

The Year Book
of the
New York Training School
for
Deaconesses

Founded A.D. 1890 by the Reverend William Reed Huntington, D.D.

1916-1917



St. Faith's House, Cathedral Close
Amsterdam Avenue and 110th Street
New York

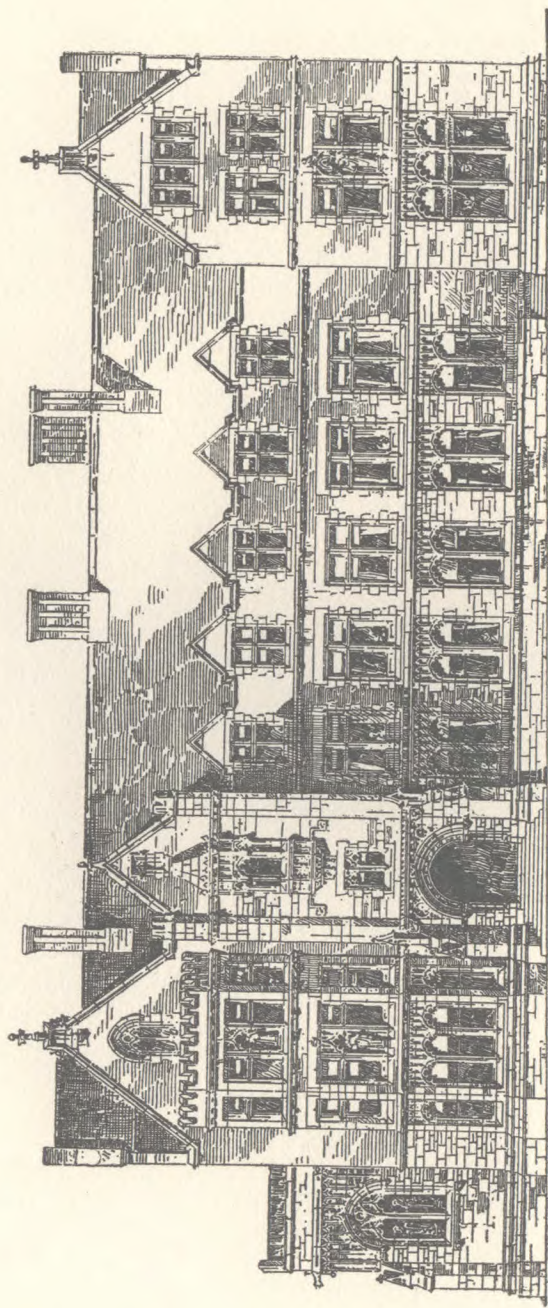
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THE VERY REVEREND WILLIAM MERCER GROSVENOR, D.D.*

Dean

DEACONESS SUSAN TREVOR KNAPP

COURSE OF STUDY

1. Holy Scripture—*a. Old Testament*, THE REV. FRANCIS B. BLODGETT, B.D., Historical Books, Prophetical Books, Psalter.
b. New Testament, THE REV. WILSON LLOYD BEVAN, B.D., PH.D., Gospels, Epistles, Greek Testament.
2. Theology—THE WARDEN, THE REV. G. ASHTON OLDHAM, B.D., Creeds, Sacraments, Pastoral Theology.
3. Church History—THE REV. W. H. P. HATCH, PH.D., Primitive, English, American.
4. Religious Education—THE DEAN, SPECIAL INSTRUCTORS, Devotional Use of Holy Scripture, Missions, Psychology, Sunday School Pedagogy, Church Music.
5. Sociology—DR. J. H. P. HODGSON, MRS. JOHN M. GLENN, SPECIAL INSTRUCTORS, Hygiene and Public Health, Social Service.

Instruction is given in bookkeeping, typewriting, needlework, cooking and fine laundry work.

Head of St. Faith's House

DEAN KNAPP.

Assistants

MISS ELIZA B. MILLS.

MISS EVELINE DIGGS.

* Deceased.

A special meeting of the Board of Trustees of The New York Training School for Deaconesses was held on Wednesday, December 13th, 1916, immediately after the burial service in the Cathedral, of the Warden of the School,

William Mercer Grosvenor,

Dean of the Cathedral of St. John the Divine.

The following Memorial was read and ordered placed upon the Records:

We have met together today, with many others, to bear witness to the loss we have sustained in the death of Dean Grosvenor.

As Warden of the School, Dean Grosvenor willingly and graciously gave to its affairs, and to its students, a share of his overburdened time; to the Board of Trustees he brought a wide experience, a clear judgment, and a generous sympathy.

His advice and his presence will long be missed, and we desire to place on record our profound regret for his loss and regard for him.

The Dean's Report

The present excellent condition of the school commends the experiment instituted one year ago in which the course of study was rearranged and simplified and the work of the curriculum grouped under five departments. There are in residence this winter three graduates of the school taking special courses: five seniors, thirteen juniors and two special students. There are also two non-resident students taking partial work. Fifteen dioceses are represented, as follows: Albany, Central New York, Chicago, Connecticut, East Carolina, Fond du Lac, Long Island, Newark, North Carolina, Rhode Island, Western New York, Cuba, Honolulu, Kyoto and Tokyo.

Miss Anna A. Gilliland, a graduate of the class of 1915, was set apart last September in her own parish church in Plattsburg, New York, and is now working in Germantown, Pa.

Since the issuing of the last Year Book, two graduates of the school have been sent to the missionary district of Hankow, one to Tokyo, one to Kyoto and two to the Philippine Islands. Among the graduates and seniors in residence one is being prepared for Hankow by special studies indicated by Bishop Roots; another is specializing in vocal and instrumental music for Kyoto, as requested by Bishop Tucker, and one is preparing for Puerto Rico.

St. Faith's Sunday School has become a branch of the Demonstration Sunday School for the Province and is being developed under the supervision of the Demonstration School Committee working with the Board of Religious Education. This connection provides the students with special courses of instruction in Psychology and Sunday School Pedagogy. We are indebted to Dr. William Jefferys

and Miss Tillottson for mission study classes which they conducted last winter. During the current year the students will receive a course of instruction in Personal Evangelism, conducted by Miss Bertha Condé, of the National Board of the Young Women's Christian Association.

My furlough during the second term of last winter gave me the opportunity which I had long desired, to visit the graduates of the School working at their posts in the Orient. Of the twenty-six women who were then on duty in China, Japan, and the Philippine Islands, I was able to see twenty-four. As I have noted above, six graduates of the School have since then been sent out, thus raising the number from twenty-six to thirty-two.

The success of a school is to be measured by the character and efficiency of its *alumnæ*. We have reason to be proud of our women. The majority of them are occupying positions of leadership. The bishops speak of them in warm praise; they work well together and they stand faithfully by their posts. Deaconess Routledge, of the Philippines, has left in Manila a school which has prospered under her care, and has gone to Tekukan, a station in the Mountain Province, to organize a new school among the Igorots. The Training School for Deaconesses in Hankow, known as St. Phœbe's School, under the direction of Deaconess Hart, is now well established. There are four candidates for the office in training. I was able to make the acquaintance of three of these women while I was in Hankow and I thought them admirably fitted for their vocation. These women consider themselves daughters of our own School, to which they sent messages of deep respect and affection.

