

The Dear Book  
of the  
New York Training School  
for  
Deaconesses

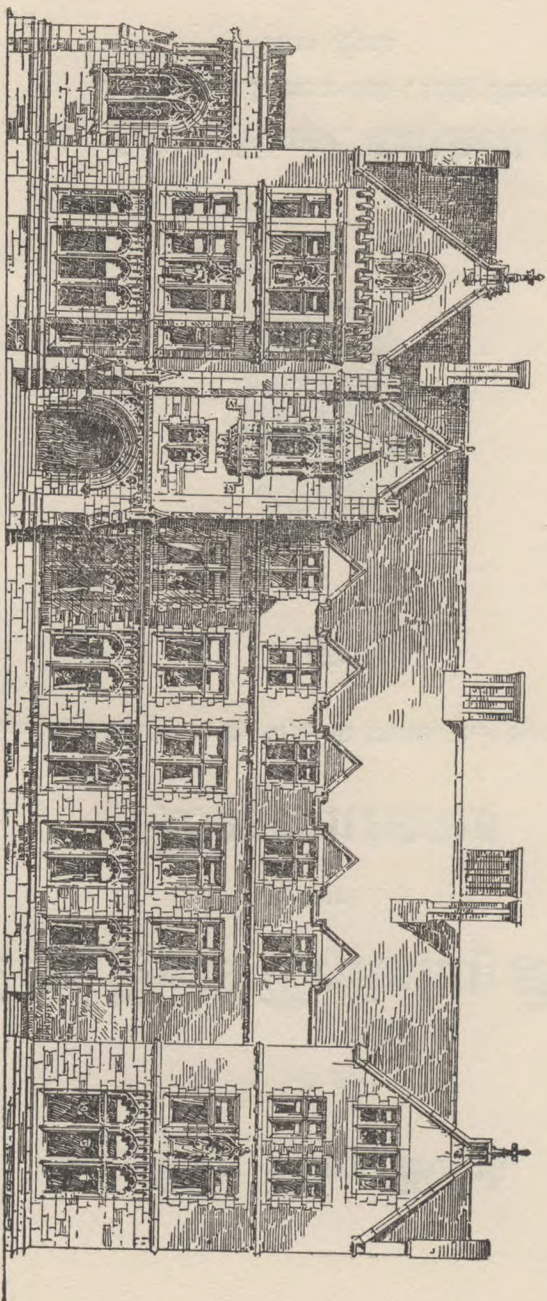
Founded A.D. 1890 by the Reverend William Reed Huntington, D.D.

1920



St. Faith's House, Cathedral Close  
Amsterdam Avenue and 110th Street  
New York

ST. FAITH'S HOUSE





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## Memorial Resolution

From the time that Bishop Greer succeeded Bishop Potter as President of the Board of Trustees of the New York Training School for Deaconesses, he exhibited an active interest in the work of the School.

At the meetings of the Board, from which he was rarely absent, his gentle strength, calm judgment and knowledge of the affairs in hand always wisely helped the Trustees in determining the policy of the School. The same ready sympathy and judgment was also always accessible when privately sought by members of the Board, or graduates. His near residence to St. Faith's gave him an opportunity for showing his charm as a friendly neighbor. We like to remember that Mrs. Greer too shared his friendship for the household. The annual reception given at the Bishop's House to the students was another instance of their kindness.

The Trustees desire to place on record this inadequate and slight appreciation of their gratitude and affection for the service and friendship of David Hummel Greer.

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## THE FACULTY

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History and Literature

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## SCHOOL CALENDAR

1920

October 6	<i>St. Faith's Day. Wednesday.</i> Beginning of first term. Holy Communion in the Cathedral at 7:30.
November 1	<i>All Saints' Day.</i>
November 24-26	<i>Thursday to Saturday.</i> Thanksgiving Day recess.
December 23	<i>Beginning of Christmas recess.</i> (Noon.)

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January 1	<i>End of Christmas recess.</i> (Evening.)
January 31	<i>Monday.</i> Beginning of second term. Quiet Day.
February 9	<i>Ash Wednesday.</i>
February 22	<i>Washington's Birthday.</i>
March 23	<i>Wednesday before Easter.</i> Beginning of Easter recess. (Noon.)
March 28	<i>End of Easter recess.</i> (Evening.)
May 12	<i>Thursday.</i> Commencement.
May 29	<i>Monday.</i> Beginning of summer term.
October 5	<i>Wednesday.</i> Beginning of first term. Holy Communion in the Cathedral at 7:30.



## HISTORY OF THE SCHOOL

The New York Training School for Deaconesses was founded in 1890 by the Reverend William Reed Huntington, D.D. In October of the following year, the residence, at No. 228 East Twelfth Street, was opened for students, and was given the name St. Faith's House. There were four students to enter the school at its beginning, and at their graduation, two of them were set apart as Deaconesses.

In 1897 the Trustees of the Cathedral of St. John the Divine allotted a building site to the school, upon which, in 1907, was erected the present St. Faith's House. The School owes its building to the generous bequest of the Reverend Charles C. Tiffany, D.D., as a memorial to his wife, Julia Wheeler Tiffany. In 1910 the school moved into its new home.

For a considerable portion of its history the school has enjoyed the leadership of Dr. Huntington, who was its Warden until the time of his death. It is also much indebted to Deaconess Knapp, Dean of the school from 1903 to 1917. For the last three years the Reverend William E. Gardner, D.D., has served as Warden, and has made many contributions to the effectiveness of the work of the School, reorganizing the curriculum and systematizing the instruction in Religious Education. Owing to his appointment as Executive Secretary of the Department of Religious Education, under the Presiding Bishop and Council of the Church, Dr. Gardner has found it necessary to resign the Wardenship of St. Faith's.

