. T. & D. H.,	7 50
		Nov. 5. Deaconess H. E. Gerich,	50 00
		" 23. Through Miss Colesbury,	5 00
		Dec. 17. Through Deaconess Grebe,	1 00
		" 17. Through Miss Colesbury,	10 00
		" 17. Through Miss Davison,	10 00
		" 31. Interest,	10 41
	<u>\$432 17</u>		<u>\$432 17</u>

E. and O. E.

Jan. 1, 1901, by balance, \$432 17

GEORGE C. THOMAS, TREASURER.

In Account with the Church Training and Deaconess House.

"710 SPRUCE STREET FUND."

1900.	Dr.		1900.	Cr.	
May 25.	Payment on account of Purchase money to Adele B. Hildeburn,	\$50 00		Cash, donations received toward this fund as per statement (see pages 42-44), .	\$16,338 01
Sept. 4.	Commonwealth Title Insurance and Trust Co., final settlement, . .	19,532 66	Oct. 2.	Transferred from "Mary Coles Fund for Increasing the Efficiency of the Work," principal account, . .	1,500 00
" 24.	Legal expenses, transfers, etc., . . .	62 75	Dec. 31.	By balance,	1,877 69
Dec. 31.	Interest, .	70 29			
		<u>\$19,715 70</u>			<u>\$19,715 70</u>
1901.					
Jan. 1.	To balance due Treasurer, . .	\$1,877 69			
	E. and O. E.				

REPORT OF THE
TREASURER OF THE BOARD OF MANAGERS.
TABULATED STATEMENT.

RECEIVED FROM

January 1, 1900, Balance on hand,	\$657 34
Annual subscriptions,	453 00
Donations,	165 00
Board of students,	1,769 60
United offering for board,	1,200 00
Scholarships,	767 00
Geo. C. Thomas, Treas.,	828 13
Sundries,	81 68
Interest,	21 14
Offerings from churches,	227 68
	<hr/>
	\$6,170 57

EXPENDED.

House expenses,	\$3,015 00
Salaries,	662 50
Coal,	229 48
Gas,	112 10
Repairs, etc.,	450 79
Advertising,	14 20
Printing,	101 85
Books,	30 80
Sundries,	275 73
Geo. C. Thomas, Treas.,	300 00
	<hr/>
	\$5,192 45

Balance, December 31, 1900, 978 12

\$6,170 57

Respectfully submitted,

ESTHER PARRY AERTSEN, *Treasurer.*

Examined and found correct,

HELENA L. FARR,
HELEN L. INNES.

January 1, 1901.

REPORT OF THE DEACONESS RETIRING FUND.

The Deaconess Retiring Fund was incorporated March 27, 1897, and is intended to aid Deaconesses in making some provision for old age. Terms of membership can be ascertained by application to the Secretary, 708 Spruce Street.

TREASURER'S REPORT.

January, 1900-1901.

Balance on hand, January 1, 1900,	\$748 45
Offerory,	45 25
From Miss E. N. Biddle,	30 00
Fees from members,	173 00
Interest,	24 67
January 1, 1901, total on hand,	<u>\$1,021 37</u>

CAROLINE H. SANFORD,

Treasurer.

ANNUAL SUBSCRIBERS.

Miss E. P. Aertsen,	\$5 00
Miss C. C. Biddle,	25 00
Miss H. S. Biddle,	25 00
Miss E. N. Biddle,	25 00
Mrs. A. A. Blair,	25 00
Miss Buchanan,	5 00
Miss Rebecca Coxe,	25 00
Mrs. J. G. Darlington,	5 00
Mrs. E. R. Fell,	5 00
Mrs. M. R. Fox,	10 00
Miss Annie Frazier, for '99,	5 00
Mrs. F. C. Gillingham,	5 00
Mr. J. E. Gillingham, In Memoriam,	5 00
Mrs. G. L. Harrison,	20 00
Mrs. J. C. Harris,	10 00
Mrs. Jos. S. Harris,	5 00
Mrs. C. W. Horner,	5 00
Mrs. R. F. Innes,	5 00
Mrs. O. Landreth,	5 00
Miss Mary Lewis,	10 00
Miss Sally Lewis,	10 00
Mrs. Malcolm Lloyd,	2 00
Mrs. William M. Lloyd,	5 00
Mrs. Walter Lippincott,	5 00
Mrs. H. S. Lowber,	5 00
Miss Ludwig,	5 00
Miss Magee,	5 00
Miss E. G. Manderson,	10 00
Mrs. I. W. Morris,	5 00
Mrs. T. H. Morris,	5 00
Miss Elizabeth Morris,	5 00
Miss H. L. Parrish,	5 00
Mrs. W. W. Paul,	5 00
Miss Pearsall,	5 00
Mrs. Effingham Perot,	5 00