In China and Japan all specialized training under the American Church Mission, which prepares native Christian women for missionary work among their own people is under the superintendence of women who have been sent out by the New York Training School for Deaconesses. We have also provided the Principals for St. Hilda's, Wuchang, St. Faith's, Yangchow, and St. Margaret's, Tokyo.

The consultations which I was able to hold with the

Bishops of the Orient were helpful and suggestive. I gained from them many points regarding the training most needed for their own particular fields. With the permission of Bishop Brent I will subjoin to this report extracts from a private letter I received from him after my visit to the Philippine Islands. The letter discusses the training of the Deaconess for the Mission field.*

SUSAN TREVOR KNAPP.

*1. MORAL TRAINING. This is basic. All else is built upon it. I believe that we ought to lay a Puritan emphasis on character. Often accompanying a high degree of trained intelligence and much piety, there are faults . . . which gravely mar and sometimes nullify missionary endeavor. One of the most indispensable gifts of womanhood which carries with it a power that is as wide-reaching as it is magnificent is the spirit of obedience, which constitutes the soul of loyalty. Without it no woman should seek the mission field. Ability to labor in active co-operation with all sorts of temperaments is another essential qualification. Here and there we find women who can do well in a lonely work but who are incapable of working with others. . . . Any attempt to train missionaries should grapple with this problem and use every means to prepare those in training to meet it and conquer.

2. SPIRITUAL TRAINING. This of course begins in the conscious subordination of all else to the things of the Spirit. It comes before the intellectual. The unreserved surrender of self to God as we know Him is the beginning—but only the beginning. The gift is an offering in sunshine; the leaving the gift in the Divine hands is an offering of stability made in shadow. The intention of permanence should be tested. "For all time" looks a long time and an inordinate risk for so precious a possession as self to be committed to. Nothing can take its place.

Nothing, I find, can be taken for granted regarding the personal devotional life. The frequent opportunities for public worship in an institution can become a positive menace to a student who has never learned the difference between pious reverie and prayer or who allows the exercise of public worship to outrun or become a substitute for private devotion. Even the Blessed Sacrament may do little more than promote an *idée fixe* in a person who, with opportunity for a growing knowledge of the meaning of private prayer, fails to use it or slurs over it. The simplest sort of instruction is needed on the elements of prayer, beginning with what has been called the "practice of the Presence of God." Then too, public intercession must not be allowed to take the place of praying with the mind for the people immediately about us. I would encourage students to write out prayers for their private use.

This brings me to the subject of meditation or the devotional use of the Bible, which should be the climax of all other uses of the Bible. Start the students with some approved system and lead them from that into the liberty which grows out of discipline.

3. INTELLECTUAL TRAINING. By this I mean the ordinary curriculum course. That at St. Faith's seems to me well proportioned

and good. I would advise a maximum of time for the New Testament and a minimum for the Old outside of the Psalms and the Major Prophets with such historical study as is requisite for their understanding. Students should not only have a general knowledge of world religions but also some conception of the relation of their scriptures to Christianity—I mean as a preparation for the Gospel, which is a fulfilment of them in no less true sense than of the Jewish faith. The Gospel of fulfilment, not the Gospel of substitution.

There is no greater need among teachers than definiteness. The power of dogma is nowhere more apparent than in the mission field. My conception of dogma is that it should increase in positiveness of tone and clearness of content in inverse ratio to its amount. Our limited dogma should stand out in our lives like mountains against a morning sky.

I would encourage every student to cultivate some special interest—botany, painting, astronomy, etc. There is no relief like that of plunging into some such pursuit or avocation. No missionary should be without one. Speaking from experience, the diversity of my interests has been my salvation. Students ought also to be guided in the matter of general reading.

The more I think of the matter the more I am convinced that the Deaconess as representing the ministry of woman—ordained ministry, I mean—is needed by the Church. But there ought to be no uncertain voice about her character. The dominating sense of vocation than which there is no greater spiritual force should control every woman who is admitted to the Diaconate as fully as it does the member of a religious order. I believe that there are many women of the type needed who would respond to a proper presentation of the vocation on the part of the clergy. So far as there has been failure it must be laid at the door of us clergy.

New York Training School for Deaconesses

Aim

The aim of the School is to send out graduates thoroughly equipped to be the helpers of the clergy in their missionary and charitable work.

Method

With this end in view, careful instruction is given in the following departments: Holy Scripture, Theology, Church History, Religious Education and Sociology.

The School maintains a Sunday School under expert management. Instructions are given in Psychology and Sunday School Pedagogy, and to each student is assigned a class or some other part in the conduct of the Sunday School.

The duties connected with the Sacristy of the Cathedral are performed by the staff and students of the School.

Extra studies, not considered indispensable in the preparation for the Diaconate, are provided for those who may elect them.

Admission

Candidates for admission must be not less than twenty-one years of age. Thirty-five is the maximum limit of age.

Applicants older than this may be considered only under very exceptional circumstances.

Every candidate for admission must fill out and submit to the Dean a form of application, and must also procure a physician's certificate testifying to her bodily health and strength. She must present, in addition, the name and address of her Rector and of at least two persons to whom

reference may be made. The form of application and the certificate may be procured in blank from the Dean.

Candidates who have fulfilled the requirements will be admitted to the School on probation until the Christmas vacation. Beyond this time they will be permitted to continue the course only in case their capacity and bodily strength are judged equal to the probable demands of the work.

The School Year

The School year consists of three terms, beginning respectively on the first Wednesday in October, the third day of January and the first day of June. The first two terms are devoted to scholastic and devotional studies, and to instruction in Church methods, with sufficient practical work for illustrative purposes, while the third term is entirely given to actual hospital or mission work.

Terms

The charge for board and tuition is three hundred dollars (\$300) a year. For those who cannot afford to make this payment in full, partial scholarships of various amounts up to one hundred dollars (\$100) are provided. The tuition fee is charged for the two academic terms. The summer term is provided free of expense to the student.

Residence

All students in residence, whether regular or special, are required to take twelve hours a week of lectures provided in the curriculum of the School. Certain courses given in the afternoon at Teachers College, Union Theological Seminary and the School of Philanthropy are recommended.

Students wishing to elect one or more of these outside courses, or any other work not provided in the curriculum of the School, are required to consult the Advisory Committee of the Faculty.

The life of the House forms an important part of the

training, and has been planned with a view to developing in the students the self-discipline and spiritual strength necessary in a Deaconess. The rules that govern the household are few and simple and loyal obedience to them is a requirement of the School. The students are expected to care for their own rooms and to assist in the lighter parts of the housework.

Holidays

Thanksgiving Day and Washington's Birthday are holidays. There are two recesses, one beginning with Christmas Eve and ending with the second day of January, and the other from the Wednesday in Holy Week until the Saturday in Easter week. Classes are suspended on the mornings of All Saints' Day, Epiphany, Ash Wednesday, and Ascension Day.

The summer vacation varies according to the practical work assigned to the students. It is not less than six weeks nor more than two months in length.

Diplomas

Upon the expiration of the second school year Diplomas will be given to all who, in the judgment of the Faculty, shall have satisfactorily completed the course.

The School Medal

To every graduate of the School will be given at the time of her setting apart to the Diaconate the Medal of the School in silver.

