

The Year Book
of the
New York Training School
for
Deaconesses

Founded A.D. 1890 by the Reverend William Reed Huntington, D.D.

1922



St. Faith's House, Cathedral Close
Amsterdam Avenue and 110th Street
New York



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The New York Training School for Deaconesses

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HISTORY OF THE SCHOOL

The New York Training School for Deaconesses was founded in 1890 by the Reverend William Reed Huntington, D.D. In October of the following year, the residence at No. 228 East Twelfth Street was opened for students, and was given the name St. Faith's House. There were four students to enter the School at its beginning, and at their graduation two of them were set apart as Deaconesses.

In 1897, the Trustees of the Cathedral of St. John the Divine allotted a building site to the School, upon which, in 1907, was erected the present St. Faith's House. The School owes its building to the generous bequest of the Reverend Charles C. Tiffany, D.D., as a memorial to his wife, Julia Wheeler Tiffany. In 1910 the School was moved into its new home.

During the first nineteen years of the School's existence it enjoyed the unusual leadership of its Founder, Dr. Huntington. It was also indebted through the difficult early years to Deaconess Susan T. Knapp, Dean of the School from 1903 to 1917, when she resigned to undertake mission work in Japan.

Since the death of Dr. Huntington, who was the first Warden, that office has been successively held by:

The Reverend Milo H. Gates, 1909-1914

The Very Reverend William N. Grovenor, 1914-1916
Dean of the Cathedral of St. John the Divine

The Reverend William E. Gardner, 1917-1920
Resigned to become Executive Secretary of Religious
Education under the Presiding Bishop and Council

The Reverend Francis Branch Blodgett, 1920-1921
Resigned to become Dean of St. Paul's Cathedral, Erie, Pa.

The Reverend Ralph Brouwer Pomeroy, 1922

GENERAL INFORMATION

The Aim of the School

The School is intended primarily to prepare women for the office of deaconess. It also offers to women who are not candidates for this office, preparation for more effective service to the Church in parochial, institutional and missionary work.

Requirements for Admission

Candidates for admission must be not less than twenty-one or more than thirty-five years of age. Students above the age of thirty-five will be considered only under very exceptional circumstances.

Every candidate for admission must fill out and submit an application blank which will be furnished upon request. A physical examination by a school physician is required of each student during the first month of the Junior year.

Candidates who have fulfilled the requirements and have been admitted to the School will be on probation until the end of the first term. They will be permitted to continue the course only in case their capacity and bodily strength are judged equal to the work of the School.

Non-resident students will be admitted in any course upon the written approval of the Warden and the instructor of the course.

All correspondence should be addressed to Deaconess Dahlgren or to Deaconess Gillespy, St. Faith's House.

The School Year

The School Year consists of three terms. (See Calendar on Page 11). The first two terms are devoted to academic and devotional studies and to instruction in Church methods with sufficient practical work for illustrative purposes. All students are required to take the equivalent of fifteen hours a week class-work. The third or summer term of ten weeks in each school year is entirely given to hospital or parochial work.

Expenses

The charge for board and tuition is five hundred dollars (\$500) a year, payable in two payments in October and February.

Non-resident students are charged at the rate of five dollars (\$5.00) for every fifteen hours of class room work.

Certificate and Diploma

Upon the expiration of the second school year, the Certificate of the School will be given to all who, in the judgment of the Faculty, shall have successfully completed the course. The Diploma of the School will be given after an additional year of satisfactory work in the field; or, in exceptional cases, after a third year course in residence at the School.

The School Medal

To every graduate of the School will be given at the time of her setting apart to the Diaconate, the Medal of the School in silver.

Scholarships

The gift of ten thousand dollars founds a scholarship, the income of which covers all the expenses of one pupil. Founders of scholarships may themselves nominate, or authorize Rectors of Parishes to nominate beneficiaries, subject to the conditions of admission.

There are a few scholarships available for specially qualified students. All students are expected to pay the first half-year's charges. No scholarships are awarded until students have passed the probation period.

Visitors

The House is provided with two guest rooms. The Trustees have voted that these are available for Deaconesses and Alumnæ for a limited period of time.

Residence

The life of the House forms an important part of the training, and has been planned with a view to developing in the students self-discipline and spiritual strength. The rules that govern the household are few and simple, and loyal obedience to them is a requirement of the School.