Miss Rankin,	\$5 00
Mr L. H. Redner,	5 00
Mrs. D. K. Rodman,	10 00
Miss A. M. Sanders,	5 00
Miss Schott,	5 00
Miss Shulze,	5 00
Mrs. C. J. Stillé,	5 00
Mrs R. M. Thomas,	25 00
Mrs. S. Hinds Thomas,	5 00
Mrs. J. W. Townsend,	15 00
Mrs. Jas. B. Townsend,	5 00
Bishop Whitaker,	10 00
Miss Juliana Wood,	10 00
Ladies of the Church of the Redeemer, Bryn Mawr,	31 00
	<hr/>
	\$453 00

DONATIONS.

Mrs. James M. Aertsen,	\$10 00
Miss Maria Blanchard,	10 00
Miss Coles,	10 00
Mrs. W. W. Farr,	10 00
Mr. W. W. Frazier,	100 00
Mr. Ewing L. Miller,	5 00
Miss M. W. Paul,	10 00
Miss S. R. Smith,	10 00
	<hr/>
	\$165 00

OFFERINGS FROM CHURCHES.

Church of the Holy Trinity,	\$139 68
S. James' Church,	53 00
S. Peter's Church, Germantown,	15 00
S. John's Free Church,	20 00
	<hr/>
	\$227 68

SCHOLARSHIPS.

Miss Coles,	\$400 00
Mrs. W. W. Farr,	100 00
Tuesday Missionary Bible class,	267 00
	<hr/>
	\$767 00

DONATIONS IN KIND.

Miss K. J. Adams, a picture.
 Miss E. P. Aertsen, books.
 Miss E. Baldwin, box of grapes.
 Miss E. N. Biddle, books.
 Miss Caldwell, china.
 Miss G. Carter, table-cover.
 Mr. W. T. Chiswell, box of farm produce.
 Miss Coles, china, furniture, lamp, pictures and bric-a-brac, provisions.
 Mr. T. V. Craycroft, Venetian blinds for "710."
 Miss Evans, bicycle for students' use.
 Mrs. W. W. Farr, box of oranges.
 Miss Fisher, furniture.
 Mrs. Innes, books.
 Mr. E. R. King, "Evening Telegraph" and "Bulletin."
 Mrs. Lowber, tomatoes.
 Miss Morris, pears.
 Miss Parkhill, center-pieces.
 Mrs. Effingham Perot, ice-cooler.
 Rev. Dr. Perry, books.
 Miss Randolph, bric-a-brac.
 Rev. L. M. Robinson, books.
 Mr. Robert Shick, a hymn board, "In Memoriam."
 Mrs. R. N. Thomas, "Church in China," "Church in Japan," and
 "Missionary Review."
 Rt. Rev. O. W. Whitaker, books.
 R. Francis Wood, Esq., seal for "D. R. F."

FROM PUBLISHERS.

"The American Church Almanac."
 "The Church Standard."

DONATIONS, ETC., TOWARD PURCHASE OF PROPERTY NO. 710 SPRUCE STREET.

Miss Esther P. Aertsen,	\$10 00	Cash,	\$35 00
Miss Lida H. Ash-		Cash,	35 00
bridge,	5 00	Cash,	11 00
Mrs. Ashbridge and		Mrs. Chas. W. Chand-	
Miss Benners,	10 00	ler,	25 00
John E. Baird,	500 00	Mrs. James Cheston,	
Mrs. Josiah M. Bacon,	10 00	Jr.,	2 00
Miss C. C. Biddle,	100 00	Miss Adelaide A.	
Miss E. N. Biddle,	100 00	Chrystie,	3 00
Miss H. S. Biddle,	100 00	Edward Coles,	250 00
Miss Emily Williams		Edward Coles (addi-	
Biddle,	100 00	tional),	100 00
Mrs. J. Williams Biddle,	25 00	Miss Coles,	5000 00
Miss Marianne Biddle,	25 00	Miss Mary A. Coles,	25 00
A. S. Blair,	100 00	E. E. Collins,	25 00
The Misses Blanchard,	500 00	Mrs. Conarroe,	50 00
Mrs. Alexander Brown,	25 00	Mrs. Jay Cooke, Jr.,	50 00
Miss Martha M. Brown,	10 00	Miss Rebecca Cox,	500 00
Miss Buchanan,	5 00	Henry J. Davis,	5 00
Mrs. Edward S. Buck-		Mrs. G. W. Daugherty,	1 00
ley,	10 00	Mrs. Simon Delbert,	20 00
Calvary Church, Ger-		Mrs. A. J. D. Dixon,	10 00
mantown, "A Mem-	25 00	I. H. Dixon,	10 00
ber,"		Mrs. G. W. C. Drexel,	25 00
Miss Mary Helen Cad-		William P. Ellison,	25 00
walader,	10 00	Mrs. W. W. Farr,	100 00
Miss Caldwell,	10 00	Mrs. W. W. Farr (addi-	
Miss E. D. Carryl,	10 00	tional),	100 00
Miss Elizabeth S. Car-		Henry L. Fell,	25 00
ryl,	25 00	James Finley,	3 00
Mrs. F. B. Carter,	20 00	Miss Susan W. French,	10 00
Cash,	100 00	A Friend,	50 00