Scholarships

The gift of five thousand dollars founds a scholarship, the income of which covers all the expenses of one pupil. Founders of scholarships may themselves nominate or authorize Rectors of Parishes to nominate beneficiaries, subject to the conditions of admission.

Course of Instruction

Holy Scripture

A.—OLD TESTAMENT.

1. *The Pentateuch.* Two hours a week for the first term of the Junior year.

This course is conducted by lectures and recitations. The primary object is to gain a familiarity with the contents of the books and then to reach a reasonable understanding of the documents, and of the time and character of the different legal codes. The text-book is the American Revised Version. Constant reference is made to Hastings' Dictionary of the Bible, the Westminster Commentary and other Commentaries that seem suitable. What is said of the reference books in this course is true of all the following Old Testament courses.

2. *The History of Israel.* Two hours a week for the second term of the Junior year.

This covers the period from the entrance into Canaan to the Babylonian Exile. In addition to the historical books of the Old Testament, Ottley's Short History of the Hebrews is used as a text-book.

3. *The Hebrew Prophets.* Two hours a week for the first term of the Senior year. The prophetic literature through the Exilic period is studied in this course. The lectures and recitations are supplemented by the use of Kirkpatrick's Doctrine of the Prophets as a text-book.

4. *Jewish Religion and Literature After the Exile.* Two hours a week. One hour for the Juniors and Seniors together for the study of the Psalter, alternating with a similar course upon the Wisdom Books; and one hour a

week for the Seniors alone on the Jewish History and Religion from the Exile to the end of the Old Testament times.

B.—NEW TESTAMENT

THE GOSPELS

The purpose of this course is to make a brief survey of the sources of the Gospel narrative followed by careful study of the Personality and Teachings of our Lord.

Text-Books.—BURKITT, *The Earliest Sources of the Life of Jesus*; SANDAY, *Life of Jesus*.

Books of Reference.—EDERSHEIM, *Life and Times of Jesus the Messiah*; Article in HASTINGS' *Dictionary of the Bible*; GORE, *Bampton Lectures*; SLATTERY, *The Master of the World*; BURKITT, *Gospel History and Its Transmission*; SCHURER, *History of the Jews*; Cambridge *Theological Essays*.

LIFE AND EPISTLES OF ST. PAUL

Lectures on the Life of St. Paul and on the Greater Pauline Epistles. One paper will be called for during each term.

Books of Reference.—SABATIER, *The Apostle Paul*; BRUCE, *St. Paul's Conception of Christianity*; BRIGGS, *The Messiah of the Apostles*; THATCHER, *The Apostolic Church*; RAMSAY, *The Church in the Roman Empire*; St. Paul, *the Traveller*; MCGIFFERT, *The Apostolic Age*; *International Critical Commentaries on the Pauline Epistles*.

THE CATHOLIC EPISTLES, THE EPISTLE TO THE HEBREWS AND THE REVELATION OF ST. JOHN

NEW TESTAMENT GREEK (ELECTIVE)

Theology

A.—CHURCH DOCTRINE

The aim of this course is, by the setting forth of the origin, nature, and grounds of Christian Belief, to enable the students to be "ready always to give answer to every man that asketh them a reason concerning the hope that is in them."

During the first term the Apostles' and Nicene Creeds are taken as a basis of work, with frequent references for comparison to the other Christian symbols. In the second term a careful study is made of the history and doctrine of the Offices of Holy Baptism, Confirmation, and Holy Communion.

Text-Book.—MACLEAR, *Introduction to the Creeds*.

Books of Reference.—PEARSON, *On the Creed*; SCHAFF, *History of the Creeds*; WESTCOTT, *The Historic Faith*; MASON, *Faith of the Gospel*; STONE, *Outlines of Christian Dogma*; BISHOP HALL, *The Doctrine of the Church*; STONE, *Holy Baptism*; BISHOP HALL, *Confirmation*; STONE, *The Holy Communion*.

B.—PASTORAL THEOLOGY

This course is distinctly practical, its aim being to prepare the students, so far as may be possible in the classroom, to deal with the actual problems which will confront them in entering upon their work. The Prayer Book, considered from a purely practical, pastoral standpoint, is the basis of study; and in addition some attention is given to the organization side of Parish life, such as the Sunday School and Guilds, as well as to other phases of woman's work in the Church.

Lectures and informal discussions constitute the classroom work.

Text-Book.—The Book of Common Prayer.

Books of Reference.—SAMUEL HART, *The Book of Common Prayer*; PROCTOR AND FRERE, *A New History of the Book of Common Prayer*; EVAN DANIEL, *The Prayer Book*; BARRY, *Teachers' Prayer Book*; DOWDEN, *The Workmanship of the Prayer Book*; PULLAN, *The Book of Common Prayer*; BLUNT, *Annotated Book*; MGR. DUCHESNE, *Christian Worship*; HUNTINGTON, *A Short History of the Book of Common Prayer*; HOLE, *A Manual of the Book of Common Prayer*.

Church History

A.—EARLY GENERAL CHURCH HISTORY

Lectures, recitations and papers, with reading from the Fathers.

Books of Reference.—MOELLER, *History of the Christian Church, Vol. I*; SCHAFF, *History of the Christian Church, Vols. I-III*; RAINY, *The Ancient Catholic Church*; WELLS, *Manual of Early Ecclesiastical History*; VON SCHUBERT, *Outlines of Church History*; WORKMAN, *Christian Thought to the Reformation*; FISHER, *History of Christian Doctrine*.

B.—ENGLISH AND AMERICAN CHURCH HISTORY

The Church of England, especially during the Reformation; brief study of the Church on the Continent in the Middle Ages and at the Reformation; the Protestant Episcopal Church in America; Lectures, recitations and reading. A paper will be required each term.

Books of Reference.—PATTERSON, *A History of the Church of England*; WAKEMAN, *History of the Church of England*; LINDSAY, *The Reformation*; MOORE, *History of the Reformation*; WALKER, *The Reformation*; ALLEN, *Christian Institutions*; MCGIFFERT, *Protestant Thought Before Kant*; MOORE, *History of Christian Thought Since Kant*; TIFFANY, *History of the Protestant Episcopal Church*; BACON, *A History of American Christianity*.

Religious Education

A.—THEORY AND PRACTICE OF TEACHING

The work in Pedagogy consists of lectures, required reports and reference reading, and aims to prepare the student to supervise and teach in the Sunday Schools of the Church. Among the topics treated are: Principles of Teaching; The Sunday School Curriculum, and Sunday School Administration.

Books of Reference.—BUTLER, *The Churchman's Manual of Methods in Sunday Schools*; DU BOIS, *The Point of Contact in Teaching*; BROWN, *How to Plan a Lesson*; JAMES, *Talks to Teachers on Psychology*; COE, *Education in Religion and Morals*; McMURRY, *The Method of the Recitation*; LITTLEFIELD, *Hand-Work in the Sunday School*; HUNTINGTON, *Unconscious Tuition*; DENNAN, *The Sunday School Under Scientific Management*.

B.—MISSIONS

GENERAL MISSIONS AND STUDY OF RELIGIONS

Courses, covering the year, of lectures, recitations and individual research upon assigned themes.

The three hundred volumes of the Missionary Library of the School cover both courses, and relate the story of Church Extension by all Christians, especially the work done by the Anglican Communion.