During its existence, the school has graduated one hundred and seventy-two women, and has helped to prepare many others, by special courses, for work in the Church. Of those trained in the school a very considerable proportion have served under the Board of Missions in the Foreign Field, nearly as many in the Domestic field, and the others in City and Rural Parishes.



## THE SCHOOL TODAY

The purpose of the School is to equip women for religious work. Its name implies that its exclusive aim is to prepare women for the vocation of Deaconesses. Actually, but a small proportion of its students have been set apart for this office. It is hoped that this number may increase. Under whatever name, deaconess or parish worker, more women are needed for the work of the Church, and it is desirable that they should be trained for their task.

The School has accommodations for about forty resident students. The call put before the Church this year has laid more stress upon the contribution of service than the contribution of money. Effective service may be expected only from those who have been intelligently prepared. Trained workers can serve as acceptably in rural fields as in the cities. They are as valuable for domestic missionary work as for that in foreign countries. At this time when many have enrolled for service in the Church, the School is making its best efforts to equip them.

Attention is directed to the opportunities offered for attendance upon special courses by non-resident students. Women who live in or near New York, who are prepared to do so, are admitted to attend lectures in any of the courses offered. For special students residence in the School is not insisted upon.

At this time when the call to service is nation-wide the School is earnestly desirous to do its part in answering that call, and to help equip more workers in the Church of Christ.

## **GENERAL INFORMATION**

### **The Aim of the School**

The School is intended to prepare women to render more effective service to the Church by training them for parochial, institutional and missionary work. A considerable number of its former students are doing effective work as Deaconesses, but no declaration of intention to become a Deaconess is required of those who enter the School.

### **Requirements for Admission**

Candidates for admission must be not less than twenty-one years of age. Thirty-five is the maximum limit of age. Applicants older than this may be considered only under very exceptional circumstances.

Every candidate for admission must fill out and submit a form of application, and must also procure a physician's certificate testifying to her bodily health and strength. A physical examination by the school physician is required of each student during the first month of the Junior year.

She must present, in addition, the name and address of her rector and of at least two other persons to whom reference may be made. Application blanks will be sent upon request.

Candidates who have fulfilled the requirements will be admitted to the School on probation until the end of the first term. Beyond this time they will be permitted to continue the course only in case their capacity and bodily strength are judged equal to the probable demands of the work.

All correspondence should be addressed to Deaconess Dahlgren or to Deaconess Gillespy, St. Faith's House.

### **The School Year**

The School year consists of three terms. (See calendar on page 7.) The first two terms are devoted to



academic and devotional studies, and to instruction in Church methods, with sufficient practical work for illustrative purposes. The third, or summer term, is entirely given to parochial or hospital work.

### **Expenses**

The charge for board and tuition is five hundred dollars (\$500) a year, payable in two payments in October and February.

Non-resident students are charged at the rate of five dollars (\$5.00) for every fifteen hours of class room work.

### **Diplomas**

Upon the expiration of the second School year Diplomas will be given to all who, in the judgment of the Faculty, shall have satisfactorily completed the course.

### **The School Medal**

To every graduate of the School will be given at the time of her setting apart to the Diaconate, the Medal of the School in silver.

### **Scholarships**

The gift of ten thousand dollars founds a scholarship, the income of which covers all the expenses of one pupil. Founders of scholarships may themselves nominate, or authorize Rectors of Parishes to nominate beneficiaries, subject to the conditions of admission.

There are a few scholarships available for specially qualified students. All students are expected to pay the first half-year's charges. No scholarships are awarded until students have passed the probation period.

### **Visitors**

The House is provided with two guest rooms. The Trustees have voted that these are available for Deaconesses and Alumnæ for a limited period of time.

### **Practical Work in the Household**

Students are expected to care for their own rooms and to serve on various house committees.

## Physical Education

Four periods of exercise a week are required. The exercise includes walking and outdoor games (tennis, basketball and hockey) during the autumn and spring, and light gymnastics and folk games indoors during the winter months.

## A Day's Program

- 6:30 A. M.—Rising Bell
- 7:10 A.M.—Morning Meditation
- 7:30 A. M.—Holy Communion in Cathedral or Morning Prayer in Oratory
- 8:00 A. M.—Breakfast
- 9:30 A. M. to 1:05 P. M.—Classes
- 12:00 M. —Intercessions
- 1:15 P. M.—Luncheon
- 2:00 P. M. to 4:30 P. M.—Exercise, rest or study
- 4:30 P. M.—Tea
- 6:30 P. M.—Dinner
- 8:00 P. M. to 9:15—Study hour
- 9:15 P. M.—Compline
- 11:00 P. M.—Lights out

Attendance at the three daily services is expected of all students.

## Opportunities in New York City

As the School is situated in New York, it offers unusual opportunities for observation of some of the best-organized work in the Church. Here are located the central offices of the *Departments of Missions, Religious Education and Social Service*. Here is the *Church Mission of Help*, and the *New York City Missions Society*, with its neighborhood houses and chapels, with its chaplains and other workers in hospitals, prisons, homes for the aged and immigration stations. In addition, the many parishes of the city offer opportunities for observation and training in a great variety of parochial activities.

The School is in the Close of the Cathedral of St. John the Divine and the daily services of the Cathedral, as well as those on special occasions, are a source of inspiration and help.



## COURSES OF INSTRUCTION

All students are required to take 225 hours during each term; that is, about fifteen hours a week. Two hours of field-work will count as equivalent to one lecture hour.

Non-resident students will be admitted in any course upon the written approval of the Warden and the instructor of the course.

## OLD TESTAMENT

1. The Pentateuch. Forty-five hours in the Junior Year.

This course is conducted by lectures and recitations. The primary object is to gain a familiarity with the contents of the books and then to reach a reasonable understanding of the documents, and of the time and character of the different legal codes. The text-book is the American Revised Version. Constant reference is made to Hastings' Dictionary of the Bible, the Westminster Commentary and other Commentaries that seem suitable. What is said of the reference books in this course is true of the other Old Testament courses.