J. E. Gillingham, . . .	\$100 00	Miss A. W. Pearsall, .	\$100 00
William S. Grant, . . .	100 00	Mrs. E. B. Perot, . .	50 00
Mrs. J. Campbell Har-		Miss Sarah Wister	
ris,	50 00	Perot,	20 00
Mrs. G. L. Harrison, .	25 00	Charles Platt,	50 00
Mrs. H. C. Hart, . . .	50 00	Mrs. F. M. Potts, . .	5 00
Mrs. James Hay, . . .	50 00	Thomas H. Powers, . .	25 00
William Hill,	25 00	Mrs. Earl Putnam, . .	50 00
Mrs. W. A. Hopkins, .	10 00	Miss Anna Randolph, .	50 00
Miss Margaretta Hutch-		Mrs. Evan Randolph, .	75 00
inson,	30 00	Mrs. Evan Randolph	
Mrs. R. F. Innes, . . .	20 00	(additional),	100 00
Mrs. R. W. Johnson, .	5 00	Mrs. Arthur Hart Rem-	
Elizabeth F. Kane, . .	5 00	ington,	30 00
Charles R. King, . . .	100 00	Mr. Ridgely,	5 00
E. A. L. (In Memor-		Mrs. Lewis Rodman, .	100 00
iam),	25 00	Mrs. Bernard Schulte, .	5 00
Mrs. W. Linton Land-		Mrs. Thomas A. Scott, .	200 00
reth,	5 00	Miss Charlotte Siter, .	5 00
Mrs. James Large, . . .	5 00	Mr. and Mrs. C. Mor-	
Mrs. Geo. T. Lewis, . .	100 00	ton Smith,	100 00
Mrs. Lawrence Lewis, .	10 00	Mary B. Smith,	10 00
Miss Mary Lewis, . . .	200 00	Miss Sally Roberts	
Miss Sarah Lewis, . . .	200 00	Smith,	100 00
J. Dundas Lippincott, .	100 00	Miss Helen Steele, . .	50 00
Mrs. Malcolm Lloyd, . .	2 00	Miss Elizabeth W. Stev-	
Mrs. H. S. Lowber, . .	10 00	enson,	25 00
Mrs. H. S. Lowber (ad-		Mrs. Chas. J. Stille, .	1000 00
ditional),	25 00	Mrs. Chas. J. Stille (ad-	
Miss E. G. Manderson, .	50 00	ditional),	1000 00
Mrs. John Markoe, . . .	50 00	St. Mary's Church,	
Mrs. F. T. Mason, . . .	5 00	Wayne,	50 00
Miss J. F. Maule, . . .	50 00	Students and Alumnæ	
M. B.,	25 00	of C. T. and D. H., .	143 12
Miss Mary R. B. Meigs, .	5 00	George C. Thomas, . .	250 00
J. Vaughan Merrick, . .	100 00	Mrs. Geo. C. Thomas, .	200 00
Dr. S. Weir Mitchell, .	100 00	Mrs. Geo. C. Thomas	
Mrs. S. Weir Mitchell, .	50 00	(additional),	200 00
Theodore H. Morris, . .	25 00	Mrs. R. N. Thomas, . .	200 00
William H. Morris, . . .	50 00	Mrs. R. N. Thomas	
Arthur C. Newbold, . .	50 00	(additional),	100 00
Mr. and Mrs. Clement		Mrs. J. Edgar Thom-	
B. Newbold,	500 00	son,	10 00
James W. Paul, Jr., . .	100 00	Two friends,	500 00
Miss Mary W. Paul, . .	100 00	Mrs. Richard Torpin, .	10 00

Mrs. J. B. Townsend, .	\$25 00	Mrs. Henry Wiener, .	\$2 00
Mrs. John W. Town-		Miss Juliana Wood, .	25 00
send,	10 00	Miss Juliana Wood	
Miss M. L. Watson, .	5 00	(additional), . . .	100 00
Mrs. J. C. Wallace, .	5 00	Miss Nannie Wood, .	100 00
Miss S. M. Waln, . .	50 00	Mrs. G. H. Woodward,	200 00
Harry F. West, . . .	50 00	Interest to Sept. 4th.,	36 89
Miss Wheeler,	4 00	Transferred from the	
Miss E. B. Wheeler, .	5 00	Mary Coles Fund,	
Rt. Rev. O. W. Whit-		principal account, .	15 0 00
aker, D.D.,	50 00		
Mrs. George D. Wide-		Total, January 1, 1901.	\$16,338 01
ner,	10 00		

LIFE MEMBERS.