MISSION STUDY CLASSES

CITY MISSIONS

C.—CHURCH MUSIC

VOCAL AND INSTRUMENTAL

The aim of this course is to fit the students to lead and instruct in simple Choir Music.

Sociology

A.—HYGIENE

The theory of this course is based upon the assumption that the student is unprepared on medical subjects; therefore the definition, symptoms and treatment of the more common diseases are dwelt upon.

As the subject implies, the instruction deals mainly with the study of Preventive Medicine, which naturally means the study of the causation of disease, with the proper mode of its prevention. To make the course still more practical a few lectures are given on First Aid to the Injured and on Obstetrics, dealing in the latter subject with simple and important facts necessary for the care of the poor who lack proper nursing. The whole course is carried on with the view of developing practical and useful knowledge on a subject so necessary to the welfare of the community.

Text-Book.—BISSELL, *A Manual of Hygiene.*

B.—SOCIAL SERVICE

The purpose of the training given under the head of Social Service is to lay a foundation for the work that any student after graduation may be called on to do in the field of rehabilitating family life. Each student gives one day a week to practice work under the guidance of a trained social worker. The junior students are given training in selected districts of the Charity Organization Society, the senior and special students in selected parishes and by other church agencies. The students attend during the school year courses of weekly lectures on Social Disabilities and Programs and Principles of Rehabilitation and Prevention given at the School of Philanthropy. During the second term the Rev. Charles K. Gilbert gives a course of lectures at the school. Mrs. Glenn comes to the school one morning a week to advise with the students about their social work. She also arranges for the senior students to visit a few selected New York institutions.

Graduates

1892

SARAH K. BARKER
ALICE GOODEVE
MARY E. GREENE
*KATE NEWELL

1894

THEODORA BEARD
*CHARLOTTE CUSHMAN
FANNIE WILSON KENNETT
SUSAN TREVOR KNAPP
EDITH MAY MINER
*KATHARINE STILLMAN
ALICE ELIZABETH WEBSTER

1895

S. AGNES BRIGGS
MARY T. PATTERSON
CORA V. PHELPS

1896

ELIZA WARREN BEARD
GERTRUDE BOUCHER MOSHER
EDITH CHARLOTTE SMITH

1897

*ELIZABETH M. DEANE
SARAH L. FROST
MARIA R. PITTS
MARY ISABELLE POTTER
EDITH L. TAFT

1898

VIRGINIA FRANCES BURFORD
GEORGIANA ISABELLE HOWELLS
JOSEPHINE A. LYON
LILLIAN CRANE SCOTT

1899

*HELEN E. MOULTON
BETSY A. SOUTHWORTH
SARAH M. STEUART
HELEN WITHERS

*Deceased.

1900

CHARLOTTE M. BOYD
KATHARINE C. DUFFY
ELLEN I. FLANDERS
BERTHA M. GARVIN
ANNA E. SANDS

1901

MARY A. BECHTLER
JANE F. GEORGE
MARY E. LIBBEY
LILLIAN ARUNDEL YEO

1902

HELEN COPPELL
HARRIET C. HYDE
MARGARET C. LLOYD
THEODORA L. PAINE
MARY C. PRESTON
ANNA L. RANSON
JESSIE CARRYL SMITH
LAURA A. WEBSTER
GRACE D. WETHERBEE

1903

MARY E. BARLOW
MARION LYND DUNCAN
MAUD TRUXTEN HENDERSON
CHARLOTTE GREGORY MASSEY
ELLA M. C. NOSLER
CATHARINE C. SHAW
RUTH L. WELLS

1904

GERTRUDE BARTLETT
ANNA MARY CARROLL
*PHOEBE ALICE COOPER
CAROLINE GERTRUDE HEYWOOD
WILHELMINA L. HOME
LAURA A. MOULSON
MARGARET ROUTLEDGE
*FRANCES LOUISE WEEKS
EUGENIA BOWEN WOOLFOLK

1905

BLANCHE HENRIQUES DE LEON
MAUDE MANUELL HALL
KATHARINE ELIZABETH PHELPS
GERTRUDE WEBSTER WELTON
SARAH NICHOLL WOODWARD

1906

ELIZABETH D. BOORMAN
HELEN CHASE FESSENDEN
MARY TRAPIER GADSDEN
EDITH HART
BERTHA EFFINGHAM LAWRENCE
CHARLOTTE E. MARTIN
KATRINA LIVINGSTON PATTERSON
MARGARET MARION PROFFE
JULIA ELEANORA STEPHENSON
CATHERINE EVELYN WILE
CLARINE V. B. WOODWARD

1907

SARA EN LEONG CHUNG
EVA H. CRUMP
MABEL HOBART
FLORENCE M. HORNE
MARY L. KNEEVES
MAY KNEPPER
MABEL A. PENNOCK
BERTHA R. RADFORD
ELLA M. TAYLOR, Deaconess
HILDA VAN DEERLIN

1908

FRANCES B. AFFLECK
ANNA REBECCA ARMSTRONG
AUGUSTA W. KAWCZYNSKI
MABEL W. NICHOLAS

1909

VALBORG DOROTHEA CARLSEN
APAULINE A. A. GRIEBEL
RUTH EMMELINE HILDRETH
AGNES ALLEYNE HOWELL
EMMA CLARK KLEMM
MARY L. MOFFETT
MARY CLELLAND WEST
VIOLA YOUNG

1910

CLAIRE FAIRCHILD COURSEN
GEORGIE EDWARDINA CRANE,
Deaconess
ALICE WARD DE WITT
HELEN MARGARET FULLER
RUTH KENT
ANNA GRAY NEWELL

1911

GERTRUDE JEAN BAKER
MARY WARREN BEARSE
AIMÉE BROOKFIELD DRAKE
MARION MORSE FURNESS

JOSEPHINE WEED HART
MABEL VIOLA HOLGATE
MARION ETHELYNDA HOLMES
ALICE GLENCAIRN LEFFINGWELL
ELLA PIER
SARAH TINSLEY REES
MARY SHEPARD
MARIA PAGE WILLIAMS

1912

BERTHA HARRIS BUTTS
EDITH CHESTER CHAPPELL
ESTELLE LOUISE HIESTAND
ELSIE WILHELMINA RIEBE
CLARA LOUISE SCHODTS

1913

DOROTHY NEVIL BINNS
MARY ALTHEA BREMER
ANNIE BROWN
ELIZABETH HAMILTON COE
HELEN GERTRUDE FLAGG
JANE BLISS GILLESFY,
Deaconess
LOUISE STRONG HAMMOND
LILLIAN LORENE MUNSON
ELITA WILLIAMS SMITH
FLORENCE AMY SPENCER

1914

ROMOLA DAHLGREN
RACHEL OSBORNE HEMPHILL
OLIVIA MATTHEWS
MABEL FRANCES SPRAGUE
AMY GREER THOMPSON

1915

MARGARET DUDLEY BINNS
EVELINE DIGGS
ALICE LOWRY DODGE
ETHEL FOX
MARION HELENA FRACELLO
ANNA ALIDA GILLILAND
ADAH PRESCOTT KNIGHT
EDITH MAUD SUTTON
ELISE LESHER VAN VECHTEN

