

The Church of Saint Mary the Virgin

139 West 46th Street, New York, N. Y. (Between Sixth and Seventh Avenues)

Clergy

THE REV. GRANVILLE MERCER WILLIAMS, S.S.J.E., S.T.D., Rector THE REV. OLIVER BOYNTON DALE, S.S.J.E.

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AVE

A Monthly Bulletin of The Church of Saint Mary the Virgin New York City

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Vol. I.	February,	1932	No.	2
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Lent

PERHAPS the most important factor in the success or failure of any venture is the attitude of mind in which it is approached. If we are expecting pleasure and profit, we usually find them; on the other hand, when we make up our mind beforehand that we are going to be bored, our forebodings are usually fulfilled. In exactly the same way, our success in keeping Lent will depend largely on our attitude towards it.

We look forward to our annual summer vacations with keen anticipation of the blessings of rest and recreation and the health of body which we hope to find away from our usual duties. May we not learn, likewise, to anticipate Lent—not as a time of extra, disagreeable duties to be performed, or of pleasant things to be given up; but rather as a time of spiritual recreation, a time when, separating ourselves from some of our usual occupations and amusements (as we separate ourselves from our usual occupations and business during the annual vacation), we gain spiritual strength, spiritual blessings, spiritual joy.

Think not of what we are giving up, but of what we are to gain during this Lent!

Frankle Mercer Williams & 9.6.

L ENT leaflets are being sent out with this number of AVE. In addition to the usual Sunday and week-day services, we have in Lent the Stations of the Cross on Fridays at 8 p.m., and a Mass every week-day at 12:10 noon, followed by a ten-minute address. SHROVE Tuesday (February 9) is the day to be shriven. That is why we have some additional hours for confession on that day: 11 to 1, 3 to 5 and 7 to 9. There is no better way to enter Lent than to become right with God and at peace with one's neighbor.

A SH Wednesday Masses will be at 7, 8, 9:30, 11 and 12:10. Ashes will be blessed on this day, and distributed before all the Masses. They will also be distributed in the evening at 8 o'clock, after the singing of the Penitential Office. The Bishop of Algoma will pontificate at the 11 o'clock Mass, and the sermon by the Father Rector will be preached at the close of High Mass and before the 12:10 Mass. There will not be an address after the noon-day Mass on Ash Wednesday.

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THE imposition of ashes on the head in sign of mourning was an ancient custom among Eastern people. The Old Testament tells us of the connection between it and the doing of penance. In the early Church ashes were distributed only to those who were required to perform public penance, which usually began on the first day of Lent. And so the custom grew until a Council of Beneventum, in 1701, enacted that the ashes should be given to all alike, urging all good Christians to receive them, and thus be reminded of the necessity of penance and the certainty of "returning to dust."

* WE can recommend no better Lenten devotion than daily attendance at Mass. The hours at which holy Mass is celebrated in this church on week-days—7, 8, 9:30 and 12:10—would seem to make it possible for a large number of our parishioners to assist; and, God be thanked, many of them do. It is one of the most encouraging features of our parish life that the week-day Masses, are well attended at all seasons of the year.

LENT brings with it the permission to abstain from meat. The brother of Gustave Flaubert supported life chiefly on bread and wine. As he was a surgeon, working daily on flesh, he loathed the sight and smell of meat. He was fortunate in living in a country where it was possible to take wine with his daily bread. It is sufficient if people generally abstain from meat during Lent on Wednesdays and Fridays, and on Ember Saturday, February 20. **C**ANDLEMAS Day (Tuesday, February 2)—the beautiful Feast of the Purification of Our Lady. She who was the lamp of burnished gold came into the Temple, bearing the Light of the world. We shall keep the festival with low Masses at 7, 8 and 9:30, and a solemn high Mass at 11 o'clock. This Mass, which will be offered for the intention of the Religious Life in the American Church, will be attended by members of the several Religious Communities in this part of the country. For them and their associates a part of the church will be reserved. Before the high Mass, candles for the year will be blessed, and votive candles will be distributed to the people in the congregation for the procession. The preacher at this service will be the Reverend Spence Burton, S.S.J.E., Superior of the American Congregation of the Society of St. John the Evangelist.

This special observance of Candlemas in the interests of the Religious Life was begun in this parish last year, and many will remember the beauty of the service and the large week-day congregation which it brought out. We hope that this year there will be an even greater response.