Miss F. E. Bennett,	Mrs. J. Campbell Harris,
Mr. E. N. Benson,	Mrs. Chas. R. King,
Miss C. C. Biddle,	Miss Mary Lewis,
Miss E. N. Biddle,	Miss Sallie Lewis,
*Mrs. Thos. A. Biddle,	Mr. J. Dundas Lippincott,
*Mr. Alexander Biddle,	Miss McVickar,
Miss Maria Blanchard,	Mrs. S. Weir Mitchell,
*Mr. Alex. Brown.	Rev. J. S. Newlin, D.D.,
*Mrs. Alex. Brown,	Miss Mary W. Paul,
*Mrs. F. R. Brunot,	Mr. Charles Platt,
Miss Sybil Carter,	*Mrs. T. H. Powers,
Miss Coles,	Mrs. Geo. S. Robbins,
Mr. Edward Coles,	Mrs. D. K. Rodman,
Mrs. Edward Coles,	Miss Mary W. Schott,
Miss Mary R. Coles,	Mrs. L. H. Shober,
*Mr. Geo. W. Childs,	*Mrs. G. Roberts Smith,
Mrs. Jay Cooke, Jr.,	Mrs. Charles J. Stillé,
Miss Rebecca Coxe,	Mrs. George C. Thomas,
Mrs. St. George T. Campbell,	*Mrs. Wm. Welsh,
Mr. C. C. Harrison,	Mrs. J. Lowber Welsh,
Mrs. Horace Fassitt,	Rt. Rev. O. W. Whitaker, D.D.,
Mr. W. W. Frazier,	Miss Juliana Wood,
Mrs. Geo. L. Harrison.	Mr. R. Francis Wood.

* Deceased.

FORM OF BEQUEST.

Bequests of money or real estate should be made to "**The Church Training and Deaconess House of the Diocese of Pennsylvania,**" which is the corporate title.

Bequests intended specially for the "**Endowment Fund,**" "**The Mary Coles Fund for Increasing the Efficiency of the Work,**" "**The Deaconess Retiring Fund,**" or "**The E. C. McVickar Fund**" (for books for students) should so specify.

APPENDIX.

[From the Digest of the Canons of the General Convention.]

TITLE I, CANON 10,
OF DEACONESSES.

§ 1. Unmarried women of devout character and proved fitness may be appointed to the office of deaconess by any bishop of this Church.

§ II. The duty of a deaconess is to assist the minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ III. No woman shall be appointed to the office of deaconess until she shall be at least twenty-five years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant in good standing of this Church, and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties

above defined. The testimonials of fitness shall be signed by two presbyters of this Church, and by twelve lay communicants of the same, six of whom shall be women. The Bishop shall also satisfy himself that the applicant has had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

§ IV. No Deaconess shall accept work in a diocese without the express authority, in writing, of the bishop of that diocese; nor shall she undertake work in a parish without the like authority from the rector of the parish.

§ V. When not connected with a parish, the deaconess shall be under the direct oversight of the bishop of the diocese in which she is canonically resident. A deaconess may be transferred from one diocese to another by letter dismissory.

§ VI. A deaconess may at any time resign her office to the ecclesiastic authority of the diocese in which she is at the time canonically resident; but no deaconess, having once resigned her office, shall be reappointed thereto, unless there be, in the judgment of the Bishop, weighty cause for such reappointment.

§ VII. The Bishop shall have power, for cause, after a hearing granted, to suspend or remove a deaconess from her office.

§ VIII. No woman shall act as a deaconess until

she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

EXTRACTS FROM THE BY-LAWS.

ARTICLE V.

The order and discipline of the House shall be under the direction of a House Mother, subject to the direction of the Bishop. She shall be annually nominated by the Board of Managers, and if approved, appointed by the Bishop, and shall be a communicant of the Protestant Episcopal Church. She shall receive such salary as shall be determined by the Board of Managers, payable quarterly, on the last day of March, June, September, and December. She shall have the direction and control of the students and all other members of the household (subject to the direction of the Bishop), and of all domestic affairs of the House. She shall admit no one as a resident, except upon presentation of a certificate as provided in Article IV, Section 5. She shall enter in a book provided for her by the Board of Managers the name of each person admitted to the House, her age, religious training, confirmation, parochial connection, the date of her admission, and of her recognition as a candidate for the order of deaconess, and any other facts which

she may think important. She shall keep an account of all moneys received by her for expenditure, and shall make a monthly report of the same to the Board of Managers. She shall also make a report monthly concerning all points which may be necessary to give the Board of Managers an intelligent idea of the workings and condition of the household.