1916

VENETIA COX
DOROTHY DUFFIE
ELEANOR SUSAN McNULTY
DOROTHY NORTON
MARGERY RANGER
OLIVE B. TOMLIN

Deaconess Graduates Are Working in the Following Fields

Frances B. Affleck	Salt Lake City, Utah
Anna Rebecca Armstrong.....	St. James's Church, Fordham, N. Y.
Gertrude Jean Baker.....	St. Elizabeth's School, Wapakala, S. D.
Sarah K. Barker	Retired
Mary E. Barlow	St. Mark's Church, Minneapolis, Minn.
Theodora Beard	Curtis Home, Meriden, Conn.
Mary A. Bechtler.....	St. John's Parish, Washington, D. C.
Elizabeth D. Boorman	Augusta, Ga.
Charlotte M. Boyd.....	St. Bartholomew's Parish, New York
Bertha H. Butts	Emmanuel Church, Newport, R. I.
Valborg Dorothea Carlsen.....	Maebashi, Japan
Anna Mary Carroll.....	Church of the Emanuello, Philadelphia, Pa.
Elizabeth Hamilton Coe.....	All Saints' Parish, Worcester, Mass.
Helen G. Coppell.....	Church of the Holy Communion, New York City
Georgie Edwardina Crane.....	Hannah More Academy, N. C.
Eva H. Crump.....	High Shoals, N. C.
Romola Dahlgren	Diocesan, Providence, R. I.
Katharine C. Duffy.....	Savannah, Ga.
Helen Margaret Fuller.....	City Missions, Chicago, Ill.
Mary Trapier Gadsden	Yorkville, S. C.
Bertha M. Garvin	Grace Church, New York
Jane F. George	Church of the Holy Apostles, N. Y.
Jane B. Gillespy	Diocesan, Providence, R. I.
Anna A. Gilliland.....	St. Barnabas' Mission, Germantown, Pa.
Apauline A. A. Griebel	Atlanta, Ga.
Maud Manuell Hall.....	Hankow, China
Edith Hart	Christ Church, Greenwich, Conn.
Rachel Osborne Hemphill	Shanghai, China
Maud Truxten Henderson	St. John's Parish, Stamford, Conn.
Ruth Emmeline Hildreth.....	Church of The Incarnation, Brooklyn, N. Y.
Mabel Hobart.....	Home for Consumptives, Chestnut Hill, Pa.
Wilhelmina L. Home.....	Christ Church, Brooklyn, N. Y.
Agnes Alleyne Howell.....	Diocesan, N. Y.
Harriet Courtney Hyde	St. Faith's School, Saratoga Springs, N. Y.
Frances W. Kennett.....	Cincinnati, O.
Emma Clara Klemm	Dean, in residence at St. Faith's
Susan Trevor Knapp.....	Trinity Parish, Ossining, N. Y.
Mary L. Kneves	Vernal, Utah
Laura May Knepper	Emmanuel Parish, Boston, Mass.
Mary E. Libbey	St. Paul's Cathedral, Boston, Mass.
Margaret S. Lloyd.....	Cincinnati, O.
Anne Waite Lovell.....	New Haven, Conn.
Josephine A. Lyon	Manila, P. I.
Charlotte G. Massey.....	Christ Church Cathedral, St. Louis, Mo.
Anna Gray Newell.....	Grace Parish, Brooklyn, N. Y.
Mabel W. Nicholas.....	Seattle, Wash.
Ella M. C. Nosler.....	Soochow, China
Theodora L. Paine.....	
Katrina Livingstone Patterson	Chicago, Ill.
Mary T. Patterson	

Mabel A. Pennock.....	Wuchang, China
Katharine E. Phelps.....	
Maria R. Pitts.....	Schuyler, Va.
Bertha Rives Radford.....	Sendai, Japan
Anna L. Ranson.....	Hankow, China
Elsie W. Riebe.....	Bontoc, Philippine Islands
Margaret Routledge.....	Graniteville, S. C.
Anna E. Sands.....	St. Thomas' Parish, New York
C. Louise Schodts.....	Ogden, Utah
Mary Shepard.....	St. Peter's Church, Morristown, N. J.
Edith C. Smith.....	Paris, France
Jessie Carryl Smith.....	Red Hook, New York
Julia E. Stephenson.....	
Ella M. Taylor.....	Grace Parish, New York
Amy Greer Thompson.....	St. Athanasius' Parish, Los Angeles, Cal.
Alice E. Webster.....	
Laura A. Webster.....	Rhinebeck, N. Y.
Mary Clelland West.....	Los Angeles, Cal.
Catherine Evelyn Wile.....	Dante, Va.
Maria Page Williams.....	Great Falls, Mont.
Helen A. Withers.....	Church of the Holy Spirit, New York
Clarine V. B. Woodward....	House of Mercy, Washington, D. C.
Lillian Arundel Yeo.....	Diocesan Missions, Western Mass.
Viola Young.....	

Deaconesses Prepared by Special Course and Sent Out by the School

Elizabeth W. Chappell.....	St. George's Parish, New York
Katharine Gillmore.....	Working Girls' Shelter, New York
Anna Hargreaves.....	Besao, Philippine Islands
Virginia Mitchell.....	Corney's Point, N. J.
Catharine C. Nicholson.....	Memphis, Tenn.
Henrietta Temple Pell-Clarke.....	St. John's Parish, Ithaca, N. Y.
Edna Alma Turner.....	Washington, D. C.
Laura Preston Wells.....	Shanghai, China

Women Workers Trained in the School but Not Set Apart to the Diaconate

Mary Warren Bearse.....	St. George's Parish, New York
Harriet M. Bedell.....	Nenana, Alaska
Dorothy Nevill Binns.....	Alfred, N. Y.
Margaret Dudley Binns.....	
Mary Althea Bremer.....	Soochow, China
Annie Brown.....	Wusih, China
Sara En Leong Chung.....	Honolulu, Hawaiian Islands
Elizabeth Hamilton Coe.....	All Saints' Parish, Worcester, Mass.
Claire Fairchild Coursen.....	St. Ann's Parish, The Bronx, N. Y.
Eveline Diggs.....	N. Y. Training School for Deaconesses
Aimée Brookfield Drake.....	Wuchang, China
Winifred R. English.....	Gladstone, N. J.
Helen G. Flagg.....	Chapel of the Intercession, New York
Marion Helena Frascello.....	St. Augustine Chapel, New York

Ellen Clark Fullerton, M.D.....Shanghai, China
 Marion Morse Furness.....Diocesan Missions, Mass.
 Louisa Strong Hammond.....Wusih, China
 Josephine Weed Hart.....
 Caroline Gertrude Heywood.....Tokyo, Japan
 Mabel Viola Holgate.....St. Chrysostom's Chapel, New York
 Marion Ethelynda Holmes.....
 Edith R. Hopkins.....City Missions, New York
 Florence M. Horne.....St. Paul's Parish, New Haven, Conn.
 Augusta W. Kawcgynski....St. Mark's Parish, Mount Kisco, N. Y.
 Ruth Kent.....Hankow, China
 Adah Preston Knight.....
 Nellie McKim.....Tokyo, Japan
 Eliza Budd Mills.....New York Training School for Deaconesses
 Marion Sheffield Mitchell.....Shanghai, China
 Mary L. Moffett.....
 Dorothy Norton.....Kyoto, Japan
 Bettie Withers Owen.....New Orleans, La.
 Maud Porter Parsons.....Fort Hall, Idaho
 Ella Pier.....
 Mary C. Preston.....Probation Officer, Chicago, Ill.
 Margaret M. Proffe.....Blackwell Hollow, Va.
 Sarah T. Rees.....Sendai, Japan
 Florence Amy Spencer.....Niigata, Japan
 Mabel Frances Sprague
 Probation Officer, Court of General Sessions, New York
 Ann Rebecca Standring.....Soochow, China
 Olive Bird Tomlin.....Wuchang, China
 Hilda Van Deerlin.....Honolulu, Hawaiian Islands
 Ruth Lyman Wells.....G. F. S., Boston, Mass.
 Hallie Randolph Williams.....Tokyo, Japan
 Emily Elizabeth Winegar.....Mission Home, Virginia

Resident Students 1916-1917

Seniors.