The offerings at the high Mass will be given to the Novitiate House of the Society of St. John the Evangelist at Cambridge, Massachusetts.

I is good to see our people making an increasingly greater devotional use of the new shrine of Our Lord Christ the King and that of His Blessed Mother, which stand on either side of the sanctuary. There you may light a candle to burn as an outward and visible symbol of your prayer and devotion, and as a sign to others that one has passed that way who believes in the Communion of Saints and who loves Our Blessed Lord and is interested in the extension of His Kingdom on earth. For all of the offerings made at the shrines in St. Mary's go for Missions, at home and abroad. They are applied to our parish quota.

THE following letter has been received from the diocesan secretary for the Program of the Church (Nation Wide Campaign).

DIOCESE OF NEW YORK

Amsterdam Ave. and 111th St., New York Dear Father Williams: December 4, 1931.

We are pleased to see the growth of a vital missionary spirit at the Church of St. Mary the Virgin as indicated by the in-

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creased payment on the quota. We appreciate the loyalty of the clergy and the lay-people of your parish to the Diocese and to the Program of the Church.

Sincerely yours,

FRANK H. MERRITT.

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I N 1931, this parish gave on its quota for diocesan and general missions the sum of \$10,232.47. This is, we believe, the largest amount St. Mary's has ever paid on its parish quota.

Our 1932 quota for missions has been set at \$12,952. Of this amount, \$1,250 is designated for the salary of the Reverend Clifford Nobes who grew up from boyhood in this parish, served at its altars for many years, and was ordained deacon in June. He is now a missionary in the Philippine Islands, being on the staff of the Mission of St. Mary the Virgin at Sagada. At the last meeting of the trustees of the parish it was voted that St. Mary's would assume the responsibility for his salary.

I is our hope and constant prayer that St. Mary's will become one of the great missionary churches of the country, that it will not only pay its quota in full each year, but that it will also raise many vocations for the priesthood, the religious life and the mission field. In 1931, besides sending Clifford Nobes to the Philippines, it sent three other young men to try their vocations in the Society of St. John the Evangelist, and four young women to the novitiates of three communities for women.

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THIS year again we are to have the pleasure of a visit from the Bishop of Algoma, the Right Reverend Rocksborough R. Smith. On Friday, February 5, he will speak at the weekly parish social hour in St. Joseph's Hall, at 8:15 p.m. The Bishop was for five years the Principal of the Diocesan College at Rangoon, Burma, and his lecture on this evening will be about the Church in Burma. On Quinquagesima Sunday, February 7, the Bishop will pontificate and preach at the 11 o'clock high Mass. On Shrove Tuesday, February 9, he conducts a day of retreat for women, more complete details of which appear elsewhere in AVE. The Bishop will remain with us until Ash Wednesday, when he again pontificates at high Mass. We regret that he will not be able to stay in New York for our Acolytes' Festival on Lincoln's Birthday; but he must return to Canada before then in order to be at his see city, Sault Ste. Marie, by the first Sunday in Lent.

THE annual festival service for acolytes and altar-servers will be held on Friday, February 12, Lincoln's Birthday, with a solemn votive Mass of the Blessed Sacrament, followed by a procession and Benediction. The preacher on this occasion will be our friend the Rector of St. Paul's Church, Brooklyn— the Reverend Gregory Mabry. This service, held on a public holiday, never fails to bring out a large congregation of worshippers. The visiting clergy and acolytes will be entertained afterwards at luncheon in St. Joseph's Hall.

THE February meeting of St. Catherine's Guild for Nurses will be held on Sunday the fourteenth, when a St. Valentine's tea will be served in St. Joseph's Hall at 7 p.m., and a short address will be given by Father Serson, S.S.J.E. All graduate and student nurses are cordially invited to come to these monthly meetings of the Guild.

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DURING February there will be two meetings of the young people in St. Joseph's Hall after Sunday Vespers. On February 7, the Reverend Frank Damrosch, Rector of St. Andrew's Church, Newark, will speak on "Our Lord and Marriage." On February 21, Mr. Basil Davenport of the staff of the Saturday Literary Review will again entertain us with another group of ghost stories.