ARTICLE VIII.

SECTION 1.—Applicants for admission must be at least eighteen years of age, in good health, of fair scholarship,* of good moral and religious character, and shall present satisfactory recommendations.

SEC. 2.—Applicants for admission as special non-resident students may be admitted by the Warden, House Mother, or President of the Board of Managers.

SEC. 3.—The students of the House shall comprise four classes :

1. Those who have been received as visitors.
2. Those who enter for general training or instruction, and have no desire to become deaconesses. These will be called special students.
3. Those who desire to become candidates for the office of deaconess. These will be called Probationers.

* See questions for Entrance Examination, page 18.

4. Those who have been admitted candidates for the office of deaconess. These will be called candidates.

SEC. 4.—A probationer may be admitted a candidate for the office of deaconess by the Bishop, upon the recommendation of the Warden, House Mother, and Admission Committee.

SEC. 5.—Upon the satisfactory completion of the prescribed course of study and training, the candidate shall receive a testimonial to that effect from the Warden, House Mother, and the Faculty, which shall be considered as a guarantee that she has had the “adequate preparation” required by the Canon of Deaconesses.

A special student, whether resident or nonresident, upon the satisfactory completion of any course, may receive a testimonial from her instructor, and on the completion of the whole course she may receive a testimonial from the Bishop, Warden, and House Mother.

ARTICLE IX.

SECTION 1.—The charges for resident students, including tuition, training, and necessary books, shall be \$200.00 a year, payable half yearly in advance.

Nonresidents may be admitted as special students to instruction in any single branch without charge.

SEC. 2.—All residents shall be entitled to remain in the House during the year, but those remaining between May and October shall perform then, as at other times, such duties as may be assigned them by the House Mother or Bishop.

SEC. 3.—In addition to the eight months of study, at least ten weeks' hospital or other practical service shall be required of all candidates, and of all other students who elect to remain in the House during the summer.

ARTICLE X.

The regular School year shall begin on the first Wednesday in October, and end the last Tuesday in May, with a recess of eight days from Christmas Eve, and of one week at Easter.

ARTICLE XI.

When candidates shall have completed the prescribed course of study and training and shall have been admitted to the Order of Deaconess, they may be entitled to make the House their headquarters and their home, subject to such regulations as may be hereafter adopted as an addition to these by-laws by the Board of Managers.

CHARTER
OF THE
CHURCH TRAINING AND DEACONESS HOUSE
OF THE
DIOCESE OF PENNSYLVANIA.

WE, the undersigned, citizens of the Commonwealth of Pennsylvania, being desirous of becoming incorporated under the provisions of the Corporation Act of 1874, and its supplements, do hereby set forth :

I. The name of the Corporation shall be THE CHURCH TRAINING AND DEACONESS HOUSE OF THE DIOCESE OF PENNSYLVANIA.

II. Its purpose is the training of women in religious and benevolent work, and especially in the character and duties appertaining to a Deaconess in the Protestant Episcopal Church.

III. Its business is to be transacted in the city of Philadelphia.

IV. It is to exist perpetually.

V. There is to be no capital stock.

VI. The names and residences of the subscribers are :

Rt. Rev. O. W. Whitaker, D. D.,	. Philadelphia.
Rev. T. S. Rumney, D. D.,	. Philadelphia.
John Ashhurst, Jr., M. D.,	. Philadelphia.
C. C. Harrison,	. Philadelphia.
R. Francis Wood,	. Philadelphia.
George C. Thomas,	. Philadelphia.
W. H. Merrick,	. Philadelphia.
Miss Mary Coles,	. Philadelphia.
Miss E. C. McVickar,	. Philadelphia.
Miss Esther Parry Aertsen,	. Philadelphia.
Miss Elizabeth N. Biddle,	. Philadelphia.
Miss Annie Buchanan,	. Philadelphia.
Miss Frances E. Bennett,	. Philadelphia.
Miss Agnes Irwin,	. Philadelphia.
Miss Helen L. Parrish,	. Philadelphia.
Mrs. Annie Fassitt,	. Philadelphia.
Miss Anne N. Sanders,	. Philadelphia.
Mrs. Mary E. B. Perot,	. Philadelphia.