CATHERINE WALLACE COTTRELL
 SOPHIA CATHERINA DOOMAN
 VICTORIA MERODIA Y GONZALEZ
 BELVA VANK. JENNINGS
 EMILY HENRIETTA LANGUEDOC

Graduate Students.

VENETIA COX
 DOROTHY DUFFIE
 ELEANOR SUSAN McNULTY

Special Students.

DEACONESS ETHEL E. SPENCER
 VIRGINIA LOCKETT
 MARGARETHA A. RIBBLE

Non-Resident Special Students.

VERONICA CAMINONI
 MABEL SNOW

Juniors.

ELMINA ETHEL BARTLETT
 EMELINE BATTEN
 ETHEL MAY BUNCE
 ELIZABETH VALENTINE CARTER
 FRANCES HARMAN CRANDELL
 MARY BLYTHE GAGER
 CARRIE MABEL HICKS
 VIVIAN HELEN JOHNSON
 NINA MAE LEDBETTER
 MABEL RULISON MANSFIELD
 MARIAN MILLER
 RUTH EVELYN REYNOLDS
 UTA SAITO
 MOLLIE ELZORA TOWNSEND

THE TRUSTEES OF THE NEW YORK TRAINING SCHOOL FOR DEACONESSES desire to call the attention of all former students and friends of the School to the necessity of an endowment fund as a provision for the future, and especially to the present necessity of a larger number of annual contributors to the support of the School. For several years to come, until a sufficient endowment shall have been secured, it will be necessary to raise each year \$8,000 to meet the deficit. To do this, the Trustees desire not only to appeal for gifts to the endowment fund, but also to ask for annual contributions to the current expense fund.

Already several friends of the School have become annual subscribers, but their number is not yet sufficient to provide for all the needs.

Attached to the report is a form for annual subscriptions. We hope that graduates may be of assistance by interesting those of their acquaintance in this opportunity.

It is needless to say that the School is managed with great economy; in fact, much of the work done in the School is really done as a labor of love.

Many of us who knew what Dr. Huntington's interest was in this School will feel that here is his real memorial. The desire that the School, which he founded and carried on so long, should be endowed was strong in his heart. This was almost his last expressed wish.

Through his efforts, and those of his friends, we are the possessors of a building with no debt upon it, in the best possible situation for the School's purposes. We are near enough to Columbia University to be able to avail ourselves of many of its advantages, and so near to the Cathedral that our students will receive the inestimable benefit that must come from attendance at the great services which are held there. This we have received from the past—it is for us of the present and future to carry on this great and greatly needed work for our Church.

Appendices

APPENDIX A

[From the Digest of the Canons of the General Convention]

Canon 20 Of Deaconesses

AS AMENDED BY THE GENERAL CONVENTION, 1904

§ i. A woman of devout character and proved fitness, unmarried or widowed, may be appointed Deaconess by any Bishop of this Church. Such appointment shall be vacated by marriage.

§ ii. The duty of a Deaconess is to assist the Minister in the care of the poor and sick, the religious training of the young and others, and the work of moral reformation.

§ iii. No woman shall be appointed Deaconess until she shall be at least twenty-three years of age, nor until she shall have laid before the Bishop testimonials certifying that she is a communicant of this Church in good standing and that she possesses such characteristics as, in the judgment of the persons testifying, fit her for at least one of the duties above defined. The testimonial of fitness shall be signed by two Presbyters of this Church, and by twelve lay communicants of the same, six of whom shall be women. The Bishop shall also satisfy himself that the applicant has had an adequate preparation for her work, both technical and religious, which preparation shall have covered the period of two years.

§ iv. No Deaconess shall accept work in a Diocese without the express authority in writing of the Bishop of that

Diocese; nor shall she undertake work in a Parish without the like authority from the Rector of the Parish.

§ v. When not connected with a Parish, the Deaconess shall be under the direct oversight of the Bishop of the Diocese in which she is canonically resident. A Deaconess may be transferred from one Diocese to another by Letters Testimonial.

§ vi. A Deaconess may at any time resign her office to the Ecclesiastical Authority of the Diocese in which she is at the time canonically resident, but she may not be suspended or removed from office except by the Bishop for cause, with the consent of the Standing Committee, and after a hearing before the Bishop and the Standing Committee.

§ vii. No woman shall be recognized as a Deaconess until she has been set apart for that office by an appropriate religious service, to be prescribed by the General Convention, or, in the absence of such prescription, by the Bishop.

A FORM FOR THE SETTING APART

OF

Deaconesses

IN

THE DIOCESE OF NEW YORK

All things being in readiness, a Priest shall present to the Bishop sitting in his chair, near to the Holy Table, such as are to be set apart as Deaconesses, saying:

Reverend Father in God, I present unto you these women [*or this woman*], to be set apart to the office and work of Deaconess.

The Bishop.

Declare, we pray you, unto those who are here gathered what the office and work of a Deaconess are.

Then shall the Priest, addressing the People, say:

Dearly beloved, it is written in the Holy Gospel according to St. Luke, that while the Lord Jesus was going about through cities and villages, preaching and showing the glad tidings of the kingdom of God, there were women not a few which ministered unto him of their substance. Likewise, after he was crucified (as the same Evangelist hath elsewhere told us), the women which came with him from Galilee were emboldened to follow after them that carried his body to the burial, and to prepare spices and ointments. Also that it is agreeable to the mind of Christ that women should do him service by offices of loving-kindness, we gather from St. Paul, who saith to the Philippians, Help those women which labored with me in the Gospel, and who also commendeth unto the Romans one Phœbe, a Deaconess of the Church which was at Cenchrea.

Touching the duty of women set apart to this office and ministry, the Canons of the Church affirm that it is

to assist the Minister in the care of the poor and sick, in the religious training of the young and others, and in the work of moral reformation. That *they* may be duly appointed to such service, *have these women* come hither.

Then shall the Bishop say as followeth:

Beloved, we have good confidence that *they* who *are* now presented to be set apart to the office of Deaconess *are* competent thereto, for it hath been so certified unto us, as the Canons require, by them whose word we trust. Nevertheless, if there be any who can allege aught on account of which it is inexpedient that *these persons* be so set apart, let protest be now made openly and before all men. *If no good reason be alleged by any why the service should not proceed, then shall the Bishop say:*

Let thy merciful kindness, O Lord, be upon us.

Answer. Like as we do put our trust in thee.