2. The Prophets. Forty-five hours in the Junior Year.

The prophetic literature through the Exilic period is studied in this course. The lectures and recitations are supplemented by the use of Kirkpatrick's Doctrine of the Prophets as a text-book.

3. Elective Courses. One offered each term.

The instructor is ready to give courses of thirty hours each in other portions of the history or literature of the Old Testament. The following subjects are suggested: The History of Israel, The Wisdom Books, The Psalter, Judaism in the Two Centuries Before the Christian Era.

## NEW TESTAMENT

(90 hours required during the two years.)

1. The Life and Ministry of Our Lord. Forty-five hours. Required course.

A study of the Four Gospels in which the main emphasis is put upon the Life of Christ.

2. The Beginnings of Christianity. Forty-five hours. Required course.

A study of the Book of the Acts and of the Epistles of St. Paul.



### 3. Elective Courses.

The instructor is ready to offer courses of thirty hours each upon such other subjects as the students may be prepared to undertake.

### 4. Greek New Testament. Elective. Thirty hours.

Elements of Biblical Greek, with readings in the New Testament. Open to students of advanced standing.

## CHURCH HISTORY

### 1. The Church During the First Six Centuries. Thirty hours in the Junior Year.

The Apostolic Church and its extension. Rise of Christian Institutions. The Church and the Empire. Controversies and settlement. General Councils.

### 2. The Mediæval and Modern Church. Thirty hours in the Junior Year.

Rise and decline in the Papacy. The Eastern Church. The Mohammedans. Monasticism. Mediæval thought and life. Reforming Councils. The Reformation. Modern religious movements.

### 3. The Church of England. Thirty hours in the Senior Year.

The earlier period. The Reformation. The modern period. The Protestant Episcopal Church. American Christianity.

### 4. Selected Topics in Church History. Elective. Fifteen hours.

Periods, men, and movements will be selected for a more intensive treatment than is possible in the general courses. Methods, sources and books will be pointed out.

## **PRACTICAL THEOLOGY AND PAROCHIAL ADMINISTRATION**

1. Worship of the Church. The History and Content of the Book of Common Prayer. Thirty hours. Junior Year.
2. The Faith of the Church as Expressed in the Creeds. Thirty hours. Senior Year.
3. Parochial Ministration. Fifteen hours. Senior Year.

Suggestions for the preparation of candidates for Baptism and Confirmation; the problems of parish visiting; Church organizations; the work of the altar guild, etc.; with instruction on the office and ministration of the deaconess.

### **4. Parish Administration.**

Including a fifteen-hour course on Parish Business Methods, and special short courses on the Conduct of Meetings, Church Publicity, etc.

5. Public Speaking. Fifteen hours in each year.

## **MISSIONS**

1. Missionary Fundamentals. Fifteen hours. Junior Year.

A study of the Church's mission and of the methods by which this mission is carried out. Textbook, "The Why and How of Missions."

2. History of Missions. Thirty hours. Senior Year.

A consideration of the way in which the Church has met its obligations and opportunities in different fields, with some study of the native religions of these fields. Textbook, C. H. Robinson, "A History of Christian Missions."

3. The Church's Field. Fifteen hours. Senior Year.

A survey of the obligations and opportunities throughout the world which the Church must meet in the present day. Textbook, "The Survey of the Nation-Wide Campaign."



4. Mission Study Methods. A Normal Class.
5. Study of Particular Fields and Supervised Reading for Missionary Candidates.

This course, planned in consultation with the Candidate Department of the Board of Missions, is intended to aid candidates for foreign service in preparing for their future work. Those who are to be sent to China or Japan, for example, will find special courses bearing upon the history and characteristics of the people of their chosen field valuable and suggestive.

## RELIGIOUS EDUCATION

1. Teaching Problems. Thirty hours in the Junior Year.

This course deals with modern educational methods and their use in Church School teaching.

2. Organization and Management of the Church School. Thirty hours in the Senior Year.

Plans for the organization of the Church school, and its relation to the parish and the community will be discussed.

3. Teachers' Meetings. Required of all students. One hour a week throughout the year.

The students conduct the Sunday School connected with the Cathedral and meet once a week for discussion of teaching and organization. The Christian Nurture Series is used throughout the School. Conference hours will be arranged with all the students for supervision of lesson plans and consultation on other problems.

4. Story Telling. Fifteen hours. MISS HELEN A. MURPHY, Greenwich House. Alternate years with Course 5.

Theory and practice in story telling with special reference to the stories in the Christian Nurture Series and various other stories suitable for children's clubs, Girls' Friendly groups, etc.

5. Expressional Activities. Fifteen hours. Alternate years with Course 4.

Practice in handiwork suitable for the Church School and for Junior Auxiliaries and other groups.

6. Mystery Plays. Five hours. MISS MARGARET JEFFERYS HOBART.

The history and value of religious drama; the selection and production of plays, scenery, costumes, and original dramatization.

## SOCIAL SERVICE

1. The Method of Social Case-Work. Thirty hours. Junior Year.

Discussion by the case method of the processes involved in the adjustment of families and individuals to their social environment. By special arrangement, this course, given at the New York School of Social Work, is open to the students at St. Faith's.

2. Field Work. Two days weekly, second semester. Junior Year.

This course is required in connection with Course 1 under the School of Social Work. Students serve as volunteer workers, supervised and directed, under the Charity Organization Society or some other recognized social agency.

3. Observation of Institutions. Junior Year.

Observation of institutions in New York and vicinity, illustrating city, state, federal and private care of dependents, delinquents, and defectives. Written reports of institutions visited are required.

4. Summer Work.

Ten weeks' practical work each summer is required of all students. The usual assignment includes one summer of hospital training for each student and one summer which emphasizes, in practical experience, the religious or the educational aspect of social work, or both of these.