VII. Its President shall be the Bishop of the Protestant Episcopal Church having the city of Philadelphia within his Diocese. The number of its Directors is nineteen, of whom seven shall be men, constituting a Board of Council, and twelve shall be women, constituting a Board of Managers. The President and

the Warden, appointed by him, shall be *ex officio* members of the Board of Council. Five lay members of the Board of Council shall be elected annually, and the members of the Board of Managers shall be appointed annually by the President.

The names and residences of the subscribers are those of the Directors chosen for the first year.

IN WITNESS WHEREOF we have hereunto set our hands and seals this 19th day of March, Anno Domini One thousand eight hundred and ninety-one.

O. W. Whitaker,	[SEAL]	Esther Parry Aertsen,	[SEAL]
T. S. Rumney,	[SEAL]	Elizabeth N. Biddle,	[SEAL]
John Ashhurst, Jr.,	[SEAL]	Annie Buchanan,	[SEAL]
C. C. Harrison,	[SEAL]	Frances E. Bennett,	[SEAL]
R. Francis Wood,	[SEAL]	Agnes Irwin,	[SEAL]
George C. Thomas,	[SEAL]	Helen L. Parrish,	[SEAL]
W. H. Merrick,	[SEAL]	Annie Fassitt,	[SEAL]
Mary Coles,	[SEAL]	Anne N. Sanders,	[SEAL]
E. C. McVickar,	[SEAL]	Mary E. B. Perot,	[SEAL]

COMMONWEALTH OF PENNSYLVANIA, }
COUNTY OF PHILADELPHIA. } ss.

BEFORE me, Recorder of Deeds for the County aforesaid, personally appeared Charles C. Harrison, R. Francis Wood, and George C. Thomas, three of the subscribers to the foregoing Certificate of Incorporation, and in due form of law acknowledged the same to be their act and deed.

WITNESS my hand and official seal this 19th day of March, A. D. 1891. (Signed,) THOMAS GREEN.

DECREE.

AND NOW TO WIT: This 28th day of March, A. D. 1891, the above Charter, accompanied by proof of publication of an intention to apply for Articles of Incorporation, having been presented to me, a Law Judge, and having perused and examined said instrument and found the same to be in proper form, and appearing to be lawful and not injurious to the community, I do hereby order and decree that the said Charter be approved, and upon the recording of said Charter and this Decree, the subscribers thereto and their associates shall be a Corporation for the purposes and upon the terms and under the name therein stated.

(Signed,) M. ARNOLD,
Judge C. P. No. 4.

COMMONWEALTH OF PENNSYLVANIA, }
COUNTY OF PHILADELPHIA. } ss.

RECORDED in the Office for Recording of Deeds in and for the City and County of Philadelphia, in Charter-Book No. 17, page 112, etc.

WITNESS my hand and official seal this 28th day of March, A. D. 1891.

(Signed,) THOMAS GREEN,
Recorder of Deeds.

BY-LAWS.

(Revised January, 1898.)

ARTICLE I.

The Corporation.

SECTION 1.—The Corporation consists of the Board of Council, the Board of Managers, and of all persons duly elected by the Board of Managers, who shall pay the sum of \$5.00 a year.

Any person may be elected by the Board of Managers a life member on payment of at least \$50.00 at one time.

SEC. 2.—No person in arrears to the Corporation shall be entitled to vote at the annual meeting, and the name of a member who fails to pay the annual amount for two consecutive years shall be dropped from the roll by the Secretary, and the fact be reported to the Corporation.

SEC. 3.—The Annual Meeting of the Corporation shall be held in the month of January, at such time and place as the President of the Board of Council may appoint.

SEC. 4.—The officers of the Corporation shall be a

President, Vice-President, Secretary, and Treasurer. The Bishop of the Diocese shall be, *ex officio*, President, and the Warden of the House, Vice-President.

ARTICLE II.

SECTION 1.—The business of the Corporation shall be conducted by a Board of Council and a Board of Managers.

SEC. 2.—Every member of either Board shall be a communicant of the Protestant Episcopal Church.

SEC. 3.—Special meetings of either Board may be held at the call of its President, and shall be held at the written request of three members, but in either case the notice of a special meeting shall state the business for which it is called, and at that meeting no other business shall be transacted.

ARTICLE III.

Board of Council.

SECTION 1.—The Board of Council shall consist of seven members: the Bishop and Warden, *ex officio*, and five laymen chosen at the annual meeting of the Corporation. The President, Vice-President, Secretary, and Treasurer of the Corporation shall hold respectively the same offices in the Board, *ex officio*. In the event of failure to elect at any annual meeting, the members of the Board shall continue in office until their successors shall have been elected.

SEC. 2.—The President shall preside at all meetings, and with the Secretary shall execute all written instruments in the name of the Corporation when duly authorized, and in general act as the chief executive officer.