BEFORE the beginning of Lent, we hope to have on sale at our Tract Table a supply of two books which have been ordered from England. The Masses of Lent will provide you with the complete proper (introit, collect, epistle, gradual, tract, gospel, etc.) for every day in Lent,—an invaluable help for "praying the liturgy" of the Church. Meditations for Lent has been compiled by a Religious, with a meditation for every day in Lent, based on the gospel of the Mass for the day. The supply of these books is limited. The price of the first named book will probably be one dollar a copy; that of the other, forty cents.

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THERE is, in the vestibule of the church, a small box in which one may place requests for prayers and thanksgivings. These are offered daily in the community intercessions of the Fathers, and also at the monthly Holy Hour in the church. The next Holy Hour will be held on Thursday, February 4, from 8 till 9 p.m.

TWO general retreats, a quiet afternoon for nurses, and a quiet evening for the Guild of St. Mary of the Cross, is our Lenten contribution to the Retreat Movement for the women of this parish.

Those who live year after year without a retreat find that to pray in anything but a formal way is very difficult. And yet, without prayer, life is impoverished. We cannot well be content, calm, or really happy. The medicine that is necessary to heal our sickness may be called a "dose of calm." We want to give busy people a chance to retire now and then from the whirl of things, to rest a while, and to have time to think about the great realities of God and of the soul, and of their relation to one another.

The world is insistent. We cannot leave the getting of this "dose of calm" to chance. To arrange a time for it may at first seem impossible. It will need some strength of will and earnestness. No one, after making a retreat, has been heard to say that it was a waste of time. It is, in the finest sense, a time of recreation. Life attains new force and meaning.

Choose from the following list the retreat which you will make this Lent, and please let Sister Mary Gabriel know, in writing, at least three days beforehand, that you are going to be there.

Day of Retreat for Women. Shrove Tuesday, February 9. Conductor: The Bishop of Algoma.

Mass, 8 a.m. Meditations, 10, 12, 2 and 4. Benediction, 5. Breakfast, 8:45. Luncheon, 1.

Quiet Evening for Guild of St. Mary of the Cross. February 17. Conductor: Father Klein, S.S.J.E.

Meditations, 7:30 and 8:30 p.m. Supper, 6:30.

Quiet Afternoon for Women. Saturday, March 5. Conductor: Father Dale, S.S.J.E.

Meditations, 3, 5 and 8 p.m. Benediction, 9. Supper, 6:30.

Quiet Afternoon for Graduate and Student Nurses. Sunday, March 13.

Conductor: The Rev. John Rathbone Oliver, M.D. Meditations, 3, 5 and 8 p.m. Supper, 6:30.

A RETREAT for men will not be held on Washington's Birthday this year. So, by a simple fiat, do we leave every patriotic-minded layman in the parish free to celebrate, in any way he chooses, the bi-centennial of the birth of the Father of the Country. If he chooses to spend a quiet day by himself, the church is open from 6:30 a.m. until 10 p.m.

On Sunday, February 28, we shall have a quiet afternoon for laymen, with addresses at 3, 5 and 7, by Father Klein, S.S.J.E. Supper will be served in St. Joseph's Hall at 6 o'clock. Everyone who expects to be at the supper should notify Father Dale by February 25, at the latest.

THE sacrament of Confirmation will be administered by the Bishop in this church on Friday, April 15, at 8 p.m.

"Then laid they their hands on them, and they received the Holy Ghost." In these words we learn from Holy Scripture what Confirmation is. Here is the outward sign, and here is the inward grace. The name Confirmation has been given to the sacrament because the gift of the Holy Ghost is a confirming, or strengthening, gift.

Suggestions:

- 1. Send in, as soon as possible, the names of those who wish to be confirmed. Most children are quite old enough to be confirmed when they are nine or ten. To defer confirmation until they are in their 'teens is neither wise, nor desirable.
- 2. Find out where and when and by whom they were baptized.
- 3. Let them read the Catechism and the Prayer Book Offices of Instruction (pp. 283-295) at home, and get from the Fathers, or from the Sisters, some simple explanation of the truths of religion.
- 4. Let them come regularly to Mass on Sunday, and, when possible, to the Children's Mass and Catechism on Saturday mornings at 10:30.
- 5. Adults who wish to be confirmed should, if possible, attend the Monday evening lectures in the Lady Chapel at 8 o'clock.