## HYGIENE

1. Personal Hygiene. Fifteen hours. For both classes.  
DR. ALSOP. Alternate years with Course 2.

This course includes lectures on diet, exercise, sleep, development, immunity, and infections. The aim of the course is very practical—to teach the students the laws of health and how to apply them personally.

2. Public Hygiene and Sanitation. Fifteen hours. For both classes. DR. ALSOP. Alternate years with Course 1.

Lectures on the activities of the City Board of Health, on ventilation, the milk supply, infant welfare, and other allied subjects. This course is aimed to help the students in their parish missionary work.

## MUSIC

A chorus class in religious music, hymns, chants, etc., is held weekly under the direction of one of the choir masters of the Cathedral.

Instruction in the playing of simple hymns and chants is given to all students who have not had elementary music instruction before entering the School.

Students play for all oratory services.

Advanced study of organ or piano music can be arranged for through the School on the payment of special fees, but is not included in the regular course.

## STUDENTS 1919-1920

### Seniors

ELENORA BROWN,  
Richmond, Va.

PAULINE A. FLINT,  
Nashua, Iowa.

GRACE ELLEN MEYETTE,  
Concord, N. H.

### Seniors, February Class

MARY A. BROWER,  
Locust, N. J.

WILHELMINA M. JOSOPAIT,  
Boston, Mass.

FLORENCE GALE KNIGHT,  
Framingham, Mass.

### Juniors

MARY DWIGHT BAILEY,  
Mechanicville, N. Y.

DOROTHY GORDON COX,  
Sardis, B. C.

LYDIA IDELLA CROSS,  
Minneapolis, Minn.

ELIZABETH CHAMBERS FRACKER,  
Zanesville, Ohio.

ANNE M. DE GARMO,  
Toledo, Ohio.  
(February Class)

OLIVIA M. DEB. GAZZAM,  
Philadelphia, Pa.

RUTH MAY PARSONS,  
Waverley, N. Y.

MARGARET LAW PEARSON  
Oxford, Ohio.

FLORENCE S. PLATT,  
Grand Rapids, Mich.

ALBERTA SWAN,  
South Norwalk, Conn.

BESSE MAE WATERMAN,  
Columbus, Ohio.

### Graduate Student

LILLIAN EDITH MINHINNICK,  
Grand Rapids, Mich.

### Special Students

DOROTHY E. HARRIS,  
Arden, N. C.

ALICE HOTCHKISS,  
New York.

CATHARINE MERRICK,  
Roxborough, Phila., Pa.

MARY WINGFIELD SCOTT,  
Richmond, Va.

LULIE WESTFELDT,  
New Orleans, La.

MARY PASCHALL YOUNG,  
Geneseo, N. Y.

### Non-Resident Student

MARY CONSTANCE DU BOIS,



## ALUMNAE

Graduates and former students may become members of the Alumnae Association upon application and payment of the annual dues of one dollar.

The Association publishes *The Alumnae Bulletin* three times a year, in September, January, and June.

### OFFICERS OF THE ALUMNAE ASSOCIATION

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DEACONESS HEMPHILL, *Vice-President.*

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DEACONESS GILLESPIE.

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The Executive Committee of the Alumnae Association has been asked by the Warden to assist him as an Advisory Committee on Candidates for the Diaconate.

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 EDITH HART.....American Church Mission, Hankow, China  
 RACHEL OSBORNE HEMPHILL.....139 North St., Greenwich, Conn.  
 MAUD TRUXTON HENDERSON,  
     Children's Refuge, 17 Brennan Road, Shanghai, China



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 CLARINE V. B. WOODWARD.....2411 Grand Avenue, New York  
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     Working Girls' Shelter, 212 East 46th St., New York  
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 ELIZA BUDD MILLS,  
     Cathedral Choir School, 111th St., Amsterdam Ave, New York  
 VIRGINIA MITCHELL .....  
 CATHARINE C. NICHOLSON.....750 Jackson Ave., Memphis, Tenn.  
 HENRIETTA TEMPLE PELL-CLARK—301 W. State St., Ithaca, N. Y.  
 EDNA ALMA TURNER.....50 Seaton Place, Washington, D. C.



## OTHER GRADUATES AND FORMER STUDENTS

- ETHEL BARTLETT.....6614 Greenwood Ave., Chicago, Ill.  
 GERTRUDE BARTLETT.....3 West 8th St., New York  
 MARY WARREN BEARSE,  
     St. George's Deaconess House, 208 East 16th St., New York  
 HARRIET M. BEDELL,  
     St. Andrew's Mission, Stephen's Village, Alaska  
 ELIZA WARREN BEARD.....15 Pinckney St., Boston, Mass.  
 DOROTHY NEVILLE BINNS (MRS. A. H. REMSEN).....Alfred, N. Y.  
 MARGARET DUDLEY BINNS (MRS. H. F.).....Nora, Va.  
 MARIAN A. BLACKSTONE (MRS. WILMOT GATESON)  
     Trinity Rectory, Williamsport, Pa.  
 MARY ALTHEA BREMER,  
     American Church Mission, Yangchow, China  
 S. AGNES BRIGGS (MRS. PHILIP M. KERRIDGE),  
     St. James Church, New London, Conn.  
 ANNIE BROWN.....Church General Hospital, Wuchang, China  
 ETHEL BUNCE.....Islip, L. I., N. Y.  
 VIRGINIA FRANCES BURFORD (SISTER FRANCES VIRGINIA)  
     All Saints Sisters, Baltimore, Md.  
 EDITH C. CHAPPELL,  
     St. Thomas Deaconess House, 226 East 60th St., New York  
 SARA EN LEON CHUNG,  
     St. Mary's Mission, Moiliili, Honolulu, Hawaii  
 CATHERINE COTTELL.....11 Francis St., Newport, R. I.  
 CLAIRE FAIRCHILD COURSEN,  
     St. Ann's Parish House, St. Ann's Ave., 140th St., New York  
 VENETIA COX.....American Church Mission, Hankow, China  
 ELIZABETH RANDOLPH DAILEY,  
     St. Luke's Hospital, Nurses' Home, New York  
 ELEANOR DEARING, (MRS. GILBERT HAVEN DURSTON),  
     22 rue d'Orleans, Neuilly-sur-Seine, France  
 A. GRACE DENTON.....19 Edo Shimacho Echizen, Fukui, Japan  
 ALICE WARD DE WITT (MRS. E. C. WARD),  
     620 Boylston Ave., Seattle, Wash.  
 EVELINE DIGGS.....All Saints' Mission, Bontoc, P. I.  
 ALICE LOWRY DODGE  
 AIMEE BROOKFIELD DRAKE.....St. Hilda's School, Wuchang, China  
 ELIZABETH DRESHER .....c/o Church of Our Saviour, Akron, O.  
 WINIFRED R. ENGLISH,  
     c/o MRS. CHOATE, 52 E. 83rd St., New York  
 HELEN CHASE FESSENDEN (MRS. ARTHUR SMITH),  
     Craig Side, Honolulu, T. H.  
 HELEN S. FLAGG.....634 Bergen Ave., New York  
 ELLEN J. FLANDERS.....1 West 72nd St., New York  
 ETHEL ROSS FOX (MRS. STERLING I. TALBOT),  
     16 Flower City Park, Rochester, N. Y.  
 MARION HELENA FRASCELLO.....231 West 111th St., New York  
 SARAH L. FROST  
 ELLEN CLARK FULLERTON, M. D.  
     St. Elizabeth's Hospital, Shanghai, China