SEC. 3.—In the absence of the President his duties shall be performed by the Vice-President.

SEC. 4.—The Secretary shall keep the minutes and conduct the correspondence of the Board, give notice of its meetings, preserve its records, and have the custody of its seal, which he shall affix to documents when authorized so to do by resolution of the Corporation or Board of Council. He may affix the seal to certificates to students at the request of the President.

SEC. 5.—The Treasurer shall collect all income due the Corporation from investments or real estate, keep an account of all receipts and disbursements, and make a report at each meeting of the Board of Council, and at the annual meeting of the Corporation, when his accounts for the year shall be audited. He shall keep the title papers and securities of the Corporation, and give such security for the faithful performance of his duties as may be fixed from time to time by the Corporation. He shall pay all income from investments to the Treasurer of the Board of Managers.

SEC. 6.—Purchase or transfer of real estate or securities shall be authorized by the Board of Council at a meeting duly convened. A quorum for such

action shall be the presiding officer, and three other members of the Board. But for the purchase or transfer of real estate, the approval of the Board of Managers shall also be required.

SEC. 7.—The Stated Meetings of the Board of Council shall be on the day of the Annual Meeting of the Corporation, and the fourth Tuesday in May and October.

The Board shall have power to fill vacancies in its membership at any meeting.

ARTICLE IV.

Board of Managers.

SECTION 1.—The Board of Managers shall consist of twelve women to be appointed annually by the Bishop of the Diocese. In the event of failure to appoint, the members of the Board will continue in office until their successors shall have been appointed.

SEC. 2.—The officers of the Board of Managers shall be a President, a Vice-President, a Corresponding Secretary, a Recording Secretary, and a Treasurer. All of these shall be elected annually.

SEC. 3.—The President shall preside at all meetings, or in her absence the Vice-President. She shall decide all points of order, appoint all committees unless otherwise ordered, call special meetings, and perform the duties of chief executive officer, and shall be a member of every committee, *ex officio*.

The Corresponding Secretary shall conduct the correspondence of the Board.

The Recording Secretary shall keep a register of the proceedings of the Board, give notice of all its meetings, preserve its records, keep a register of all persons admitted to the House, including their age, parochial relation, by whom recommended, when admitted, and also the names of those dying in the House or removing from it.

The Treasurer shall receive all contributions for the support of the House, and the payments from those admitted, and out of such funds she shall pay all bills approved by the Board of Managers; she shall keep account of all receipts and expenditures, with proper vouchers, and shall present a statement of the same to the Board of Managers, together with the balance of cash in her hands, at each regular meeting of the Board.

She shall advance to the House Mother, from time to time, for expenses, such sums as the Board may direct. At the Annual Meeting she shall present a detailed statement of receipts and expenditures for the year, which shall be audited.

SEC. 4.—It shall be the business of the Board of Managers to assist in the training of the students under the direction of the Bishop, to provide funds for the current expenses of the House, and to purchase such articles as are necessary for its maintenance, and to exercise supervision over its expenditures.

SEC. 5.—At the meeting of the Board after the an-

nual election, the President shall appoint a Purchasing Committee of two, an Admission Committee of four, and a Visiting Committee of six or more to serve for the ensuing year.

It shall be the duty of the Purchasing Committee to make such purchases as may be directed by the Board.

It shall be the duty of the Admission Committee to consider carefully the qualifications of every person seeking to be admitted as a student of the House. If her admission is approved by the Committee, she shall first be received as a visitor, paying weekly what the Committee shall decide, and later a certificate may be given her, which shall secure her recognition as a Special Student or a Probationer, as the Committee and House Mother may determine; no one shall be admitted as a Probationer who is not a communicant of the Protestant Episcopal Church. The Warden shall have the right to be present at any meeting of the Committee, and to speak and vote upon any subject under consideration. Notice of all meetings shall be sent to him.

It shall be the duty of two members of the Visiting Committee to visit and inspect the House weekly.

All Committees shall report their action in writing at each regular meeting of the Board.

SEC. 6.—The Stated Meetings of the Board of Managers shall be on the day of the Annual Meeting of the Corporation and on the first Monday in each month, at 3.30 P. M.

SEC. 7.—For the transaction of business a majority of qualified members shall form a quorum.

SEC. 8.—The order of business at all regular meetings of the Board of Managers shall be as follows :

1. Prayers.
2. Calling the Roll.
3. Reading the Minutes.
4. Report of Treasurer.
5. Report of Corresponding Secretary, with communications addressed to the Board.
6. Report of Visiting Committee.
7. Report of Purchasing Committee.
8. Report of Admission Committee.
9. Report of House Mother.
10. Reports of Special Committees.
11. Unfinished Business.
12. New Business.
13. Adjournment.