The students are expected to care for their own rooms and to serve on various house committees.

Required Exercise

Four periods of exercise a week are required. A portion of this required time is given to light gymnastics and folk-games under direction.

A Day's Programme

- 6:30 A. M.—Rising Bell
- 7:10 A. M.—Meditation Time
- 7:30 A. M.—Holy Communion in Cathedral or Morning Prayer in Oratory
- 8:00 A. M.—Breakfast
- 9:30 A.M. to 1:05 P. M.—Classes
- 12:00 M. —Intercessions
- 1:15 P.M.—Luncheon
- 2:00 P. M. to 4:30 P M.—Exercise, rest or study
- 4.30 P. M.—Tea
- 6:30 P. M.—Dinner
- 8:00 P. M. to 9:15—Study hour
- 9:15 P. M.—Compline
- 11:00 P. M.—Lights out

Attendance at the three daily services is expected of all students.

Opportunities in New York City

As the School is situated in New York, it offers unusual opportunities for observation of some of the best-organized work in the Church. Here are located the central offices of the *Departments of Missions, Religious Educational and Social Service*. Here is the *Church Mission of Help*, and the *New York City Missions Society* with its neighborhood houses and chapels, with its chaplains and other workers in hospitals, prisons, homes for the aged, and immigration stations. In addition, the many parishes of the city offer opportunities for observation and training in a great variety of parochial activities.

The School is in the Close of the Cathedral of St. John the Divine, and the students have the opportunity of attending the daily services of the Cathedral.

ACADEMIC CALENDAR, 1922-1923

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October 4	<i>Wednesday.</i> Beginning of first term. Holy Communion in the Cathedral at 7.30.
November 1	<i>All Saints' Day.</i> Recitations omitted.
November 22-25	<i>Wednesday</i> (afternoon) <i>to Saturday</i> (evening). Thanksgiving recess.
December 22	<i>Friday</i> (afternoon.) Beginning of Christmas recess.

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January 2	<i>Tuesday</i> (evening). End of Christmas recess.
January 29	<i>Monday.</i> Beginning of second term.
February 14	<i>Ash Wednesday.</i> Recitations omitted.
March 28	<i>Wednesday in Holy Week</i> (afternoon). Beginning of Easter recess.
April 2	<i>Monday</i> (evening). End of Easter recess.
May 10	<i>Thursday.</i> Commencement Day.
May 28	<i>Monday.</i> Beginning of summer term. (Ten weeks.)
October 3	<i>Wednesday.</i> Beginning of first term. Holy Communion in the Cathedral at 7.30.

It is not expected that students will be away from the school over night except for the stated vacations.

COURSES OF STUDY

OLD TESTAMENT

The work in the Old Testament is a continuous course, covering as much as time allows of Old Testament History and Literature. It is conducted by lecture and recitations with the primary object of gaining a familiarity with the contents of the various books, together with a general knowledge of their literary character and of their historical and religious value. Students are referred to Hastings' Dictionary of the Bible and to other authorities for outside reading.

This course is divided into three parts, substantially as follows:

1. The Pentateuch. Thirty Hours. Junior Year.
2. The History of Israel from the Conquest of Canaan to the establishment of the two Kingdoms. Thirty Hours. Junior Year.
3. (a) The Prophets—their Lives, Times, and Writings.
(b) Introduction to the Poetical and Apocryphal Literature.
Thirty Hours. Senior Year.

NEW TESTAMENT

1. Introduction to the New Testament. The Life and Teachings of our Lord. Sixty Hours. Junior Year.
The course is conducted by lectures and recitations—occasional papers by members of the class will be required.
2. The Life and Faith of the Apostolic Church. Thirty Hours. Senior Year.

The course will be conducted by lectures, reports and papers by the students.

CHURCH HISTORY

1. General introduction to the History of the Church
Sixty hours. Junior Year.
2. Detailed study of Important Periods with especial attention to English and American Ecclesiastical History. Thirty Hours. Senior Year.

PRACTICAL THEOLOGY AND PAROCHIAL ADMINISTRATION

1. Worship of the Church. The History and Content of the Book of Common Prayer. Thirty hours. Junior Year.
2. The Faith of the Church as Expressed in the Creeds. Thirty Hours. Junior Year.
3. Parochial Ministration. Fifteen hours in each year.