MARION MORSE FURNESS (MRS. WARREN NEWTON BIXBY),  
 54 Magnolia St., Arlington, Mass.  
 M. BLYTHE GAGER.....257 Elmwood Ave., Buffalo, N. Y.  
 VICTORIA GONZALES,  
 c/o Board of Missions, 281 Fourth Ave., New York  
 LOUISE STRONG HAMMOND,  
 American Church Mission, Wusih, China  
 JOSEPHINE WEED HART.....11 Lowell St., Woburn, Mass.  
 CAROLINE GERTRUDE HEYWOOD,  
 St. Margaret's School, 26 Tsukiji, Tokyo, Japan  
 ESTELLE LOUISE HIESTAND.....680 West End Ave., New York  
 MABEL VIOLA HOLGATE  
 MARION ETHELYNDA HOLMES,  
 St. Michael's Parish House, 225 West 99th St., New York  
 EDITH R. HOPKINS,  
 St. Barnabas' House, 304 Mulberry St., New York  
 FLORENCE M. HORNE,  
 St. Paul's Church, 83 Grove St., New Haven, Conn.  
 MARGARET HOWE.....515 West 122nd St., New York  
 GEORGIANA ISABELLE HOWELLS  
 LOUISE HULL,  
 St. Ann's Parish House, St. Ann's Ave., 140th St., New York  
 VIVIAN H. JOHNSON,  
 St. Martha's House, 2029 S. 8th St., Philadelphia, Pa.  
 RUTH KENT.....Sisters of the Transfiguration, Wuhu, China  
 LUCY KENT.....147 Franklin Place, Flushing, L. I.  
 JENNIE C. KING.....4932 Lake Park Ave., Chicago, Ill.  
 BERTHA EFFINGHAM LAWRENCE (MRS. BLAKE T. NEWTON),  
 Hague, Westmoreland Co., Va.  
 ALICE GLENCAIRN LEFFINGWELL,  
 101 Lincoln St., Middletown, Conn.  
 BLANCHE HENRIQUES DE LEON (SISTER IGNATIA, C.S.M.),  
 Peekskill, N. Y.  
 EMMA CLARA KLEMM, 2208 Madison Road, Cincinnati, Ohio  
 ADAH PRESCOTT KNIGHT.....Mission Home, Greene Co., Va.  
 EMILY H. LANGUEDOC.....1432 M. St., N.W., Washington, D. C.  
 NINA MAE LEDBETTER,  
 St. Andrew's Priory School, Honolulu, T.H.  
 LOUISE A. LEWIS.....305 W. Franklin St., Richmond, Va.  
 MABEL RULISON MANSFIELD,  
 St. Ann's Church, 105 Clinton Ave., Brooklyn, N. Y.  
 CHARLOTTE E. MARTIN (MRS. WALTER H. MEHRING),  
 Covesville, Albermarle Co., Va.  
 OLIVIA MATTHEWS (SISTER OLIVIA),  
 St. Andrew's Priory School, Honolulu, T.H.  
 ISABELLE MAY.....222 Marlborough St., Boston, Mass.  
 NELLIE MCKIM.....38 Tsukiji, Tokyo, Japan  
 MARIAN MILLER (MRS. FRANCIS BLISS),  
 2217 Scott St., Covington, Ky.  
 EDITH MAY MINER (MRS. EDWARD M. PARROTT),  
 St. James' Parish House, Caldwell, N. Y.  
 LILLIAN EDITH MINHINNICK,  
 American Church Mission, Shanghai, China (After July)  
 MARION SHEFFIELD MITCHELL,  
 St. Mary's School, Jessfield, Shanghai, China