Then, all kneeling down, the Bishop shall say:

Unto thee lift we up our eyes;

Answer. O Thou that dwellest in the heavens.

Bishop. As the eyes of servants look unto the hand of their masters;

Answer. And as the eyes of a maiden unto the hand of her mistress;

Bishop. Even so our eyes wait upon thee, O Lord;

Answer. Until thou have mercy upon us.

Bishop. O Lord, have mercy upon us.

Answer. Have mercy upon us.

Bishop. O Lord, let thy mercy lighten upon us;

Answer. As our trust is in thee.

The Bishop.

O eternal God, Father of our Lord Jesus Christ, Creator of man and woman; who didst anoint with the Spirit Miriam and Deborah and Anna and Huldah; who didst not disdain that thine only begotten Son should be born of a woman; who, also, in the tabernacle of the testimony and in the temple, didst ordain women to be keepers of thy holy gates; Look mercifully, we beseech thee, upon *these* thy

servants, about to be set apart to the office and work of Deaconess. Protect *them* in the way wherein *they* go, and grant that in singleness of purpose and with a willing mind *they* may worthily accomplish the task committed to *them*, to thy glory and to the praise of thy Christ, to whom with thee, O Father, and thee, O Holy Ghost, be glory and worship for ever and ever. *Amen.*

Then shall he add:

O magnify the Lord with me.

Answer. And let us exalt his Name together.

Then, all standing up, shall be said:

We will praise thy Name, O God, with a song.

Answer. And magnify it with thanksgiving.

Bishop. O give thanks unto the God of heaven.

Answer. For his mercy endureth for ever.

Bishop. O give thanks unto the Lord of Lords.

Answer. For his mercy endureth for ever.

Then shall be sung or said the hymn called Magnificat, as followeth:

Magnificat. St. Luke i: 46.

My soul doth magnify the Lord: and my spirit hath rejoiced in God my Saviour.

For he hath regarded: the lowliness of his hand-maiden.

For behold, from henceforth: all generations shall call me blessed.

For he that is mighty hath magnified me: and holy is his Name.

And his mercy is on them that fear him: throughout all generations.

He hath showed strength with his arm: he hath scattered the proud in the imagination of their hearts.

He hath put down the mighty from their seat; and hath exalted the humble and meek.

He hath filled the hungry with good things: and the rich he hath sent empty away.

He remembering his mercy hath holpen his servant Israel: as he promised to our forefathers, Abraham and his seed, for ever.

Glory be to the Father, and to the Son, and to the Holy Ghost;

As it was in the beginning, is now, and ever shall be: world without end. *Amen.*

Then shall the Bishop ask of them the three following questions, to which each candidate shall answer for herself.

The Bishop.

Have you well considered in your own mind your purpose to serve God in this office and ministry?

Answer. I have so considered it.

The Bishop.

Will you endeavour, so long as you shall hold this office, faithfully to fulfill the duties of the same without fickleness or waywardness?

Answer. I will.

The Bishop.

Will you diligently ask of God the Grace to enable you to cling to this endeavour, and to make this purpose good?

Answer. I will.

Then the Bishop, laying his hands severally upon the head of every one of them kneeling before him, shall say:

Take thou authority to exercise the office of a Deaconess in the Church of God, whereunto thou art now set apart.

Blessed be thou of the Lord, my daughter. The Lord recompense thy work, and a full reward be given thee of the Lord God of Israel, under whose wings thou art come to trust. *Amen.*

The Bishop.

The Lord be with you.

Answer. And with thy spirit.

Let us pray.

Then, all kneeling down, the Bishop shall say these Prayers following:

For the Deaconesses newly set apart:

O God, who in thy holy Word dost commend above all goodly apparel the ornament of a quiet spirit; Adorn, we beseech thee, *these thy servants* with the meekness and the

gentleness of Christ. Preserve *them* alike from faithless fears and from unreasonable desires, that with a steadfast heart and settled purpose *they* may run the way of thy commandments, through Jesus Christ our Lord. *Amen.*

For such as are in Need and Necessity:

O God, Almighty and merciful, who healest those that are broken in heart, and turnest the sadness of the sorrowful to joy; Let thy fatherly goodness be upon all that thou hast made. Especially we beseech thee to remember in pity such as are destitute, homeless, or forgotten of their fellow-men. Bless the congregation of thy poor. Uplift those who are cast down. Mightily befriend innocent sufferers, and sanctify to them the endurance of their wrongs. Cheer with hope all discouraged and unhappy people, and by thy heavenly grace preserve from falling those whose penury tempteth them to sin: though they be troubled on every side, suffer them not to be distressed; though they be perplexed, save them from despair. Grant this, O Lord, for the love of him who for our sakes became poor, thy Son, our Saviour Jesus Christ. *Amen.*

For final Blessedness.

Almighty and eternal God, to whom is never any prayer made without hope of mercy; Bow thine ear, we beseech thee, to our supplications, and in the heavenly city cause us to be united with thy faithful servants, through Jesus Christ our Lord. *Amen.*

Rom. xv. 13.

The God of hope fill us with all joy and peace in believing, that we may abound in hope, through our Lord Jesus Christ. *Amen.*

Authorization

The above FORM FOR THE SETTING APART OF DEACONESSSES is hereby authorized, and set forth for use in the Diocese of New York in accordance with the provisions of Title I., Canon 10, of the Digest.

H. C. POTTER, *Bishop of New York.*

Feast of the Annunciation

MDCCCXC.

APPENDIX B

Treasurer's Statement

APRIL 1, 1915, TO APRIL 1, 1916.

RECEIPTS.

Balance April 1, 1915.....		\$768.32
Contributions	\$5,681.30	
Board and Tuition.....	7,779.33	
Income Investments	917.17	
Miscellaneous Income	81.57	
	<hr/>	14,459.37
Board for Student 1916-1917.....	\$300.00	
Unpaid accounts for purchases in March and included in disbursements below.....	540.87	
	<hr/>	840.87
Total.....		\$16,068.56

DISBURSEMENTS.

Food and Supplies.....	\$5,296.29	
House Supplies	546.71	
Servants' Wages	3,271.30	
Repairs and Renewals	553.06	
Light, Heat and Water.....	1,694.39	
Miscellaneous House Expenses.....	61.88	
Salaries of Instructors.....	2,496.18	
Books	118.54	
Miscellaneous Educational Expenses.....	161.63	
Office Salaries, Supplies and Expenses.....	1,098.04	
General Printing	141.01	
Miscellaneous Administrative Expenses.....	77.74	
Insurance on Building Five Years.....	400.40	
	<hr/>	15,917.17
Balance April 1, 1916.....		151.39
		<hr/>
Total.....		\$16,068.56
E. & O. E.		

HOWARD C. SMITH, *Treasurer.*

Note.—The present floating debt on account of school maintenance amounts to \$9,505.83. It is hoped that friends of the school will use their best efforts to assist in wiping out this indebtedness.