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THE altar flowers for Candlemas Day are given in memory of the following:

> The High Altar — Ursula D. Arnold The Lady Chapel — Haley Fiske

EVERY parish church has some people in it who have never been assimilated into the life of the church. They know little about it; do not particularly love it; and are in a very small degree loyal to it. They are not thorough out-and-out Catholics. They need to be assimilated. One function of a parish paper, such as AvE, is that of assimilation. Coming to a house every month, it may act as a leaven. We are glad to send it to anyone who asks for it. There is no subscription price for AvE.

SINCE the appearance of the first number of AVE, we have received many expressions of approval and of gratitude for the little magazine. A number of persons have shown their appreciation by making a contribution towards the expense of printing and circulation. We acknowledge with thanks the following offerings, received to date:

W. A. Baldwin, \$2; Miss N. L. Cameron, \$1; Miss L. Eustis, \$5; Mrs. W. C. Dickey, \$1; G. A. Jentz, \$2; Miss F. L. Jones, \$10; Mrs. H. B. Livinston, \$1; Mrs. M. S. Osborn, \$1; J. L. Plank, \$1; and Mrs. E. Stavey, \$1. Total, \$25.

THROUGH the generosity of a friend we have been able to add the following books to the parish Lending Library. Many of them are especially recommended for Lenten reading and study.

CHRIST OUR BROTHER. By Karl Adam. (Macmillan, \$1.75).

CHRISTIAN FAITH AND LIFE. By Archbishop Temple. (Macmillan, \$1.50).

THE ATONEMENT. By Father Burton, S.S.J.E. (Morehouse, \$1.00). GOD'S PLAN. By Bishop Furse. (Morehouse, \$1.75).

THE MOVEMENT CHRISTWARDS. BY P. T. R. Kirk. (Mowbrays, \$1.40). ANGLO-CATHOLIC IDEALS. BY K. D. Mackenzie. (Macmillan, \$1.50). UNFASHIONABLE CONVICTIONS. BY B. I. Bell. (Harpers, \$2.00).

PRAYER IN MODERN LIFE. By Francis Underhill. (Mowbrays, \$2.00). Vox Dilecti. By Clement Humilis. (Mowbrays, \$3.00).

- SELF-DISCIPLINE AND HOLINESS. By Dom B. Weld-Blundell, O.S.B. (Methuen, \$2.00).
- IGNATIAN RETREATS FOR LAY PEOPLE. By Father Longridge, S.S.J.E. (Mowbrays, \$3.00).

- THE HIDDEN GARDEN OF PRAYER. By Father Sedding, S.S.J.E. (S. P. C. K., \$1.40).
- THE ART OF MENTAL PRAYER. By Dom Bede Frost, O.S.B. (Morehouse, \$3.40).
- DIFFICULTIES IN THE WAY OF DISCIPLESHIP. By H. F. B. Mackay. (Morehouse, \$1.50).
- FESTIVAL AND FAST. By G. D. Rosenthal. (Philip Allan, \$2.40).
- THE ROADMENDER. By Michael Fairless. (Dutton, \$1.50).
- EVERYMAN'S HISTORY OF THE PRAYER BOOK. American Edition. By Percy Dearmer. (Morehouse, \$1.75).
- How the PRAYER BOOK CAME TO US. By Gertrude Hollis. (Faith Press, \$1.20).
- THE GREATEST SAINT OF FRANCE. A life of St. Martin of Tours. By Louis Foley. (Morehouse, \$3.50).
- DAMIEN THE LEPER SAINT. By Irene Caudwell. (Philip Allan, \$2.40).

THE FRANCISCAN ADVENTURE. By Vida D. Scudder. (Dutton, \$5.00).

- A SAINT IN THE MAKING. The story of the Curé d'Ars. By John Oxenham. (Longmans, \$2.00).
- CHARLES LEWIS SLATTERY. By Howard Chandler Robbins. (Harpers, \$2.50).
- PHILLIPS BROOKS. By Bishop Lawrence. (Harpers, \$2.00).
- IMPRESSIONS AND OPINIONS. By J. G. H. Barry. (Gorham, \$2.50).
- SIX GREAT MISSIONARIES. By Father Jenks, S.S.M. (Mowbrays, \$3.00).
- ATHLETES OF GOD. By Father Hughson, O.H.C. (Philip Allan, \$2.50).