Suggestions for the preparation of candidates for Baptism and Confirmation; the problems of parish visiting; Church organizations; the work of the altar guild, etc.; with instruction on the office and ministration of the deaconess.

4. Parish Business Methods. Fifteen hours. Senior Year.
5. Public Speaking. Fifteen hours in each year.

MISSIONS

1. History of Missions. Thirty hours. Senior Year.
A consideration of the way in which the Church has met its obligations and opportunities in different fields.
2. Missionary Fundamentals. Fifteen hours. Senior Year.
A study of the Church's mission and of the methods by which this mission is carried out.
3. The Church's Field. Fifteen hours. Senior Year.
A survey of the obligations and opportunities throughout the world which the Church must meet in the present day.
4. Mission Study Methods. A Normal course. Senior Year.

5. Study of Particular Fields, and Supervised Reading for Missionary Candidates.

This course, planned in consultation with the Candidate Department of the Board of Missions, is intended to aid candidates for foreign service in preparing for their future work. Those who are to be sent to China or Japan, for example, will find special courses bearing upon the history and characteristics of the people of their chosen field valuable and suggestive.

RELIGIOUS EDUCATION

1. Teaching Problems. Thirty hours. Junior Year.

This course deals with modern educational methods and their use in Church School teaching.

2. Organization and Management of the Church School. Thirty hours. Senior Year.

Plans for the organization of the Church School, and its relation to the parish and the community will be discussed.

3. Teachers' Meetings. Required of all students. One hour a week throughout the year.

The students conduct the Sunday School connected with the Cathedral and meet once a week for discussion of teaching and organization. The Christian Nurture Series is used throughout the School. Conference hours will be arranged with all the students for supervision of lesson plans and consultation on other problems.

4. Story Telling. Fifteen hours.

Theory and practice in story telling with special reference to the stories in the Christian Nurture Series and various other stories suitable for children's clubs, Girls' Friendly groups, etc.

5. Mystery Plays. Five hours.

The history and value of religious drama; the selection and production of plays, scenery, costumes, and original dramatization.

SOCIAL SERVICE

1. Community Problems. Thirty hours. Junior Year.

Principles involved in city, state, federal and private care of dependents, delinquents, and defectives; with observation of institutions in New York and vicinity.

2. Methods of Social Case Work. Thirty hours. Senior Year.

Discussion by the case method of the processes involved in the adjustment of families and individuals to their social environment. By special arrangement, this course, given at the New York School of Social Work, is open to the students at St. Faith's.

3. Field Work. Two days weekly, first semester. Senior Year.

This course is required in connection with Course 2, under the School of Social Work. Students serve as volunteer workers, supervised and directed, under the Charity Organization Society or some other recognized social agency.

4. Church Mission of Help. Fifteen Hours. Senior Year.
Lectures on the individual treatment of the wayward girl.

HYGIENE

1. Personal Hygiene. Fifteen hours. For both classes.
Alternate years with Course 2.

This course includes lectures on diet, exercise, sleep, development, immunity, and infections. The aim of the course is very practical—to teach the students the laws of health and how to apply them personally.

2. Public Hygiene and Sanitation. Fifteen hours. For both classes. Alternate years with Course 1.

Lectures on the activities of the City Board of Health, on ventilation, the milk supply, infant welfare, and other allied subjects. This course is aimed to help the students in their parish missionary work.

MUSIC

A chorus class in religious music, hymns, chants, etc., is held weekly under the direction of one of the choir masters of the Cathedral.

Instruction in the playing of simple hymns and chants is given to all students who have had elementary music instruction before entering the School.

Students play for all oratory services.

Advanced study of organ or piano music can be arranged for through the School on the payment of special fees, but is not included in the regular course.

SUMMER WORK

Ten weeks' practical work each summer is required of all students. The usual assignment includes one summer of the hospital training for each student, and one summer which emphasizes, in practical experience, the social or the educational aspect of Church work.



During the Summer Session of Columbia University, St. Faith's House is opened as a residence hall for the accommodation of Church students and others. During this period there are daily services in the oratory, and a course of lectures on the Bible, Church History, or some kindred subject is offered in the House for residents.