The Benefit Fund

Financial Statement

Bonds:	
\$1,000 N. Y. Cent. & H. R. R. R. Co. Ref. & Imp. 4½s.— 2013	\$957.50
\$1,000 Union Pac. R. R. Ref. 4s.—2008.....	907.50
Cash	20.00
	<hr/>
	\$1,885.00
Less loan owing to General Fund.....	113.32
	<hr/>
Total assets of Benefit Fund.....	\$1,771.68

The Beginning and Growth of the Fund

In February, 1910, a generous gift was made to Deaconess Knapp by Miss Cornelia French, of Boston, for the relief of any Deaconess temporarily disabled, and was the foundation of our present fund. The need of such a fund to assist Deaconesses who have reached the limit of their usefulness by age, or other disability, had long engaged the attention of those interested in their welfare.

In January, 1912, a Special Committee composed of three Trustees of the New York Training School for Deaconesses and four Alumnæ met for the purpose of organizing the relief fund, and at the regular meeting of the Board of Trustees held in November, 1913, a resolution sanctioning the creation of a fund and authorizing the Treasurer to receive payments for it was duly passed, and in May, 1914, the Alumnæ Association, after careful preparation, presented the following rules, which now govern the membership and administration of the fund.

There are only thirteen regular contributors, while the graduates number one hundred and forty-two. Graduates and their friends are asked to remember that the fund must be increased by generous gifts, as well as by membership. The interest on an endowment fund of \$50,000, with the

payment of dues, will enable any payments for relief to be met, and we must soon be ready to care for the Deaconesses whose years of service have been long and faithful.

SUSAN T. HAND,
Secretary.

TO THE GRADUATES OF THE SCHOOL:

The need of a Benefit Fund to assist graduates who have become temporarily disabled or who have reached the limit of their usefulness by age or other disability has long engaged the attention of those interested in the work and welfare of the School.

The following rules would govern the membership and administration of such a Fund:

I.—MEMBERSHIP

Any graduate may become a member of the Benefit Fund by the payment of the annual dues.

II.—DUES

The dues shall be \$10.00 a year, payable November 1st each year for twenty years, or one payment of \$200.00 can be made.

Failure of payments for two consecutive years forfeits right to benefit.

III.—BENEFICIARIES

SECTION I. Any graduate shall be eligible for a permanent benefit who has given twenty-five years of service, or reached the age of fifty-five years, and contributed to the Fund for twenty years at the rate of Ten Dollars per year, or who shall have contributed the sum of \$200.00.

SEC. II. Any graduate contributing to the Fund may in case of urgent need receive temporary benefit.

IV.—ADMINISTRATION

SEC. I. The Treasurer of the School shall receive and account for the Fund.

SEC II. Benefits shall be administered by three members of the Executive Committee of the Board of Trustees of the School, and the physician on the faculty in conjunction with a Committee elected annually by the Alumnæ Association for that purpose. This Joint Committee shall in all cases determine to what extent the Fund shall be applied to the aid of any person eligible for relief and their decision shall be final.

V.—APPLICATION

All applications for benefits should be made to the Secretary of the Board of Trustees of the New York Training School for Deaconesses, Mrs. Augustus N. Hand, No. 48 West 9th Street, New York City.

Applications should be accompanied by a physician's letter or certificate, also one from Bishop or Priest under whom applicant has served.

Summer Work at St. Faith's

In 1915, the Trustees of the School decided to keep St. Faith's House open, and offer residence to women students attending the Summer Session at Columbia University. Ten Dollars per week was charged for board and lodging in accordance with the usual price charged in the Woman's Hall of the University.

A course of lectures on Church History was given by the Rev. W. Lloyd Bevan, D.D., to the inmates of the House. Weekly conferences on Religious and Social Subjects were conducted by eminent people and proved a source of interest and pleasure.

Deaconess Woodward was in charge of the House, and

in its conduct maintained its religious character. Twenty-five women were received in the Summer of 1915.

The receipts were	\$1,697.10
Expenses	1,490.25
	<hr/>
Balance	\$ 206.85

In 1916, Miss Mills was in charge, and Dr. Bevan conducted a well-attended course of lectures.

Forty-four women were received and represented the Faculty of many well-known Women's Colleges. They came from many states, and belonged to various religious denominations.

The receipts for 1916 were	\$2,548.13
Expenses	1,583.28
	<hr/>
Balance	\$ 964.85

The advantages presented not only by our situation in Cathedral Close, but the evident attractiveness of the religious household, have been greatly appreciated, and accommodations have already been reserved for the Summer of 1917.

Dean Grosvenor expressed great interest in the work and felt sure that the Summer activity of St. Faith's House would be the means of making known the work and aim of the New York Training School for Deaconesses.

SUSAN T. HAND,
Secretary.

Donations

APRIL 1, 1915, TO APRIL 1, 1916.

Anonymous	\$1,000.00	
Mrs. J. Herman Aldrich.....	25.00	
Mrs. R. J. Auchmuty.....	1,500.00	
Mrs. J. Hull Browning.....	75.00	
Mrs. John Jay Chapman.....	20.00	
Mr. Irving Grinnell.....	50.00	
Mrs. E. H. Harriman.....	50.00	
Miss Frances A. L. Haven.....	250.00	
Mr. Henry L. Hobart.....	25.00	
Mrs. F. C. Huntington.....	50.00	
Mrs. Columbus O'D. Iselin.....	15.00	
Mrs. William E. Iselin.....	25.00	
Mrs. George Jewett.....	10.00	
Miss Johnson	5.00	
Mrs. George Gordon King.....	10.00	
Miss Julia Livingston.....	500.00	
Mrs. Haslett McKim.....	100.00	
Mrs. Levi P. Morton.....	100.00	
Diocesan Auxiliary to the Cathedral of St. John the Divine	300.00	
St. James's Church.....	200.00	
Miss Newbold	81.30	
Mr. Lawson Purdy.....	25.00	
Mrs. Whitelaw Reid.....	250.00	
Mrs. H. L. Satterlee.....	10.00	
Rev. Charles L. Slattery.....	425.00	
Mr. and Mrs. Francis Lynde Stetson.....	200.00	
Mrs. Willard Straight.....	50.00	
Mrs. James Sullivan.....	20.00	
Mrs. James M. Varnum.....	50.00	
Mrs. E. Walpole Warren.....	50.00	
Mrs. J. Henry Watson.....	50.00	
Mrs. R. H. Williams.....	25.00	
Deaconess Woodward	10.00	
Mrs. George Zabriskie.....	25.00	
Mr. George Zabriskie.....	100.00	
		\$5,681.30

SCHOLARSHIPS.

Mrs. Clinton Ogilvie.....	\$300.00	
Miss Francis A. L. Haven.....	250.00	550.00
		<hr/> \$6,231.30

APPENDIX C

Form of Bequest

I GIVE and bequeath to THE NEW YORK TRAINING SCHOOL FOR DEACONESSSES, a corporation under the Laws of the State of New York, or to the Treasurer thereof for the time being, for its corporate purposes, the sum of_____dollars.

Form of Devise of Real Estate

I GIVE and devise to THE NEW YORK TRAINING SCHOOL FOR DEACONESSSES, a corporation under the Laws of the State of New York, for its corporate purposes, all that, etc. (Here describe the property.)

APPENDIX D

Form for Annual Subscriptions

TO MR. HOWARD CASWELL SMITH, *Treasurer*

45 WALL STREET, NEW YORK CITY

8

I shall be glad to contribute \$_____ to the annual

Expense Fund of THE NEW YORK TRAINING SCHOOL FOR DEACON-

ESSES, payable on or before_____

Name _____

Address _____