MARY L. MOFFETT.....Casa Mare, Sea Isle City, N. J.  
GERTRUDE BOUCHER MOSHER (MRS. FRANKLIN KNIGHT),  
475 Appleton St., Holyoke, Mass.  
LILLIAN L. MUNSON.....St. John's Parish House, Yonkers, N. Y.  
LAURA A. MOULSON.....76 Dartmouth St., Rochester, N. Y.  
LUCIE MYER.....St. Andrew's Priory School, Honolulu, T.H.  
DOROTHY NORTON (MRS. L. A. PEATROSS),  
Trinity Rectory, Edgefield, S. C.  
BETTY WITHERS OWEN.....1420 Enterpe St., New Orleans, La.  
MAUD PORTER PARSONS,  
Episcopal Church Mission, Fort Hall, Idaho  
CORR V. PHELPS (MRS. J. G. A. ROSE)  
ELLA PIER.....214 N. 33rd St., Philadelphia, Pa.  
MARY ISABELLE POTTER  
MARY C. PRESTON,  
Hull House, 800 S. Halsted St., Chicago, Ill.  
MARGARET M. PROFFE.....Brown's Cove, Greene Co., Va.  
MARGERY RANGER,  
St. Thomas Deaconess House, 226 East 60th St., New York  
SARAH TINSLEY REES.....12 Atwood St., Hartford, Conn.  
LOUISE E. RICH.....St. Albans School, Washington, D. C.  
LILLIAN CRANE SCOTT (MRS. STANLEY BOWDLE)  
BETSY A. SOUTHWORTH (MRS. JOHN VAN PELT),  
696 Madison Ave., New York  
CATHERINE C. SHAW (MRS. S. W. CREASY).....Morton, Pa.  
ELITA WILLIAMS SMITH.....St. Agnes School, Anking, China  
ETHEL E. SPENCER, Deaconess,  
St. Luke's Chapel, Hudson St., New York  
FLORENCE AMY SPENCER.....Niigata, Echigo, Japan  
MABEL FRANCES SPRAGUE.....510 West 123rd St., New York  
SARAH M. STEUART (MRS. CHAS. H. HARTSHORNE),  
85 Warren Place, Montclair, N. J.  
EDITH SUTTON.....Lucan, Ontario, Canada  
EDITH L. TAFT (MRS. E. F. CHAUNCEY),  
Trinity Church, Columbus, O.  
OLIVE BIRD TOMLIN.....St. Hilda's School, Wuchang, China  
ANN REBECCA TORRENCE (MRS. WM. STANDRING),  
Soochow, China  
HILDA VAN DEERLIN,  
St. Mary's Mission, Moilili, Honolulu, Hawaiian Islands  
NORA A. VAN NOSTRAND.....14609 Euclid Ave., E. Cleveland, O.  
ELISE VAN VECHTEN (MRS. CEDRIC BENTLEY),  
St. Stephen's Rectory, Olean, N. Y.  
ANNE DUDLEY YOUNG.....Christ Church, New Brighton, N. Y.  
RUTH LYMAN WELLS.....5 Lime St., Boston, Mass.  
GRACE D. WETHERBEE (MRS. SHERMAN COOLIDGE)  
HALLIE RANDOLPH WILLIAMS.....26 Tsukiji, Tokyo, Japan  
EMILY ELIZABETH WINEGAR.....Mission Home, Greene Co., Va.  
SARAH NICHOLL WOODWARD (MRS. C. F. McRAE),  
1410 Avenue Edward VII, Shanghai, China  
EUGENIA BOWEN WOOLFOLK (MRS. A. C. COBURN),  
St. James Rectory, Danbury, Conn.

## GRADUATES BY CLASSES

**1892**

SARAH K. BARKER  
ALICE GOODEVE  
MARY E. GREENE  
\*KATE NEWELL

**1894**

THEODORA BEARD  
\*CHARLOTTE CUSHMAN  
FANNIE WILSON KENNETT  
SUSAN TREVOR KNAPP  
EDITH MAY MINER  
\*KATHARINE STILLMAN  
ALICE ELIZABETH WEBSTER

**1895**

S. AGNES BRIGGS  
MARY T. PATTERSON  
CORA V. PHELPS

**1896**

ELIZA WARREN BEARD  
GERTRUDE BOUCHER MOSHER  
EDITH CHARLOTTE SMITH

**1897**

\*ELIZABETH M. DEANE  
SARAH L. FROST  
MARIA R. PITTS  
MARY ISABELLE POTTER  
EDITH L. TAFT

**1898**

VIRGINIA FRANCES BURFORD  
GEORGIANA ISABELLE HOWELLS  
JOSEPHINE A. LYON  
LILLIAN CRANE SCOTT

**1899**

\*HELEN E. MOULTON  
BETSEY A. SOUTHWORTH  
SARAH M. STEUART  
HELEN WITHERS

**1900**

CHARLOTTE M. BOYD  
KATHARINE C. DUFFY  
ELLEN I. FLANDERS  
BERTHA M. GARVIN  
ANNA E. SANDS

**1901**

\*MARY A. BECHTLER  
JANE F. GEORGE  
MARY E. LIBBEY  
LILLIAN ARUNDEL YEO

**1902**

HELEN COPPELL  
HARRIET C. HYDE  
MARGARET C. LLOYD  
THEODORA L. PAINE  
MARY C. PRESTON  
ANNA L. RANSON  
JESSIE CARRYL SMITH  
LAURA A. WEBSTER  
GRACE D. WETHERBEE

**1903**

MARY E. BARLOW  
MARION LYND DUNCAN  
MAUD TRUXTEN HENDERSON  
CHARLOTTE GREGORY MASSEY  
ELLA M. C. NOSLER  
CATHERINE C. SHAW  
RUTH L. WELLS

**1904**

GERTRUDE BARTLETT  
ANNA MARY CARROLL  
\*PHOEBE ALICE COOPER  
CAROLINE GERTRUDE HEYWOOD  
WILHELMINA L. HOME  
LAURA A. MOULSON  
MARGARET ROUTLEDGE  
\*FRANCES LOUISE WEEKS  
EUGENIA BOWEN WOOLFOLK

**1905**

BLANCHE HENRIQUES DE LEON  
MAUDE MANUELL HALL  
KATHERINE ELIZABETH PHELPS  
GERTRUDE WEBSTER WELTON  
SARAH NICHOLL WOODWARD

**1906**

ELIZABETH D. BOORMAN  
HELEN CHASE FESSENDEN  
MARY TRAPIER GADSDEN  
EDITH HART  
BERTHA EFFINGHAM LAWRENCE  
CHARLOTTE E. MARTIN  
KATRINA LIVINGSTON PATTERSON  
MARGARET MARION PROFFE  
JULIA ELEANORA STEPHENSON  
CATHERINE EVELYN WILE  
CLARINE V. B. WOODWARD

\*Deceased.