STUDENTS, 1921-1922

Seniors

*EMELINE BATTEN
Montclair, N. J.

CLARA BEENY
Hartford, Conn.

STEPHANIE BRADFORD
Boyce, Va.

MARY BROWER
Locust, N. J.

JANE GRAY CLEVELAND
New York

EDNA EASTWOOD
New York

HILDA DIETERLY
Zanesville, Ohio

MABEL LAVINE
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Philadelphia, Pa,

*LOUISE PECK
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Brooklyn, N. Y.

ALICE KING POTTER
Providence, R. I.

LOUISE TOMPSETT
South Bend, Ind.

HORTENSE ZOELLER
San Antonio, Texas

Juniors

EVELINE BARTLETT
Brookings, S. D,

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Hastings, Nebr.

AGNES BRADLEY
New York

EVELYN BUCHANAN
Pittsburgh, Pa.

LAURA CURTIS
Waterbury, Conn.

BARBARA JAREO
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HELEN JARVIS
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Elmira, N. Y,

CAROLINE PITCHER
Lakeland, La.

GRACE SOPER
Portland, Oregon

EVELYN TURPIN
Macon, Ga.

*ALMA WILLIAMS
Hackensack, N. J.

Graduate Student

OLIVIA GAZZAM
Philadelphia, Pa.

Non-Resident Student

AVIS HARVEY
New York

*Withdrew during first term.

ALUMNAE

Graduates and former students may become members of the Alumnae Association upon application and payment of the annual dues of one dollar.

The Association publishes The Alumnae Bulletin twice a year, in November and June.

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 ELLEN CLARK FULLERTON, M.D.,
 St. Elizabeth's Hospital, Shanghai, China
 MARION MORSE FURNESS (MRS. WARREN NEWTON BRXBY),
 38 Marathon St., Arlington, Mass.
 M. BLYTHE GAGER.....257 Elmwood Ave., Buffalo, N. Y.
 OLIVIA MARY DE BELEN GAZZAM.....265 S. 19th St., Philadelphia, Pa.
 VICTORIA GONZALES.....St. Andrew's School, Mayaguez, Porto Rico
 LOUISE STRONG HAMMOND,
 American Church Mission, Wusih, China
 JOSEPHINE WEED HART.....11 Lowell St., Woburn, Mass.
 CAROLINE GERTRUDE HEYWOOD,
 St. Margaret's School, 26 Tsukiji, Tokyo, Japan
 MABEL C. HICKS.....Dante, Virginia
 ESTELLE LOUISE HIESTAND.....680 West End Ave., New York
 MABEL VIOLA HOLGATE.....625 Barry Ave., Chicago, Ill.
 MARION ETHELYNDA HOLMES,
 St. Michael's Parish House, 225 West 99th St., New York
 EDITH R. HOPKINS,
 St. Barnabas' House, 304 Mulberry St., New York
 FLORENCE M. HORNE,
 St. Paul's Church, 83 Grove St., New Haven, Conn.
 MARGARET HOWE,
 c/o American Red Cross, 308 N. Michigan Boulevard, Chicago, Ill.
 GEORGIANA ISABELLE HOWELLS
 LOUISE HULL,
 St. Ann's Parish House, St. Ann's Ave., 140th St., New York
 VIVIAN H. JOHNSON.....St. John's Orphanage, Washington, D. C.