The lending library is in the Sisters' Mission House, and is open every Sunday after High Mass and before Vespers. On week-days, books may be borrowed between 4 and 6 p.m. The library is quite free to members of the parish. Persons borrowing books are asked not to keep them more than three weeks.

A VE is published on the twenty-fifth day of each month (July and August excepted) and is sent gratis to communicants and supporters of the Church of Saint Mary the Virgin.

It would be a great help if readers who value AVE would send an annual contribution towards the expense of its printing and circulation.

Inquiries concerning AVE should be sent to the Editor, The REVEREND FATHER DALE, S.S.J.E., 144 West 47th Street, New York.

To insure delivery of AVE, the Parish Secretary should be notified promptly of any permanent change of address.

THE HOLY FAMILY

Virtue: Humility

- St. Ignatius, B.M. Com. St. Bridget, V. First Vespers and 1. M. Compline of foll., 6 p.m.
- 2. Tu. PURIFICATION OF THE BLESSED VIRGIN MARY. High Mass for intention of Religious Communities, 11 a.m.
- St. Blasius, B.M. Blessing of throats. W. 3.
- St. Gilbert of Sempringham, Ab.C. Holy Hour, 8 to 9 p.m. Th. 4.
- St. Agatha, V.M. Lecture on "Burma", by the Bishop of 5. F. Algoma, 8.15 p.m.
- Feria. Chantry Mass, 8 a.m. 6. Sa.
- QUINQUAGESIMA. The Bishop of Algoma preaches at 7. Su. х High Mass, 11 a.m.
 - 8. M. Feria. Chantry Mass, 9.30 a.m.
 - Tu. Shrove Tuesday. Chantry Mass, 7 a.m. Day of Retreat 9. for women. Conductor: The Bishop of Algoma.
 - W. Ash Wednesday. High Mass, 11 a.m. Lenten daily noon-10. day Masses begin.
 - 11. Th. Feria.
 - Feria. Acolytes' Festival. Solemn Votive Mass and Pro-12. F. cession of the Blessed Sacrament, 11 a.m. (Noon-day Mass omitted). Stations of the Cross, 8 p.m.
 - 13. Sa. Feria.
- Su. LENT I. Com. St. Valentine, M. 🕅 14.
 - 15. M. Feria.
 - 16. Tu. Feria.
- 17. W. Feria. (Ember Day). Quiet Evening for Guild of St. Mary of the Cross. Conductor: Father Klein, S.S.J.E. 18. Th. Feria.
- 19. F. Feria. (Ember Day). Stations of the Cross, 8 p.m.
- Sa. Feria. (Ember Day). 20.
- Su. LENT II. **X** 21.
- 22. M.
- St. Joseph of Arimathea, C. Com. of Feria. Feria. Vigil. Chantry Mass, 9.30 a.m. First Vespers and 23. Tu. Compline of foll., 6 p.m.
- 24. W. ST. MATTHIAS, Ap. Com. of Feria.
- 25. Th. Feria.
- 26. F. Feria. Stations of the Cross, 8 p.m.
- 27. Sa. Feria.
- **X** 28. Su. LENT III. Quiet Afternoon for men. Conductor: Father Klein, S.S.J.E.
 - 29. M. Feria.

Music List for February

FEBRUARY 2.—PURIFICATION OF THE BLESSED VIRGIN MARY.
Mass, "Missa festiva"
FEBRUARY 7QUINQUAGESIMA SUNDAY.
Mass in C
VESPERS: Magnificat, Tone II with faux bourdons Willan Ave verum
Tantum ergo (No. 1) Schubert
FEBRUARY 10.—Ash Wednesday.
Mass, "Deus Genitor alme"
FEBRUARY 12.—Acolytes' Festival.
Mass in C
FEBRUARY 14First Sunday in Lent.
Mass, "Messe solennelle de Pâques" Gounod Motet, "Adoramus te"
VESPERS: Magnificat in E
FEBRUARY 21Second Sunday in Lent.
Mass, "Missa Misericordias Domini" Rheinberger Motet, "Fac ut ardeat" (Stabat Mater) Dvorák
VESPERS: Magnificat in B flat
FEBRUARY 28.—THIRD SUNDAY IN LENT.
Mass in C
Vespers: Magnificat in C

Tantum ergo (Men's voices)

Liszt

Days indicated by 🕱 are days of precept. Days on which votive and requiem Masses may be said are printed in italics.