The order of business may be altered at any meeting by unanimous consent of those present.

ARTICLE V.

The order and discipline of the House shall be under the direction of a House Mother, subject to the direction of the Bishop. She shall be annually nominated by the Board of Managers, and if approved, appointed by the Bishop, and shall be a communicant of the Protestant Episcopal Church. She shall receive such salary as shall be determined by the Board of

Managers, payable quarterly, on the last day of March, June, September, and December. She shall have the direction and control of the students and all other members of the household (subject to the direction of the Bishop), and of all domestic affairs of the House. She shall admit no one as a resident, except upon presentation of a certificate as provided in Article IV, Section 5. She shall enter in a book provided for her by the Board of Managers the name of each person admitted to the House, her age, religious training, Confirmation, Parochial connection, the date of her admission, and of her recognition as a candidate for the order of Deaconess, and any other facts which she may think important. She shall keep an account of all moneys received by her for expenditure, and shall make a monthly report of the same to the Board of Managers. She shall also make a report monthly concerning all points which may be necessary to give the Board of Managers an intelligent idea of the workings and condition of the household.

ARTICLE VI.

The Warden shall be a presbyter of the Protestant Episcopal Church, in the Diocese of Pennsylvania, appointed annually by the Bishop. He shall be the Chaplain of the House, and shall perform such duties as shall be assigned him by the Bishop; and in the event of the office of Bishop being vacant, he shall, *pro tempore*, be charged with all the duties and powers

assigned to the Bishop in these By-Laws, except the appointment of the Board of Managers.

ARTICLE VII.

SECTION 1.—The Faculty shall consist of at least six presbyters, including the Warden, who shall be appointed annually by the Bishop, to give instruction in the different departments.

SEC. 2.—Instructors in addition to the Faculty may be appointed by the Bishop, who will also assign the studies and training to be pursued.

ARTICLE VIII.

SECTION 1.—Applicants for admission must be at least eighteen years of age, in good health, of fair scholarship, of good moral and religious character, and shall present satisfactory recommendations.

SEC. 2.—Applicants for admission as special non-resident students may be admitted by the Warden, House Mother, or President of the Board of Managers.

SEC. 3.—The Students of the House shall comprise four classes :

1. Those who have been received as visitors.
2. Those who enter for general training or instruction, and have no desire to become Deaconesses. These will be called Special Students.

3. Those who desire to become Candidates for the office of Deaconess. These will be called Probationers.

4. Those who have been admitted Candidates for the office of Deaconess. These will be called Candidates.

SEC. 4.—A Probationer may be admitted a Candidate for the office of Deaconess by the Bishop, upon the recommendation of the Warden, House Mother, and Admission Committee.

SEC. 5.—Upon the satisfactory completion of the prescribed course of study and training, the Candidate shall receive a testimonial to that effect from the Warden, House Mother, and the Faculty, which shall be considered as a guarantee that she has had the "adequate preparation" required by the Canon of Deaconesses.

A Special Student, whether resident or non-resident, upon the satisfactory completion of any course, may receive a testimonial from her Instructor, and on the completion of the whole course she may receive a testimonial from the Bishop, Warden, and House Mother.

ARTICLE IX.

SECTION 1.—The charges for resident students, including tuition, training, and necessary books, shall be \$200.00 a year, payable half yearly in advance.

Non-residents may be admitted as Special Students to instruction in any single branch without charge.

SEC. 2.—All residents shall be entitled to remain in

the House during the year, but those remaining between May and October shall perform then, as at other times, such duties as may be assigned them by the House Mother or Bishop.

SEC. 3.—In addition to the eight months of study, at least ten weeks' Hospital or other practical service shall be required of all candidates, and of all other students who elect to remain in the House during the summer.

ARTICLE X.

The regular School year shall begin on the first Wednesday in October, and end the last Tuesday in May, with a recess of eight days from Christmas Eve, and of one week at Easter.

ARTICLE XI.

The Board of Managers shall have power to make changes in these By-Laws, but no change or addition shall be made unless at least four weeks previously it shall have been proposed in writing at a stated meeting of the Board, and within five days thereafter shall have been presented in writing to the Bishop of the Diocese; and no change shall be made touching the rights and powers of the Board of Council, or any member of it, without the concurrence of a majority of the members of that Board, given at a meeting duly convened.

The Bishop of the Diocese shall have the right to be present at any meeting of the Board (notice of

which shall always be sent to him), and to speak upon any subject which may be before it.

ARTICLE XII.

When candidates shall have completed the prescribed course of study and training and shall have been admitted to the Order of Deaconess, they may be entitled to make the House their headquarters and their home, subject to such regulations as may be hereafter adopted as an addition to these By-Laws by the Board of Managers.