CORA V. PHELPS (Mrs. J. G. A. ROSE)
 ELLA PIER.....Maple Hill, Upper Red Hook, N. Y.
 FLORENCE S. PLATT.....66 Benefit St., Providence, R. I.
 MARY ISABELLE POTTER
 MARY C. PRESTON,
 MARGARET M. PROFFE.....Brown's Cove, Greene Co., Va.
 MARGERY RANGER,
 St. Thomas Deaconess House, 226 East 60th St., New York
 SARAH TINSLEY REES.....12 Atwood St., Hartford, Conn.
 LOUISE E. RICH.....5017 Chicago St., Omaha, Nebr.
 ANNA SANDS (Mrs. R. C. MACY).....Zamboanga, Philippine Islands
 LILLIAN CRANE SCOTT (Mrs. STANLEY BOWDLE)
 BETSY A. SOUTHWORTH (Mrs. JOHN VAN PELT),
 696 Madison Ave., New York
 CATHERINE C. SHAW (Mrs. S. W. CREASY)
 616 S. Broad St., Philadelphia, Pa.
 ELITA WILLIAMS SMITH.....Trenton, N. J.
 ETHEL E. SPENCER, Deaconess,
 1837 Kilbourne Place, Washington, D. C.
 FLORENCE AMY SPENCERNiigata, Echigo, Japan
 MABEL FRANCES SPRAGUE
 Court of General Sessions, 32 Franklin St., New York
 SARAH M. STEUART (Mrs. CHAS. H. HARTSHORNE),
 85 Warren Place, Montclair, N. J.
 DORA STEWART.....31 Fairweather St., Cambridge, Mass.
 HELEN HOPE STURGES.....Shelton, Conn.
 EDITH SUTTON.....Lucan, Ontario, Canada
 EDITH L. TAFT (Mrs. E. F. CHAUNCEY),
 Trinity Church, Columbus, O.
 OLIVE BIRD TOMLIN.....St. Hilda's School, Wuchang, China
 ANNA REBECCA TORRENCE (Mrs. WM. STANDRING)
 Soochow, China
 HILDA VAN DEERLIN,
 St. Mary's Mission, Moiliili, Honolulu, Hawaiian Islands
 NORA VAN NOSTRAND.....619 N. Cascade Ave., Colorado Springs, Colo.
 ELISE VAN VECHTEN (Mrs. CEDRIC BENTLEY),
 St. Stephen's Rectory, Olean, N. Y.
 BESSE MAE WATERMAN.....1508 Eastwood Ave., Columbus, Ohio
 LAURA PRESTON WELLS.....Shanghai, China
 RUTH LYMAN WELLS.....5 Lime St., Boston, Mass.
 GRACE D. WETHERBEE (Mrs. SHERMAN COOLIDGE)
 2272 Colorado Boulevard, Denver, Colo.
 HELLIE RANDOLPH WILLIAMS.....St. Agnes School, Kyoto, Japan
 EMILY ELIZABETH WINEGAR.....Mission Home, Greene Co., Va.
 SARAH NICHOLL WOODWARD (Mrs. C. F. McRAE),
 1410 Avenue Edward VII, Shanghai, China
 EUGENIA BOWEN WOOLFOLK (Mrs. A. C. COBURN),
 St. James Rectory, Danbury, Conn.
 ANNE DUDLEY YOUNG.....61 Glenwood Ave., East Orange, N. J.

The foregoing list is incomplete. The School will be grateful for additions and corrections.

GRADUATES BY CLASSES

1892

SARAH K. BARKER
ALICE GOODEVE
MARY E. GREENE
*KATE NEWELL

1894

THEODORA BEARD
*CHARLOTTE CUSHMAN
FANNIE WILSON KENNETT
SUSAN TREVOR KNAPP
EDITH MAY MINER
*KATHARINE STILLMAN
ALICE ELIZABETH WEBSTER

1895

S. AGNES BRIGGS
MARY T. PATTERSON
CORA V. PHELPS

1896

ELIZA WARREN BEARD
GERTRUDE BOUCHER MOSHER
EDITH CHARLOTTE SMITH

1897

*ELIZABETH M. DEANE
SARAH L. FROST
MARIA R. PITTS
MARY ISABELLE POTTER
EDITH L. TAFT

1898

VIRGINIA FRANCES BURFORD
GEORGIANA ISABELLE HOWELLS
JOSEPHINE A. LYON
LILLIAN CRANE SCOTT

1899

*HELEN E. MOULTON
BETSEY A. SOUTHWORTH
SARAH M. STEUART
HELEN WITHERS

1900

CHARLOTTE M. BOYD
KATHARINE C. DUFFY
ELLEN I. FLANDERS
BERTHA M. GARVIN
ANNA E. SANDS

1901

*MARY A. BECHTLER
JANE F. GEORGE
MARY E. LIBBEY
LILLIAN ARUNDEL YEO

1902

HELEN COPPELL
HARRIET C. HYDE
MARGARET C. LLOYD
THEODORA L. PAINE
MARY C. PRESTON
ANNA L. RANSON
JESSIE CARRYL SMITH
LAURA A. WEBSTER
GRACE D. WETHERBEE