**1907**

SARA EN LEONG CHUNG  
 EVA H. CRUMP  
 MABEL HOBART  
 FLORENCE M. HORNE  
 MARY L. KNEEVES  
 MAY KNEPPER  
 MABEL A. PENNOCK  
 BERTHA R. RADFORD  
 ELLA M. TAYLOR  
 HILDA VAN DEERLIN

**1908**

FRANCES B. AFFLECK  
 ANNA REBECCA ARMSTRONG  
 AUGUSTA W. KAWCZYNSKI  
 ANNE WAITE LOVELL  
 MABEL W. NICHOLAS

**1909**

VALBORG DOROTHEA CARLSEN  
 APAULINE A. A. GRIEBEL  
 RUTH EMMELINE HILDRETH  
 AGNES ALLYNE HOWELL  
 EMMA CLARA KLEMM  
 MARY L. MOFFETT  
 MARY CLELLAND WEST  
 VIOLA YOUNG

**1910**

CLAIRE FAIRCHILD COURSEN  
 GEORGIE EDWARDINA CRANE  
 ALICE WARD DE WITT  
 HELEN MARGARET FULLER  
 RUTH KENT  
 ANNA GRAY NEWELL

**1911**

GERTRUDE JEAN BAKER  
 MARY WARREN BEARSE  
 AIMEE BROOKFIELD DRAKE  
 MARION MORSE FURNESS  
 JOSEPHINE WEED HART  
 MABEL VIOLA HOLGATE  
 MARION ETHELYNDA HOLMES  
 ALICE GLENCAIRN LEFFINGWELL  
 ELLA PIER  
 SARAH TINSLEY REES  
 MARY SHEPARD  
 MARIA PAGE WILLIAMS

**1912**

BERTHA HARRIS BUTTS  
 EDITH CHESTER CHAPPELL  
 ESTELLE LOUISE HIESTAND  
 ELSIE WILHELMINA RIEBE  
 CLARA LOUISE SCHODTS

**1913**

DOROTHY NEVIL BINNS  
 MARY ALTHEA BREMER  
 ANNIE BROWN  
 ELIZABETH HAMILTON COE  
 HELEN GERTRUDE FLAGG  
 JANE BLISS GILLESPIE  
 LOUISE STRONG HAMMOND  
 LOUISE HULL  
 LILLIAN LORENE MUNSON  
 ELITA WILLIAMS SMITH  
 FLORENCE AMY SPENCER

**1914**

ROMOLA DAHLGREN  
 RACHEL OSBORNE HEMPHILL  
 OLIVIA MATTHEWS  
 MABEL FRANCIS SPRAGUE  
 AMY GREER THOMPSON

**1915**

MARGARET DUDLEY BINNS  
 EVELINE DIGGS  
 ALICE LOWRY DODGE  
 ETHEL FOX  
 MARION HELEN FRASCCELLO  
 ANNA ALIDA GILLILAND  
 ADAH PRESCOTT KNIGHT  
 EDITH MAUD SUTTON  
 ELISE LESHER VAN VECHTEN

**1916**

VENETIA COX  
 DOROTHY DUFFIE  
 ELEANOR SUSAN McNULTY  
 DOROTHY NORTON  
 MARGERY RANGER  
 OLIVE B. TOMLIN

**1917**

CATHERINE COTTRELL  
 VICTORIA GONZALES  
 BELVA K. JENNINGS  
 EMILY H. LANGUEDOC

**1918**

ETHEL MAY BUNCE  
 CARRIE MABEL HICKS  
 VIVIAN HELEN JOHNSON  
 NINA MAE LEDBETTER  
 MARIAN MILLER

**1919**

ELIZABETH RANDOLPH DAILEY  
 ELEANOR R. DEARING  
 AURILLA GRACE DENTON  
 LUCY KENT  
 LUCIE MYER  
 LILLIAN EDITH MINHINNICK  
 ANNE DUDLEY YOUNG

## CANON 20

### OF DEACONESSES

#### As Amended by the General Convention, 1904

§ i. A woman of devout character and proved fitness, unmarried or widowed, may be appointed Deaconess by any Bishop of this Church. Such appointment shall be vacated by marriage.

§ ii. The duty of a Deaconess is to assist the Minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ iii. No woman shall be appointed Deaconess until she shall be at least twenty-three years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant of this Church in good standing and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties above defined. The testimonial of fitness shall be signed by two Presbyters of this Church, and by twelve lay communicants of the same, six of whom shall be women. The Bishop shall also satisfy himself that the applicant has had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

§ iv. No Deaconess shall accept work in a Diocese without the express authority in writing of the Bishop of that Diocese; nor shall she undertake work in a Parish without the like authority from the Rector of the Parish.



§ v. When not connected with a Parish, the Deaconess shall be under the direct oversight of the Bishop of the Diocese in which she is canonically resident. A Deaconess may be transferred from one Diocese to another by Letters Testimonial.

§ vi. A Deaconess may at any time resign her office to the Ecclesiastical Authority of the Diocese in which she is at the time canonically resident, but she may not be suspended or removed from office except by the Bishop for cause, with the consent of the Standing Committee, and after a hearing before the Bishop and the Standing Committee.

§ vii. No woman shall be recognized as a Deaconess until she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

## THE BENEFIT FUND

In February, 1910, a generous gift was made to Deaconess Knapp by Miss Cornelia French, of Boston, for the relief of any Deaconess temporarily disabled, and was the foundation of our present fund. The need of such a fund to assist Deaconesses who have reached the limit of their usefulness by age or other disability, had long engaged the attention of those interested in their welfare.