Services in Lent

SUNDAYS

8 a.m.
9 a.m.
0 a.m.
0 a.m.
1 a.m.
8 p.m.
13

WEEK DAYS

Mass, daily	•							7,8	and 9	:30 a.m.
Mass, with s	short	addre	ss, c	laily		•	•		12	2:10 p.m.
Children's M	lass ar	nd Ca	tech	ism,	Satu	irdays			10):30 a.m.
Matins .	•									9 a.m.
Vespers and										

EVENING SERVICES AND INSTRUCTIONS

Confirmation Instructions (Lady Chapel), 1	Mondays	з.	6 p.m.
Stations of the Cross, with sermon, Fridays		•	8 p.m.
Holy Hour, February 4 and March 5	•	•	8 p.m.

Other Services during the Week, and on Festivals, as announced on the preceding Sunday.

The Church is open daily from 6:30 a.m. till 10 p.m.

The Priests of the Church, and the Sisters, are always ready to answer questions or to give instruction in the Christian religion. Adults or children can be prepared at any time for First Confession, Baptism, Confirmation and First Holy Communion.

Sacraments and Other Rites

CONFESSIONS.

- Father Williams, S.S.J.E., Saturdays, 3 to 5 and 8 to 9 p.m.
- Father Dale, S.S.J.E., Saturdays, 3 to 5 and 8 to 9 p.m.
- Father Klein, S.S.J.E., Fridays, 7 to 8 p.m.
- Father Peabody, Thursdays, 5 to 6 p.m., Saturdays, 3 to 5 and 8 to 9 p.m.
- A Priest can always be seen daily at 7:30 a.m., upon application.
- BAPTISMS.—Sundays at 3 p.m., by arrangement with the clergy. Proper sponsors should be chosen, and the mother should be churched.
- MARRIAGES are solemnized only after arrangement with the clergy and after three days' notice has been given. A certificate of Baptism should be produced by both parties. Those to be married should, if confirmed, receive Holy Communion. A nuptial Mass is suggested. It is against God's law to marry anyone divorced, as long as the other partner is living. Marriages are not solemnized during Lent, nor on Sundays or Christmas Day.
- SICK CALLS, Holy Unction and Communion of the Sick, on application to the clergy; in person, by telephone, or by post.
- BURIALS.—The clergy should always be consulted *before* any arrangements are made. The bodies of baptized persons may be brought to the Chantry of the Church at any time before the day of the funeral. It is the usual custom at St. Mary's to have the funeral service a requiem Mass.
- MUSIC.—Arrangements for music at weddings or funerals should be made directly with Mr. Nold, the Director of Music.

Directory

CHURCH OF ST. MARY THE VIRGIN, 139 West 46th St.

ST. MARY'S HOUSE, Society of St. John the Evangelist

144 West 47th Street. Telephone: BRyant 9-0962 The Rev. Father Williams, S.S.J.E., Superior. The Rev. Father Dale, S.S.J.E., Assistant Superior. The Rev. Father Serson, S.S.J.E. The Rev. Father Klein, S.S.J.E.

THE MISSION HOUSE, Sisters of the Holy Nativity

133 West 46th Street. Telephone: BRyant 9-3232
The Sister Mary Gabriel, S.H.N., Sister-in-Charge The Sister Mary Constance, S.H.N.
The Sister Anita, S.H.N.
The Sister Mary Virginia, S.H.N.
The Sister Bernardine, S.H.N.

THE PARISH HOUSE, 145 West 46th Street

The Rector's Office. Telephone: BRyant 9-0962 Miss Elizabeth Doremus, Secretary. Telephone: BRyant 9-0962 The Rev. Father Peabody. Telephone: BRyant 9-8858 Mr. Raymond Nold. Telephone: BRyant 9-5913 Mr. Charles D. Wayre. Telephone: BRyant 9-9672

> MR. HOWARD I. DOHRMAN, Parish Treasurer 1 Madison Avenue, New York

The Church of St. Mary the Virgin is supported largely by voluntary offerings through the use of weekly envelopes. Persons desiring the Duplex Envelopes for the support of the Parish and Missions are requested to apply to one of the clergy after High Mass or Vespers on Sundays, or to communicate with the Parish Secretary, Rector's Office, 145 West 46th Street.