1903

MARY E. BARLOW
MARION LYND DUNCAN
MAUD TRUXTEN HENDERSON
CHARLOTTE GREGORY MASSEY
ELLA M. C. NOSLER
CATHERINE C. SHAW
RUTH L. WELLS

1904

GERTRUDE BARTLETT
ANNA MARY CARROLL
*PHOEBE ALICE COOPER
CAROLINE GERTRUDE HEYWOOD
WILHELMINA L. HOME
LAURA A. MOULSON
MARGARET ROUTLEDGE
*FRANCES LOUISE WEEKS
EUGENIA BOWEN WOOLFOLK

1905

BLANCHE HENRIQUES DE LEON
MAUDE MANUELL HALL
KATHERINE ELIZABETH PHELPS
GERTRUDE WEBSTER WELTON
SARAH NICHOLL WOODWARD

1906

ELIZABETH D. BOORMAN
HELEN CHASE FESSENDEN
MARY TRAPIER GADSDEN
EDITH HART
BERTHA EFFINGHAM LAWRENCE
CHARLOTTE E. MARTIN
KATRINA LIVINGSTON PATTERSON
MARGARET MARION PROFFE
JULIA ELEANORA STEPHENSON
CATHERINE EVELYN WILE
CLARINE V. B. WOODWARD

*Deceased.

1907

SARA EN LEONG CHUNG
 EVA H. CRUMP
 MABEL HOBART
 FLORENCE M. HORNE
 MARY L. KNEEVES
 MAY KNEPPER
 MABEL A. PENNOCK
 BERTHA R. RADFORD
 ELLA M. TAYLOR
 HILDA VAN DEERLIN

1908

FRANCES B. AFFLECK
 ANNA REBECCA ARMSTRONG
 AUGUSTA W. KAWCZYNSKI
 ANNE WAITE LOVELL
 MABEL W. NICHOLAS

1909

VALBORG DOROTHEA CARLSEN
 APAULINE A. A. GRIEBEL
 RUTH EMMELINE HILDRETH
 AGNES ALLYNE HOWELL
 EMMA CLARA KLEMM
 MARY L. MOFFETT
 MARY CLELLAND WEST
 VIOLA YOUNG

1910

CLAIRE FAIRCHILD COURSEN
 GEORGIE EDWARDINA CRANE
 ALICE WARD DE WITT
 HELEN MARGARET FULLER
 RUTH KENT
 ANNA GRAY NEWELL

1911

GERTRUDE JEAN BAKER
 MARY WARREN BEARSE
 AIMEE BROOKFIELD DRAKE
 MARION MORSE FURNESS
 JOSEPHINE WEED HART
 MABEL VIOLA HOLGATE
 MARION ETHELYNDA HOLMES
 ALICE GLENCAIRN LEFFINGWELL
 ELLA PIER
 SARAH TINSLEY REES
 MARY SHEPARD
 MARIA PAGE WILLIAMS

1912

BERTHA HARRIS BUTTS
 EDITH CHESTER CHAPPELL
 ESTELLE LOUISE HIESTAND
 ELSIE WILHELMINA RIEBE
 CLARA LOUISE SCHODTS

1913

DOROTHY NEVIL BINNS
 MARY ALTHEA BREMER
 ANNIE BROWN
 ELIZABETH HAMILTON COE
 HELEN GERTRUDE FLAGG
 JANE BLISS GILLESPIE
 LOUISE STRONG HAMMOND
 LOUISE HULL
 LILLIAN LORENE MUNSON
 ELITA WILLIAMS SMITH
 FLORENCE AMY SPENCER

1914

ROMOLA DAHLGREN
 RACHEL OSBORNE HEMPHILL
 OLIVIA MATTHEWS
 MABEL FRANCES SPRAGUE
 AMY GREER THOMPSON

1915

MARGARET DUDLEY BINNS
 EVELINE DIGGS
 ALICE LOWRY DODGE
 ETHEL FOX
 MARION HELEN FRASCHELLO
 ANNA ALIDA GILLILAND
 ADAH PRESCOTT KNIGHT
 EDITH MAUD SUTTON
 ELISE LESHER VAN VECHTEN