In January, 1912, a Special Committee composed of three Trustees of the New York Training School for Deaconesses and four Alumnæ met for the purpose of organizing the relief fund, and at the regular meeting of the Board of Trustees held in November, 1913, a resolution sanctioning the creation of a fund and authorizing the Treasurer to receive payments for it was duly passed, and in May, 1914, the Alumnæ Association, after careful preparation, presented the rules, which now govern the membership and administration of the fund.

Any graduate of the School may become a member of the fund by the payment of \$10.00 a year for twenty years, or by one payment of \$200.00.

There are only thirteen regular contributors, while the graduates number one hundred and forty-two. Graduates and their friends are asked to remember that the fund must be increased by generous gifts, as well as by membership. The interest on an endowment fund of \$50,000, with the payments of dues, will enable any payments for relief to be met, and we must soon be ready to care for the Deaconesses whose years of service have been long and faithful.

SUSAN T. HAND.

*Secretary.*

## FINANCIAL STATEMENT

DECEMBER 31, 1919

Bonds:

\$1000 N. Y. Cent. & H. R. R. R. Co. Ref. & Imp. 4½s—2013 .....	\$ 957.50
\$1000 Union Pac. R. R. Ref. 4s—2008.....	907.50
\$350 U. S. of America 4¼% Liberty Loan Bonds.....	330.66
Cash .....	223.15

Total assets of Benefit Fund.....	\$2418.81
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## ENDOWMENT FUND

THE TRUSTEES OF THE NEW YORK TRAINING SCHOOL FOR DEACONESSES desire to call the attention of all former students and friends of the School to the necessity of an endowment fund as a provision for the future, and especially to the present necessity of a large number of annual contributors to the support of the School. For several years to come, until a sufficient endowment shall have been secured, it will be necessary to raise each year \$8,000 to meet the deficit. To do this, the Trustees desire not only to appeal for gifts to the endowment fund, but also to ask for annual contributions to the current expense fund.

Already several friends of the School have become annual subscribers, but their number is not yet sufficient to provide for all the needs.

Attached to the report is a form for annual subscriptions. We hope that graduates may be of assistance by interesting those of their acquaintance in this opportunity.

It is needless to say that the School is managed with great economy; in fact, much of the work done in the School is really done as a labor of love.

Many of us who knew what Dr. Huntington's interest was in this School will feel that here is his real memorial. The desire that the School, which he founded and carried on so long, should be endowed was strong in his heart. This was almost his last expressed wish.

Through his efforts, and those of his friends, we are the possessors of a building with no debt upon it, in the best possible situation for the School's purposes. We are near enough to Columbia University to be able to avail ourselves of many of its advantages, and so near to the Cathedral that our students will receive the inestimable benefit that must come from attendance at the great services which are held here. This we have received from the past—it is for us of the present and future to carry on this great and greatly needed work for our Church.

During the Summer Session of Columbia University, St. Faith's House is opened as a residence hall for the accommodation of Church students and others. During this period there are daily services in the oratory, and a course of lectures on the Bible, Church History, or some kindred subject is offered in the House for residents.



# TREASURER'S STATEMENT

RECEIPTS AND DISBURSEMENTS  
January 1, 1919—December 31, 1919.

## MAINTENANCE FUND

### RECEIPTS

Balance January 1, 1919.....			
Contributions (undesignated) .....	\$3,654.51		
“ for Cathedral Deaconess.....	300.00	\$3,954.51	
Board and Tuition—			
Scholarships .....	2,733.35		
Paid by Students.....	3,133.05		
Board and Room Guests .....	8,666.64		
Meal Guests .....	216.25		
		14,749.29	
Income on Investments .....		1,443.54	\$20,147.34
Loans during the Year .....			2,300.00
			<u>\$22,447.34</u>

### DISBURSEMENTS

<i>Educational Expenses:</i>			
Salaries of Staff Officers.....	\$3,169.78		
Books and Supplies .....	117.93		
Miscellaneous .....	105.98	\$3,393.69	
<i>Administrative Expenses:</i>			
Office Secretary Salary .....	260.00		
Telephone .....	146.65		
Office Supplies .....	69.39		
General Printing .....	238.45		
Miscellaneous .....	19.10	733.59	
<i>Housekeeping Expenses:</i>			
Food .....	7,806.12		
Servants' Wages .....	4,079.52		
Heat, Coal & Wood....	\$1,937.04		
Heat—Gas .....	240.16		
Light .....	185.92		
Water .....	2,363.12		
House Supplies .....	516.14		
Repairs and Renewals .....	930.69		
Miscellaneous .....	74.27	\$15,769.86	
		<u>\$19,897.14</u>	
Deficit January 1, 1919.....		663.29	\$20,560.43
Bank Balance December 31, 1919.....			\$1,886.91
Petty Cash on hand .....			75.00

FORM FOR ANNUAL SUBSCRIPTIONS

To THE NEW YORK TRAINING SCHOOL FOR DEACONESSES,

419 West 110th Street, New York City.

I shall be glad to contribute \$.....to the annual

Expense Fund of THE NEW YORK TRAINING SCHOOL FOR DEACONESSES, payable

on or before.....

Name.....

Address.....



## FORM OF BEQUEST

I GIVE and bequeath to THE NEW YORK TRAINING SCHOOL FOR DEACONESSSES,  
a corporation under the Laws of the State of New York, or to the Treasurer  
thereof for the time being, for its corporate purposes, the sum of.....  
.....dollars.

## FORM OF DEVISE OF REAL ESTATE

I GIVE and bequeath to THE NEW YORK TRAINING SCHOOL FOR DEACONESSSES,  
a corporation under the Laws of the State of New York, for its corporate pur-  
poses, all that, etc. (Here describe the property.)