1916

VENETIA COX
 DOROTHY DUFFIE
 ELEANOR SUSAN McNULTY
 DOROTHY NORTON
 MARGERY RANGER
 OLIVE B. TOMLIN

1917

CATHERINE COTTRELL
 VICTORIA GONZALES
 BELVA K. JENNINGS
 EMILY H. LANGUEDOC

1918

ETHEL MAY BUNCE
CARRIE MABEL HICKS
VIVIAN HELEN JOHNSON
NINA MAE LEDBETTER
MARIAN MILLER

1919

ELIZABETH RANDOLPH DAILEY
ELEANOR R. DEARING
AURILLA GRACE DENTON
LUCY KENT
LUCIE MYER
LILLIAN EDITH MINHINNICK
ANNE DUDLEY YOUNG

1920

ELENORA BROWN
PAULINE A. FLINT
GRACE ELLEN MEYETTE

1921

ELIZABETH CHAMBERS FRACKER
OLIVIA MARY DEBEELEN GAZZAM
FLORENCE GALE KNIGHT
RUTH MAY PARSONS
FLORENCE S. PLATT
BESSE MAE WATERMAN

ENDOWMENT FUND

The Trustees of the New York Training School for Deaconesses desire to call the attention of all former students, and friends of the School, to the necessity for an Endowment Fund as a provision for the future.

The annual income from endowments has been only \$1160. To this there will be added in the coming year \$1200, the estimated income from a part of the bequest of \$57,700 from the Sisterhood of the Good Shepherd, which is made available now for the use of the School through the generosity of Sister Isabel, the sole surviving member of the Sisterhood. The income from endowments will thus be approximately \$2400.

The annual expenditures of the School, as will be seen from the Treasurer's report on page 35 are between \$29,000 and \$30,000.

The need for a further endowment is self-evident.

Attached is a form for gift or bequest. We hope that graduates may be of assistance by interesting their friends.

FORM OF BEQUEST

I GIVE and bequeath to THE NEW YORK TRAINING SCHOOL FOR DEACONESSSES, a corporation under the Laws of the State of New York, or to the Treasurer thereof for the time being, for its corporate purposes, the sum ofdollars.

FORM OF DEVISE OF REAL ESTATE

I GIVE and bequeath to THE NEW YORK TRAINING SCHOOL FOR DEACONESSSES, a corporation under the Laws of the State of New York, for its corporate purposes, all that, etc. (Here describe the property.)

TREASURER'S STATEMENT

RECEIPTS AND DISBURSEMENTS

January 1, 1921—December 31, 1921

MAINTENANCE FUND

RECEIPTS

Balance, January 1, 1921.....		\$8955.86
Contributions	\$ 1603.14	
Subscription—Nation Wide Campaign	5000.00	
	<hr/>	\$6603.14
Board and Tuition		
Scholarships	2547.78	
Paid by Students.....	11063.00	
Board and Room Guests.....	1654.50	
Meal Guests	156.10	
Summer School	4707.95	
	<hr/>	20129.33
Income on Invested Funds.....	1364.76	
Loan from General Fund.....	1000.00	
	<hr/>	29097.23
		<hr/>
		33053.09

DISBURSEMENTS

<i>Educational Expenses:</i>		
Salaries of Staff Officers.....	6230.03	
Books and Supplies.....	141.97	
Miscellaneous	127.47	
	<hr/>	6499.47
<i>Administrative Expenses:</i>		
Office Secretary	291.70	
Telephone	159.43	
Office Supplies	180.19	
General Printing	67.50	
Advertising	559.12	
Miscellaneous	79.80	
	<hr/>	1337.74
<i>Housekeeping Expenses:</i>		
Food	9272.65	
Servants' Wages	5953.52	
Heat—Coal & Wood	2872.91	
Heat—Gas	588.26	
Light	223.15	
Water	105.00	
	<hr/>	3789.32
House Supplies	992.31	
Repairs & Renewals.....	1303.68	
Miscellaneous—Insurance	473.20	
Sundries	31.95	
	<hr/>	\$21816.63
		<hr/>
		\$29653.84
Bank Balance, December 31, 1921.....		\$3399.25
Petty Cash on hand.....		75.00